



USER GUIDE

2017

Forwarding Agent Module



Port Klang *Net

Port Single Window for Maritime & Logistics Communities

Web
Live Version 2.3



Rank Alpha Technologies Sdn Bhd®

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Table Conventions

Key Symbol

Table 1 : Described the key icons and elements used in this User Guide.





Symbol	Description
	Note : Symbol accompanies important additional information or instruction of which users must take note.
	Caution : Symbol accompanies important information regarding action that may cause minor error
	Warning : Symbol accompanies important information regarding actions that may cause fatal errors.
	Tips : Symbol accompanies usefull information on how to perform a task.
text	Bold text indicate a link, button, dropdown list value or keyboard control that is clickable.
<i>text</i>	Bold and italicized text indicate an entries name
<i>italics</i>	Text in italics indicate field name
mono	Monospace indicate text you enter from keyboard

Table 1

Navigations

*Port Klang*Net System* was designed so you can access the functions you need with as few mouse clicks as possible. A few navigational elements remain consistent through the programme.

Icons have been used to identify the various types of functions used in *Port Klang *Net System*. Below are the most commonly used icons in the system.












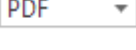





Icon	Description
	To view details records or to expand grid listing childs record.
	Go to previous record
	Go to next record
	Check box to select a record
	Selected record
	Date Time picker
	To display a search windows
	To print a report
	To print the current report
	Export a report and save in to the disk
	Export a report and show it in a new window
	To choose any type of document to save
	Go to the first page
	Go to previous page
	Go to next page
	Go to the last page
	Go to Home default page of <i>PortKlang*Net System</i>

Table 2

Chapter 1 Getting Started

1.1 Before you begin

This guide assumes that the resources you need to access the system are available and that you are familiar with how to use them. If you are not sure whether your system meets the requirements or how to use required third-party tools, seek for your manager or system administrator.

1.1.1 Technical Requirement

Before you begin using the system, ensure that you have the appropriate software installed and configured on your system. All you will need is :

- ✓ *A current Web Browser running on your computer.*

*Port Klang*Net System* has been tested with and supports a variety of browsers. The following browsers are acceptable for use with *Port Klang*Net System*.

- Chrome version 30 and higher - www.google.com/chrome/
- Microsoft Internet Explorer version 8.0 and higher - www.microsoft.com/ie
- Microsoft Edge browser version 20 and higher - <https://www.microsoft.com/en-ca/windows/microsoft-edge>



*You will encounter problems if you try to access **Port Klang*Net System** using older or unsupported web browsers. If you are unsure about which web browser version you are using, click Help > About or similar options on the menu bar in your browser. The version number will be displayed.*



For the very best results, use the current release of Chrome

Both JavaScript and cookies support must be enabled in the security settings of your browser and is usually turned on by default.



If you encounter problems accessing the system, check your browser configuration to ensure both JavaScript support and cookies support are enabled.

(See *Tools > Internet Options > Privacy and Security* tabs in Internet Explorer, or *Tools > Options > Privacy and Web Features* tabs in Firefox.)

- ✓ *Internet access to the URL of Port Klang*Net System.* Your system or network administrator will be able to provide you with an Internet address (URL) from which the system can be accessed.

1.1.2 Web Browser

*Port Klang*Net System* dynamically creates the HTML screens displayed by the web browser when you click certain buttons.

Using  and  buttons can cause problems displaying these dynamically generated pages. For this reason, we do not recommend using these controls on your browser when operating *Port Klang*Net System*.

*Port Klang*Net System* is designed for a minimum 1024x768-pixel screen display resolution, with a 1280x768 or greater screen size preferred.

1.1.3 Login Information

To login into *Port Klang*Net System*, you must have an authorized User Id and Password. If you have not yet received your login information, contact your System Administrator as you will need to be added into authorized user before you can access *Port Klang*Net System*.



*Do not share your login information with anyone. Port Klang*Net System provide system access id and module access right according to job responsibility.*

1.2 Accessing *Port Klang*Net System*

To access *Port Klang*Net System* type the URL <http://www.my1port.com> into your web browser's address bar. You should see a *Port Klang* Net Home* screen similar to the one shown in *Figure 1*

Vessel ID	Vessel Name	Voyage No	SCN	Terminal	ETA	ATA	ATD	Status
X0162	X-PRESS HOOGLY	176	FTPB	WPORT - WEST PORT	08/06/2017 00:00			
HA352	HANSA HOMBURG	167N	FTLB	WPORT - WEST PORT	08/06/2017 00:00			
SB419	SCARLET ROSELLA	14	FU1K	NPORT - NORTH PORT	08/06/2017 00:00			
FA324	FABULOUS SW	015	FTYN	NPORT - NORTH PORT	08/06/2017 00:00			
L0919	LOW KIM CHUAN 48	L87073W	FTJB	NPORT - NORTH PORT	08/06/2017 00:00			
L0919	LOW KIM CHUAN 48	L87073N	FTJA	NPORT - NORTH PORT	08/06/2017 00:00			
L0941	LOW KIM CHUAN 118	L87073N	FTHY	NPORT - NORTH PORT	08/06/2017 00:00			
L0941	LOW KIM CHUAN 118	L87073W	FTHU	NPORT - NORTH PORT	08/06/2017 00:00			
BA775	BAGAN STAR	002N	FTGJ	WPORT - WEST PORT	08/06/2017 00:00			
KA274	KIMTC DUBAI	1703E	FT84	WPORT - WEST PORT	08/06/2017 00:00			
IA125	MONI RICKMERS	003W	FT7L	WPORT - WEST PORT	08/06/2017 00:00			

Figure 1



1.3 Understanding user roles and permission

Your access to *Port Klang*Net System* depends on your user role and your institution and district associations. For example as administrator as district users can access and control Bank Info, User Access right and Permission. Others normal user maybe can only access for data entry.

1.3.1 General Menu



Figure 2

- i.  Will accessing the Pre Arrival Notification of Ship Security web page.
- ii.  Available to list out a community listing base on Forwarding Agent, Shipping Agent, Haulier, Depot, Freight Forwarder and Warehouse.

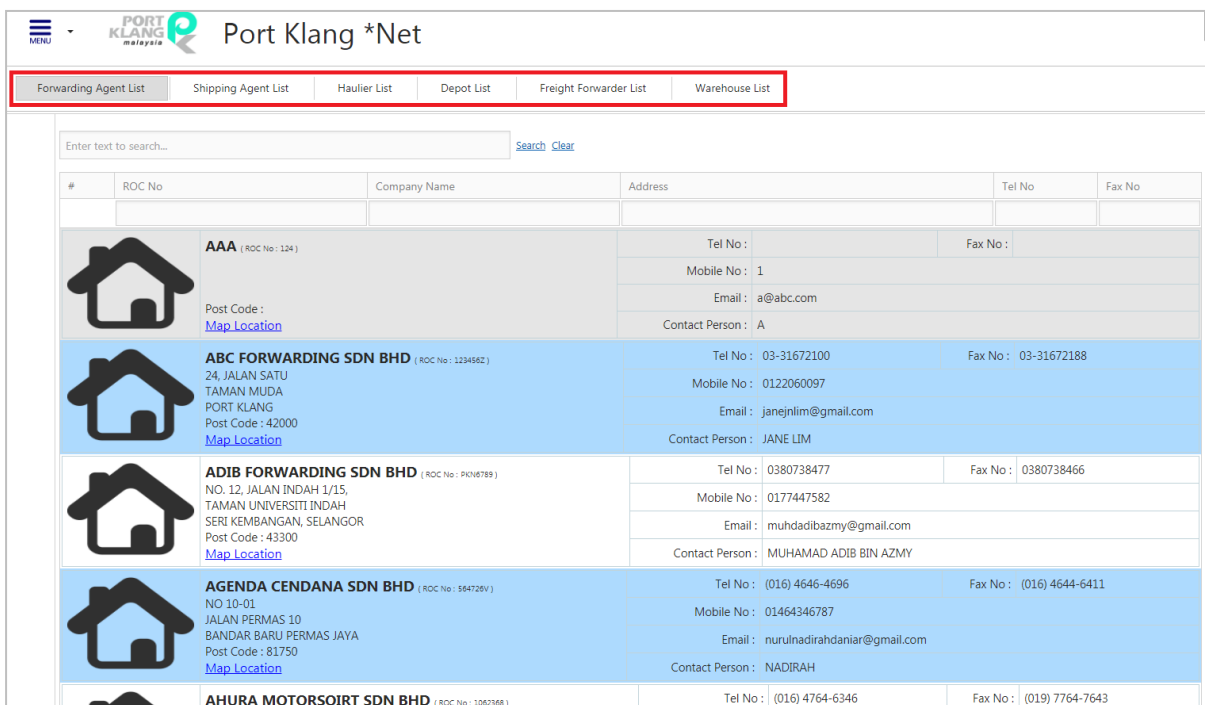


Figure 3



iii. **ISO CODE** Available for Vessel Id and ISO Code (Port Code and Country Code).

Vessel ID ISO Code

Vessel ID Listing

Enter text to search... [Clear](#)

Drag a column header here to group by that column

Option	Vessel ID	Vessel Name	IMO Number	Nationality	Call Sign
View	1000	12345	123452345	AD - ANDORRA	DF45
View	1000	123 VESSEL	3622222	AD - ANDORRA	655
View	5000	547	LINYI	CN - CHINA	LINYI
View	5000	550	WEIFANG	CN - CHINA	WEIFAN
View	5000	547	LINYI	CN - CHINA	LINYI
View	5000	550	WEIFANG	CN - CHINA	WEIFAN
View	8000	887	WEISHANHU	CN - CHINA	WEISHANH
View	A0002	ASL 7			MH23
View	A0002	ASL 7			MH23
View	A0003	AMER VED			P3RQ2
View	A0003	AMER VED			P3RQ2
View	A0004	ANTARES			ZDDT2
View	A0004	ANTARES			ZDDT2
View	A0005	ALIANCA SHANGHAI			DDFT
View	A0005	ALIANCA SHANGHAI			DDFT

Vessel ID : Figure 4

Vessel ID ISO Code

Enter text to search...

Country

Code	Description
Country: AD - ANDORRA	
ADCAN	CANILLO
ADFMO	LA FARGA DE MOLES
Country: AE - UNITED ARAB EMIRATES	
Country: AG - ANTIGUA AND BARBUDA	
Country: AI - ANGUILLA	
Country: AL - ALBANIA	
Country: AM - ARMENIA	
Country: AO - ANGOLA	
Country: AR - ARGENTINA	
Country: AS - AMERICAN SAMOA	
Country: AT - AUSTRIA	
Country: AU - AUSTRALIA	
Country: AW - ARUBA	
Country: AZ - AZERBAIJAN	
Country: BA - BOSNIA AND HERZEGOVINA	
Country: BB - BARBADOS	
Country: BD - BANGLADESH	
Country: BE - BELGIUM	
Country: BF - BURKINA FASO	

Total Record : 11242

Page 1 of 12 (230 items) 1 2 3 4 5 6 7 ... 10 11 12

Port Code : Figure 5

Code	Description
AD	ANDORRA
AE	UNITED ARAB EMIRATES
AF	AFGHANISTAN
AG	ANTIGUA AND BARBUDA
AI	ANGUILLA
AL	ALBANIA
AM	ARMENIA
AO	ANGOLA
AQ	ANTARCTICA
AR	ARGENTINA
AS	AMERICAN SAMOA
AT	AUSTRIA
AU	AUSTRALIA
AW	ARUBA
AX	ALAND ISLANDS
AZ	AZERBAIJAN
BA	BOSNIA AND HERZEGOVINA
BB	BARBADOS
BD	BANGLADESH
BE	BELGIUM

Country Code : Figure 6



iv. **CT TRACKING** For user to access the Container Tracking Summary.

Figure 7

1.3.2 How you can have the login id

In order to have a Login Id to access into the system, user must complete the *Online Registration* (see **Chapter 2** for the step by step) from **Port Klang*Net System**.

1.3.3 How to login



Click on **Log In** at right corner on top of the screen to login into **Port Klang*Net System**

LOG IN TO ACCOUNT	DONT HAVE AN ACCOUNT ?
Account No <input type="text"/>	Register Now ! <input type="button" value="NEW REGISTRATION"/>
User ID <input type="text"/>	Already create but NOT SUBMIT yet ? Just click this button. <input type="button" value="RE-SUBMIT REGISTRATION"/>
Password <input type="text"/>	
<input type="button" value="LOG IN"/>	
Forgot Password ?	

Figure 8

Figure 1 shows the **Port Klang*Net System** in screen. If you do not see a log in screen, verify that you have entered the URL correctly. If you did not make a typing mistake, contact your System Administrator to verify that you have the correct URL.

To proceed, follow below step:

1. Enter valid Account No which you authorized for.
2. Enter valid User Id which had been assigned to you.
3. Enter you own security password to login into the system.

4. Click on button to proceed login.

Chapter 2 Registration

2 Forwarding Agent Registration



Please ignore this part if you have registered with *Port Klang*Net*

Business customers use our e-services as part of the conveyance process to request information from port authority, lodge applications or discharge Verified Gross Mass (VGM) online.

Forwarding Agent Module is available at *Port Klang *Net* website:

<http://www.my1port.com>. Forwarding agent can access the e-services manually at any time through the portal by registering their company information.

2.2 New Forwarding Agent Registration

1. Go to *Port Klang *Net* main page and click on **Log In** icon at top right hand corner.



Figure 9

2. Click on **New Registration** button to register new user.

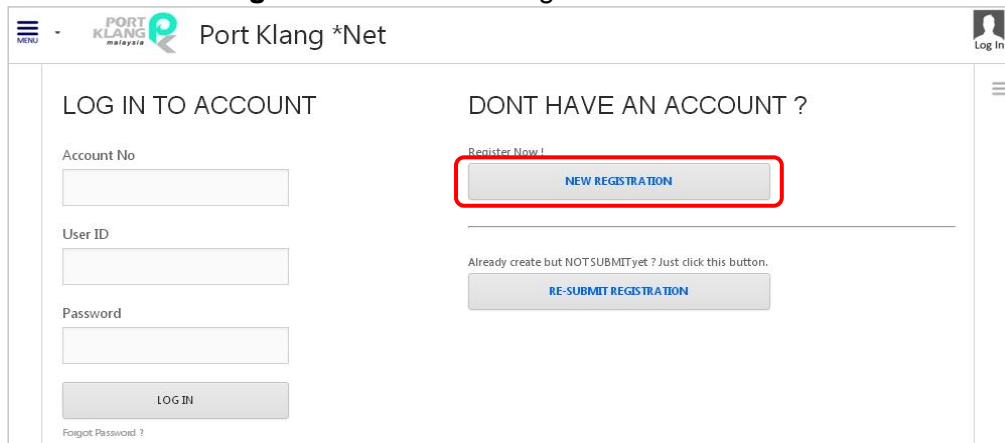


Figure 10

3. Choose **Language** type whether *English* or *Bahasa Melayu*.

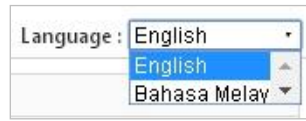


Figure 11

4. You need to fill in all the above sections.



Figure 12

5. Click on **Company Particulars** tab to fill in the details. All yellow color fields are mandatory. Click **Save** once completed.

Company Particulars

Registration Type: FA - AGEN PENGHANTARAN / FORWARDING AGENT

Name Of Company: ROC / ROB No:

Date of Company / Business Registration: 08/08/2016 Paid-up Capital: 0.00

Registered Address:

Postal Code: __

Tel No: () __-__ 2: () __-__

Fax No: () __-__ 2: () __-__

Business Address: As above

Postal Code: __

Tel No: () __-__ 2: () __-__

Fax No: () __-__ 2: () __-__

Customs / PKA Registered Code: if exist e.g : BS1234

Save

Authorised Contact Business

Port Klang Net Login

Administrator Login ID:

Authorised Contact

Authorised Contact:
 Designation:
 Tel No: () __-__ Email:
 Mobile Phone No: () __-__

Authorised Contact:
 Designation:
 Tel No: () __-__ Email:
 Mobile Phone No: () __-__

Figure 13

Authorised Contact Business

Business

Address:

Postal Code: __

Tel No: () __-__ 2: () __-__

Fax No: () __-__ 2: () __-__

Website:

Figure 14

6. At **Director Particulars** tab, fill in all mandatory information by click **Add** button

and click **Save** once you have done. To delete information, click on **Edit** or **Delete** button.

Figure 15

- At **Shareholders Particulars** tab, you need to fill in all the information by clicking on **Add** button. After completed, click **Save** button and edit by clicking on **Edit** button or delete with **Delete** button.

Figure 16

- Click on **Document** tab (optional) to upload document. Click **Save** button to save record.

Document

Document Type:

Document Name:

Remark:

Explanation

Attach the following documents:

- i. Quatted 2B4 Form
- ii. Copy of Form 9 or Form 8(duly) certified by com party secretaries.
- iii. Copy of Form 49 & 24 or Form 32A (if applicable) duly certified by com party secretaries.
- iv. Copy of Customs approval letter (if applicable) duly certified by com party secretaries.

Dokumen

#	No.	Nama Dokumen Document Name	Catatan Remark
No data to display			

Explanation

Attach the following documents:

- i. Commercial Vehicle License and Vehicle Perm # (Land and Public Transport Commission)
- ii. Copy of Form 9 or Form 8.
- iii. Copy of Form 49 & 24 or Form 32A (if applicable).

Keterangan / Explanation

Attach the following documents:

- i. Company Registration Certificate, Business Registration
- ii. Business License

Figure 17

9. At **Acknowledgement** tab, will appear Term & Conditions of Registration. Click on the check box to proceed with the registration.

Terma & Syarat-Syarat Pendaftaran | Term & Conditions Of Registration

Warehouse Operator FF / SA/ FA (Non Warehouse Operator) Haulier Container Depot

FF / SA/ FA (Non Warehouse Operator)

1. The operator shall notify the Free Zone Authority if there are any amendments or changes relating to company particulars, such as name change, change of address, Board of Directors and others within 1 month/30 days. Particulars of the applicant, if not notified and updated may cause the Free Zone Authority to withdraw this approval.
2. The Free Zone Authority reserved its right to amend or add or imposed any conditions related to this approval to conduct activity, if deemed necessary.
3. This approval to conduct activity may be suspended/revoked, if the Agent, including individual or company that is authorized by Free Zone Authority, violates any condition stated above or found guilty of violating Free Zone Act 1990, Free Zone Regulations 1991, Customs Act 1967 or any other Act, Regulation, Directives or Circulars currently in force or any future amendments/ changes.
4. All parties, including "main line operator", "feeder operator", "box operator", "freight forwarder" and "Forwarding Agent" are obliged to declare the gazette ZB1 form (Import), ZB2 (Export), ZB3 (Transshipment), or any other methods approved by Free Zone Authority, LPK as provided under Article 21(1), 22 & 23 of Free Zone Regulations 1991, before handling the goods.

I agree Term & Condition above

Figure 18

10. At **Submit** tab, you need to tick on "I agree Term & Condition above" check box and click the **Submit** button to complete the registration.

Submit

Declaration Declaration

Declaration

I/We certify that all particulars submitted in the above registration form, including all attached supporting documents, are true and correct. I/We agree to accept all the terms and conditions, including rules and regulation as stated in the annex, Port Authorities Act, 1963, Port Klang Authority Regulations, Free Zone Act, 1990, Free Zone Regulations, 1991, Customs Act, 1967, and other laws and regulations currently in force and all amendments from time to time.

I/We understand that should there be falsification in the particulars provided in the above registration form or in violation with any of the laws, regulations, rules and conditions, my/our application for registration will not be considered and any approval, if given, will be revoked.

