



USER GUIDE

2017

Depot Module



Port Klang*Net

Port Single Window for Maritime & Logistics Communities

Web
Live Version 2.3



Rank Alpha Technologies Sdn Bhd®

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Table Conventions

Key Symbol

Table 1 : Described the key icons and elements used in this User Guide.





bol	Description
	Note : Symbol accompanies important additional information or instruction of which users must take note.
	Caution : Symbol accompanies important information regarding action that may cause minor error
	Warning : Symbol accompanies important information regarding actions that may cause fatal errors.
	Tips : Symbol accompanies usefull information on how to perform a task.
text	Bold text indicate a link, button, dropdown list value or keyboard control that is clickable.
<i>text</i>	Bold and italicized text indicate an entries name
<i>italics</i>	Text in italics indicate field name
mono	Monospace indicate text you enter from keyboard

Table 1

Navigations

*Port Klang*Net System* was designed so you can access the functions you need with as few mouse clicks as possible. A few navigational elements remain consistent through the programme.

Icons have been used to identify the various types of functions used in *Port Klang *Net System*. Below are the most commonly used icons in the system.


















Icon	Description
	To view details records or to expand grid listing childs record.
	Go to previous record
	Go to next record
	Check box to select a record
	Selected record
	Date Time picker
	To display a search windows
	To print a report
	To print the current report
	Export a report and save in to the disk
	Export a report and show it in a new window
	To choose any type of document to save
	Go to the first page
	Go to previous page
	Go to next page
	Go to the last page
	Go to Home default page of <i>PortKlang*Net System</i>

Table 2

Chapter 1 Getting Started

1.1 Before you begin

This guide assumes that the resources you need to access the system are available and that you are familiar with how to use them. If you are not sure whether your system meets the requirements or how to use required third-party tools, seek for your manager or system administrator.

1.1.1 Technical Requirement

Before you begin using the system, ensure that you have the appropriate software installed and configured on your system. All you will need is :

- ✓ *A current Web Browser running on your computer.*

*Port Klang*Net System* has been tested with and supports a variety of browsers. The following browsers are acceptable for use with *Port Klang*Net System*.

- Chrome version 30 and higher - www.google.com/chrome/
- Microsoft Internet Explorer version 8.0 and higher - www.microsoft.com/ie
- Microsoft Edge browser version 20 and higher - <https://www.microsoft.com/en-ca/windows/microsoft-edge>



*You will encounter problems if you try to access **Port Klang*Net System** using older or unsupported web browsers. If you are unsure about which web browser version you are using, click Help > About or similar options on the menu bar in your browser. The version number will be displayed.*



For the very best results, use the current release of Chrome

Both JavaScript and cookies support must be enabled in the security settings of your browser and is usually turned on by default.



If you encounter problems accessing the system, check your browser configuration to ensure both JavaScript support and cookies support are enabled.

(See *Tools > Internet Options > Privacy and Security* tabs in Internet Explorer, or *Tools > Options > Privacy and Web Features* tabs in Firefox.)

- ✓ *Internet access to the URL of **Port Klang*Net System**.* Your system or network administrator will be able to provide you with an Internet address (URL) from which the system can be accessed.

1.1.2 Web Browser

*Port Klang*Net System* dynamically creates the HTML screens displayed by the web browser when you click certain buttons.

Using  and  buttons can cause problems displaying these dynamically generated pages. For this reason, we do not recommend using these controls on your browser when operating *Port Klang*Net System*.

*Port Klang*Net System* is designed for a minimum 1024x768-pixel screen display resolution, with a 1280x768 or greater screen size preferred.

1.1.3 Login Information

To login into *Port Klang*Net System*, you must have an authorized User Id and Password. If you have not yet received your login information, contact your System Administrator as you will need to be added into authorized user before you can access *Port Klang*Net System*.



*Do not share your login information with anyone. **Port Klang*Net System** provide system access id and module access right according to job responsibility.*

1.2 Accessing *Port Klang*Net System*

To access *Port Klang*Net System* type the URL <http://www.my1port.com> into your web browser's address bar. You should see a **Port Klang* Net Home** screen similar to the one shown in *Figure 1*