I agree Term & Condition above

Name ANISAH NRIC / Passport Email sitianisahjagi@gmail.cc Submit

Figure 19

11. You will see the message below upon successful submission. You have an option to print form.

Submit

You have successfully submitted your registration

Home Print Form Back

Figure 20

12. An example of printed form as below.

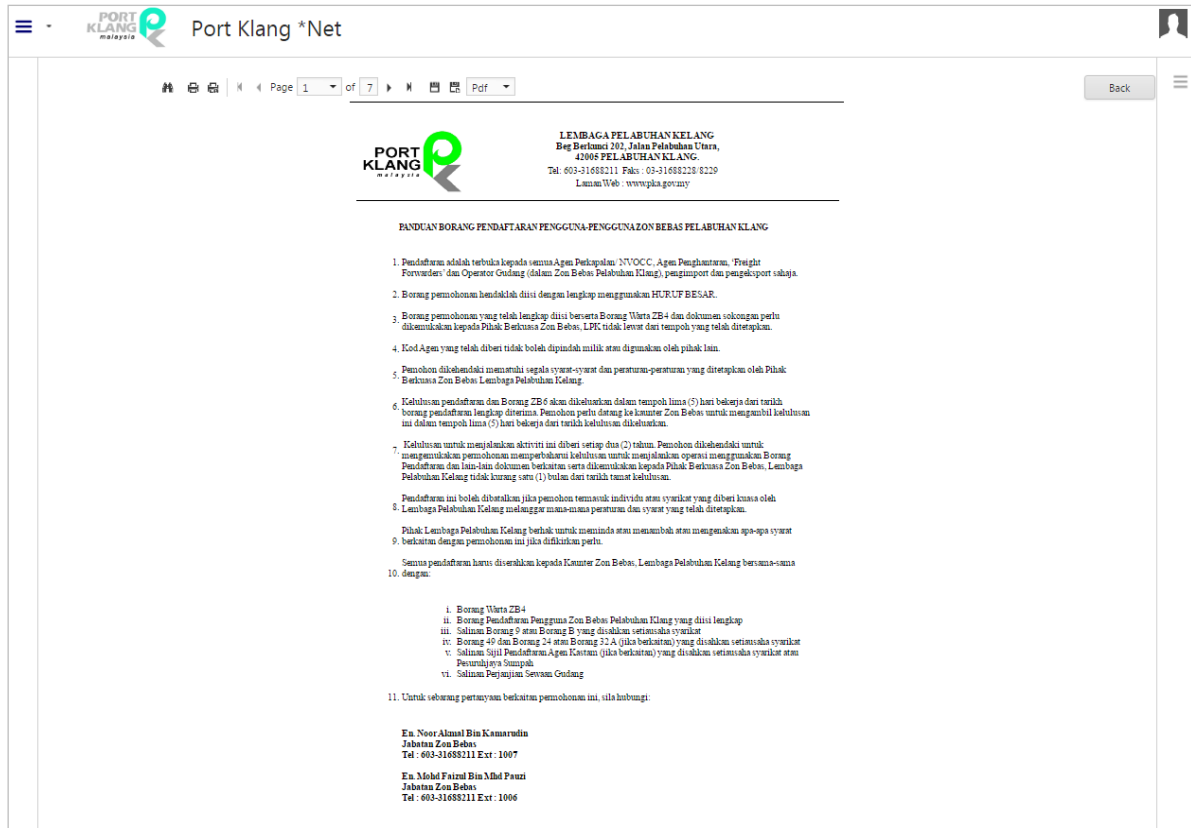


Figure 21

13. Upon successful registration, an email with your login details will be sent to your mailbox (sample as below):

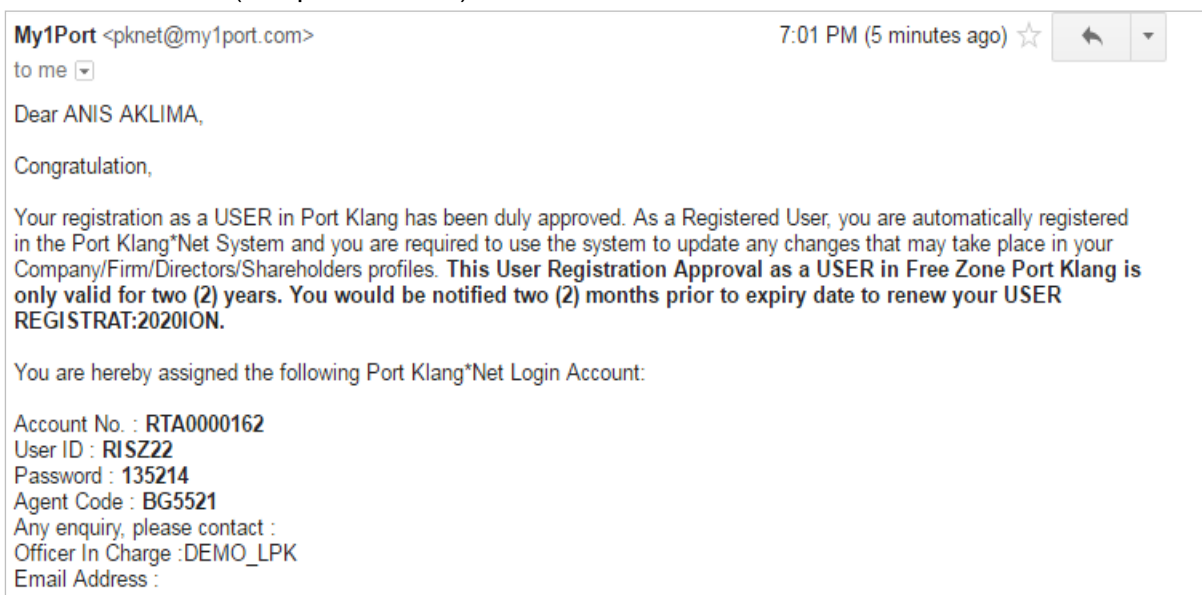


Figure 22

Chapter 3 Password

3 Reset Password

1. Go to Port Klang *Net main page and click on **Log In** icon at top right hand corner to login account.



Figure 23

2. Click **Forgot Password** below to reset password.

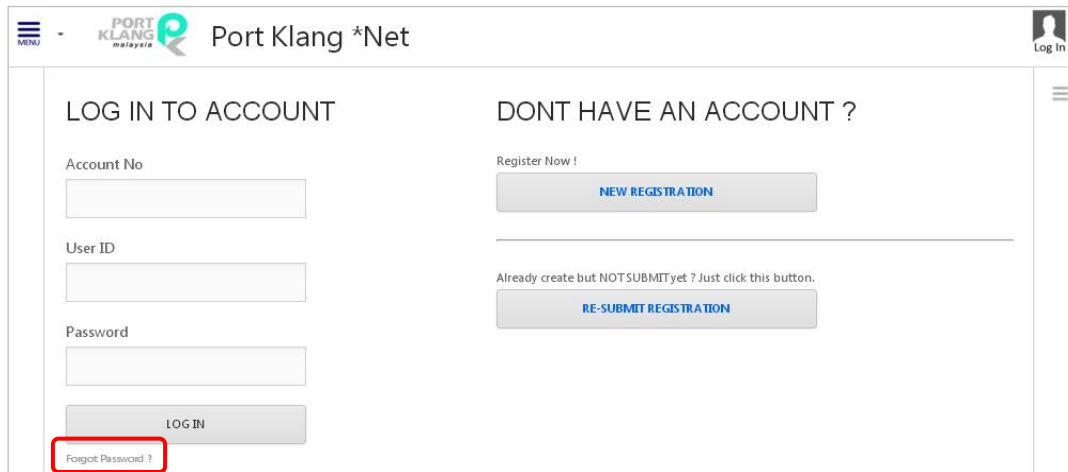


Figure 24

- Fill in the details below then click on **Request Password**.

Forgotten Password

To restore your account password, please enter the email address you used when registering with us. System will send email for new password.

Email *:

ROC No *:

Category *:

FA - AGEN PENGHANTARAN / FORWARDING AGENT

* Required field in order to proceed

Request Password Cancel

Figure 25

- A Reset Password email will be sent to you email as below. Click the URL as indicated in email to continue login page.

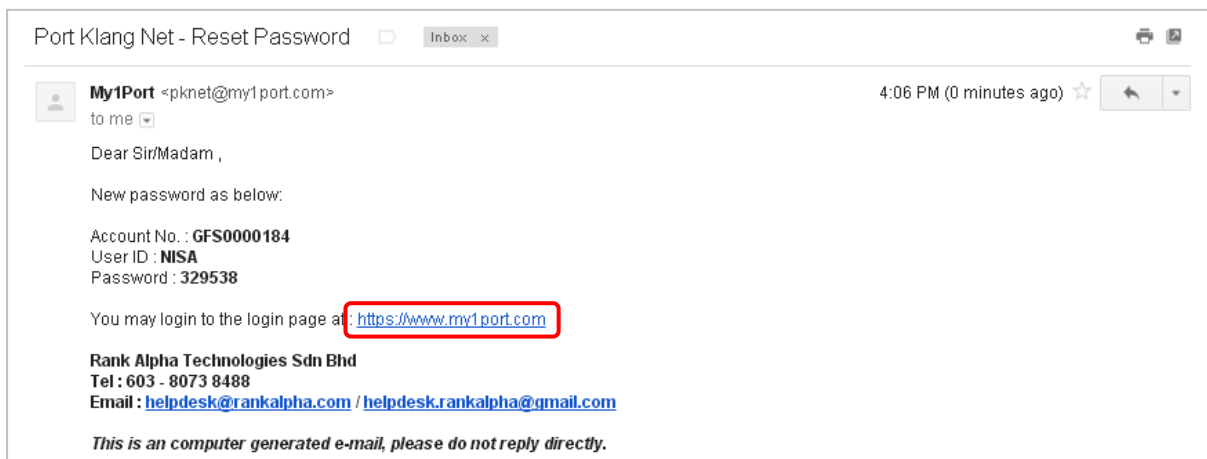


Figure 26

Chapter 4 User

4 User Profile

1. Login to Port Klang *Net and click on icon at top right hand corner. Then click on **User Profile**.

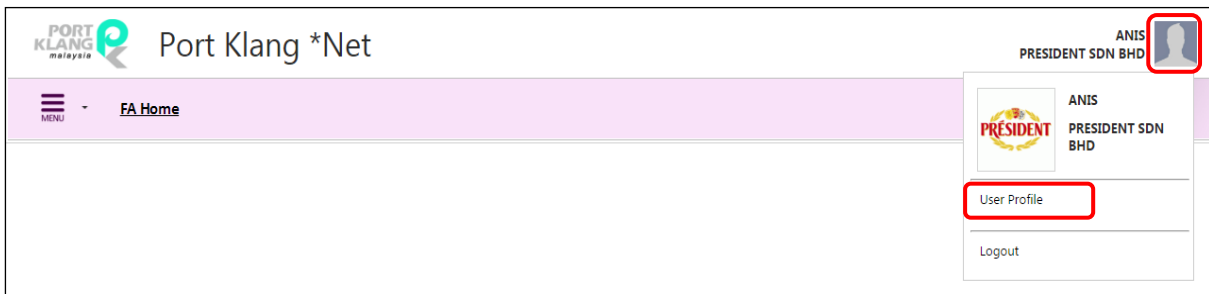


Figure 27

2. **User Profile** page will display.

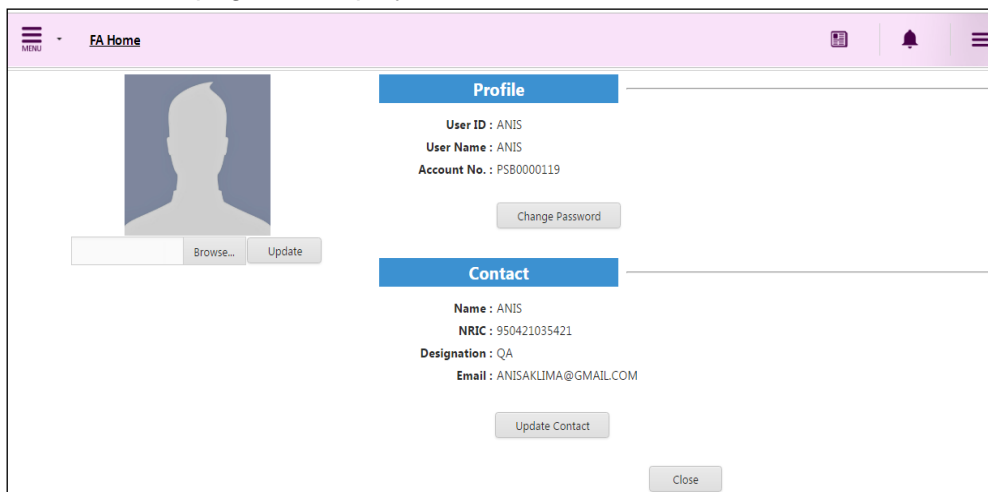


Figure 28

4.1 Upload Photo

1. Select photo using **Browse** button.

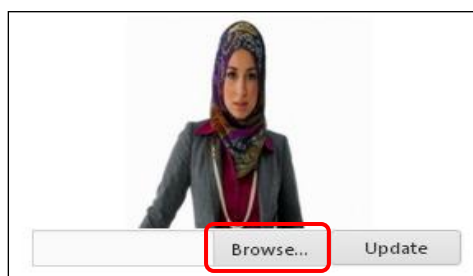


Figure 29

2. Click on **Update**.
3. “**Upload photo successfully!**” message will display.

4.2 Change Password

Click on **Change Password** button. Fill in the yellow fields and click on **Save** button to save new password. “**Password is updated!**” message will display.



The screenshot shows a 'Profile' form with the following fields and values:

Field	Value
User ID	ANIS
User Name	SOFIA
Account No.	PSB000119
Current Password	(Yellow field)
New Password	(Yellow field)
Confirm Password	(Yellow field)

At the bottom, there are two buttons: 'Save' (highlighted with a red box) and 'Cancel'.

Figure 30

4.3 Update Contact

Click on **Update Contact** button and **Contact** page will be displayed as below. Click **Save** once you have done. “**User Profile successfully updated!**” message will display.



The screenshot shows a 'Contact' form with the following fields and values:

Field	Value
Name	SOFIA
NRIC	950421-03-5421
Designation	QA
Email	ANISAKLIMA@GMAIL.COM

At the bottom, there are two buttons: 'Save' (highlighted with a red box) and 'Cancel'.

Figure 31

Chapter 5 Import

5 Import Module



Figure 32

Click on the **Menu** and select **Import Module**.

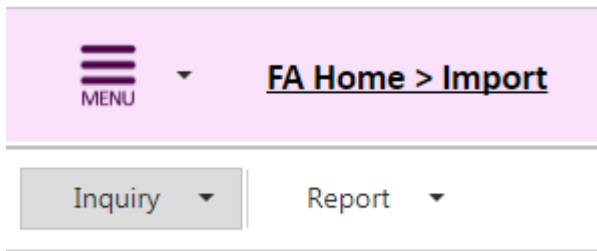


Figure 33

5.1 Inquiry

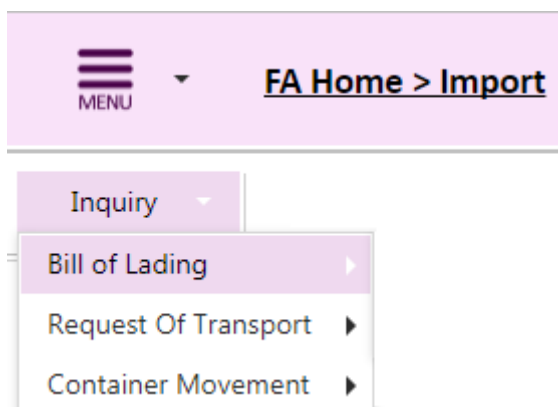


Figure 34

5.1.1 Bill of Lading

5.1.1.1 Submitted Listing

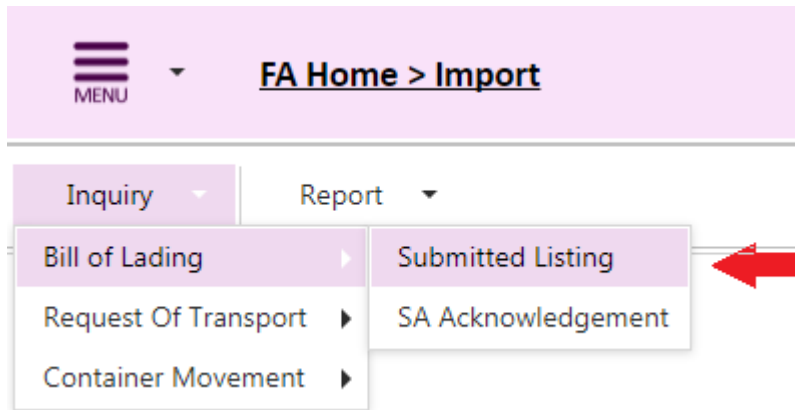


Figure 35

1. Go to **Inquiry > Bill of Lading > Submitted Listing**.

The screenshot shows the 'Submitted Listing' page. The breadcrumb trail is 'FA Home > Import > Inquiry > Bill Of Lading > Submitted Listing'. The page includes a search bar and a table of records. The table has columns for '#', 'Option', 'Job No', 'BL No', 'Transport Mode', 'Shipment Type', 'Local Trader Name', 'Shipping Agent', and 'Submitted' (with sub-columns for Date, Time, and By). There are 5 records displayed.

#	Option	Job No	BL No	Transport Mode	Shipment Type	Local Trader Name	Shipping Agent	Submitted		
								Date	Time	By
▶	View	TEST3333	TEST3333	1 - By Sea	2 - Import	LTG0002 - CHEONG XIOU XUAN	BSS0000194 - BAHTERA SA SDN BHD	07/09/2017	17:26	AISHAH
▶	View	test12342	test12342	1 - By Sea	2 - Import	-	-	07/09/2017	17:18	AISHAH
▶	View	TESTDP	TESTDP	1 - By Sea	2 - Import	LTG0002 - CHEONG XIOU XUAN	BSS0000194 - BAHTERA SA SDN BHD	23/08/2017	15:49	AISHAH
▶	View	CTTEST10	CTTEST10	1 - By Sea	2 - Import	LTG0002 - CHEONG XIOU XUAN	BSS0000194 - BAHTERA SA SDN BHD	16/08/2017	10:46	AISHAH
▶	View	IM17081101	BL17081101	1 - By Sea	2 - Import	LTG0002 - CHEONG XIOU XUAN	*M(0000073 - *K*LINE MARITIME (MALAYSIA) SDN. BH	11/08/2017	13:00	KELVIN

Total Records : 5

Page 1 of 1 (5 items)

Figure 36

- You may filter records by clicking **Filter** button at the left side as below. Then click on **Search** button to search record.

Filtering

FILTERING

Display All
 Filter Date

From Date :
05/08/2017

To Date :
20/09/2017

Job No. :

BL No. :

Search Clear

Figure 37

- Click on **View** button to review details of the record. **View Entries** page will be appeared.

Consignment Note - [View]

Job No : NISA002
BL No : BL002
Transport Mode : 3 - By Road

Open Date : 03/02/2017
Shipment Date : 03/02/2017
Shipment Type : 2 - Import

Close

Business Partner | Cargo Detail | Shipment | Container

Trading Partner | Agent

Local Trader

Code : LTG0006 ROC No : ROCG006
Name : JACKSON
Org Type : 0 - TEST SAVE TO WHERE LOC
Address : NO PERMATA 1
JALAN PERMATA 1
BANDAR PERMATA 1
Tel No : (013) 1111-1111 Fax No :

Oversea Trader

Code : OTG0003
Name : BRANDON BLUE
Address : 1 STREETBLACK 1
GARDEN BLACK 1
Tel No : (142) 5648-7946 Fax No :

Figure 38

5.1.1.2 SA Acknowledgement

1. Go to **Inquiry > Bill of Lading > SA Acknowledgement**. **SA Acknowledgement** page will be displayed as below. Click on **Print** button to print summary.

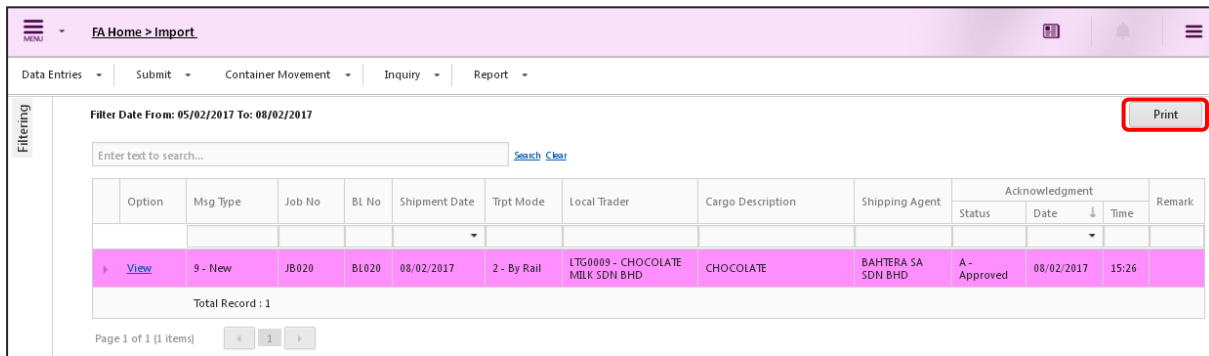


Figure 39

2. The summary report will be printed in PDF file as below.

BL Submit Acknowledgement Summary Report
Display by Date: 05/02/2017 To 08/02/2017

Option	Job No	BL No	Shipment Date	Trpt Mode	Local Trader	Cargo Description	Shipping Agent
	JB020	BL020	08/02/2017	2 - By Rail	LTG0009 - CHOCOLATE MILK SDN BHD	CHOCOLATE	BAHTERA SA SDN BHD

Figure 40

BL Submit Acknowledgement Summary Report
Display by Date: 05/02/2017 To 08/02/2017

Acknowledgment			Remark
Status	Date	Time	
A - Approved	08/02/2017	15:26	

Figure 41

3. Click on **View** button to review. The **View Entries** will be appeared.

Consignment Note - [View]

Job No: JB020	Open Date: 08/02/2017	Close
BL No: B1020	Shipment Date: 08/02/2017	
Transport Mode: 2 - By Rail	Shipment Type: 2 - Import	

Business Partner | Cargo Detail | Shipment | Container | SA Acknowledgement Info

Trading Partner | Agent

<p>Local Trader</p> <p>Code: LTG0009 ROC No: AA12345</p> <p>Name: CHOCOLATE MILK SDN BHD</p> <p>Org Type: B - REGISTRAR OF COMPANY</p> <p>Address: JALAN INDUSTRI 1 TAMAN INDUSTRI SELANGOR</p> <p>Tel No: (603) 5374-5859 Fax No: _____</p>	<p>Oversea Trader</p> <p>Code: OTG0003</p> <p>Name: BRANDON BLUE</p> <p>Address: 1 STREETBLACK 1 GARDEN BLACK 1</p> <p>Tel No: (142) 5648-7946 Fax No: _____</p>
---	---

Figure 42

5.1.2 Request of Transport

5.1.2.1 Submitted Listing

1. Go to **Inquiry > Request of Transport > Submitted Listing**.

#	Option	Job No	Haulier ROTNo	BL No	ROTRef No	Required		Delivery		Haulier	Submitted		
						Date	Time	Trip	Period		Date	Time	By
▶	View	JN93090704		BLN093090704	RRN9309074	15/02/2017	15:21	L - Laden Trip Only	WH - WORKING HOURS	RHS0000197 - RAYAN HAULIER SDN BHD	15/02/2017	15:25	GEMILANGFSB
▶	View	JN93090703	HRN93090703	BLN093090703	RRN9309073	15/02/2017	14:47	R - Round Trip	24 - 24 HOURS	RHS0000197 - RAYAN HAULIER SDN BHD	15/02/2017	15:25	GEMILANGFSB
▶	View	JN93090702	HRN07099302	BLN093090702	RRN9309070	15/02/2017	11:49	L - Laden Trip Only	WH - WORKING HOURS	RHS0000197 - RAYAN HAULIER SDN BHD	15/02/2017	12:36	GEMILANGFSB
▶	View	JN930907	HRN930907	BLN930907	RRN930907	15/02/2017	10:43	R - Round Trip	24 - 24 HOURS	RHS0000197 - RAYAN HAULIER SDN BHD	15/02/2017	11:08	GEMILANGFSB
▶	View	MYN003	HROT0003	BL003	ROTN0003	13/02/2017	15:37	L - Laden Trip Only	WH - WORKING HOURS	RHS0000197 - RAYAN HAULIER SDN BHD	13/02/2017	15:43	GEMILANGFSB

Total Record : 5
Page 1 of 1 (5 items)

Figure 43

2. Click on **View** button to review details of the record. **View Entries** page will be appeared.

Request Of Transport Information

Job No: NISA001 BL No: BL001
 ROTRef No: ROTD1 Transport Type: TR - TRAILER
 Haulier: RHS0000197 - RAYAN HAULIER SDN BHD
 Delivery Trip: L - Laden Trip Only
 Required Date: 03/02/2017 Required Time: 10:04
 Delivery Type: D - Direct Open Date: 03/02/2017
 Delivery Period: 24 - 24 HOURS

LADEN Pickup

Pickup from Port: NPORT - NORTH PORT
 Port Terminal: BNP001 - OTHER OPERATORS IN NORTH PORT
 Closing Date / Time: 03/02/2017 / 10:04
 CT Operator: BSS0000194 - BAHTERA SA SDN BHD
 Delivery Instruction:

Bill Of Lading Information

Job info Cargo Details Shipments

General Info

eDoc No: IFTMCSBLGFS0000184201702030852NESA0
 Transaction Type: 2 - Import
 Transport Mode: 3 - By Road
 Shipment Date: 03/02/2017

Local Trader

Name: CHOCOLATE MILK SDN BHD
 Address: JALAN INDUSTRI 1
 TAMAN INDUSTRI
 SELANGOR

Haulage Request - Booking Info

Container - Delivery Place

Shipper Location / Delivery To

Location ID: JHB001 - JOHOR BAHRU, JOHOR
 Name: JACKSON
 Address: NO PERMATA 1
 JALAN PERMATA 1
 BANDAR PERMATA 1
 Postcode: 11111 Tel No: 01111111111
 Contact Person:
 Delivery Date: 03/02/2017 Time: 10:05
 Empty Return (DEPOT): BSS0000198 - BERJAYA DEPOH SDN BHD

Container Details

Select Name Address ROTNo

<input checked="" type="radio"/>	JACKSON	NO PERMATA 1	ROTD1
----------------------------------	---------	--------------	-------

Total Record : 1
Page 1 of 1 (1 items)

Figure 44

5.1.2.2 Haulier Acknowledgement

1. Haulier Acknowledgement page will be appeared as below.

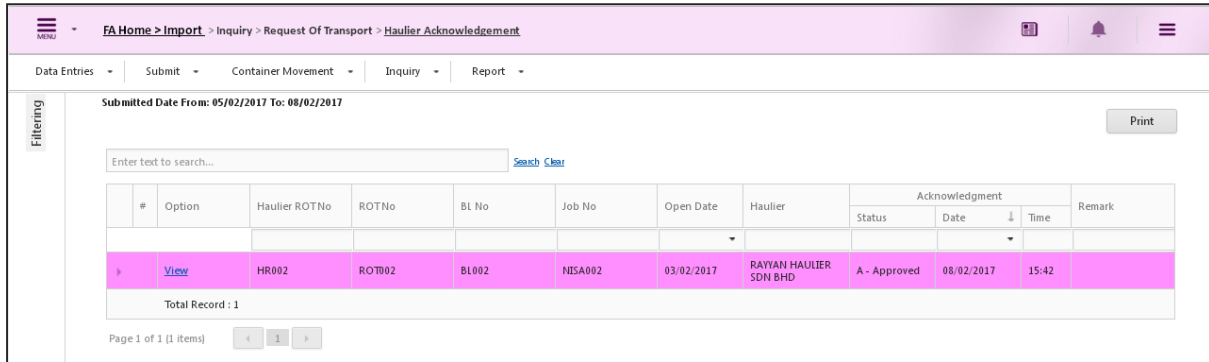


Figure 45

2. Click on **View** button view Request of Transport Information.

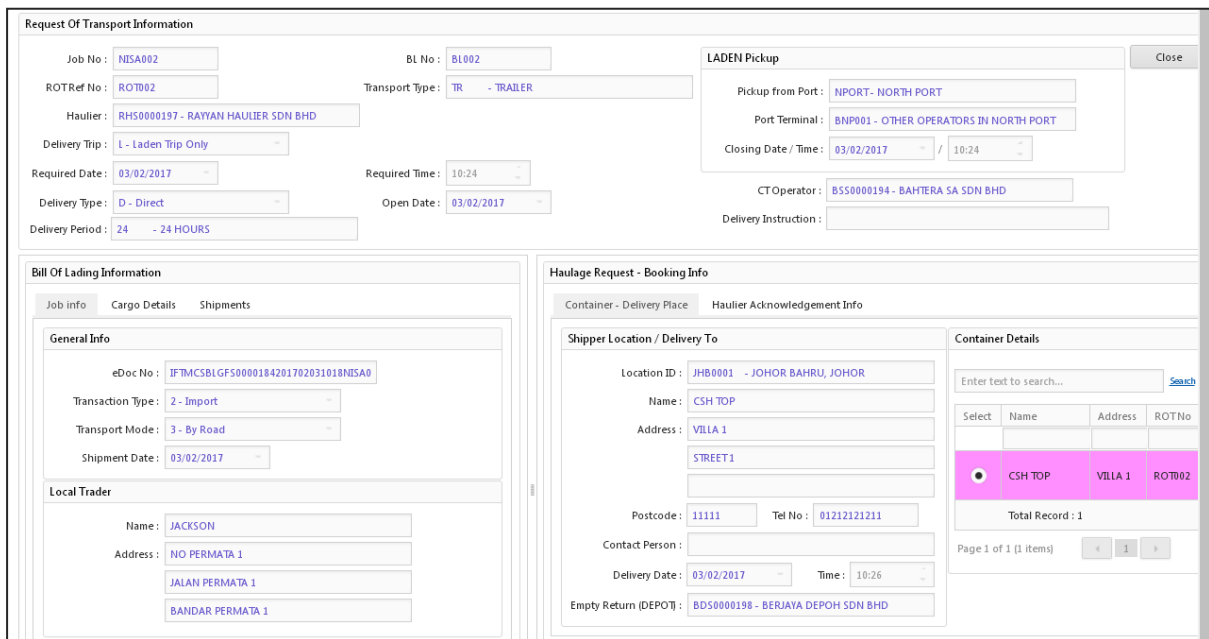


Figure 46

5.1.3 Container Movement

5.1.3.1 Haulier Laden Pickup Planning

Go to **Inquiry > Container Movement > Haulier Laden Pickup Planning**. The list of records will be listed as below.

The screenshot shows the 'Haulier Laden Pickup Planning' page. It includes a search bar, a 'Refresh' button, and a table with the following data:

#	Job No	BL No	ROTN	Port Terminal	Container No	Request Pickup Date	Time	Remark
JN930907	BLN930907	RRN930907	NPORT	CN9309071501	15/02/2017	15:32		
JN93090703	BLN093090703	RRN9309073	NPORT	CN93090701	15/02/2017	15:40		
JN93090703	BLN093090703	RRN9309073	NPORT	CN93090702	16/02/2017	15:41	PICKUP TEST BY HR	
JN93090703	BLN093090703	RRN9309073	NPORT	CN93090703	15/02/2017	15:40		
JN93090703	BLN093090703	RRN9309073	NPORT	CN93090704	15/02/2017	15:42		
MYN003	BL003	ROTN0003	NPORT	CN0004	13/02/2017	16:30		

Total Record : 6
 Page 1 of 1 (6 items)

Figure 47

5.1.3.2 Haulier MT Return Request

Go to **Inquiry > Container Movement > Haulier MT Return Request**. You can see the details of **eDocument Status** and **Container Status** as below.

The screenshot shows the 'Haulier MT Return Request' page. It includes a search bar, a 'Clear' button, and a table with the following data:

#	Container No	ROTN	Job No	BL No	Customer Name	Request Pickup		Haulier Pickup	
						Date	Time	Date	Time
CN93090703	RRN9309073	JN93090703	BLN093090703	CHOCOLATE MILK SDN BHD	15/02/2017	16:04	15/02/2017	16:11	
CN0004	ROTN0003	MYN003	BL003	CHOCOLATE MILK SDN BHD	13/02/2017	16:52	13/02/2017	16:53	

Total Record: 2
 Page 1 of 1 (2 items)

Figure 48

5.1.3.3 eContainer Tracking

Go to **Inquiry > Container Movement > eContainer Tracking**. You can see the details of **eDocument Status** and **Container Status** as below.

The screenshot shows the 'eContainer Tracking' interface. It features a main table with columns: #, Job No, BL No, Shipment Date, Name, and eDoc No. The data is filtered for the period 13/02/2017 to 16/02/2017. Below the main table, there are two detailed views: 'eDocument Status' and 'Container Status'. The 'eDocument Status' view shows a table with columns: #, Doc Type, Date, Time, and Remark. The 'Container Status' view shows a table with columns: #, Doc Status, Date, Time, Remark, and Status.

#	Job No	BL No	Shipment Date	Name	eDoc No
1	JN9309704	BLN09309704	15/02/2017	CSH TOP	IFTMCSBLGF50000184201702151511JN930
2	JN9309703	BLN09309703	15/02/2017	CHOCOLATE MILK SDN BHD	IFTMCSBLGF50000184201702151435JN930
3	JN9309702	BLN09309702	15/02/2017	CYBERPOWER SDN BHD	IFTMCSBLGF5000018420170215113JN930
4	CANCEL1	BLC009	14/02/2017	JACKSON	IFTMCSBLGF50000184201702141126CANCE
5	MYJN003	BL003	13/02/2017	HISHAM BIN HAMID	IFTMCSBLGF50000184201702131255MYJN0
6	MYJN002	BL002	13/02/2017	JACKSON	IFTMCSBLGF50000184201702131203MYJN0
7	MYJN001	BL001	13/02/2017	JACKSON	IFTMCSBLGF50000184201702131056MYJN0

Figure 49

5.1.3.4 Container Listing

1. Go to **Inquiry > Container Movement > Container Listing**. You can see the list of container and the details.

The screenshot shows the 'Container Listing' interface. It features a main table with columns: #, Container No, Iso Type, Job No, BL No, Shipment Date, Name, eDoc No, Submit Status (Date, Time), and Update Status (Date, Time). The data is filtered for the period 13/02/2017 to 16/02/2017. The table shows 25 records.

#	Container No	Iso Type	Job No	BL No	Shipment Date	Name	eDoc No	Submit Status		Update Status	
								Date	Time	Date	Time
1	CN22222	20HQ	CANCEL1	BLC009	14/02/2017	JACKSON	IFTMCSBLGF50000184201702141126CANCE	14/02/2017	11:46	15/02/2017	10:26
2	CN10101	20F1	JN9309702	BLN09309702	15/02/2017	CYBERPOWER SDN BHD	IFTMCSBLGF5000018420170215113JN930	15/02/2017	11:47	15/02/2017	11:48
3	CN02020	20G0	JN9309702	BLN09309702	15/02/2017	CYBERPOWER SDN BHD	IFTMCSBLGF5000018420170215113JN930	15/02/2017	11:47	15/02/2017	11:48
4	CN03030	20HQ	JN9309702	BLN09309702	15/02/2017	CYBERPOWER SDN BHD	IFTMCSBLGF5000018420170215113JN930	15/02/2017	11:47	15/02/2017	11:48
5	CN04040	22DG	JN9309702	BLN09309702	15/02/2017	CYBERPOWER SDN BHD	IFTMCSBLGF5000018420170215113JN930	15/02/2017	11:47	15/02/2017	11:48
6	CN05050	22P0	JN9309702	BLN09309702	15/02/2017	CYBERPOWER SDN BHD	IFTMCSBLGF5000018420170215113JN930	15/02/2017	11:47	15/02/2017	11:48
7	CN06060	22R0	JN9309702	BLN09309702	15/02/2017	CYBERPOWER SDN BHD	IFTMCSBLGF5000018420170215113JN930	15/02/2017	11:47	15/02/2017	11:48
8	CN07070	40FR	JN9309702	BLN09309702	15/02/2017	CYBERPOWER SDN BHD	IFTMCSBLGF5000018420170215113JN930	15/02/2017	11:47	15/02/2017	11:48
9	CN08080	40FR	JN9309702	BLN09309702	15/02/2017	CYBERPOWER SDN BHD	IFTMCSBLGF5000018420170215113JN930	15/02/2017	11:47	15/02/2017	11:48
10	CN9309701	20F1	JN9309703	BLN09309703	15/02/2017	CHOCOLATE MILK SDN BHD	IFTMCSBLGF50000184201702151435JN930	15/02/2017	14:45	15/02/2017	14:47
11	CN9309702	20HQ	JN9309703	BLN09309703	15/02/2017	CHOCOLATE MILK SDN BHD	IFTMCSBLGF50000184201702151435JN930	15/02/2017	14:45	15/02/2017	14:47
12	CN9309703	20F1	JN9309703	BLN09309703	15/02/2017	CHOCOLATE MILK SDN BHD	IFTMCSBLGF50000184201702151435JN930	15/02/2017	14:45	15/02/2017	14:47
13	CN9309704	20F1	JN9309703	BLN09309703	15/02/2017	CHOCOLATE MILK SDN BHD	IFTMCSBLGF50000184201702151435JN930	15/02/2017	14:45	15/02/2017	14:47
14	CN9309701	20HQ	JN9309704	BLN09309704	15/02/2017	CSH TOP	IFTMCSBLGF50000184201702151511JN930	15/02/2017	15:19	15/02/2017	15:20
15	CN9309702	45F1	JN9309704	BLN09309704	15/02/2017	CSH TOP	IFTMCSBLGF50000184201702151511JN930	15/02/2017	15:19	15/02/2017	15:20

Figure 50

5.1.3.5 CT Damage Photo

Go to **Inquiry > Container Movement > CT Damage Photo**. You can see the details of **container listing** as below.

The screenshot shows a web application interface for 'CT Upload Photo'. The breadcrumb trail is 'FA Home > Import > Inquiry > CT Upload Photo'. The main navigation bar includes 'Data Entries', 'Submit', 'Container Movement', 'Inquiry', and 'Report'. A filter date range is set from '01/09/2016' to '20/09/2017'. A search bar is present with 'Search' and 'Clear' buttons. Below the search bar is a table with the following columns: '#', 'Container No', 'ROT No', 'BL No', 'SCN_No', 'Haulier', and 'MT Return Date'. The 'MT Return Date' column is further divided into 'Date' and 'Time'. The table is currently empty, displaying 'No data to display' and 'Total Record : 0'. At the bottom, there are pagination controls showing 'No data to paginate' and left/right arrow buttons.

#	Container No	ROT No	BL No	SCN_No	Haulier	MT Return Date	
						Date	Time
No data to display							
Total Record : 0							

Figure 51

5.5 Report

5.5.1 Report Card

1. Report Card option will shows a below page

Submitted Date From: 30/08/2017 To: 02/09/2017

#	Option	Job No	BL No	Shipment Date	Name	eDoc No	Submit Status		Update Status	
							Date	Time	Date	Time
No data to display										
Total Record : 0										

Figure 52

2. Click on Filtering option to expand the searching criteria

Submitted Date From: 30/08/2017 To: 02/09/2017

FILTERING

Display All
 Filter By Date

From Date : 30/08/2017

To Date : 02/09/2017


BL No. :


Job No. :

Search Clear

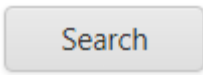
#	Option	Job No	BL No	Shipment Date	Name	eDoc No	Submit S	
							Date	
No data to display								
Total Record : 0								

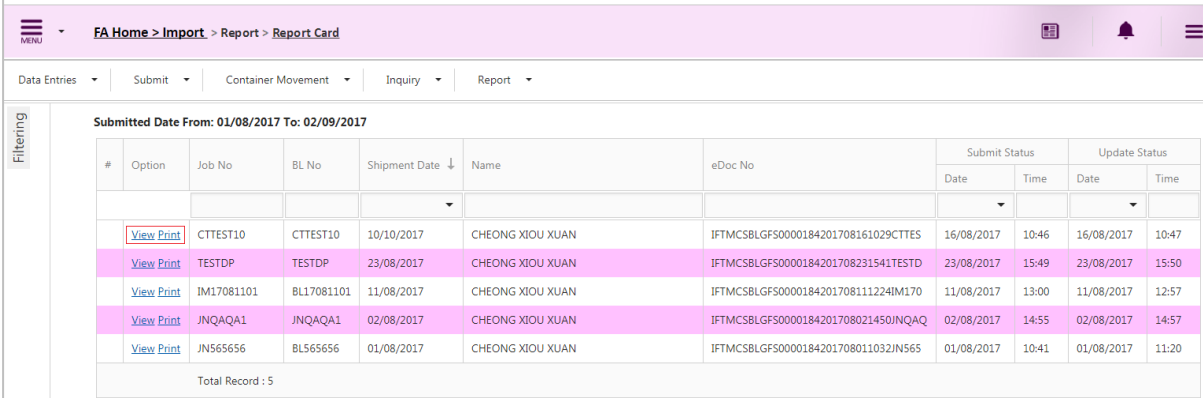
Figure 53

3. Tick  **Display All** will display all available records for Report Card on the **Report Card Listing Page**.

4. Tick on  **Filter Date** will allow to select by date range and users are require to enter **From Date** and **To Date** for system to start searching.

5. To be more specific searching, user may enter BL No or by JobNo. A specific record will display accordingly.

6. Click on  to proceed searching the Report Card records and system will show the records accordingly once record is found.



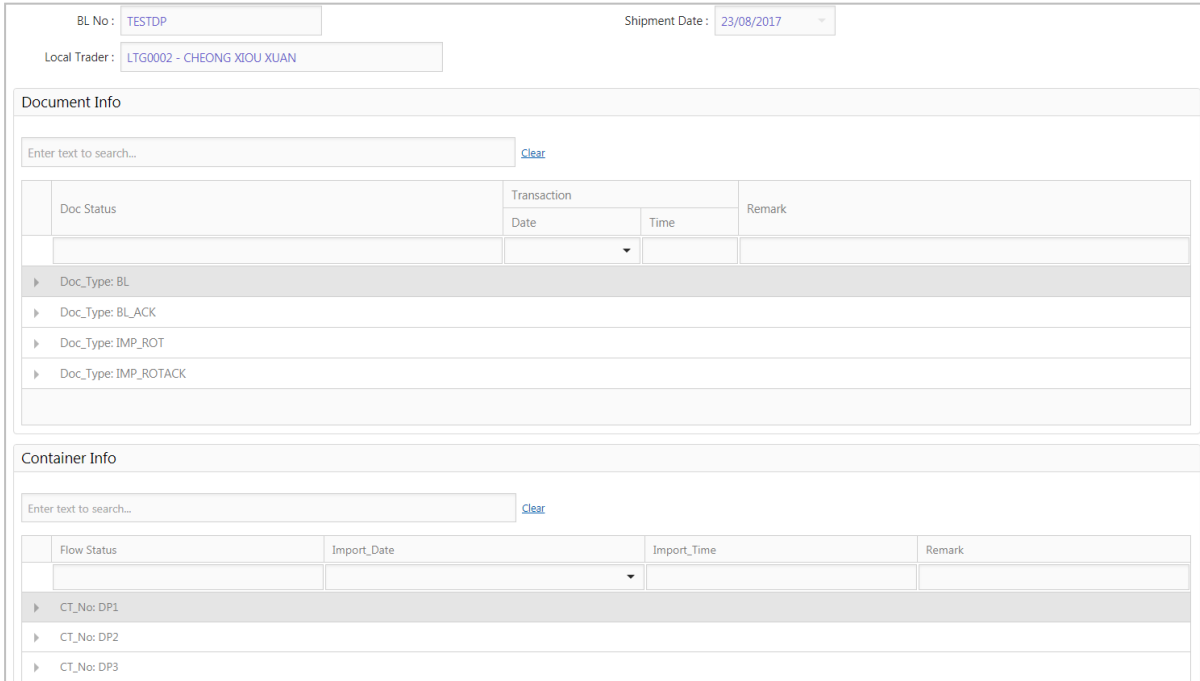
Submitted Date From: 01/08/2017 To: 02/09/2017

#	Option	Job No	BL No	Shipment Date ↓	Name	eDoc No	Submit Status		Update Status	
							Date	Time	Date	Time
View Print	CTTEST10	CTTEST10	CTTEST10	10/10/2017	CHEONG XIOU XUAN	IFTMCSBLGFS0000184201708161029CTTES	16/08/2017	10:46	16/08/2017	10:47
View Print	TESTDP	TESTDP	TESTDP	23/08/2017	CHEONG XIOU XUAN	IFTMCSBLGFS0000184201708231541TESTD	23/08/2017	15:49	23/08/2017	15:50
View Print	IM17081101	BL17081101	BL17081101	11/08/2017	CHEONG XIOU XUAN	IFTMCSBLGFS0000184201708111224IM170	11/08/2017	13:00	11/08/2017	12:57
View Print	JNQAQA1	JNQAQA1	JNQAQA1	02/08/2017	CHEONG XIOU XUAN	IFTMCSBLGFS0000184201708021450JNQAQ	02/08/2017	14:55	02/08/2017	14:57
View Print	JN565656	BL565656	BL565656	01/08/2017	CHEONG XIOU XUAN	IFTMCSBLGFS0000184201708011032JN565	01/08/2017	10:41	01/08/2017	11:20

Total Record : 5

Figure 54

7. Click on [View](#) to preview the selected Report Card and system will shows as below page.



BL No : TESTDP Shipment Date : 23/08/2017

Local Trader : LTG0002 - CHEONG XIOU XUAN

Document Info

Enter text to search... [Clear](#)

Doc Status	Transaction		Remark
	Date	Time	
▶ Doc_Type: BL			
▶ Doc_Type: BL_ACK			
▶ Doc_Type: IMP_ROT			
▶ Doc_Type: IMP_ROTACK			

Container Info

Enter text to search... [Clear](#)

Flow Status	Import_Date	Import_Time	Remark
▶ CT_No: DP1			
▶ CT_No: DP2			
▶ CT_No: DP3			

Figure 55

8. To print the Report Card, do click on [Print](#) on the selected record.

Chapter 6 Export

6 Export Module

Click on the **Menu** tab then select **Export Module**.

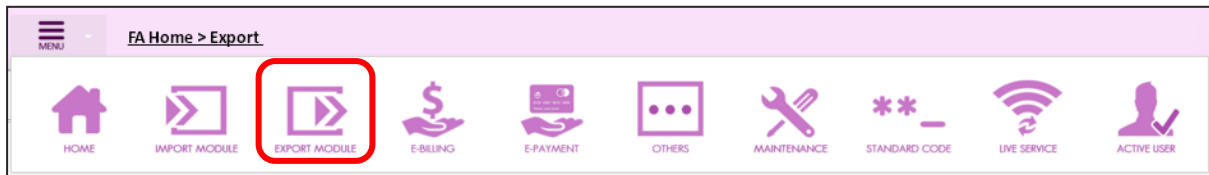


Figure 57

6.1 Inquiry

Select **Inquiry** tab.

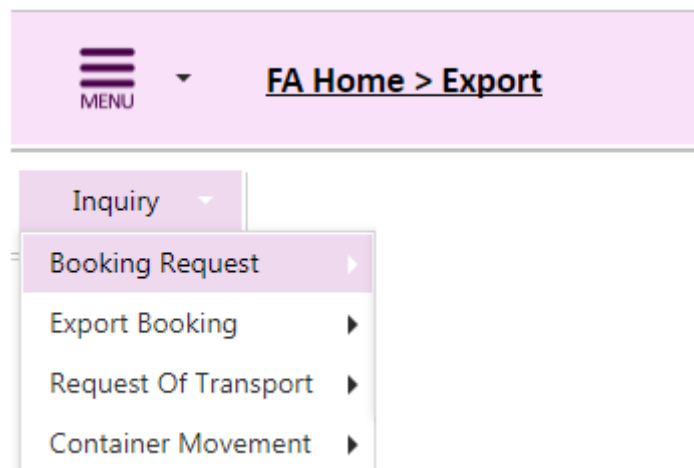


Figure 58

6.1.1 Booking Request

6.1.1.1 Submitted Listing

1. Go to **Inquiry > Booking Request > Submitted Listing**. You can see records list that you have submitted.

FA Home > Export > Booking Request > Inquiry > Submitted Listing

Data Entries | Submit | Container Movement | Inquiry | Report

Submitted Date From: 13/02/2017 To: 16/02/2017

Enter text to search... [Clear](#)

#	Option	Booking Order No	Customer Name	Est. Sch Date	Shipping Agent	Submitted		
						Date	Time	By
View	J0999	INA BINTE RAHMAN		16/02/2017	BSS0000194 - BAHTERA SA SDN BHD	16/02/2017	09:54	GEMLANGFS
View	J5002	CHOCOLATE MILK SDN BHD		16/02/2017	BSS0000194 - BAHTERA SA SDN BHD	16/02/2017	09:54	GEMLANGFS
View	J7880	CHEONG XIOU XUAN		16/02/2017	BSS0000194 - BAHTERA SA SDN BHD	16/02/2017	09:54	GEMLANGFS
View	BKN00A1	HISHAM BIN HAMID		15/02/2017	BSS0000194 - BAHTERA SA SDN BHD	15/02/2017	11:13	GEMLANGFS
View	J3555	HISHAM BIN HAMID		15/02/2017	BSS0000194 - BAHTERA SA SDN BHD	15/02/2017	10:00	AISHAH
View	J2330	INA BINTE RAHMAN		15/02/2017	BSS0000194 - BAHTERA SA SDN BHD	15/02/2017	10:00	AISHAH
View	MYN005	CSH TOP		14/02/2017	BSS0000194 - BAHTERA SA SDN BHD	14/02/2017	09:14	GEMLANGFS
View	J2335	HISHAM BIN HAMID		13/02/2017	BSS0000194 - BAHTERA SA SDN BHD	13/02/2017	15:28	AISHAH
View	J8500	HISHAM BIN HAMID		13/02/2017	BSS0000194 - BAHTERA SA SDN BHD	13/02/2017	15:28	AISHAH
View	J6006	JACKSON		13/02/2017	ASA0000242 - AN SHIPPING AGENT	13/02/2017	15:17	AISHAH
View	J2660	HISHAM BIN HAMID		13/02/2017	ASA0000243 - AA SHIPPING AGENTS SDN BHD	13/02/2017	15:09	AISHAH
View	BRN007007007	JUNAI DI BIN JUNIR		13/02/2017	BSS0000194 - BAHTERA SA SDN BHD	13/02/2017	12:10	GEMLANGFS

Total Record: 12

Page 1 of 1 (12 items)

Figure 59

2. Click on **View** button to review the booking details as shown below.

Booking Request

Booking Request No: J557 Open Date: 27/01/2017

Shipping Agent: ASB0000227 - AMSTRON SDN BHD

Freight Forwarder: ASS0000219 - AMIR SENTSDN BHD

Container Status: FCL LCL

Transport Mode: 1 - By Sea Est. Sch. Date: 27/01/2017

Vessel ID: 5000 - 547

Loading Port: AGSJO - ST. JOHNS

Discharge Port: AIROA - THE ROAD

Shipper: LTG0006 - JACKSON

Customer Details

Name: JACKSON

Address: NO PERMATA 1
 JALAN PERMATA 1
 BANDAR PERMATA 1

Contact Name: BAM BAM

Tel No: (011) 1111111 Fax No: _____

Cargo & Container Info

Cargo Info

Cargo Description: FLATRACK CARGO

<Package> Qty: 24

<Package> Type: BD - BOARD

Gross Weight: 254.0000 / KGM

Volume: 275.0000 / MTQ

Container Info

	Qty	CTSize Type	CTSize
1.	3	GP - GP-GENERAL	20 - 20 FOOTER
2.	0		
3.	0		

Figure 60

6.1.1.2 SA Acknowledgement

1. Go to **Inquiry > Booking Request > SA Acknowledgement**.

FA Home > Export > Booking Request > Inquiry > SA Acknowledgement

Data Entries - Submit - Container Movement - Inquiry - Report -

Filtering

Acknowledgement Date From: 13/02/2017 To: 16/02/2017

Enter text to search... Search Clear

#	Option	Job No	Booking Ref No	Shipment Date	Transport Mode	Shipping Agent	Acknowledgment			Remark
							Status	Date	Time	
View		J0999	J8822	16/02/2017	1 - By Sea	BAHTERA SA SDN BHD	A - Approved	16/02/2017	10:01	
View		J5002	J6363	16/02/2017	1 - By Sea	BAHTERA SA SDN BHD	A - Approved	16/02/2017	09:58	
View		J7880	J2220	16/02/2017	1 - By Sea	BAHTERA SA SDN BHD	A - Approved	16/02/2017	09:56	
View		BKN00A1	BOOK00001A	15/02/2017	1 - By Sea	BAHTERA SA SDN BHD	A - Approved	15/02/2017	11:28	
View		J2330	J5922	15/02/2017	1 - By Sea	BAHTERA SA SDN BHD	A - Approved	15/02/2017	10:02	
View		J3555	J4222	15/02/2017	1 - By Sea	BAHTERA SA SDN BHD	A - Approved	15/02/2017	10:01	
View		MYN005	BOOK0000001	14/02/2017	1 - By Sea	BAHTERA SA SDN BHD	A - Approved	14/02/2017	09:31	
View		J2335	EBN1400	13/02/2017	1 - By Sea	BAHTERA SA SDN BHD	A - Approved	13/02/2017	15:31	
View		J8500	EBN2500	13/02/2017	1 - By Sea	BAHTERA SA SDN BHD	A - Approved	13/02/2017	15:30	IN PROGRESS
View		BRN007007007007	EBN93997	13/02/2017	1 - By Sea	BAHTERA SA SDN BHD	A - Approved	13/02/2017	12:11	HAA NE DA CONFIRMIKAN.