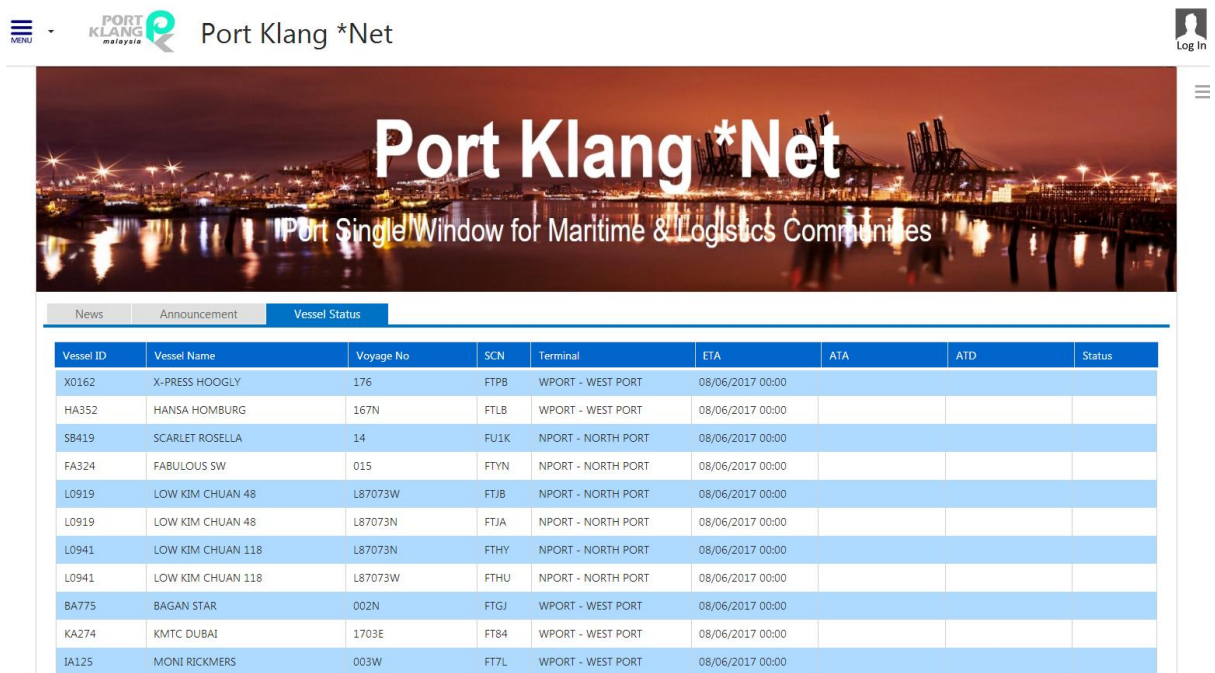


Figure 1


1.3 Understanding user roles and permission


Your access to *Port Klang*Net System* depends on your user role and your institution and district associations. For example as administrator as district users can access and control Bank Info, User Access right and Permission. Others normal user maybe can only access for data entry.

1.3.1 General Menu



Figure 2

i.  Will accessing the Pre Arrival Notification of Ship Security web page.

ii.  Available to list out a community listing base on Forwarding Agent, Shipping Agent, Haulier, Depot, Freight Forwarder and Warehouse.

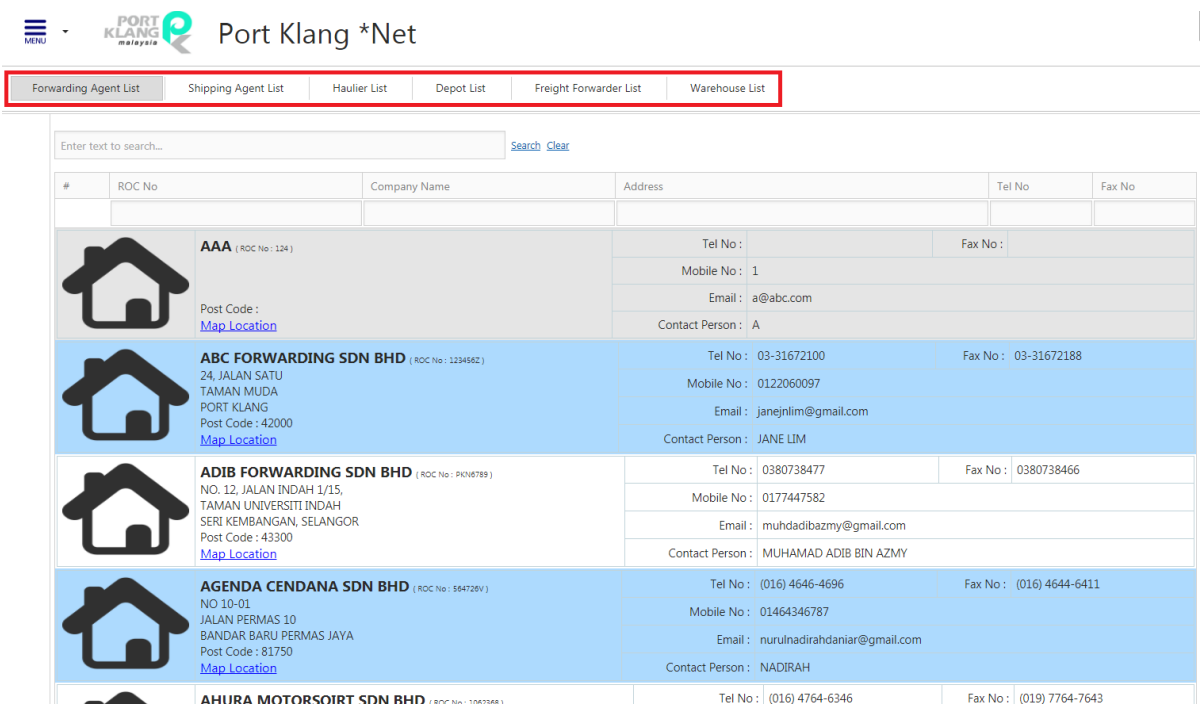


Figure 3



- iii. **ISO CODE** Available for Vessel Id and ISO Code (Port Code and Country Code).