Total Record : 10

Page 1 of 1 (10 items)

Figure 61

2. Click on **View** button to review the booking details as shown below.

Booking Request

Booking Request No: ND000001 Open Date: 06/02/2017

Shipping Agent: BSS0000194 - BAHTERA SA SDN BHD

Freight Forwarder: TMF0000188 - TERUS MAJU FF SDN BHD

Container Status: FCL LCL

Transport Mode: 1 - By Sea Est. Scl. Date: 06/02/2017

Vessel ID: A0002 - ASI 7

Loading Port: MYPKG - PORTKLANG

Discharge Port: MYJHB - JOHORE BHARU

Shipper: LTG0005 - QAISARA ALYSSA

Customer Details

Name: QAISARA ALYSSA

Address: NO 2 JALAN PERDANA 2
TAMAN PERDANA 2

Contact Name:

Tel No: (011) 1111111 Fax No:

Cargo & Container Info SA Acknowledgement Info

Cargo Info

Cargo Description: CLOTHES COLLECTION

<Package> Qty: 150

<Package> Type: PP - PIECE

Gross Weight: 30.0000 / KGM

Volume: 5,000.0000 / MTQ

Container Info

Qty	CT Size Type	CT Size
1	FR - FLATRACK	20 - 20 FOOTER
2	FR - FLATRACK	40 - 40 FOOTER
3		

Figure 62

6.1.1.3 Shipper Forward

1. Go to **Inquiry > Booking Request > Shipper Forward**.

#	Option	Job No	Export Booking No	Est. Schedule Date	Forward Shipper	Date	Time
View		17011205BRSS	17011205BRSA	12/01/2017	AMIRA	03/02/2017	16:35
View		BN001	EN001	03/02/2017	NISA	03/02/2017	11:39
View		JB12	13316	02/02/2017	AMIRA	02/02/2017	11:27
View		JHB0001	0016	02/02/2017	AMIRA	02/02/2017	10:56
View		JHB002	0015	02/02/2017	AMIRA	02/02/2017	10:36
View		JHB001	0014	02/02/2017	AMIRA	02/02/2017	10:56
View		JHB0025	0013	02/02/2017	AMIRA	02/02/2017	10:35
View		J2808	J9036	16/01/2017	NAZRIN20	27/01/2017	16:25
View		J0225	J0467	16/01/2017	NAZRIN20	27/01/2017	16:25
View		KB2345	J8905	16/01/2017	NAZRIN20	27/01/2017	16:24
View		JB277065	J7066	16/01/2017	NAZRIN20	27/01/2017	16:24
View		TJ35008	J90008	17/01/2017	NAZRIN20	27/01/2017	16:24
View		JB3409	J6085	18/01/2017	NAZRIN20	27/01/2017	16:24
View		J46777	J8600	18/01/2017	NAZRIN20	27/01/2017	16:24
View		J27780	J299	18/01/2017	NAZRIN20	27/01/2017	16:23
View		SATESTBYN01	EXBONO01	27/01/2017	NAZRIN20	27/01/2017	14:21
View		BOOK0001	J1766	26/01/2017	NAZRIN20	27/01/2017	10:36
View		EBTEST1	EBNO1	26/01/2017	NAZRIN20	26/01/2017	17:08
View		TB2006	J0558	17/01/2017	AMAR	24/01/2017	15:49
View		LN2340	J9000	17/01/2017	AMAR	24/01/2017	15:46

Total Record: 37

Figure 63

2. Click on **View** button to review the booking details as shown below.

Booking Request

Booking Request No: Open Date:

Shipping Agent:

Freight Forwarder:

Container Status: FCL LCL

Transport Mode: Est. Sche. Date:

Vessel ID:

Loading Port:

Discharge Port:

Shipper:

Customer Details

Name:

Address:

Contact Name:

Tel No: Fax No:

Cargo & Container Info

Cargo Info

Cargo Description:

<Package> Qty:

<Package> Type:

Gross Weight: /

Volume: /

Container Info

Qty	CTSize Type	CTSize
1. 2	FR - FLATRACK	20 - 20 FOOTER
2. 0		
3. 0		

Figure 64

6.1.2 Export Booking

6.1.2.1 Submitted Listing

1. Go to **Inquiry > Export Booking > Submitted Listing**.

#	Option	Job Order No	Export Booking Ref No	SCN No	Shipping Agent	Depot	Open Date	Shipment Date	Submitted Date	Time	By
>	View	2017021604	EXP0009999992	FFLN	B55000194 - BAHTERA SA SDN BHD	BDS000198 - BERJAYA DEPOH SDN BHD	16/02/2017	16/02/2017	16/02/2017	10:04	GEMLANGFS
>	View	2017021601	EXP00304343	FFLX	B55000194 - BAHTERA SA SDN BHD	BDS000198 - BERJAYA DEPOH SDN BHD	16/02/2017	16/02/2017	16/02/2017	09:46	GEMLANGFS
>	View	BKN00A1	BOOK00001A	FFLB	B55000194 - BAHTERA SA SDN BHD	BDS000198 - BERJAYA DEPOH SDN BHD	15/02/2017	15/02/2017	15/02/2017	12:30	AISHAH
>	View	J3555	J4222	FFLX	B55000194 - BAHTERA SA SDN BHD	BDS000198 - BERJAYA DEPOH SDN BHD	15/02/2017	15/02/2017	15/02/2017	10:06	AISHAH
>	View	MYN005	BOOK0000001	FFLN	B55000194 - BAHTERA SA SDN BHD	BDS000198 - BERJAYA DEPOH SDN BHD	14/02/2017	14/02/2017	14/02/2017	09:51	GEMLANGFS
>	View	J2335	EBN400	FC19	B55000194 - BAHTERA SA SDN BHD	BDS000198 - BERJAYA DEPOH SDN BHD	13/02/2017	13/02/2017	13/02/2017	15:37	AISHAH
>	View	EBJBN070993	ASDDSAF5F12	BF2C	B55000194 - BAHTERA SA SDN BHD	BDS000198 - BERJAYA DEPOH SDN BHD	13/02/2017	13/02/2017	13/02/2017	12:20	GEMLANGFS

Total Record : 7

Page 1 of 1 (7 items)

Figure 65

2. Click on **View** button to review the booking details as shown below.

Export Booking

Job Order No: Open Date: Shipper:

Export Booking No:

Shipping Agent:

Shipment Mode: Shipment Date:

Transport Mode: FCL / LCL: FCL LCL

Depot: (Empty Pickup)

Customer Details

Name:

Address:

Contact Name:

Tel No: Fax No:

Cargo & Container Info

Cargo Info

Cargo Description:

<Package> Qty:

<Package> Type:

Gross Weight: /

Volume: /

Container Info

	Qty	CT Size Type	CT Size
1.	<input type="text" value="1"/>	<input type="text" value="FR - FLATRACK"/>	<input type="text" value="20 - 20 FOOTER"/>
2.	<input type="text" value="1"/>	<input type="text" value="FR - FLATRACK"/>	<input type="text" value="40 - 40 FOOTER"/>
3.	<input type="text" value="0"/>		
Total CT:	<input type="text" value="2"/>		

Figure 66

6.1.2.2 SA Acknowledgement

1. Go to **Inquiry > Export Booking > SA Acknowledgement**.

#	Option	Job No	Booking Ref No	Shipment Date	Transport Mode	Shipping Agent	Acknowledgment			Remark
							Status	Date	Time	
View		2017021604	EXP0009999992	16/02/2017	1 - By Sea	BAHTERA SA SDN BHD	A - Approved	16/02/2017	10:04	
View		2017021601	EXP000304343	16/02/2017	1 - By Sea	BAHTERA SA SDN BHD	A - Approved	16/02/2017	09:47	
View		BKN00A1	BOOK00001A	15/02/2017	1 - By Sea	BAHTERA SA SDN BHD	A - Approved	15/02/2017	12:34	
View		J3555	J4222	15/02/2017	1 - By Sea	BAHTERA SA SDN BHD	A - Approved	15/02/2017	10:08	
View		MYN005	BOOK000001	14/02/2017	1 - By Sea	BAHTERA SA SDN BHD	A - Approved	14/02/2017	09:58	
View		J2335	EBN400	13/02/2017	1 - By Sea	BAHTERA SA SDN BHD	A - Approved	13/02/2017	15:39	
View		EBJBN07993	ASDDSAF5F12	13/02/2017	1 - By Sea	BAHTERA SA SDN BHD	A - Approved	13/02/2017	12:21	haa ne aku approved export booking kamu

Total Record : 7

Figure 67

2. Click on **View** button to review the booking details as shown below.

Export Booking

Job Order No: Open Date: Shipper:

Export Booking No:

Shipping Agent:

Shipment Mode:

Transport Mode:

Depot:

Shipment Date:

FCL / LCL: FCL LCL

Customer Details

Name:

Address:

Contact Name:

Tel No: Fax No:

Cargo & Container Info

Cargo Info

Cargo Description:

<Package> Qty:

<Package> Type:

Gross Weight: /

Volume: /

Container Info

Qty	CT Size	Type	CT Size
1	FR - FLATRACK		20FT
1	FR - FLATRACK		40FT
0			

Total CT:

Figure 68

6.1.3 Request of Transport

6.1.3.1 Submitted Listing

1. Go to **Inquiry > Request of Transport > Submitted Listing**.

Submitted Date From: 13/02/2017 To: 16/02/2017

#	Option	ROTNo	Job No	Booking Ref No	Shipment Date	Transport Mode	Haulier	Submitted		
								Date	Time	By
View	RT2333322323	2017021604	EXP0009999992	16/02/2017	1 - By Sea	RHS0000197 - RAYAN HAULIER SDN BHD	16/02/2017	10:06	GEMILANGFS	
View	RT5553333	2017021601	EXP000304343	16/02/2017	1 - By Sea	RHS0000197 - RAYAN HAULIER SDN BHD	16/02/2017	09:49	GEMILANGFS	
View	MNOO01	BKN00A1	BOOK00001A	15/02/2017	1 - By Sea	RHS0000197 - RAYAN HAULIER SDN BHD	15/02/2017	12:35	AISHAH	
View	J4200	J3555	J4222	15/02/2017	1 - By Sea	RHS0000197 - RAYAN HAULIER SDN BHD	15/02/2017	10:14	AISHAH	
View	SUBMYN0005	MYN005	BOOK0000001	14/02/2017	1 - By Sea	RHS0000197 - RAYAN HAULIER SDN BHD	14/02/2017	10:03	GEMILANGFS	
View	J2885	J2335	EBN400	13/02/2017	1 - By Sea	RHS0000197 - RAYAN HAULIER SDN BHD	14/02/2017	09:58	AISHAH	
View	SUBIN930907	EB/BN070993	ASDDSAF5F12	13/02/2017	1 - By Sea	RHS0000197 - RAYAN HAULIER SDN BHD	13/02/2017	12:24	GEMILANGFS	

Total Record : 7
Page 1 of 1 (7 items)

Figure 69

2. Click on **View** button to review the booking details as shown below.

Export Booking Information

Job No :

Booking Ref. No :

Shipping Agent :

Pickup from Depot :

Container Info Shipment Info Cargo Info

	Qty	CT Type	CT Size
1.	<input type="text" value="2"/>	<input type="text" value="RF - REEFER-FROZEN"/>	<input type="text" value="45FT"/>
2.	<input type="text" value="0"/>		
3.	<input type="text" value="0"/>		
Total CT:	<input type="text" value="2"/>		

ROT Booking Entries

Sub Job No : Created Date :

Haulier :

Required Date/Time :

Delivery Type : Vehicle Type :

Delivery Trip : Delivery Period :

Delivery Instruction :

Port Terminal :

Container Info Delivery To

	Qty	CT Type	CT Size
1.	<input type="text" value="1"/>	<input type="text" value="RF - REEFER-FROZEN"/>	<input type="text" value="45 - 45 FOOTER"/>
2.	<input type="text" value="0"/>		
3.	<input type="text" value="0"/>		
Total CT:	<input type="text" value="1"/>		

Figure 70

6.1.3.2 Haulier Acknowledgement

1. Go to **Inquiry > Request of Transport > Haulier Acknowledgement**.

The screenshot shows a web application interface for 'Haulier Acknowledgement'. At the top, there are navigation tabs: 'Data Entries', 'Submit', 'Container Movement', 'Inquiry', and 'Report'. Below this is a filter bar with 'Filter Date From: 13/02/2017 To: 16/02/2017' and a 'Print' button. A search bar is present with the text 'Enter text to search...'. The main area contains a table with the following columns: #, Option, Haulier ROTNo, ROTNo, Job No, Booking Ref No, Shipment Date, Transport Mode, Haulier, Acknowledgment Status, Date, Time, and Remark. The table lists 9 records, each with a 'View' link. The last record has a 'Remark' of 'HAA NE MR KACAK AKAN AMBIL CONTAINER NANTI'. At the bottom, it says 'Total Record : 9' and 'Page 1 of 1 (9 items)'.

#	Option	Haulier ROTNo	ROTNo	Job No	Booking Ref No	Shipment Date	Transport Mode	Haulier	Acknowledgment Status	Date	Time	Remark
View		HR444444	RT2333322323	2017021604	EXP0009999992	16/02/2017	1 - By Sea	RAYIAN HAULIER SDN BHD	A - Approved	16/02/2017	10:07	
View		HR5121211121	RT5553333	2017021601	EXP000304343	16/02/2017	1 - By Sea	RAYIAN HAULIER SDN BHD	A - Approved	16/02/2017	09:49	
View		56230	MNO001	BRN00A1	BOOK00001A	15/02/2017	1 - By Sea	RAYIAN HAULIER SDN BHD	A - Approved	15/02/2017	14:48	
View		J4330	J4200	J3555	J4222	15/02/2017	1 - By Sea	RAYIAN HAULIER SDN BHD	A - Approved	15/02/2017	10:16	
View		HR013	SN013	BN013	EN013	02/02/2017	4 - By Air	RAYIAN HAULIER SDN BHD	A - Approved	14/02/2017	12:53	
View		HR013	SJN013	BN013	EN013	02/02/2017	4 - By Air	RAYIAN HAULIER SDN BHD	A - Approved	14/02/2017	12:53	
View		HROT00005	SUBMIN0005	MYN005	BOOK0000001	14/02/2017	1 - By Sea	RAYIAN HAULIER SDN BHD	A - Approved	14/02/2017	10:14	
View		H9660	J2885	J2335	EBN400	13/02/2017	1 - By Sea	RAYIAN HAULIER SDN BHD	A - Approved	14/02/2017	10:01	IN PROGRESS
View		HRN070993	SUBJN930907	EBJBN070993	ASDDSAF5F12	13/02/2017	1 - By Sea	RAYIAN HAULIER SDN BHD	A - Approved	13/02/2017	12:28	HAA NE MR KACAK AKAN AMBIL CONTAINER NANTI

Figure 71

2. Click on **View** button to review the booking details as shown below.

The screenshot shows a detailed view of a booking. It is divided into two main sections: 'Export Booking Information' and 'ROT Booking Information'.
Export Booking Information:
 - Job No: ND000001
 - Booking Ref. No: BOOKND01
 - Shipping Agent: BSS0000194 - BAHTERA SA SDN BHD
 - Pickup from Depot: BERJAYA DEPOH SDN BHD
Container Info:
 - Qty: 1, 1, 0
 - CT Type: FR - FLATRACK, FR - FLATRACK
 - CT Size: 20FT, 40FT
 - Total CT: [input field]
ROT Booking Information:
 - Sub Job No: ND01SUB
 - Created Date: 06/02/2017
 - Haulier: RH5000197 - RAYIAN HAULIER SDN BHD
 - Required Date/Time: 06/02/2017 09:22
 - Delivery Type: D - Direct
 - Vehicle Type: TR - TRAILER
 - Delivery Trip: R - Round Trip
 - Delivery Period: WH - WORKING HOURS
 - Delivery Instruction: [input field]
 - Port Terminal: NPORT - NORTH PORT
Container Info:
 - Qty: 1, 1, 0
 - CT Type: FR - FLATRACK, FR - FLATRACK
 - CT Size: 40 - 40 FOOTER, 20 - 20 FOOTER
 - Total CT: 2

Figure 72

6.1.4 Container Movement

6.1.4.1 Haulier MT Pickup Planning

Go to **Inquiry > Container Movement > Haulier MT Pickup Planning**. You can see the list of records as below.

#	Haulier ROTNo	Job No	Export Booking No	Shipment Date	Transport Mode	Depot	Haulier	Required		Haulier Pickup		Remark	Total CT
								Date	Time	Date	Time		
	HROT0005	MYN005	BOOK000001	14/02/2017	1 - By Sea	BDS0000198 - BERJAYA DEPOH SDN BHD	RHS0000197 - RAYAN HAULIER SDN BHD	14/02/2017	10:02	14/02/2017	10:48		1
	56230	BKN00A1	BOOK00001A	15/02/2017	1 - By Sea	BDS0000198 - BERJAYA DEPOH SDN BHD	RHS0000197 - RAYAN HAULIER SDN BHD	15/02/2017	12:31	15/02/2017	14:49		1
	H9660	J2335	EBN400	13/02/2017	1 - By Sea	BDS0000198 - BERJAYA DEPOH SDN BHD	RHS0000197 - RAYAN HAULIER SDN BHD	14/02/2017	09:55	14/02/2017	10:25		1
	HR444444	2017021604	EXP0009999992	16/02/2017	1 - By Sea	BDS0000198 - BERJAYA DEPOH SDN BHD	RHS0000197 - RAYAN HAULIER SDN BHD	16/02/2017	10:05	16/02/2017	10:07		2
	HR5121211121	2017021601	EXP000304343	16/02/2017	1 - By Sea	BDS0000198 - BERJAYA DEPOH SDN BHD	RHS0000197 - RAYAN HAULIER SDN BHD	16/02/2017	09:48	16/02/2017	09:50		2
	J4330	J3555	J4222	15/02/2017	1 - By Sea	BDS0000198 - BERJAYA DEPOH SDN BHD	RHS0000197 - RAYAN HAULIER SDN BHD	15/02/2017	10:12	15/02/2017	10:33		1

Figure 73

6.1.4.2 Haulier Laden Pickup Planning

Go to **Inquiry > Container Movement > Haulier Laden Pickup Planning**. You can see the list of records as below.

#	Container No	ROTN0	Job No	Export Booking No	Shipment Date	Transport Mode	Haulier	Request For Pickup		Haulier Acknowledgment		Remark	Total CT
								Date	Time	Date	Time		
	CTN930907	SUBJN930907	EBJBN070993	ASDDSAF5F12	13/02/2017	1 - By Sea	RHS0000197 - RAYAN HAULIER SDN BHD	13/02/2017	15:31	13/02/2017	15:31		
	CTN93090701	SUBJN930907	EBJBN070993	ASDDSAF5F12	13/02/2017	1 - By Sea	RHS0000197 - RAYAN HAULIER SDN BHD	13/02/2017	15:28	13/02/2017	15:30		
	CTN93090702	SUBJN930907	EBJBN070993	ASDDSAF5F12	13/02/2017	1 - By Sea	RHS0000197 - RAYAN HAULIER SDN BHD	13/02/2017	15:25	13/02/2017	15:26		
	CTN93090703	SUBJN930907	EBJBN070993	ASDDSAF5F12	13/02/2017	1 - By Sea	RHS0000197 - RAYAN HAULIER SDN BHD	13/02/2017	15:21	13/02/2017	15:22	LADEN PICKUP CONFIRM CTN93090703	
	CTN93090704	SUBJN930907	EBJBN070993	ASDDSAF5F12	13/02/2017	1 - By Sea	RHS0000197 - RAYAN HAULIER SDN BHD	13/02/2017	15:12	13/02/2017	15:17	LADEN PICKUP CONFIRM CTN93090704	
	CTN93090705	SUBJN930907	EBJBN070993	ASDDSAF5F12	13/02/2017	1 - By Sea	RHS0000197 - RAYAN HAULIER SDN BHD	13/02/2017	14:57	13/02/2017	14:59	LADEN PICKUP CONFIRMATION BY HAULIER	
	J4200	J4200	J3555	J4222	15/02/2017	1 - By Sea	RHS0000197 - RAYAN HAULIER SDN BHD	15/02/2017	11:44	15/02/2017	11:47		

Figure 74

6.1.4.3 eDocument Tracking

Click on the radio button to see status of each record in **eDocument Status** and **Container Status**.