Vessel ID - ISO Code -

Vessel ID Listing

Enter text to search... [Clear](#)

Drag a column header here to group by that column

Option	Vessel ID	Vessel Name	IMO Number	Nationality	Call Sign
View	1000	12345	123452345	AD - ANDORRA	DF45
View	1000	123 VESSEL	3622222	AD - ANDORRA	655
View	5000	547	LINYI	CN - CHINA	LINYI
View	5000	550	WEIFANG	CN - CHINA	WEIFAN
View	5000	547	LINYI	CN - CHINA	LINYI
View	5000	550	WEIFANG	CN - CHINA	WEIFAN
View	8000	887	WEISHANHU	CN - CHINA	WEISHANH
View	A0002	ASL 7			MH23
View	A0002	ASL 7			MH23
View	A0003	AMER VED			P3RQ2
View	A0003	AMER VED			P3RQ2
View	A0004	ANTARES			ZDDT2
View	A0004	ANTARES			ZDDT2
View	A0005	ALIANCA SHANGHAI			DDFT
View	A0005	ALIANCA SHANGHAI			DDFT

Vessel ID : Figure 4

Vessel ID - ISO Code -

Port Code
Country Code

Option	Vessel ID	Vessel Name	IMO Number	Nationality	Call Sign
View	A0030	ASIAN EXPRESS			3FJC2
View	A0033	ANRO BANGKOK			DNKW
View	A0033	ANRO BANGKOK			DNKW
View	A0035	AL-WATTYAH			A6LN
View	A0035	AL-WATTYAH			A6LN
View	A0036	ATLANTIS CHARM			P3WE7
View	A0036	ATLANTIS CHARM			P3WE7
View	A0038	AL HAFIZU			3ELR4
View	A0038	AL HAFIZU			3ELR4
View	A0039	ALCINOE			C6KW4
View	A0039	ALCINOE			C6KW4
View	A0041	AMRA			T1285
View	A0041	AMRA			T1285
View	A0042	AKA BHUM			A8JV7
View	A0042	AKA BHUM			A8JV7
View	A0043	AVALON			P3WP4
View	A0043	AVALON			P3WP4
View	A0053	ASCANIUS			ELBJ5
View	A0053	ASCANIUS			ELBJ5
View	A0056	AGATE			J8FA8

Port Code : Figure 5

Vessel ID - ISO Code -

Port Code

Enter text Country Code

Code	Description
AD	ANDORRA
AE	UNITED ARAB EMIRATES
AF	AFGHANISTAN
AG	ANTIGUA AND BARBUDA
AI	ANGUILLA
AL	ALBANIA
AM	ARMENIA
AO	ANGOLA
AQ	ANTARCTICA
AR	ARGENTINA
AS	AMERICAN SAMOA
AT	AUSTRIA
AU	AUSTRALIA
AW	ARUBA
AX	ALAND ISLANDS
AZ	AZERBAIJAN
BA	BOSNIA AND HERZEGOVINA
BB	BARBADOS
BD	BANGLADESH
BE	BELGIUM

Total Record : 254

Page 1 of 13 (254 items) 1 2 3 4 5 6 7 ... 11 12 13

Country Code : Figure 6




- iv. For Shipper to proceed for New Registration.

1.3.2 How you can have the login id

In order to have a Login Id to access into the system, user must complete the *Online Registration* (see **Chapter 2** for the step by step) from *Port Klang*Net System*.

1.3.3 How to login

 Click on **Log In** at right corner on top of the screen to login into **Port Klang*Net System**

LOG IN TO ACCOUNT

Account No

User ID

Password

[Forgot Password ?](#)

DONT HAVE AN ACCOUNT ?

Register Now !

Already create but NOT SUBMIT yet ? Just click this button.

Figure 7

Figure 1 shows the **Port Klang*Net System** in screen. If you do not see a log in screen, verify that you have entered the URL correctly. If you did not make a typing mistake, contact your System Administrator to verify that you have the correct URL.

To proceed, follow below step:

1. Enter valid Account No which you authorized for.
2. Enter valid User Id which had been assigned to you.
3. Enter you own security password to login into the system.

Click on  button to proceed login.

Chapter 2 Registration

2 Depot Registration

Depot Module is available at Port Klang*Net website: <http://www.my1port.com>.

Depot is allowed to register their company information so that they will be able to access and use this system any time.

2.1 New Depot Registration

1. Go to Port Klang*Net main page and click on the **Log In** icon on top right hand corner and system will bring you to the login screen.

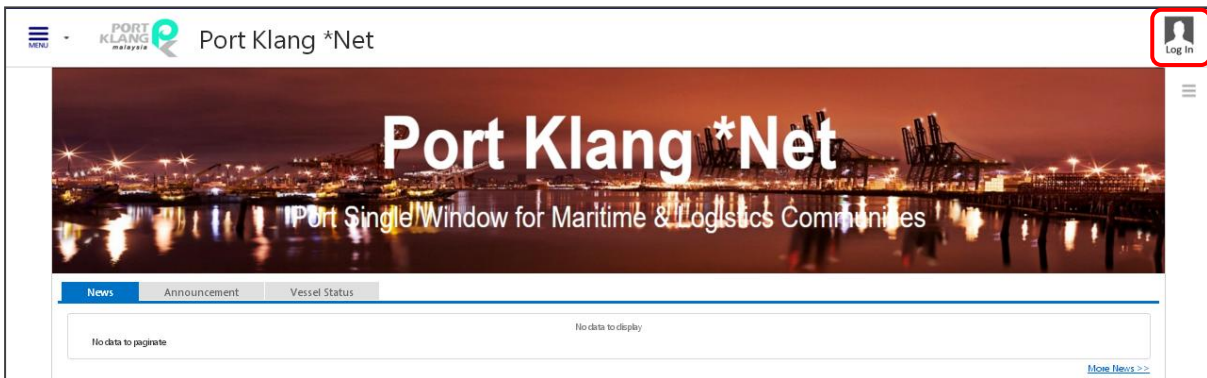


Figure 8

2. Click on **New Registration** button. This module will allow new depot to register.

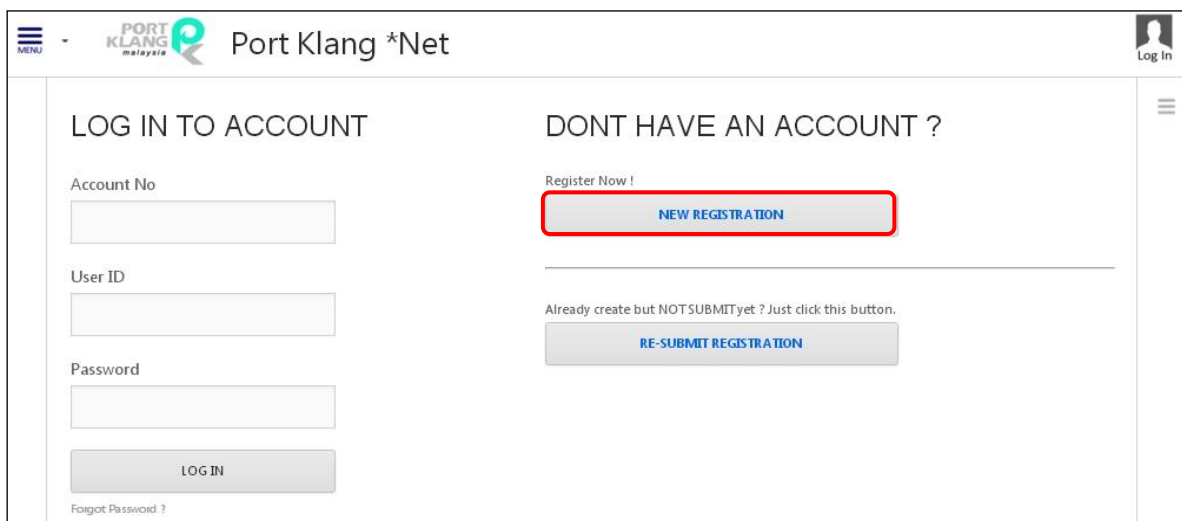


Figure 9

3. System provides two languages for this page. Select using dropdown .

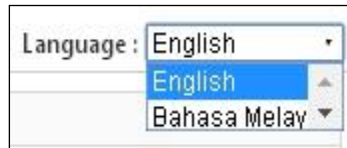


Figure 10

4. You need to complete all the above section:



Figure 11

5. Fill in your company information at **Company Particulars** section. All yellow color fields are mandatory. Click **Save** once completed.

Company Particulars

Registration Type:

Name Of Company: ROC / ROB No:

Date of Company / Business Registration: Paid-up Capital:

Registered Address:

Postal Code:

Tel No: 2:
 Fax No: 2:

Business Address: As above

Postal Code:

Tel No: 2:
 Fax No: 2:

Customs / PKA Registered Code: if exist *e.g : BS1234*

Authorised Contact Business

Port Klang Net Login

Administrator Login ID:

Authorised Contact

Authorised Contact:
 Designation:
 Tel No: Email:
 Mobile Phone No:

Authorised Contact:
 Designation:
 Tel No: Email:
 Mobile Phone No:

Figure 12

- At **Director Particulars** tab, fill up all mandatory information by click **Add** button and click **Save** once you have done. This information can be edited and deleted by click on **Edit** or **Delete** button.

Director Particulars

Name:

NRIC / Passport:

Address:

Postal Code:

Nationality:

Gender:

Designation:

#	No ↑	Name	NRIC / Passport	Gender	Nationality	Designation
No data to display						

Figure 13

- At **Shareholders Particulars** tab, you need to fill up all the information by click on **Add** button. After completed, click **Save** button to save and edit by clicking on **Edit** button or delete by click on **Delete** button.