The screenshot displays a web application interface for eDocument Tracking. It features a main table with columns: #, Job No, Export Booking No, eDoc No, Shipment Date, and Name. Three records are listed, with the first one selected. To the right, there are two panels: 'eDocument Status' and 'Container Status'. The 'eDocument Status' panel shows details for the selected record, including Doc Type (EXP_BK_DOC), Date (06/02/2017), Time (13:40), and Remark (Booking Request). The 'Container Status' panel shows 'No data to display'.

#	Job No	Export Booking No	eDoc No	Shipment Date	Name
<input checked="" type="radio"/>	JB2017020606	EXP099999999999994444	IFTMBCGFS0000184201702061340JB20170	06/02/2017	CYBERP SDN BH
<input type="radio"/>	2017020604	EXP9999932233	IFTMBCGFS00001842017020612542017020	06/02/2017	JUNAIDI JUNJR
<input type="radio"/>	ND000001	BOOKND01	IFTMBCGFS0000184201702060913ND00000	06/02/2017	QAISAR ALYSSA

Total Record : 3

#	Doc Type	Date	Time	Remark
<input type="radio"/>	EXP_ROT	06/02/2017	13:42	Export ROT
<input checked="" type="radio"/>	EXP_BK_DOC	06/02/2017	13:40	Booking Request

Total Record : 2

#	Doc Status	Date	Time	Remark	Status
No data to display					

Total Record : 0

Figure 75

6.1.4.4 Container Listing

Go to **Inquiry > Container Movement > Container Listing**. You can see the list of records as below.

The screenshot shows the 'Container Listing' page in a web application. The breadcrumb navigation is 'FA Home > Export > Inquiry > Container Movement > Container Listing'. The main table lists container records with columns: #, Container No, ISO Type, Job No, Export Booking No, Shipment Date, Name, eDoc No, and Submit Status (Date and Time). There are 9 records listed, all with a Submit Status of 16/02/2017 at 10:04.

#	Container No	ISO Type	Job No	Export Booking No	Shipment Date	Name	eDoc No	Submit Status
	CT4	20G0	2017021604	EXP00009999992	16/02/2017	RAMADHAN SHIPPER SDN BHD	IFTMBCGFS00001842017021610042017021	16/02/2017 10:04
	CT1111	42G0	2017021604	EXP00009999992	16/02/2017	RAMADHAN SHIPPER SDN BHD	IFTMBCGFS00001842017021610042017021	16/02/2017 10:04
	J4200	20F1	J3555	J4222	15/02/2017	HISHAM BIN HAMID	IFTMBCGFS0000184201702150956J3555	15/02/2017 10:06
	CTN93090705	45OT	EBJBN070993	ASDDSAFSF12	13/02/2017	SUSILA BINTI SUSIL	IFTMBCGFS0000184201702131140EBJBN07	13/02/2017 12:20
	CTN93090704	45OT	EBJBN070993	ASDDSAFSF12	13/02/2017	SUSILA BINTI SUSIL	IFTMBCGFS0000184201702131140EBJBN07	13/02/2017 12:20
	CTN93090703	40HQ	EBJBN070993	ASDDSAFSF12	13/02/2017	SUSILA BINTI SUSIL	IFTMBCGFS0000184201702131140EBJBN07	13/02/2017 12:20
	CTN93090702	40HQ	EBJBN070993	ASDDSAFSF12	13/02/2017	SUSILA BINTI SUSIL	IFTMBCGFS0000184201702131140EBJBN07	13/02/2017 12:20
	CTN93090701	40HQ	EBJBN070993	ASDDSAFSF12	13/02/2017	SUSILA BINTI SUSIL	IFTMBCGFS0000184201702131140EBJBN07	13/02/2017 12:20
	CTN930907	40HQ	EBJBN070993	ASDDSAFSF12	13/02/2017	SUSILA BINTI SUSIL	IFTMBCGFS0000184201702131140EBJBN07	13/02/2017 12:20

Total Record : 9

Figure 76

6.1.4.5 Container Release

Go to **Inquiry > Container Movement > Container Release**. You can see the list of records as below.

#	Container No	Job No	Booking Ref No	Shipment Date	Transport Mode	Depot	Released	
							Date	Time
	CT4	2017021604	EXP0000999992	16/02/2017	1 - By Sea	BDS0000198 - BERJAYA DEPOH SDN BHD	16/02/2017	10:09
	CT11111	2017021604	EXP0000999992	16/02/2017	1 - By Sea	BDS0000198 - BERJAYA DEPOH SDN BHD	16/02/2017	10:09
	J4200	J3555	J4222	15/02/2017	1 - By Sea	BDS0000198 - BERJAYA DEPOH SDN BHD	15/02/2017	10:26
	CTN93090705	EBJBN070993	ASDDSAFSF12	13/02/2017	1 - By Sea	BDS0000198 - BERJAYA DEPOH SDN BHD	13/02/2017	12:52
	CTN93090704	EBJBN070993	ASDDSAFSF12	13/02/2017	1 - By Sea	BDS0000198 - BERJAYA DEPOH SDN BHD	13/02/2017	12:51
	CTN93090703	EBJBN070993	ASDDSAFSF12	13/02/2017	1 - By Sea	BDS0000198 - BERJAYA DEPOH SDN BHD	13/02/2017	12:42
	CTN93090702	EBJBN070993	ASDDSAFSF12	13/02/2017	1 - By Sea	BDS0000198 - BERJAYA DEPOH SDN BHD	13/02/2017	12:42
	CTN93090701	EBJBN070993	ASDDSAFSF12	13/02/2017	1 - By Sea	BDS0000198 - BERJAYA DEPOH SDN BHD	13/02/2017	12:41
	CTN930907	EBJBN070993	ASDDSAFSF12	13/02/2017	1 - By Sea	BDS0000198 - BERJAYA DEPOH SDN BHD	13/02/2017	12:40

Total Record : 9

Figure 77

6.1.4.6 CT Damage Photo

Go to **Inquiry > Container Movement > CT Damage Photo**. Listing will be shown as below.

#	Container No	Haulier ROT No	Export Booking No	Depot	Haulier	Released Date	
						Date	Time
	1	2222	2222	BDS0000198 - BERJAYA DEPOH SDN BHD	RHS0000197 - RAYYAN HAULIER SDN BHD	27/07/2017	17:25
	MTA	HR000001	EXBJUNE	BDS0000198 - BERJAYA DEPOH SDN BHD	RHS0000197 - RAYYAN HAULIER SDN BHD	13/06/2017	12:11
	MB02	GT4567	WS12	BDS0000198 - BERJAYA DEPOH SDN BHD	RHS0000197 - RAYYAN HAULIER SDN BHD	29/05/2017	14:38
	MB01	GT4567	WS12	BDS0000198 - BERJAYA DEPOH SDN BHD	RHS0000197 - RAYYAN HAULIER SDN BHD	29/05/2017	14:37
	IMCONTB	rt99999	EB0001NNN	BDS0000198 - BERJAYA DEPOH SDN BHD	RHS0000197 - RAYYAN HAULIER SDN BHD	08/03/2017	17:37
	CTN0001	ROT7777	EXB000EX1	BDS0000198 - BERJAYA DEPOH SDN BHD	RHS0000197 - RAYYAN HAULIER SDN BHD	07/03/2017	14:43
	CT070382	HROT989898	EXB090909	BDS0000198 - BERJAYA DEPOH SDN BHD	RHS0000197 - RAYYAN HAULIER SDN BHD	07/03/2017	17:03
	3	po0001	EXB0000M1	BDS0000198 - BERJAYA DEPOH SDN BHD	RHS0000197 - RAYYAN HAULIER SDN BHD	03/03/2017	15:03
	1	po0001	EXB0000M1	BDS0000198 - BERJAYA DEPOH SDN BHD	RHS0000197 - RAYYAN HAULIER SDN BHD	02/03/2017	12:49
	SH0014	HRRT2017D	EXP9	BDS0000198 - BERJAYA DEPOH SDN BHD	RHS0000197 - RAYYAN HAULIER SDN BHD	28/02/2017	15:28
	CT1	HRRT2017F	expbk20170227a	BDS0000198 - BERJAYA DEPOH SDN BHD	RHS0000197 - RAYYAN HAULIER SDN BHD	27/02/2017	17:45
	1	HRT0009	EBK3021444	BDS0000198 - BERJAYA DEPOH SDN BHD	RHS0000197 - RAYYAN HAULIER SDN BHD	22/02/2017	10:09
	CT11111	HR444444	EXP0000999992	BDS0000198 - BERJAYA DEPOH SDN BHD	RHS0000197 - RAYYAN HAULIER SDN BHD	16/02/2017	10:09
	CTN93090705	HRN070993	ASDDSAFSF12	BDS0000198 - BERJAYA DEPOH SDN BHD	RHS0000197 - RAYYAN HAULIER SDN BHD	13/02/2017	12:52
	CTS11	HR55233333	EXP0999999999999994444	BDS0000198 - BERJAYA DEPOH SDN BHD	RHS0000197 - RAYYAN HAULIER SDN BHD	06/02/2017	13:44
	CTG232332	HR55233333	EXP0999999999999994444	BDS0000198 - BERJAYA DEPOH SDN BHD	RHS0000197 - RAYYAN HAULIER SDN BHD	06/02/2017	13:44

Figure 78

6.2 Report

Select **Report** tab.

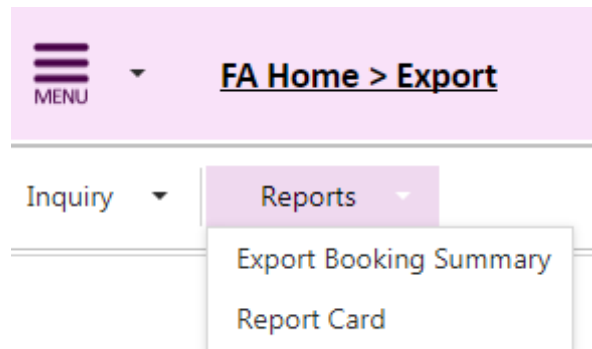


Figure 79

6.2.1 Export Booking Summary

1. Go to **Report >Export Booking Summary**. Filtering field will be shown as below. Choose the **From Date** and **To Date** to print the export booking summary. Then click on **Print** button.

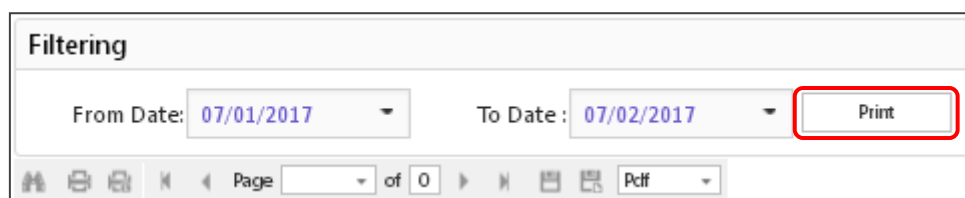


Figure 80

2. Export Booking Report will be displayed as below.

GEMILANG FORWARDING SDN BHD							
EXPORT BOOKING REPORT							
Open Date From : 07/01/2017 To : 07/02/2017				Printed By : NISA Printed Date : 07/02/2017 Page 1 of 7			
Book Ref No.	Shipping Agent	Customer Name	Shipment Info				
			SCN No.	Vessel Name	Shipment Date	Discharge Port	Loading Port
EXP0989882 87877212	BSS0000194 - BAHTERA SA SDN BHD	INA BINTI RAHMAN	FBGY	MA106 - MTT KINABALU	11/01/2017	ADFMO - LA FARGA DE MOLES	AEAJM - AJMAN
17011204BR SA	BSS0000194 - BAHTERA SA SDN BHD	INA BINTI RAHMAN	FBGY	MA106 - MTT KINABALU	12/01/2017	AEAJM - AJMAN	AEAJM - AJMAN
17011203BR SA	BSS0000194 - BAHTERA SA SDN BHD	JACKSON	FBBP	WA025 - WEST SCENT	12/01/2017	AEAAAN - AL AIN	AEAAAN - AL AIN
17011202BR SA	BSS0000194 - BAHTERA SA SDN BHD	JUNAIDI BIN JUNIR	FBBK	NA352 - NORTHERN GLEAM	12/01/2017	ADFMO - LA FARGA DE MOLES	ADFMO - LA FARGA DE MOLES
17011201BR SA	BSS0000194 - BAHTERA SA SDN BHD	SYAWAL SHIPPER SDN BHD	FBBK	NA352 - NORTHERN GLEAM	12/01/2017	ADCAN - CANILLO	ADCAN - CANILLO
17011301EB NGF	BSS0000194 - BAHTERA SA SDN BHD	HISHAM BIN HAMID	FBBK	NA352 - NORTHERN GLEAM	13/01/2017	AEAJM - AJMAN	AEAJM - AJMAN
EXP0443434 34	BSS0000194 - BAHTERA SA SDN BHD	SYAWAL SHIPPER SDN BHD	FBGY	MA106 - MTT KINABALU	13/01/2017	AEAUH - ABU DHABI	ADFMO - LA FARGA DE MOLES
EB13	BSS0000194 - BAHTERA SA SDN BHD	HISHAM BIN HAMID	FCW7	AA204 - ASIATIC WAVE	14/01/2017	CNDAD - DADIANGAS	MYPKG - PORT KLANG
17011302BR SSSA	BSS0000194 - BAHTERA SA SDN BHD	SYAWAL SHIPPER SDN BHD	FBBP	WA025 - WEST SCENT	13/01/2017	AEAAAN - AL AIN	AEAAAN - AL AIN
EB1701161	BSS0000194 - BAHTERA SA SDN BHD	CHOCOLATE MILK SDN BHD	FFB8	MA686 - MCC MERGUI	23/01/2017	AEDUY - RAS ZUBBAYA(RAS DUBAYYAH)	MYPKG - PORT KLANG

Figure 81

6.2.2 Report Card

1. Go to Report > Report Card. Report Card page will be displayed as below.

FA Home > Export > Report > Report Card							
Submitted Date From: 25/02/2017 To: 28/02/2017							
#	Option	Job No	Export Booking No	Shipment Date	Name	eDoc No	Submit Status
							Date Time
View Print	FBK20170227	expbk20170227a		27/02/2017	CYBERPOWER SDN BHD	IFTMBCGFS0000184201702271700FBK2017	27/02/2017 17:09
View Print	2017022701	EXP02		27/02/2017	INA BINTI RAHMAN	IFTMBCGFS00001842017022715092017022	27/02/2017 17:09
View Print	2017022702	EXP9		27/02/2017	HISHAM BIN HAMID	IFTMBCGFS00001842017022715542017022	27/02/2017 15:55
View Print	2017022702	EXP9		27/02/2017	RAMADHAN SHIPPER SDN BHD	IFTMBCRSS00001762017022715502017022	27/02/2017 15:55
View Print	2017022701	EXP02		27/02/2017	RAMADHAN SHIPPER SDN BHD	IFTMBCRSS00001762017022715102017022	27/02/2017 15:37
View Print	TBN1003	BOOK0001A2		25/02/2017	HISHAM BIN HAMID	IFTMBCGFS0000184201702251007TBN1003	25/02/2017 10:14

Total Record : 6

Figure 82

2. Click on **View** button to view details of record. Click **Back** to go back to record listing.

FA Home > Export

Data Entries - Submit - Container Movement - Inquiry - Report -

Job No: 2017022702 SCN No: [] Back

Book Ref No: [] Shipment Date: 27/02/2017

Local Trader: RAMADHAN SHIPPER SDN BHD

Document Info

Enter text to search... Clear

Doc Status	Transaction		Remark
	Date	Time	
Doc_Type: EXP_BK_ACK			
Doc_Type: EXP_BK_DOC			

Container Info

Enter text to search... Clear

Flow Status	Export_Date	Export_Time	Remark
No data to display			

Figure 83

3. Click **Print** to print Export Container Tracking Report.

Export Container Tracking Report

Job No : 2017022701 SCN No : FC19
 Book Ref No : EXP02 Shipment Date : 27/02/2017
 Local Trader : INA BINTI RAHMAN

Doc Type : EXP_BK_ACK

Doc Status	Date	Time	Remark
EXP_BK_ACK	27/02/17	17:10	Export Booking Acknowledgement

Doc Type : EXP_BK_DOC

Doc Status	Date	Time	Remark
EXP_BK_DOC	27/02/17	17:09	Export Booking

Container No :

Flow Status	Date	Time	Remark

Figure 84

Chapter 7 e-Billing

7 E-Billing



Figure 85

Select **E-Billing** tab.

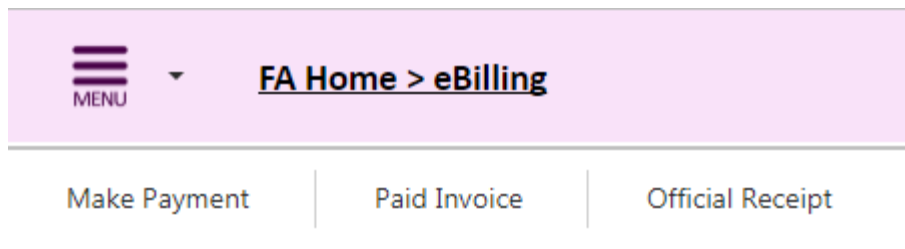


Figure 86

7.1 Make Payment

1. Click on **Make Payment** tab. List of payment will be displayed in grid listing as below.


The screenshot shows the 'FA Home > eBilling > Make Payment' page. It features a search bar, a 'Refresh' button, and a 'Make Payment' button. Below these is a grid listing of invoices with columns for #, Option, Invoice No, Batch No, Invoice Date, Invoice Amount, and GST Amount. Each row includes a 'View Print' link.

#	Option	Invoice No	Batch No	Invoice Date	Invoice Amount	GST Amount
<input type="checkbox"/>	View Print	INV170125123215	201701	25/01/2017	10.60	0.60
<input type="checkbox"/>	View Print	INV170125123144	201701	25/01/2017	5.30	0.30
<input type="checkbox"/>	View Print	INV170125123019	201701	25/01/2017	21.20	1.20
<input type="checkbox"/>	View Print	INV170125123001	201701	25/01/2017	5.30	0.30
<input type="checkbox"/>	View Print	INV170125122641	201701	25/01/2017	5.30	0.30
<input type="checkbox"/>	View Print	INV170125122608	201701	25/01/2017	5.30	0.30
<input type="checkbox"/>	View Print	INV170125121919	201701	25/01/2017	5.30	0.30
<input type="checkbox"/>	View Print	INV170125121812	201701	25/01/2017	5.30	0.30
<input type="checkbox"/>	View Print	INV170125121535	201701	25/01/2017	63.60	3.60
<input type="checkbox"/>	View Print	INV170119152527	201701	19/01/2017	63.60	3.60
<input type="checkbox"/>	View Print	INV170119141320	201701	19/01/2017	222.60	12.60
<input type="checkbox"/>	View Print	INV170119110425	201701	19/01/2017	137.80	7.80
<input type="checkbox"/>	View Print	INV170119110326	201701	19/01/2017	137.80	7.80
<input type="checkbox"/>	View Print	INV170119123537	201701	10/01/2017	5.30	0.30
<input type="checkbox"/>	View Print	INV161231123656	201612	31/12/2016	5.30	0.30
<input type="checkbox"/>	View Print	INV161221121707	201612	21/12/2016	10.60	0.60
<input type="checkbox"/>	View Print	INV161221121701	201612	21/12/2016	10.60	0.60
<input type="checkbox"/>	View Print	INV161221121656	201612	21/12/2016	10.60	0.60

Figure 87

2. To print bill payment, click on **Print** button and you will be given a bill statement as below.

TAX INVOICE

	LEMBAGA PELABUHAN KELANG Beg Berkunci 202, Jalan Pelabuhan Utara, 42005 Pelabuhan Klang, Selangor Darul Ehsan, Malaysia. Tel : 603-31688211 Fax : 603-31689117 Web : http://www.pka.gov.my No Pendaftaran GST : 000520298496
	LEMBAGA PELABUHAN KELANG Beg Berkunci 202, Jalan Pelabuhan Utara, 42005 Pelabuhan Klang, Selangor Darul Ehsan, Malaysia. Tel : 603-31688211 Fax : 603-31689117 Web : http://www.pka.gov.my No Pendaftaran GST : 000520298496

No Pelanggan	No Invois	Tarikh Invois	Muka Surat
GFS0000184	PN000060	24/08/2017	1/1

Pelanggan :
 GEMILANG FORWARDING SDN BHD
 LOT 101 - 56
 MENARA GOLDEN
 BANDAR PASIFIK
 Tel/Fax No : (014)12345678 / 012222552
 No Pendaftaran GST :

Bil	Keterangan	Kuantiti	Kadar/ Kontena (RM)	Jumlah (RM)	Kod Cukai	GST	Amaun GST (RM)	Jumlah Besar (RM)
1	IMP_PKN - Port Klang*Net Payment	4	5.00	20.00	SR	6%	1.20	21.20
IMPORT								
	SCN	No. Kontena	No. BL	SCN	No. Kontena	No. BL		
	FKY2	DP1	TESTDP	FKY2	DP2	TESTDP		
	FKY2	DP3	TESTDP	FKY2	DP4	TESTDP		
							Jumlah	20.00
							GST (6%)	
							Tax Dibayar	1.20
Amaun Ringgit Malaysia : Dua Puluh Satu Dan Dua Puluh Sen Sahaja							JUMLAH BESAR	21.20

Pembayaran perlu dibuat dalam tempoh 30 hari daripada tarikh invoice dikeluarkan.

Penyata ini dijana melalui komputer, tiada tandatangan diperlukan.

Figure 88

- You can choose more than one (1) payment to be made. Then click on **Make Payment** button. **“Successfully submitted selected record!”** message will be displayed.

The screenshot shows a table of invoices with columns for #, Option, Invoice No, Batch No, Invoice Date, Invoice Amount, and GST Amount. The 'Make Payment' button is highlighted with a red box.

#	Option	Invoice No	Batch No	Invoice Date	Invoice Amount	GST Amount
<input type="checkbox"/>	View Print	INV170125124018	201701	25/01/2017	26.50	1.50
<input checked="" type="checkbox"/>	View Print	INV170125123957	201701	25/01/2017	26.50	1.50
<input type="checkbox"/>	View Print	INV170125123711	201701	25/01/2017	5.30	0.30
<input type="checkbox"/>	View Print	INV170125123215	201701	25/01/2017	10.60	0.60
<input type="checkbox"/>	View Print	INV170125123144	201701	25/01/2017	5.30	0.30

Figure 89

- To view payment details, click on **View** button and **General Info** page will be displayed as below.

The screenshot shows the 'General Info' section with fields for Doc No, Doc Type, Forwarding Agent, Credit Terms, Doc Date, and Trx Date. Below it is the 'Details' section with a table of charges.

General Info

Doc No: INV170125123711 Doc Type: I- Invoice
 Forwarding Agent: GF50000184 - GEMILANG FORWARDING SDN BHD Doc Date: 25/01/2017
 Credit Terms: 30 Trx Date: 25/01/2017

Details

Charges Details Job Details Container Details

#	Sale/Service Code	Charge Description	Remark	Unit Price Qty	Item Amount	Net Price	GST Amount	Local Amount
	EXP_PKN	Port Klang*Net Payment		1	5.00	5.00	0.30	5.30
Total Record : 1						Total Net Price : 5.000000	Total GSTAmount : 0.30	Total Amount : 5.300000

Figure 90

7.2 Paid Invoice

Select **Paid Invoice** tab.