The screenshot shows the 'Shareholders Particulars' form. It includes input fields for Name, NRIC / Passport / ROC, Address, Postal Code, Nationality, and Gender. There are 'Save', 'Cancel', 'Add', 'Edit', and 'Delete' buttons. The 'Add' button is highlighted with a red box.

- Click on **Document** tab (optional) to upload document. Click **Save** button to save record.

The screenshot shows the 'Document' tab. It includes a form for uploading a document with fields for Document Type, Name, and Remark. There are 'Add', 'Save', and 'Cancel' buttons. The 'Add' button is highlighted with a red box. Below the form is a table for 'Dokumen' with columns for #, No., Nama Dokumen | Document Name, Catatan | Remark, and buttons for 'Add' and 'Delete'. The 'Add' button is highlighted with a red box. To the right, there are 'Explanation' sections with text describing required documents.

Figure 14

- At Acknowledgement, an acknowledgement screen with Term & Conditions of Registration according to the type of user registration will appear as below. Tick the check box to proceed with the registration.

Term & Syarat-Syarat Pendaftaran | Term & Conditions Of Registration

Warehouse Operator FF / SA/ FA (Non Warehouse Operator) Haulier **Container Depot**

Container Depot

1. Registration is opened to Container Depot Operator only.
2. The registration form must be duly completed using CAPITAL LETTERS.
3. The registration form must be duly completed using CAPITAL LETTERS.
 - i. Company Registration Certificate/Business Registration
 - ii. Business License
4. The issued Agent Code is not transferable in ownership or be used by other parties.
5. Duly completed registration form received will be processed within two (2) working days.
6. Port Klang Authority reserves its right, in addition to the stated terms & conditions, amend or add or impose additional terms & conditions as deemed necessary.
7. Any enquiry regarding this application, kindly contact:
En. Zulaini b. Rohani One-Stop Centre Tel: +603-31688211 Ext: 2039
En. Amir Qair b. Ismail One-Stop Centre Tel: +603-31688211 Ext: 2040

I agree Term & Condition above

Figure 15

10. At Submit tab, you have to tick on check box to agree with the declaration and click the **Submit** button to complete the registration to Port Authority for consideration.

Submit

Declaration **Declaration**

Declaration

I/We certify that all particulars submitted in the above registration form, including all attached supporting documents, are true and correct.

I/We understand that should there be falsification in the particulars provided in the above registration form, my/our application for registration will not be considered and any approval, if given, will be revoked.

I agree Term & Condition above

Name NRIC / Passport Email

Figure 16

11. You shall see the message below upon successful submission as below. There have an option if you want to print form.

Submit

You have successfully submitted your registration

Figure 17

12. Page of printed file will show as below.

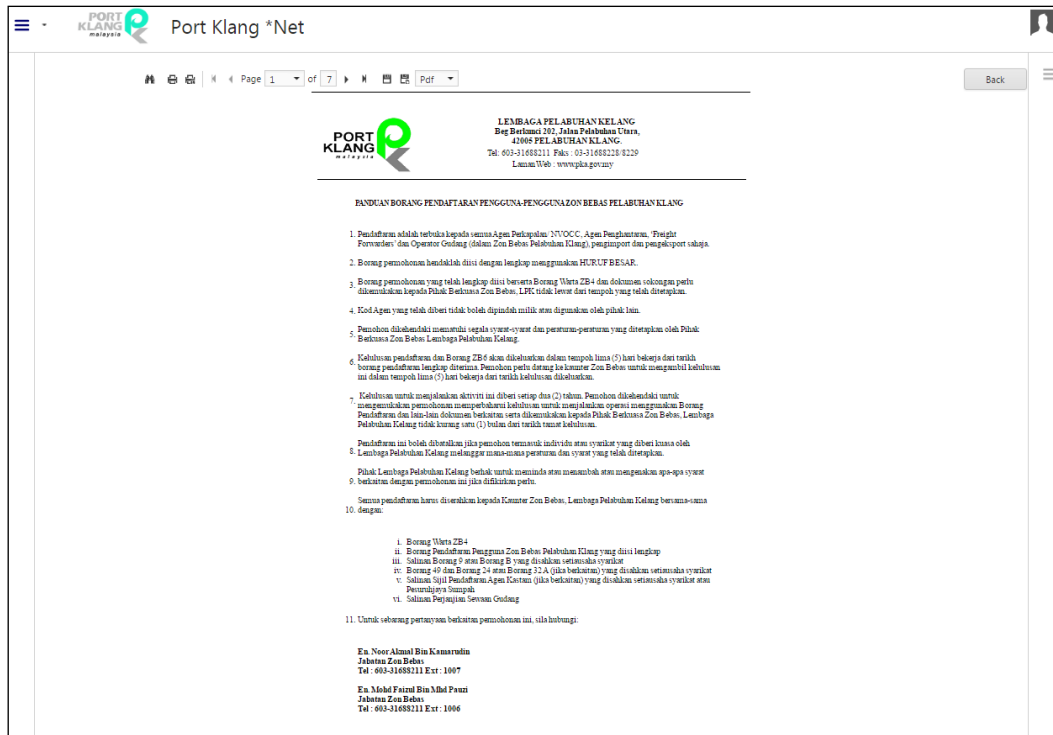


Figure 18

13. Upon successful registration, you will be provided with an email with your login details, sample as below:



Figure 19

Chapter 3 Password

3 Reset Password

1. Go to Port Klang*Net main page and click on the **Log In** icon on top right hand corner and system bring you to the login screen.



Figure 20

2. Click on **Forgot Password** to reset the password.

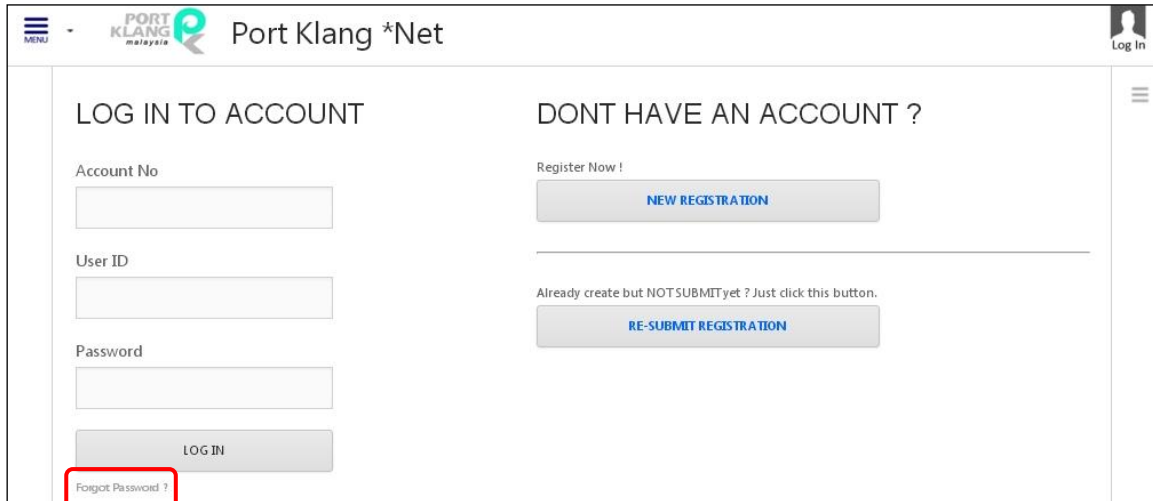


Figure 21

3. Fill in the details below then click on **Request Password**.

Forgotten Password

To restore your account password, please enter the email address you used when registering with us. System will send email for new password.

Email *:

ROC No *:

Category *:

DP - DEPOH / DEPOT

* Required field in order to proceed

Request Password Cancel

Figure 22

4. A Reset Password email will be sent to you email as below. Click the URL as indicated in email to continue login page.