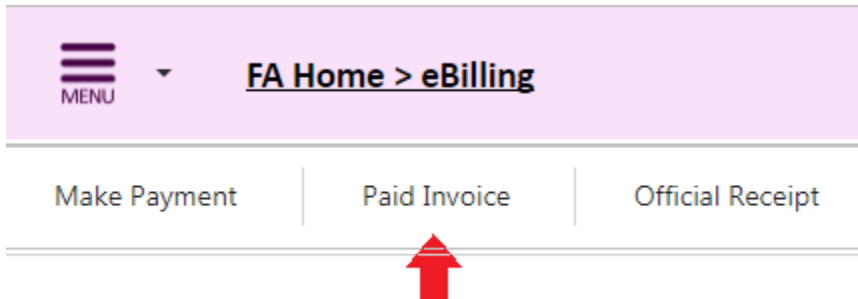


Figure 91

1. Go to **Paid Invoice** tab. List of payments that have been paid will be displayed in grid listing as below.

The screenshot shows the 'Paid Invoice' page with a search bar and a table of invoice records. The table has the following data:

#	Option	Invoice No	Batch No	Invoice Date ↓	Forwarding Agent	No of Qty	GST Amount	Invoice Amount	Full Paid Status	Full Paid Date
▶	View Print	INV161124181553	201611	24/11/2016	GFS0000184 - GEMILANG FORWARDING SDN BHD	3	0.90	15.90	Yes	28/11/2016
Total Record : 1						Total Qty : 3	Total GST : 0.90	Total Amount : 15.90		

Page 1 of 1 (1 items)

Figure 92

2. Click on **View** button to review payment details.

General Info

Doc No: <input type="text" value="INV161124181553"/>	Doc Type: <input type="text" value="1- Invoice"/>	Other Info
Forwarding Agent: <input type="text" value="GFS0000184- GEMILANG FORWARDING SDN BHD"/>	Doc Date: <input type="text" value="24/11/2016"/>	Remark:
Credit Terms: <input type="text" value="30"/>	Trx Date: <input type="text" value="24/11/2016"/>	

Details

Charges Details Job Details Container Details

Enter text to search...

#	Sale/Service Code	Charge Description	Remark	Qty	Item Amount	Net Price	GST Amount	Local Amount
EXP_PKN		Port Klang*Net Payment		3	5.00	15.00	0.90	15.90
Total Record : 1						Total Net Price : 15.000000	Total GST Amount : 0.90	Total Amount : 15.900000

Figure 93

3. To print bill payment, click on **Print** button and you will be given a bill statement as below.

TAX INVOICE

LEMBAGA PELABUHAN KELANG
 Beg Berkunci 202, Jalan Pelabuhan Utara,
 42005 Pelabuhan Klang, Selangor Darul Ehsan, Malaysia.
 Tel : 603-31688211 | Fax : 603-31689117
 Web : <http://www.pka.gov.my>
 No Pendaftaran GST : 000520298496

No Pelanggan	No Invois	Tarikh Invois	Muka Surat
GFS0000184	INV161124181553	24/11/2016	1/1

Pelanggan :
 GEMILANG FORWARDING SDN BHD
 LOT 101 - 56
 MENARA GOLDEN
 BANDAR PASIFIK
 Tel/Fax No : (014)12345678 / 012222552
 No Pendaftaran GST :

Bil	Keterangan	Kuantiti	Kadar/ Kontena (RM)	Jumlah (RM)	Kod Cukai	GST	Amaun GST (RM)	Jumlah Besar (RM)	
1	EXP_PKN - Port Klang*Net Payment	3	5.00	15.00	SR	6%	0.90	15.90	
		Export Booking No		SCN		No. Kontena		Export Booking No	
		16112202BRSA		EUPR		3CT1		16112203BRSA	
		16112204BRSA							
								Jumlah	15.00
								GST (6%)	0.90
								Tax Dibayar	0.90
Amaun Ringgit Malaysia : Lima Belas Dan Sembilan Puluhan Sen Sahaja							JUMLAH BESAR	15.90	

Pembayaran perlu dibuat dalam tempoh 30 hari daripada tarikh invois dikeluarkan.

Pernyata ini dijana melalui komputer, tiada tandatangan diperlukan.

Figure 94

7.3 Official Receipt

1. Go to **Official Receipt** tab. List of Official Receipt will be displayed in grid listing as below.

Display All

Enter text to search... [Search](#) [Clear](#)

#	Option	Receipt No	Receipt Date	Customer Name	Ref No	Total Amount
	View Print	161221/16/OR	20/12/2016	GFS0000184 - GEMILANG FORWARDING SDN BHD		10.60
	View Print	161221/15/OR	20/12/2016	GFS0000184 - GEMILANG FORWARDING SDN BHD		461.10
Total Record : 2						Total Amount : 471.70

Page 1 of 1 (2 items)

Figure 95

2. Child grid listing can be listed out by clicking on and below listing will be shown.

Display All

Enter text to search... [Search](#) [Clear](#)

#	Option	Receipt No	Receipt Date	Customer Name	Ref No	Total Amount
	View Print	161221/16/OR	20/12/2016	GFS0000184 - GEMILANG FORWARDING SDN BHD		10.60

ePayment Status Paid Invoice

Enter text to search... [Search](#) [Clear](#)

Source ID	Document No	Doc Date	Amount Total
INV	INV161221104615	21/12/2016	10.60
			Total Amount : 10.60

Page 1 of 1 (1 items)

Figure 96

3. Click View to **view** the details of Official receipt.

Official Receipt Details

Tarikh : 20/12/2016 No Resit : 161221/16/OR

Resit Rasmi Diterima Daripada : GEMILANG FORWARDING SDN BHD

Alamat : LOT 101 - 56
MENARA GOLDEN
BANDAR PASIFIK

Untuk Bayaran : Invoice No: INV161221104615

Ringgit Malaysia : Sepuluh Dan Enam Puluh Sen Sahaja

RM : 10.60

Cara Bayaran/Rujukan : ePayment

Close

Figure 97

4. **Print** will send the hard copy of Official Receipt to a printer.

OfficialReceipt_RptViewer.aspx 1 / 1

OFFICIAL RECEIPT

PORT KLANG LEMBAGA PELABUHAN KELANG
malaysia Beg Berkunci 202,
Jalan Pelabuhan Utara,
42005 Pelabuhan Klang,
Selangor, Malaysia.
Tel : 603-31688211 | Fax : 603-31689117

TARIKH : 20/12/2016
NO.RESIT : 161221/16/OR
ID PENGGUNA : LPK

RESIT RASMI DI TERIMA DARIPADA : GEMILANG FORWARDING SDN BHD

ALAMAT : LOT 101 - 56
MENARA GOLDEN
BANDAR PASIFIK

UNTUK BAYARAN : Invoice No : INV161221104615

RINGGIT MALAYSIA : Sepuluh Dan Enam Puluh Sen Sahaja

JUMLAH (RM) : 10.60

CARA BAYARAN/RUJUKAN : ePayment

* Jika pembayaran melalui cek, resit ini dianggap sah hanya setelah cek ditunaikan
* Resit ini dijana oleh komputer. Tandatangan tidak diperlukan.

Figure 98

5. System allows to display all the Official Receipt in a listing. Below are the sample.

Date : 22/09/2017 **Official Receipt Listing (Summary)** Time : 09:48
 By : LPK Display All Page : Page 1 of 3

Customer :

Receipt No	Receipt Date	Remark	Amount
OR123	17/11/2016	Testing 20161117	50.00
Total :			50.00

Customer : GFS0000184 - GEMILANG FORWARDING SDN BHD

Receipt No	Receipt Date	Remark	Amount
161221/15/OR	20/12/2016		461.10
161221/16/OR	20/12/2016		10.60
Total :			471.70

Figure 99

7.3.1 Un Bill Container

Go to **Invoice Listing > Un Bill Container** tab. List of Official Receipt will be displayed in grid listing as below.

FA Home > eBilling > Unbilled Container

Make Payment Invoice Listing Official Receipt **Unbill Container**

Display All

Enter text to search... [Search](#) [Clear](#)

#	Job No	Export Booking No / BL No	Container No	Forwarding Agent	LADEN/ MT Pickup		Gate In	
					Date	Time	Date	Time
JN10002823	BL0013293	PARA4	PSB0000119PRESIDENT SDN BHD	04/07/2017	11:42	04/07/2017	11:47	
JN10002823	BL0013293	PARA3	PSB0000119PRESIDENT SDN BHD	04/07/2017	11:42	04/07/2017	11:47	
JN10002823	BL0013293	PARA2	PSB0000119PRESIDENT SDN BHD	04/07/2017	11:41	04/07/2017	11:47	
JN10002823	BL0013293	PARA1	PSB0000119PRESIDENT SDN BHD	04/07/2017	11:40	04/07/2017	11:46	
IM1606	BL12	I0005	PSB0000119PRESIDENT SDN BHD	17/06/2017	12:13	17/06/2017	12:14	
EX1606	WS123	EX5	PSB0000119PRESIDENT SDN BHD	17/06/2017	12:08	17/06/2017	12:09	
1406ND	BK2017	XZ04	PSB0000119PRESIDENT SDN BHD	14/06/2017	14:29	14/06/2017	14:30	
1406ND	BK2017	XZ03	PSB0000119PRESIDENT SDN BHD	14/06/2017	14:30	14/06/2017	14:30	

Figure 100

Chapter 8 e-Payment

8 E-Payment

Select **E-Payment** tab.



Figure 101

**will be available soon **

Chapter 9 Others

9 Others

Click on **Menu** button and select **Others** tab.

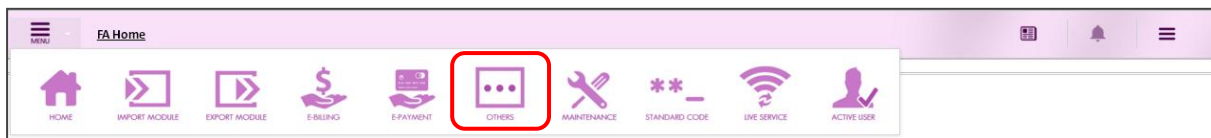


Figure 102

9.1 JLM Registration Cert

1. Click on **JLM Registration Cert** tab.



Figure 103

2. **JLM Registration Cert Listing** page displayed as below for you to proceed further.

Enter text to search... [Search](#) [Clear](#)

#	Option	JLM Reg. No.	ROC No.	Company Name	Method	Expired Date	Issued Date	Issued Place	Certificate
	New View	00000000abc	SA0002	SYAWAL SHIPPER SDN BHD	1 - METHOD 1	30/07/2016	30/07/2016	ss	
	New View	0102267810LS	SA0002	SYAWAL SHIPPER SDN BHD	1 - METHOD 1	22/07/2016	22/07/2016	SENTOSA	
	New Edit Delete	10000000000000000000	ROCG003	INA BINTI RAHMAN	1 - METHOD 1	26/07/2016	26/07/2016	MELAKA	
	New View	10000111111111111111	SA0001	RAMADHAN SHIPPER SDN BHD	1 - METHOD 1	13/06/2016	19/07/2016	as	
	New Edit Delete	10101010101010101010	ROCG003	INA BINTI RAHMAN	1 - METHOD 1	13/07/2016	13/07/2016	MELAKA	
	New View	110700000000001JLMRG	SA0001	RAMADHAN SHIPPER SDN BHD	1 - METHOD 1	11/07/2017	11/07/2016	JB	
	New Edit Delete	11111111111111111111	ROCG002	CHEONG XIOU XUAN	1 - METHOD 1	13/07/2016	13/07/2016	MELAKA	
	New View	1208160001	SA0002	SYAWAL SHIPPER SDN BHD	1 - METHOD 1	23/08/2016	23/08/2016	CBR	
	New View	12345678912	SA0002	SYAWAL SHIPPER SDN BHD	1 - METHOD 1	03/08/2016	03/08/2016	JOHOR	
	New Edit Delete	12345678JLM	ROCG002	CHEONG XIOU XUAN	1 - METHOD 1	01/09/2016	01/09/2016	MELAKA	

Total Record : 31

Page 1 of 4 (31 items) [1](#) [2](#) [3](#) [4](#)

Figure 104

9.1.1 New JLM Entries

1. Click **New** for adding new data of JLM.

FA Home > Export JLM > JLM Registration > Listing

JLM Registration Cert

#	Option	JLM Reg. No.	ROC No.	Company Name	Method	Expired Date	Issued Date	Issued Place	Certificate
New									

Total Record : 0

Figure 105

2. **Company Details** section will be shows. You are required to fill in yellow fields in **Registration Slip Details** and **Duty Authorized Officer** tab. Click on **Save** button once you have done completed the details. **“Registration Slip successfully saved!”** message will be displayed.

FA Home > Export JLM > JLM Registration > Listing > Entries

JLM Registration Cert

Company Details

JLM Registration No: [Yellow field] Created Date: 17/08/2016

ROC No: [Yellow field] Search JLM Cert

Company Name: [Yellow field]

Company Address: [Yellow field] Tel No: [Yellow field]

Company Type: Local Foreign Fax No: [Grey field]

State: [Yellow field]

City: [Yellow field]

Post Code: [Yellow field]

Registration Slip Details Duly Authorized Officer

Email: [Yellow field] Method: Method 1 Method 2

Expired Date: 17/08/2016 Weighing station: [Yellow field]

Issued Place: [Yellow field] Weighing Address: [Yellow field]

Issued Date: 17/08/2016

Upload Registration Slip: Click here to browse files... Browse...

Allowed file extensions: *.jpg, *.jpeg, *.png, *.pdf
Maximum file size: 2MB

Save Close

Figure 106



Yellows fields are the Mandatory Fields and required to be entered before can proceed further.



JLM Registration No must start with first 8 digits and follows with the alphabet.

FA Home > Others > JLM Registration Module > Data Entries

JLM Registration Cert

JLM Registration No: 0000001A Created Date: 14/08/2017

ROC No: ROCG002 Search JLM Cert

Company Name: CHEONG XIOU XUAN

Company Address: NO 9 Tel No: 02155468668

Company Type: Local Foreign Fax No: 0135264879

State: JHR - Johor

City: PM

Post Code: 12345

Registration Slip Details Duly Authorized Officer

Duly Authorised Officer: Save

Duly Authorized Officer NRIC: Cancel

#	Option	Duly Authorized Officer Name	Duly Authorized Officer NRIC
	New Edit Delete	AMIRUDDIN BIN MOHAMAD	999999019999

Total Record : 1

Save Close

Figure 107

9.1.2 Edit JLM Entries

1. Click **Edit** to edit an existing data of JLM.

JLM Registration Cert

JLM Registration No: 10000000000000000000 Created Date: 26/07/2016

ROC No: ROCG003 Search JLM Cert

Company Name: INA BINTI RAHMAN

Company Address: NO 7 JALAN MELAYU PANDAN 7 Tel No: 01475544646

Company Type: Local Foreign Fax No: 01776464564

State:

City: PASIR GUDANG

Post Code: 15456



Registration Slip Details Duly Authorized Officer

Email: ezzatyzy@gmail.com Method: Method 1 Method 2

Expired Date: 26/07/2016 Weighing station: JOHOR

Issued Place: MELAKA Weighing Address: NO 18 JLN SEMARAK

Issued Date: 26/07/2016 68452, BATU PAHAT

Upload Registration Slip: meteosat7-full-scan.jpg Browse...  

Allowed file extensions: *.jpg, *.jpeg, *.png, *.pdf
 Maximum file size: 2MB

Save Close

Figure 108

2. Click **Save** to proceed save the changes

9.1.3 View JLM Entries



1. Click **View** to edit an existing data of JLM.

JLM Registration Cert

Company Info

JLM Registration No:	0102267810JLS	Created Date:	22/07/2016
ROC No:	SA0002		
Company Name:	SYAWAL SHIPPER SDN BHD		
Company Address:	JALAM MEGAH UTAMA,	Tel No:	(015) 4267-845_
City:	KLIANG	Fax No:	() _ _ _
State:	Johor		
Post Code:	68452		

Registration Slip Details Duly Authorized Officer

Email:	email@gmail.com	Method:	<input checked="" type="radio"/> Method 1 <input type="radio"/> Method 2
Expired Date:	22/07/2016	Weighing station:	PORT
Issued Place:	SENTOSA	Weighing Address:	JUGAK PORT
Issued Date:	22/07/2016		EH
View Certificate:	 		

Close

Figure 109

2. Click  to view the JLM Certificate.

Chapter 10 Maintenance

10 Maintenance (Admin used only)

Click on the **Menu** and select **Maintenance**.

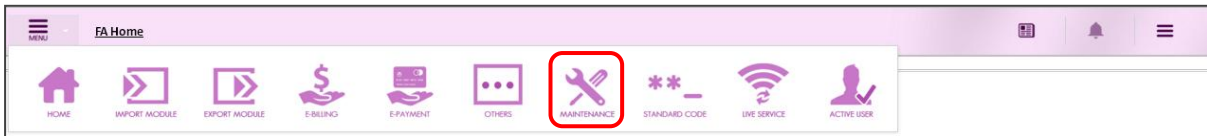


Figure 110

10.1 Admin

Select **Admin** tab.

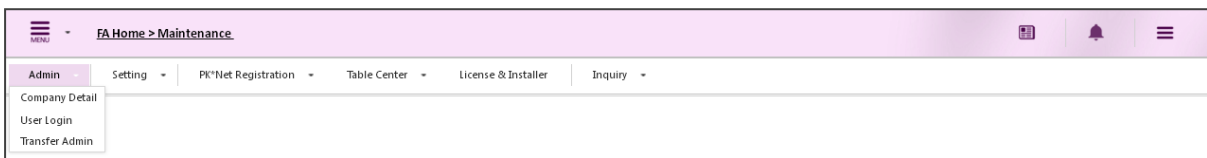


Figure 111

10.1.1 Company Detail

1. Go to **Admin > Company Detail**. **Company Detail** page will be shown.

FA Home > Maintenance > Admin > Company Detail

Admin | Setting | PK*Net Registration

Online ID : PSB0000119 ROC No * : 204WD
 Account No : PSB0000119 Custom Agents Code : BF1245
 Company Type : Forwarding Agent
 Company Name * : PRESIDENT SDN BHD
 Contact Person * : ANIS
 Tel No * : (012) 4514-457 Fax No * : (03) 8542-166
 Contact Email * : ANISAKLIMA@GMAIL.COM
 Company Address * : TGKT 6, LOT E, BANGUNAN MEDAN
 PERSIARAN UTAMA
 Postal Code * : 54210

* Required field in order to proceed

Update Cancel

Figure 112

2. Successfully message will be displayed as below.

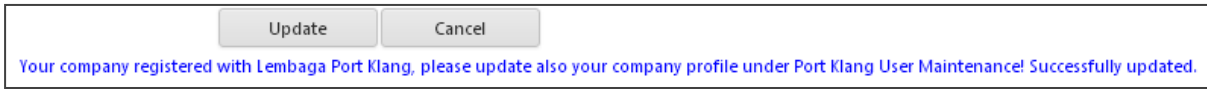


Figure 113

10.1.2 User Login

1. Go to **Admin > User Login**. The list of **Active User** and **Deactive User** will be displayed as below.

Active User

Option	User ID	User Name	Email	Admin	Status	Deactivate
Add Edit Deactive	AISHAH	AISHAH	callmenuraisy@gmail.com	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Add Edit Deactive	AMIRA	AMIRA	amirashahira1999@yahoo.com	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Add Edit Deactive	GEMLANGF5B	GEMLANGF5B	nurzafirah@rankalpha.com	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Add Edit Deactive	KELVIN	KELVIN	kelvin@ra.com	<input checked="" type="checkbox"/>	Approved	<input type="checkbox"/>
Add Edit Deactive	NISA	NISA	sitianisahjagi@gmail.com	<input type="checkbox"/>	Approved	<input type="checkbox"/>

Deactive User

Option	User ID	User Name	Email	Admin	Status	Deactivate
View Activate	CHANDRAF5B	CHANDRA	chandra@ra.com	<input type="checkbox"/>	Approved	<input checked="" type="checkbox"/>
View Activate	FA_TEST1	TESTER	erw@tr.few	<input type="checkbox"/>	Approved	<input checked="" type="checkbox"/>
View Activate	FA_TEST2	TESTER	war@nyo.vom	<input type="checkbox"/>	Approved	<input checked="" type="checkbox"/>
View Activate	FIDELF5B	FIDEL	fidel@ra.com	<input type="checkbox"/>	Approved	<input checked="" type="checkbox"/>
View Activate	JDR752	JDR752	SYAIFULRANK@GMAIL.COM	<input type="checkbox"/>	Approved	<input checked="" type="checkbox"/>
View Activate	MAI	MAI	nurzafirah@rankalpha.c	<input type="checkbox"/>	Approved	<input checked="" type="checkbox"/>
View Activate	MEIF5B	MEI	nur@rankalpha.com	<input type="checkbox"/>	Approved	<input checked="" type="checkbox"/>
View Activate	MIKA	MIKA	maimizu77@gmail.com	<input type="checkbox"/>	Approved	<input checked="" type="checkbox"/>
View Activate	MOKHTARF5B	MOKHTAR	nurzafirah@rankalpha.com	<input type="checkbox"/>	Approved	<input checked="" type="checkbox"/>
View Activate	YUDHAF5B	YUDHA	yudha@ra.com	<input type="checkbox"/>	Approved	<input checked="" type="checkbox"/>

Figure 114

2. Click on **Add** button to add new user. **User Information** entries will be shown and you are required to fill in the details. Click on **Save** button to save complete details and successful message will be displayed.

The screenshot shows a 'User Information' dialog box with a 'NEW' label in the top right corner. On the left, there is a placeholder for a user profile picture and a 'Browse...' button. The main area contains several input fields: Online ID (PSB0000119), Account No (PSB0000119), User ID, User Name, and Password. To the right, there are fields for NRIC, Expiry Days (set to 30 - Days), Email, and Port Station (MYPKG - PORTKLANG). A 'Show Password' checkbox is located below the password field. At the bottom right, the 'Save' button is highlighted with a red rectangular box, and a 'Close' button is next to it.

Figure 115



The number of users cannot more than 5 users.

3. Click on **Edit** button to edit user's login details. Then click **Save**.

The screenshot shows the 'User Information' dialog box in 'EDIT' mode. The profile picture now shows a woman. The input fields are populated with the following data: Online ID (PSB0000119), Account No (PSB0000119), User ID (ANIS), User Name (SOFIA), Password (masked with asterisks), NRIC (950421-03-5421), Expiry Days (30 - Days), Email (anisaklima@gmail.com), and Port Station (MYPKG - PORTKLANG). The 'Show Password' checkbox is present. At the bottom right, the 'Save' button is highlighted with a red rectangular box, and a 'Close' button is next to it.

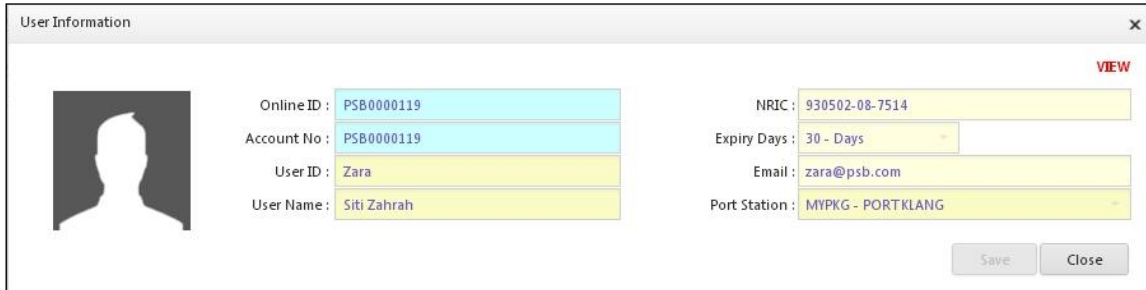
Figure 116

4. To deactivate user, click on **Deactive** button and confirmation message will be asked. Then click on **OK** to confirm deactivate user. Successful message will be displayed as below.

The screenshot shows a 'Message' dialog box with a close button (X) in the top right corner. The main text area contains the message 'Successful deactivated the user!' in blue. At the bottom right, there is a 'Close' button.

Figure 117

- To view deactive user, click on **View** button and user information will be displayed.



The screenshot shows a 'User Information' window with a close button (X) in the top right corner. On the left, there is a placeholder for a user profile picture. To the right of the picture, the following fields are displayed:

- Online ID: PSB0000119
- Account No: PSB0000119
- User ID: Zara
- User Name: Siti Zahrah

On the right side of the window, the following fields are displayed:

- NRIC: 930502-08-7514
- Expiry Days: 30 - Days
- Email: zara@psb.com
- Port Station: MYPKG - PORTKLANG

At the bottom right of the window, there are two buttons: 'Save' and 'Close'. A red 'VIEW' button is located in the top right corner of the main content area.

Figure 118

- To active back user account, click on **Active** button and confirmation message will be asked. Click **OK** to active back user and you will be displayed a successful message as below.



Figure 119

10.1.3 Transfer Admin

1. Go to **Admin > Transfer Admin**. The list of users will be displayed.

Option	User ID	User Name	Email	Admin	Status	Deactivate
Transfer	ANIS	SOFIA	ANISAKLIMA@GMAIL.COM	<input checked="" type="checkbox"/>	Approved	<input type="checkbox"/>
Transfer	Zara	Siti Zahrah	zara@psb.com	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Transfer	AZRUL	AZRUL	azrul@psb.com	<input type="checkbox"/>	Approved	<input type="checkbox"/>

Total Records : 3

Figure 120

2. Click **Transfer** button for the chosen admin and tick check box *Admin* to set normal user as an Admin.

Option	User ID	User Name	Email	Admin	Status	Deactivate
Transfer	ANIS	SOFIA	ANISAKLIMA@GMAIL.COM	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Transfer	Zara	Siti Zahrah	zara@psb.com	<input checked="" type="checkbox"/>	Approved	<input type="checkbox"/>
Transfer	AZRUL	AZRUL	azrul@psb.com	<input type="checkbox"/>	Approved	<input type="checkbox"/>

Total Records : 3

Figure 121

10.2 Setting

Select **Setting** tab.

Admin	Setting	PK*Net Registration	Table Center	License & Installer	Inquiry
	<ul style="list-style-type: none"> Email Notification Terminal Account Account Authorized 				

Figure 122

10.2.1 Email Notification

** Will be available soon **

10.2.2 Terminal Account

** Disabled as request by Authority **

10.2.3 Account Authorized

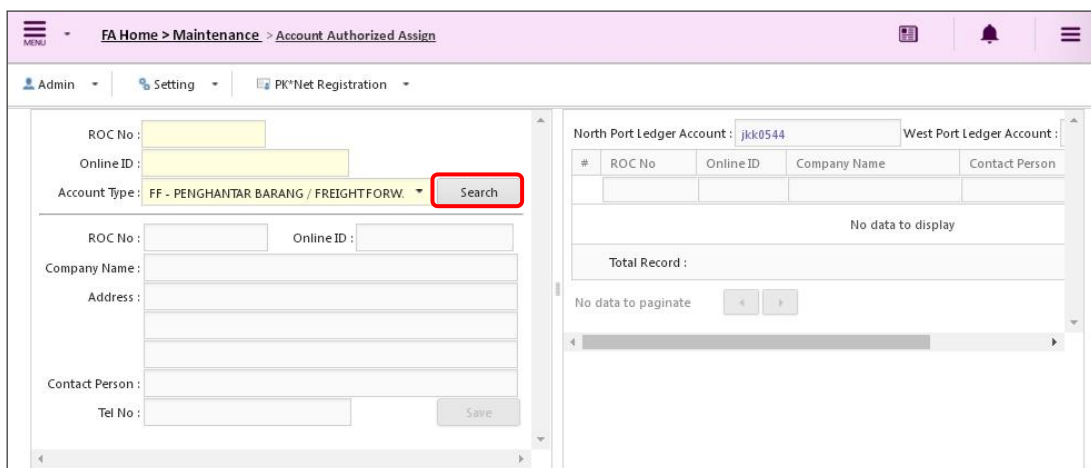
Go to **Setting > Account Authorized**.



Figure 123

Assign

1. Click on **Assign**, the page will display as below. Click on **Search** button to search details.



The screenshot shows the 'Account Authorized Assign' page. The breadcrumb trail is 'FA Home > Maintenance > Account Authorized Assign'. The page has a purple header and a navigation menu. The main content area contains a form for entering details. The 'Account Type' dropdown is set to 'FF - PENGHANTAR BARANG / FREIGHTFORW.'. A red box highlights the 'Search' button. The right side of the page shows a table with columns for '#', 'ROC No', 'Online ID', 'Company Name', and 'Contact Person'. The table is empty, and the message 'No data to display' is shown. Below the table, there is a 'Total Record' section and a 'No data to paginate' message with navigation arrows.

Figure 124

2. If the information matches with the database, the company details will display. Click on **Save** button to continue assign the account.

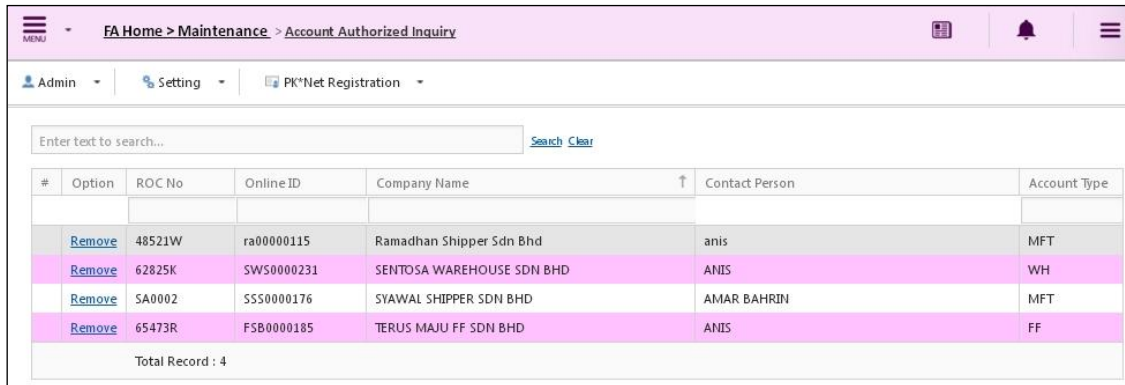
Figure 125

3. Message “Record successfully saved!” will be displayed and the assigned account will be listed at the right side.

Figure 126

Inquiry

1. Click on **Inquiry**, the page will display as below.



The screenshot shows a web application interface for 'Account Authorized Inquiry'. At the top, there is a breadcrumb trail: 'FA Home > Maintenance > Account Authorized Inquiry'. Below this, there are navigation links for 'Admin', 'Setting', and 'PK*Net Registration'. A search bar is present with the text 'Enter text to search...' and buttons for 'Search' and 'Clear'. The main content is a table with the following columns: '#', 'Option', 'ROC No', 'Online ID', 'Company Name', 'Contact Person', and 'Account Type'. There are four rows of data, each with a 'Remove' button in the 'Option' column. The 'Total Record : 4' is displayed at the bottom of the table.

#	Option	ROC No	Online ID	Company Name	Contact Person	Account Type
	Remove	48521W	ra00000115	Ramadhan Shipper Sdn Bhd	anis	MFT
	Remove	62825K	SWS0000231	SENTOSA WAREHOUSE SDN BHD	ANIS	WH
	Remove	SA0002	SS50000176	SYAWAL SHIPPER SDN BHD	AMAR BAHRIN	MFT
	Remove	65473R	FSB0000185	TERUS MAJU FF SDN BHD	ANIS	FF

Total Record : 4

Figure 127

2. Click on **Remove** button to remove the appropriate assigned account. A pop-up message will be shown. "**Record successfully removed!**" message will be displayed.

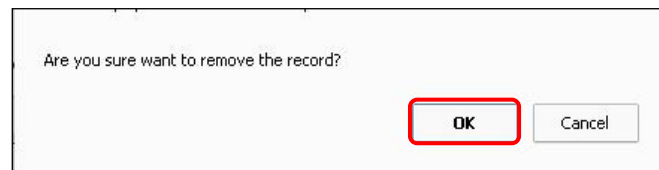


Figure 128

10.3 PK*Net Registration

Select **PK *Net Registration** tab.



Figure 129

10.3.1 Port Klang Detail

User may change their company details information such as **Company Particulars**, **Director Particulars**, **Shareholders Particulars** and **Document**.

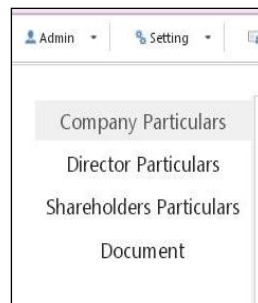


Figure 130

Company Particulars:

Tick on the check box to edit details.

Company Particulars

Registration Type: FA - AGEN PENGHANTARAN / FORWARDI -

ROC / ROB No : ROCGF123

Name Of Company: GEMILANG FORWARDING SDN BHD

Paid-up Capital : 1,000,000.00

Date of Company: 01/06/2015 -

Registered Address: LOT 101

MENARA GOLDEN

BANDAR PASIFIK

Postal Code: 45721

Tel No : (014)_654-7854 2: (014)_512-4368

Fax No : (043)_152-467_ 2: (012)_345-6987

Business Address: LOT 101 - 56

MENARA GOLDEN

BANDAR PASIFIK

Postal Code: 45721

Tel No 1 : (014) 1234-5678 2: (014)_512-4368

Fax No 1 : (012) 2225-52_ 2: (012)_345-6987

Customs / PKA Registered Code: GF0011

Authorised Contact Business

Authorised Contact: KAMARUDDIN BIN MUKHSIN

Designation: CEO

Tel No : (013)_452-1657

Mobile Phone No : (014)_547-8474

Email : NURZAFIRAH@RANKALPHA.COM

Authorised Contact: SUHAILI BINTI MAMAT

Designation: CO-CEO

Tel No (017)_754-8457

Mobile Phone No : (016) 7584-578

Email :

Figure 131

Director Particulars:

1. Click on **Add** button to add new director.

Director Particulars

Name :

Designation :

NRIC / Passport :

Gender :

Address :

Nationality :

Postal Code :

#	LineNo ↑	Name	NRIC / Passport	Address	Gender	Nationality	Designation	Status
<input type="checkbox"/>	0001	MUSA BIN ALI	600101016148	NO 112 JALAN MELAYU RAYA JOHOR BAHRU	L - Lelaki	MALAYSIA	DIRECTOR	Active
<input type="checkbox"/>	0002	MUDA BIN MUSA	620502036524	JALAN MAHAMERU BULATAN PAHANG KUALA LUMPUR	L - Lelaki	MALAYSIA	CEO	Active

Total : 2

Page 1 of 1 (2 items)

Figure 132

2. Fill in the yellow fields. Click on **Save** button to save new director particulars.

Director Particulars

Name: ✓ Designation: ✓

NRIC / Passport: ✓ Gender: L - Lelaki ✓

Address: ✓ Nationality: ✓

Postal Code:

Figure 133

3. To edit record, tick on the check box and click **Edit** button.

#	LineNo ↑	Name	NRIC / Passport	Address	Gender	Nationality	Designation	Status
<input type="checkbox"/>	0001	MUSA BIN ALI	600101016148	NO 112 JALAN MELAYU RAYA JOHOR BAHRU	L - Lelaki	MALAYSIA	DIRECTOR	Active
<input checked="" type="checkbox"/>	0002	MUDA BIN MUSA	620502036524	JALAN MAHAMERU BULATAN PAHANG KUALA LUMPUR	L - Lelaki	MALAYSIA	CEO	Active
<input type="checkbox"/>	0003	MAI BTAHMAD	880628015256	BANDAR PUTERI PUCHONG PUCHONG SELANGOR	P - Perempuan	MALAYSIA	QA	Active

Total : 3

Figure 134

4. To enable edit, tick on the check box button. Then click on **Save** button.

Director Particulars

Name: MUDA BIN MUSA ✓ ✓ Designation: CEO

NRIC / Passport: 620502036524 ✓ Gender: L - Lelaki

Address: JALAN MAHAMERU ✓ Nationality: MALAYSIA

BULATAN PAHANG

KUALA LUMPUR

Postal Code: 51200

Figure 135

5. If the user wants to resign, click on **Resign** button. The status of user will be indicated as "Resign".

#	LineNo ↑	Name	NRIC / Passport	Address	Gender	Nationality	Designation	Status
<input type="checkbox"/>	0001	MUSA BIN ALI	600101016148	NO 112 JALAN MELAYU RAYA JOHOR BAHRU	L - Lelaki	MALAYSIA	DIRECTOR	Active
<input type="checkbox"/>	0002	MUDA BIN MUSA	620502036524	JALAN MAHAMERU BULATAN PAHANG KUALA LUMPUR	L - Lelaki	MALAYSIA	CEO	Active
<input checked="" type="checkbox"/>	0003	MAI BTAHMAD	880628015256	BANDAR PUTERI PUCHONG PUCHONG SELANGOR	P - Perempuan	MALAYSIA	QA	Resign

Total : 3

Figure 136

6. To active user, click on **Active** button and the status will change to “Active”.

#	LineNo ↑	Name	NRIC / Passport	Address	Gender	Nationality	Designation	Status
<input type="checkbox"/>	0001	MUSA BIN ALI	600101016148	NO 112 JALAN MELAYU RAYA JOHOR BAHRU	L - Lelaki	MALAYSIA	DIRECTOR	Active
<input type="checkbox"/>	0002	MUDA BIN MUSA	620502036524	JALAN MAHAMERU BULATAN PAHANG KUALA LUMPUR	L - Lelaki	MALAYSIA	CEO	Active
<input checked="" type="checkbox"/>	0003	MAI BTAHMAD	880628015256	BANDAR PUTERI PUCHONG PUCHONG SELANGOR	P - Perempuan	MALAYSIA	QA	Active
Total : 3								

Figure 137

Shareholders Particulars:

1. Click on **Add** button to add new shareholder.

Shareholders Particulars

Name: Gender:

NRIC / Passport / ROC: Nationality:

Address:

Postal Code:

Save Cancel

Next

Add Edit Resign Active

#	LineNo ↑	Name	NRIC / Passport / ROC	Address	Gender	Nationality	Status
<input type="checkbox"/>	0001	MELLISA CHING	700312015140	NO 1 JALAN BAHAGIA SELANGOR	P - Perempuan	MALAYSIA	Active
Total : 1							

Page 1 of 1 (1 items)

Figure 138

2. Fill in the details below. Click on **Save** button to save new shareholder details.

Shareholders Particulars

Name: ✓ Gender: L - Lelaki ✓

NRIC / Passport / ROC: ✓ Nationality: ✓

Address: ✓

Postal Code:

Save Cancel

Next

Figure 139

3. To edit record, tick on the check box and click **Edit** button. Then click **Save**.

Shareholders Particulars

Name: MELLISA CHING Gender: P - Perempti **Save**

NRIC / Passport / ROC: 700312015140 Nationality: MALAYSIA **Cancel**

Address: NO 1 **Next**

JALAN BAHAGIA

SELANGOR

Postal Code: 75484

Add **Edit** **Resign** **Active**

#	LineNo ↑	Name	NRIC / Passport / ROC	Address	Gender	Nationality	Status
<input checked="" type="checkbox"/>	0001	MELLISA CHING	700312015140	NO 1 JALAN BAHAGIA SELANGOR	P - Perempuan	MALAYSIA	Active
Total : 1							

Page 1 of 1 (1 items)

Figure 140

4. If user wants to resign, click on **Resign** button. The status of user will be indicated as “Resign”.

#	LineNo ↑	Name	NRIC / Passport / ROC	Address	Gender	Nationality	Status
<input checked="" type="checkbox"/>	0001	MELLISA CHING	700312015140	NO 1 JALAN BAHAGIA SELANGOR	P - Perempuan	MALAYSIA	Resign
Total : 1							

Figure 141

5. To active user, click on **Active** button and the status will change to “Active”.

#	LineNo ↑	Name	NRIC / Passport / ROC	Address	Gender	Nationality	Status
<input checked="" type="checkbox"/>	0001	MELLISA CHING	700312015140	NO 1 JALAN BAHAGIA SELANGOR	P - Perempuan	MALAYSIA	Active
Total : 1							

Figure 142

Document:

1. Click on **Add** button to add new document.

Document

Document Type:

Document Name:

Remark:

Explanation

Attach the following documents:

- Gazatted ZB4 form
- Duly Completed Free Zone User Registration Form
- Copy of Form 9 or Form B duly certified by company secretaries.
- Copy of Form 49 and 24 or Form 32A (if applicable) duly certified by company secretaries.
- Copy of Customs approval letter (if applicable) duly certified by company secretaries.
- Copy of Warehouse rental/lease agreement.

#	LineNo	Document Name :	Remark :
<input type="checkbox"/>		fec27620-a863-4ad4-b17e-f23367d565c7.png	Port
<input type="checkbox"/>		johor-port.jpg	Johor Port

Page 1 of 1 (2 items)

Figure 143

2. Click on **Save** button once you have completed the details.

Document

Document Type:

Document Name:

Remark:

Figure 144

3. To edit record, tick on any of the records then click **Edit** button.

#	No	Document Name :	Remark
<input checked="" type="checkbox"/>		pdf-sample.pdf	
<input type="checkbox"/>		perry.jpg	New logo for company

Figure 145

4. After done edit details, click on **Save** button to save edited record.

The screenshot shows a form titled "Document". It contains three input fields: "Document Type" with a dropdown menu set to "PDF", "Document Name" with the text "pdf-sample.pdf" and a "Browse..." button, and a "Remark" text area. To the right of the form are two buttons: "Save" and "Cancel". The "Save" button is highlighted with a red rectangular box.

Figure 146

5. To delete record, tick on any of the records then click on **Delete** button.

The screenshot shows a table with four columns: "#", "No", "Document Name", and "Remark". Above the table are three buttons: "Add", "Edit", and "Delete". The "Delete" button is highlighted with a red rectangular box. The first row of the table has a checkbox in the "#" column, which is also highlighted with a red rectangular box. The second row is highlighted in light blue and has a checked checkbox in the "#" column.

#	No	Document Name :	Remark
<input type="checkbox"/>		pdf-sample.pdf	supporting doc
<input checked="" type="checkbox"/>		perry.jpg	New logo for company

Figure 147

10.4 Table Center

Select **Table Center** tab.

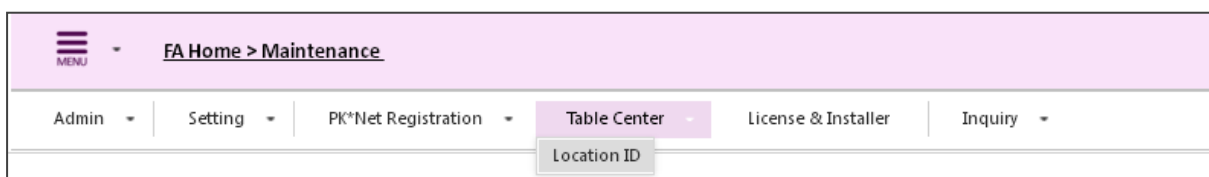


Figure 148

10.4.1 Location ID

1. Go to **Table Center > Location ID**. The page will be displayed as below.

#	Option	Area Code	Location ID	Description	Post Code
	New Edit Delete	JB	JHB0001	JOHOR BAHRU, JOHOR	11111
	New Edit Delete	SA	SAS633	Puncak Alam	43000
Total Record : 2					

Figure 149

2. Click on **New** button to add new location ID. Location ID section will be shown as below. You are required to fill in the fields. Then click on **Save** once you have done. Successful message will be displayed.

Location ID Details

Area Code : Location ID :

Description :

Post Code :

Figure 150

3. Click **Edit** to edit location ID and click **Delete** to delete location ID.

#	Option
	New Edit Delete
	New Edit Delete

Figure 151

10.5 License & Installer

Select **License & Installer** tab.