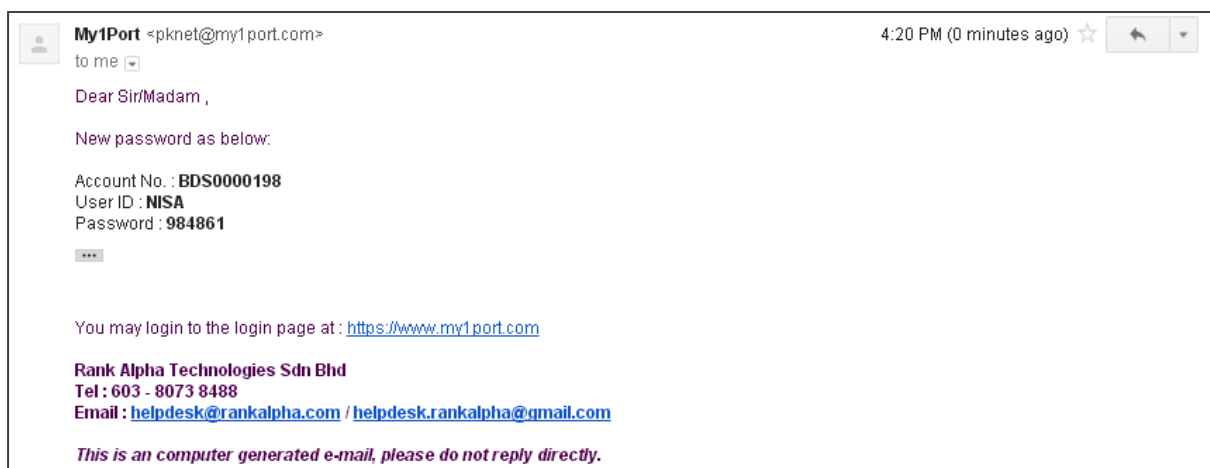


Figure 23

Chapter 4 User

4 User Profile

1. Login to Port Klang *Net and click on **Log In** icon on top right hand corner. Then click on **User Profile**.



Figure 24

2. Click on **Change password**.

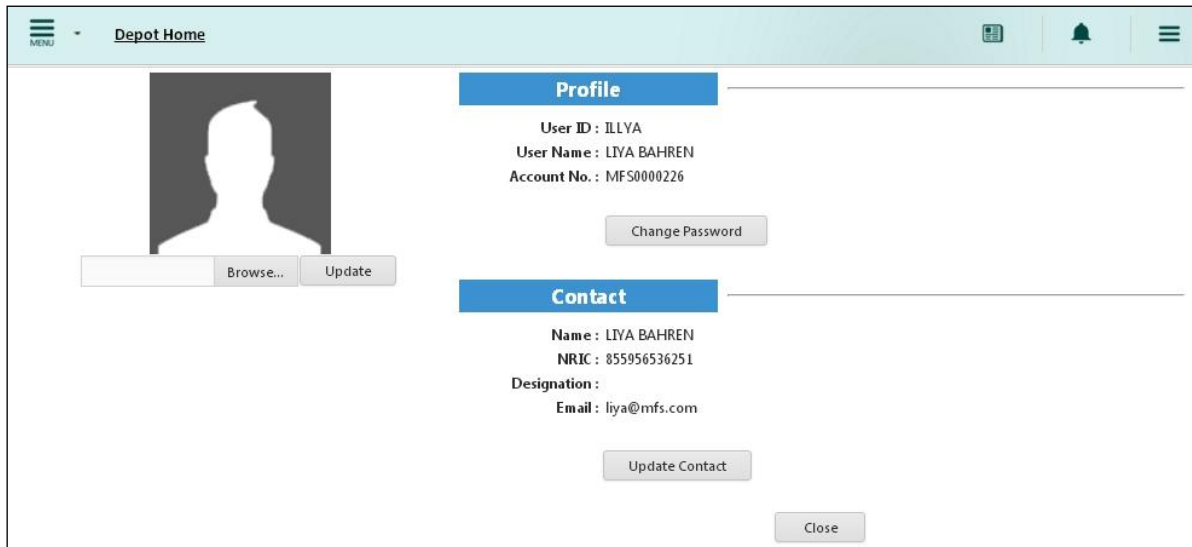


Figure 25

4.1 Upload Photo

1. Select photo using **Browse** button.



Figure 26

2. Click on **Update**.
3. “**Upload photo successfully!**” message will display.

4.2 Change Password

Click on **Change Password** button. Fill in the yellow fields and click on **Save** button to save new password. “**Password is updated!**” message will display.



Figure 27

4.3 Update Contact

Click on **Update Contact** button and **Contact** page will be displayed as below. Click **Save** once you have done. “**User Profile successfully updated!**” message will display.



Figure 28

Chapter 5 SCN Listing

5 SCN Listing

1. Select **SCN Listing** tab.

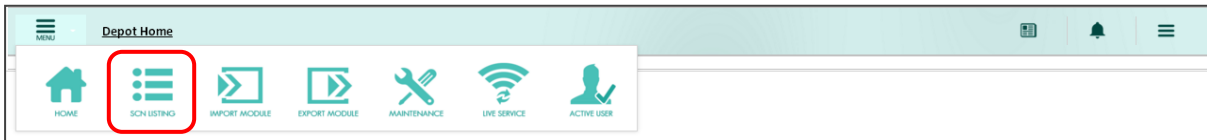


Figure 29

2. The page will be displayed as below.

The screenshot shows the 'Vessel Schedule Listing' page with search filters for Port (Port Klang, Johor, Kuantan), From ETA (09/02/2017), and To (16/02/2017). Below the filters is a table of vessel schedules.

#	Option	SCN	Terminal	PSA	Vessel Info				Estimate Date/Time		Actual Date/Time		Status
					Vessel ID	Vessel Name	Call Sign	Voyage No	ETA Date/Time	ETD Date/Time	ATA Date/Time	ATD Date/Time	
View	FFLN	WPort	B50435 - MTTSHIPPING SDN BHD	AA204	ASIATIC WAVE	9V8790	17AW009E	11-02-2017 / 01:00	11-02-2017 / 17:30				
View	FG19	WPort	B50397 - CMA CGM MALAYSIA SDN BHD	WA053	WESTERLAND	DPKZ	1744GE	11-02-2017 / 00:00	12-02-2017 / 00:00				
View	FFLX	WPort	B50435 - MTTSHIPPING SDN BHD	MA107	MTT TAWAU	9MQB6	17TW096W	10-02-2017 / 01:00	10-02-2017 / 17:30				
View	FG07	NPort	P50031 - BEN LINE AGENCIES (MALAYSIA) SDN BH	CA319	CAP ARNAUTI	D5EG8	701W	09-02-2017 / 08:00	10-02-2017 / 08:00				
View	FF7P	WPort	B50397 - CMA CGM MALAYSIA SDN BHD	CA528	CMA CGM ATILA	HA2742	1784FE	09-02-2017 / 00:00	10-02-2017 / 00:00				

Total Record: 5

Figure 30

3. Click on **View** button to view Vessel Schedule Detail.

The screenshot shows the 'Vessel Schedule Detail' dialog box with the following information:

SCN: FFLN Terminal: WPort Close

PSA: B50435 - MTTSHIPPING SDN BHD

Vessel: AA204 Call Sign: 9V8790

Voyage No: 17AW009E

ETA: 11/02/2017 Time: 01:00 ETD: 11/02/2017 Time: 17:30

ATA: Time: ATD: Time:

Figure 31

Chapter 6 Import

6 Import Module

Select Menu and click on **Import Module** tab.