Figure 152

10.5.1 Software License

1. Select **Software License** tab.

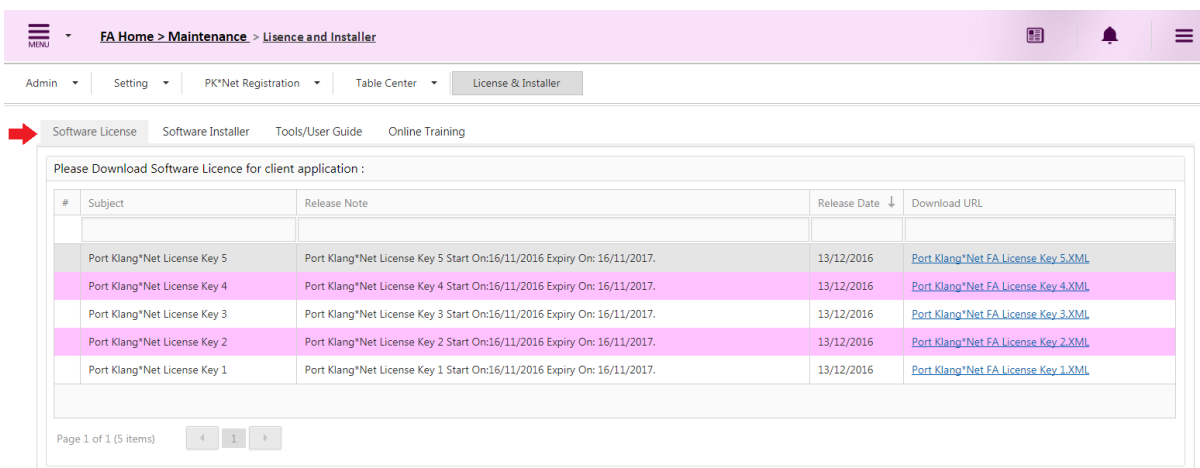


Figure 153

2. Click on the URL below to download the license.

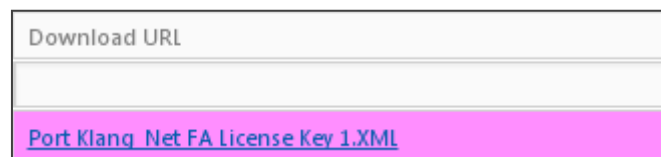


Figure 154

10.5.2 Software Installer

1. Select **Software Installer** tab.

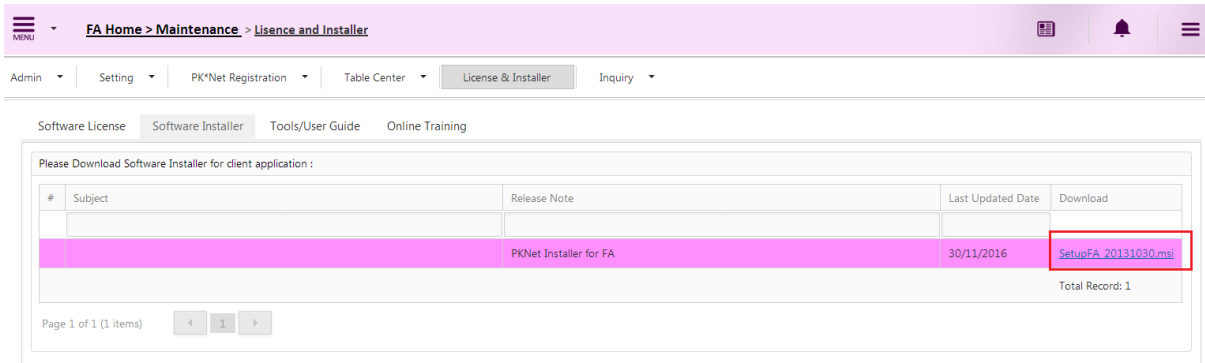


Figure 155

2. Click on the URL below to download the installer.

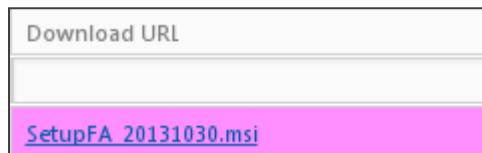


Figure 156

10.5.3 Tools/User Guide

1. Select **License & Installer > Tools/User Guide**, system will shows below page

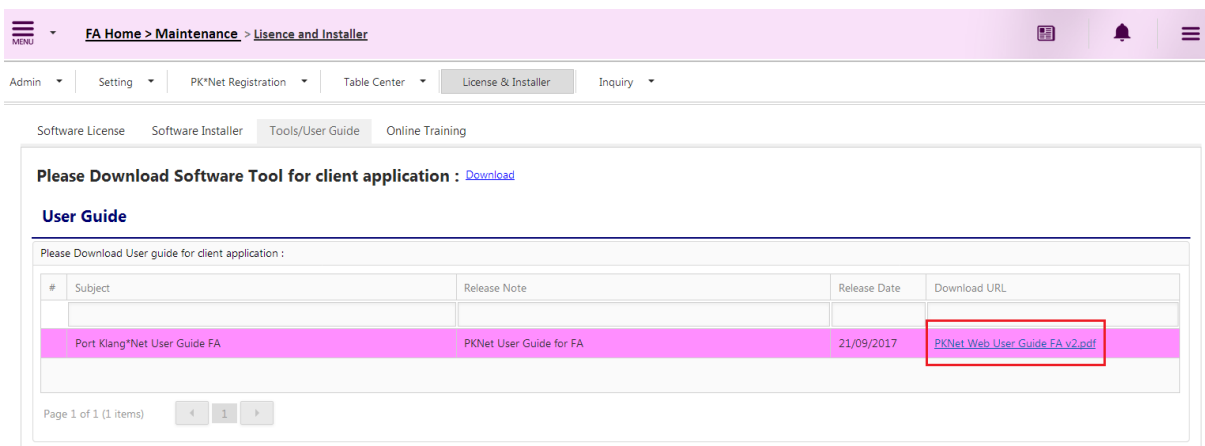


Figure 157

2. Click on the link to view the User Guide

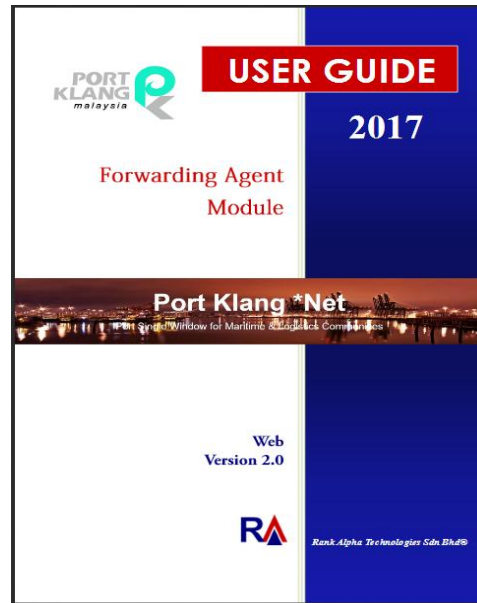


Figure 158

10.5.4 Online Training

1. Select **Online Training** tab.

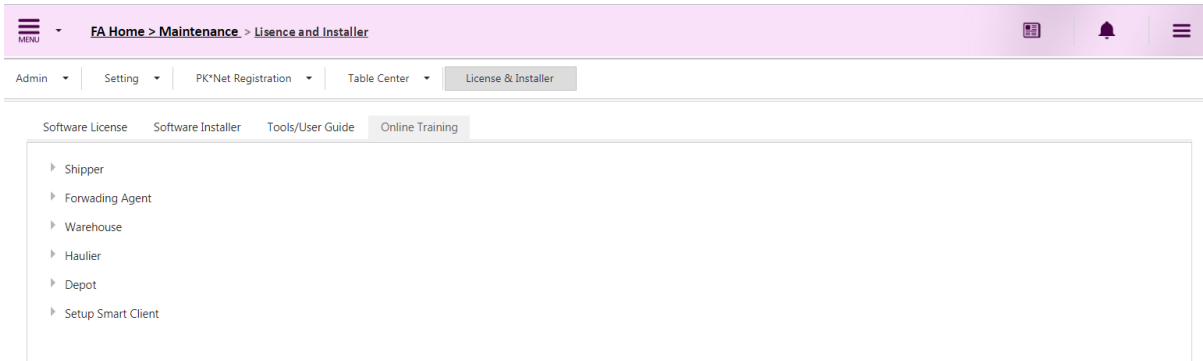


Figure 159

2. Click on any tab that require to view the online training, system will auto browse an open the YouTube for the necessary section.

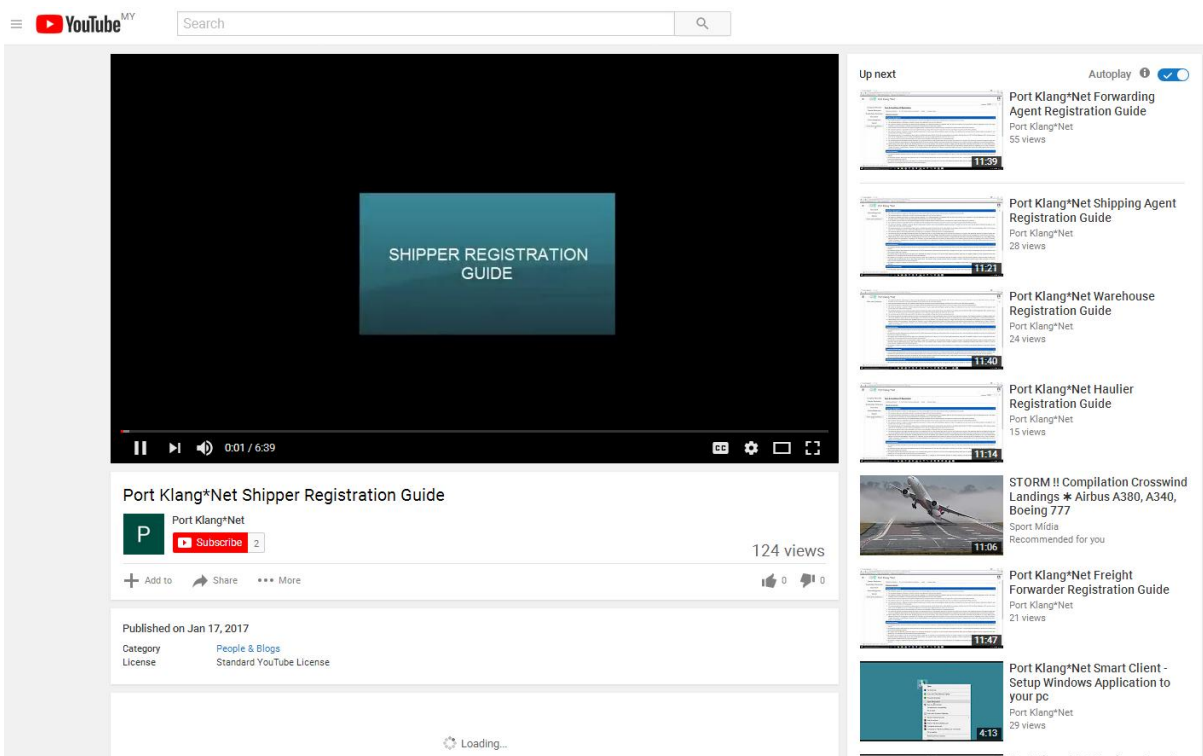


Figure 160

Chapter 11 Standard Code

11 Standard Code

Click on the **Menu** and select **Standard Code**.

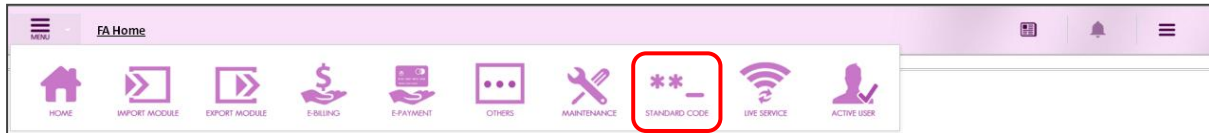


Figure 161

11.1 Business Partner

Select **Business Partner** tab.



Figure 162

11.1.1 Local Trader

1. Local Trader page will display as below.

#	Option	Code	ROC No	Name	Address	Tel No	Person In Charge
	New Edit Delete	12514	a4566	eagle logistic sdn bhd	blok e, tgkat 4	0166658445	
	New Edit Delete	32245	801ws	RS Capital Sdn bhd	lot 30	8855555444	ali
	New Edit Delete	5541	rgf8455	teraju reka sdn bhd	no3-1A, jalan indah	0165442411	

Total Record : 3

Figure 163

- To add new local trader, click on **New** button. Then click **Save** to save new local trader record. **“Record successfully saved!”** message will be displayed.

Figure 164

- If you want to edit record, click on **Edit** button.

Option	Code	↑
New Edit Delete	C0001	
New Edit Delete	CSB0000121	
New Edit Delete	LTG0001	

Figure 165

4. **Local Trader Entries** will be shown. After edit the details, click on **Save** button.

Local Trader Entries

Code: C0001 Roc. No.: ROC001

Name: NISA

ROC No / Online ID: ROC001 Search

Address: PUCHONG UTAMA
PUCHONG

Post Code: 47100

Country: MY - MALAYSIA

State: SGR - Selangor

City: PUCHONG

Tel. No: (036) 4582-512 Fax. No:

Person In Charge

Name:
Level:
Contact No:
NRIC:

EDIT

Save Close

Figure 166

5. To delete record, click on **Delete** button. "Record successfully deleted!" message will be displayed.

Are you sure want to delete the record?

Prevent this page from creating additional dialogs.

OK Cancel

Figure 167

11.1.2 Oversea Trader

1. Oversea Trader page will display as below.

Business Partner

Drag a column header here to group by that column

#	Option	Code	Name	Tel. No.	Fax No.
	New Edit Delete	62445	zenith freight sydney	1 292520780	
	New Edit Delete	df6522	fiberboat indonesia	08289401111	

Total Record : 2

Figure 168

2. To add new oversea trader, click on **New** button. Then click **Save** to save new oversea trader record. “Record successfully saved!” message will be displayed.

OverseasTrader Entries NEW

Code :

Name :

Address :

Post Code :

City :

Country :

Tel. No : Fax. No :

Figure 169

3. If you want to edit record, click on **Edit** button.

Option	Code
New Edit Delete	OTG0001
New Edit Delete	OTG0002
New Edit Delete	OTG0003

Figure 170

4. **Oversea Trader Entries** fields will be shown. Click on **Save** button once you have done edit the details.

Figure 171

5. To delete record, click on **OK** button. “Record successfully deleted!” message will be displayed.

Figure 172

11.1.3 Acknowledgement Nominate Agent

1. Go to **Business Partner > Acknowledgement Nominate Agent**. The list of shipper will be indicated as below.

Option	Shipper	Nominated Status	Last Updated Date
>	CSB0000121 - CYBERPOWER SDN BHD	A - Accept	06/02/2017 13:01
>	RSS0000176 - RAMADHAN SHIPPER SDN BHD	A - Accept	16/02/2017 10:01
>	SMS0000121 - SETIA MAJU SDN BHD	A - Accept	24/01/2017 10:48
> Acknowledge	SSS0000176 - SYAWAL SHIPPER SDN BHD	P - Pending	16/02/2017 09:56

Total Record : 4

Page 1 of 1 (4 items)

Figure 173

2. Click on the **arrow > Nominated Status** to see more details of the agent.

FA Home > Standard Code > Business Partner > Nominated Agent Acknowledge

Business Partner

Enter text to search... [Search](#) [Clear](#)

Option	Shipper	Nominated Status	Last Updated Date
▼ Acknowledge Cancel	SSS0000176 - SYAWAL SHIPPER SDN BHD	P - Pending	25/07/2017 15:49

Nominated Status	Nominated Date	Acknowledged Date	Cancelled Date	Remark
P - Pending	25/07/2017 15:49			
P - Pending	12/06/2017 16:06			
P - Pending	20/03/2017 13:05			
A - Accept	20/03/2017 13:05	07/06/2017 16:09		
C - Cancel	20/03/2017 13:05		07/06/2017 16:10	
P - Pending	10/03/2017 09:51			
A - Accept	10/03/2017 09:51	10/03/2017 09:52		
C - Cancel	10/03/2017 09:51	10/03/2017 09:52	20/03/2017 13:04	
P - Pending	08/03/2017 17:29			
A - Accept	08/03/2017 17:29	08/03/2017 17:31		

Total Record : 38

Page 1 of 4 (38 items)

Total Record : 1

Figure 174

3. Click on the **Acknowledge** to see more details of the Acknowledgement Information.

Accept Nominate Business Partner

Shipper: SSS0000176 - SYAWAL SHIPPER SDN BHD

Nominated Date/Time: 25/07/2017 15:49

Accepted Date/Time: 21/09/2017 16:33

Status: A - Accept

Confirm Close

Figure 175

4. Click on **Confirm** to Accept or Cancel the Nominate Business Partner.

5. Successfully message will appeared accordingly.

Nominate Business Partner is Accepted!

6. Status will be shows on the listing according to the acknowledge status.

FA Home > Standard Code > Business Partner > Nominated Agent Acknowledge

Business Partner

Enter text to search... [Search](#) [Clear](#)

Option	Shipper	Nominated Status	Last Updated Date
Cancel	SSS0000176 - SYAWAL SHIPPER SDN BHD	A - Accept	21/09/2017 16:36

Nominated Status	Nominated Date	Acknowledged Date	Cancelled Date	Remark
P - Pending	25/07/2017 15:49			
P - Pending	12/06/2017 16:06			
P - Pending	20/03/2017 13:05			
A - Accept	20/03/2017 13:05	07/06/2017 16:09		
C - Cancel	20/03/2017 13:05		07/06/2017 16:10	
P - Pending	10/03/2017 09:51			
A - Accept	10/03/2017 09:51	10/03/2017 09:52		
C - Cancel	10/03/2017 09:51	10/03/2017 09:52	20/03/2017 13:04	
P - Pending	08/03/2017 17:29			
A - Accept	08/03/2017 17:29	08/03/2017 17:31		

Total Record : 38

Page 1 of 4 (38 items)

Total Record : 1

Figure 176

Chapter 12 Live Service

12 Live Service

Click on the **Menu** and select **Live Service** tab.



Figure 177

12.1 Registered Company

Select **Registered Company** tab.



Figure 178

12.1.1 Haulier List

Haulier List page will be displayed as below.







#	ROC No.	Company Name	Address	Tel No	Fax No
		A STAR HAULAGE (ROC No : ASH0001) NO 3 JALAN BINTANG 3 TAMAN BINTANG Post Code : 31452		Tel No : (013) 7458-695 Mobile No : (011) 5464-6463 Email : nurzafrah1314@gmail.com Contact Person : ZACK	Fax No : (07) 4526-895
		ABSOLUTE HAULAGE (ROC No : AHR0001) LOT 2 & 3 JALAN KUNCI BANDAR BARU KUNCI Post Code : 54645		Tel No : (015) 7845-785 Mobile No : (011) 4646-454 Email : nurzafrah1314@gmail.com Contact Person : JESSICA	Fax No : (012) 4587-956
		ABSTRACT HR (ROC No : ABH0001) NO 45 JALAN BERJAYA 45 Post Code : 98546		Tel No : (012) 4587-964 Mobile No : (015) 4679-879 Email : nurzafrah1314@gmail.com Contact Person : MELISA	Fax No : (013) 1345-645
		ARTHA LOGISTICS SDN BHD (ROC No : 803050M) LOT 8919 JALAN TELOK GONG PELABUHAN KLANG, SELANGOR Post Code : 42000		Tel No : 31343241 Mobile No : 0123905713 Email : nathan@arthalogistics.com Contact Person : VISHNA NATHAN	Fax No : 31343243
		AZ TECH FORWARDING SDN BHD (ROC No : 7895641D) Q55DFGH AWTQRT RTQRTQRT Post Code : 25655		Tel No : (03) 8073-8488 Mobile No : (013) 3133-543 Email : wan@rankalpha.com Contact Person : WAN AZUAN	Fax No : (03) 8073-8499
		BARVEN GLOBAL RESOURCES SDN. BHD. (ROC No : 791000W) LOT 8951-D, JALAN BESAR TELOK GONG, KAMPONG TELOK GONG, PELABUHAN KLANG, Post Code : 42000		Tel No : 013-269 9999 Mobile No : 013-269 9999 Email : ngk1_sti@hotmail.com Contact Person : MR.ALEX SOH SENG CHAI	Fax No :

Figure 179

12.1.2 Shipping Agent List

Shipping Agent List page will be displayed as below.







#	ROC No.	Company Name	Address	Tel No	Fax No
		"K" LINE MARITIME (MALAYSIA) SDN. BHD. (ROC No: 2022894)	LEVEL 15-02, PLAZA MASALAM, NO.2 JALAN TENGGU AMPUAN ZABEDAH 83/E, SECTION 9, SHAH ALAM, SELANGOR DARU Post Code: 40100	Tel No: 55102400 Mobile No: 0192613112 Email: kimpkopn@pk.my.kline.com Contact Person: YUSOF LATIF	Fax No: 55102382
		AA SHIPPING AGENT SDN BHD (ROC No: AA1234)	3B-01, JALAN PERMAS 10, BANDAR BARU PERMAS JAYA JOHOR BAHRU Post Code: 81750	Tel No: (607) 3861-313 Mobile No: (607) 3865-110 Email: STESUHAIDAH@RANKALPHA.COM Contact Person: STI	Fax No: (600) 3861-5110
		AMSTRON SDN BHD (ROC No: 296899)	PURCANG ALAM 2, TAMAN KUAT SELANGOR Post Code: 13300	Tel No: (04) 5566-7899 Mobile No: (04) 5789-6555 Email: amirankalpa@gmail.com Contact Person: JAHAL	Fax No: (04) 5566-7899
		AN SHIPPING AGENT (ROC No: 62335P)	BANGUNAN JAILI, DAMAI, NO. D-11-11, BLOCK D, JALAN 14/155C Post Code: 42000	Tel No: (03) 5445-4541 Mobile No: (013) 5451-4266 Email: anisaklima@gmail.com Contact Person: SURAYA	Fax No: (013) 5654-5222
		APL-NOL MALAYSIA SDN BHD (ROC No: 459272K)	3RD FLOOR, EASTWING, WISMA CONSPLA NO.7, JALAN 55 16/1 47500 SUBANG JA Post Code: 47500	Tel No: 603-56386000 Mobile No: 012-2378470 Email: anuar_ahmad@apl.com Contact Person: ANUAR BIN AHMAD	Fax No: 603-56318963
		AZ TECH FORWARDING SDN BHD (ROC No: 15798W)	A A Post Code: 42000	Tel No: (03) 8073-8488 Mobile No: (013) 3133-543 Email: wan@rankalpha.com Contact Person: WAN AZUAN	Fax No: (03) 8073-8499

Figure 180

12.1.3 Depot List

Depot List page will be displayed as below.







#	ROC No.	Company Name	Address	Tel No	Fax No
		ACME DEPOT (ROC No: AC20001)	N/O 45 JALAN BERANTAI 45 TAMAN MAJU Post Code: 15454	Tel No: (014) 6797-6464 Mobile No: (015) 6796-4646 Email: nurzafirah1314@gmail.com Contact Person: HESHAM	Fax No: (013) 5979-8956
		ADEPT DEPOT (ROC No: AD20001)	N/O 6 TAMAN BERLIHU 6 BANDAR BARU LBU Post Code: 75846	Tel No: (016) 5476-4646 Mobile No: (016) 5989-3275 Email: nurzafirah1314@gmail.com Contact Person: MARY	Fax No: (018) 8974-6989
		ALEGE DEPOT (ROC No: AL20001)	N/O 56 JALAN PERDANA 5 TAMAN PERDANA Post Code: 15655	Tel No: (014) 6796-9756 Mobile No: (015) 9794-6465 Email: nurzafirah1314@gmail.com Contact Person: FIFI	Fax No: (016) 9562-9555
		AZ TECH FORWARDING SDN BHD (ROC No: 459272D)	ASXD,CPV AZSXDCPVRFGG Post Code: 65499	Tel No: (03) 8073-8488 Mobile No: (013) 3133-543 Email: wan@rankalpha.com Contact Person: WAN AZUAN	Fax No: (03) 8073-8499
		BERJAYA DEPOH SDN BHD (ROC No: BD200001)	N/O 07-07-12 TAMAN PERINDUSTRIAN KULTUR 12 Post Code: 12456	Tel No: (012) 5487-9266 Mobile No: (014) 9744-464 Email: NURZAFIRAH@RANKALPHA.COM Contact Person: HAFIZUL BIN FIION	Fax No: (012) 1644-6164
		BOB DEPOH (ROC No: 12965D)	N/O.13, JALAN PENING, PORTKLANG, SELANGOR MALAYSIA Post Code: 41000	Tel No: 03-12345678 Mobile No: 03-12345679 Email: anisah@rankalpha.com Contact Person: ANISA	Fax No: 03-12345679

Figure 181

12.1.4 Warehouse List

Warehouse List page will be displayed as below.







Registered Company					
Enter text to search... Search Clear					
#	ROC No.	Company Name	Address	Tel No	Fax No
		A WAREHOUSE SDB BHD (ROC No: 99A)		Tel No : Mobile No : 1 Email : JANE/NLIM@GMAIL.COM Contact Person : A	Fax No :
		A WAREHOUSE SDN BHD (ROC No: 99A)		Tel No : Mobile No : 1 Email : JANE/NLIM@GMAIL.COM Contact Person : 1	Fax No :
		A WAREHOUSE SDN BHD (ROC No: 99A)		Tel No : Mobile No : 1 Email : JANE/NLIM@GMAIL.COM Contact Person : A	Fax No :
		AZ TECH FORWARDING SDN BHD (ROC No: 985623L) QSCDAAS QWEDCSDGGG Post Code: 52262		Tel No : (03) 8073-8488 Mobile No : (013) 3133-543 Email : wan@rankalpha.com Contact Person : WAN AZUAN	Fax No : (03) 8073-8499
		B WAREHOUSE SDN BHD (ROC No: 99B)		Tel No : Mobile No : 1 Email : JANE/NLIM@GMAIL.COM Contact Person : A	Fax No :
		BBBB WEEE (ROC No: 28494) WEEWEW EWEWEW Post Code: 33333		Tel No : 34343 Mobile No : eeee Email : leeppeyjuan@hotmail.com Contact Person : WEEWEW	Fax No : 44344

Figure 182

Chapter 13 Active User

13 Active User

1. Click on the **Menu** and select **Active User**.



Figure 183

2. This option allows user to view who is login using this account.

A screenshot of the 'Active User' page in the web application. The page title is 'FA Home > Active User'. Below the title, there is a table with the following data:

Option	User ID	Last Access Date	Last Access Time
Delete	ANIS	19/08/2016	16:31

Total Record: 1

Page 1 of 1 (1 items)

Figure 184

3. **Delete** button is used to terminate others user.

{ End of User Manual }