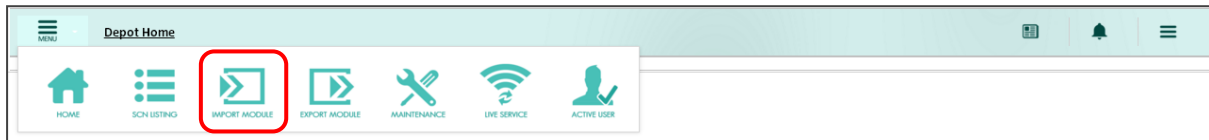


Figure 32

6.1 MT Container Return

1. Click on **Container Gate In** tab.

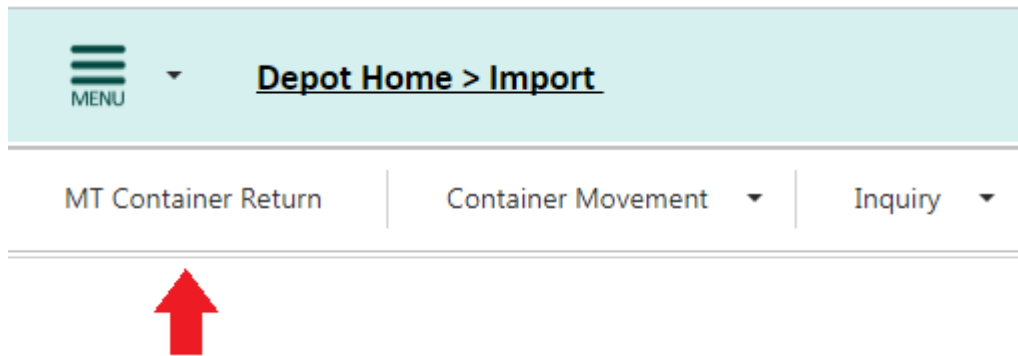


Figure 33

2. Click on **MT Container Return** to activate the **MT Container Return** page Listing.

Enter text to search... [Search](#) [Clear](#)

Drag a column header here to group by that column

#	Option	ROT No	BL No	SCN No.	Haulier	Shipping Agent	Container Info			Expected Return	
							Container No.	Size	Type	Date	
	Update Status	RI17081501	BLN17081501	FKOY	RHS0000197 - RAYYAN HAULIER SDN BHD	BSS0000194 - BAHTERA SA SDN BHD	JTR014	40FT	OT	15/08/2017	
	Update Status	RI17081501	BLN17081501	FKOY	RHS0000197 - RAYYAN HAULIER SDN BHD	BSS0000194 - BAHTERA SA SDN BHD	JTR025	45FT	OT	15/08/2017	
	Update Status	RI17081501	BLN17081501	FKOY	RHS0000197 - RAYYAN HAULIER SDN BHD	BSS0000194 - BAHTERA SA SDN BHD	JTR024	45FT	HQ	15/08/2017	
	Update Status	RI17081501	BLN17081501	FKOY	RHS0000197 - RAYYAN HAULIER SDN BHD	BSS0000194 - BAHTERA SA SDN BHD	JTR023	45FT	GP	15/08/2017	
	Update Status	RI17081501	BLN17081501	FKOY	RHS0000197 - RAYYAN HAULIER SDN BHD	BSS0000194 - BAHTERA SA SDN BHD	JTR022	45FT	RF	15/08/2017	
	Update Status	RI17081501	BLN17081501	FKOY	RHS0000197 - RAYYAN HAULIER SDN BHD	BSS0000194 - BAHTERA SA SDN BHD	JTR021	45FT	DG	15/08/2017	
	Update Status	RI17081501	BLN17081501	FKOY	RHS0000197 - RAYYAN HAULIER SDN BHD	BSS0000194 - BAHTERA SA SDN BHD	JTR020	40FT	OT	15/08/2017	
	Update Status	RI17081501	BLN17081501	FKOY	RHS0000197 - RAYYAN HAULIER SDN BHD	BSS0000194 - BAHTERA SA SDN BHD	JTR019	40FT	DG	15/08/2017	
	Update Status	RI17081501	BLN17081501	FKOY	RHS0000197 - RAYYAN HAULIER SDN BHD	BSS0000194 - BAHTERA SA SDN BHD	JTR018	40FT	FR	15/08/2017	
	Update Status	RI17081501	BLN17081501	FKOY	RHS0000197 - RAYYAN HAULIER SDN BHD	BSS0000194 - BAHTERA SA SDN BHD	JTR017	40FT	GP	15/08/2017	

Page 1 of 3 (27 items)

Figure 34

- Find a record from the search panel by entering any text to search the records.

Enter text to search... [Search](#) [Clear](#)

Figure 35

- Click on [Update Status](#) from the record to proceed for Container Gate In entries page.

Enter text to search... [Search](#) [Clear](#)

#	Option	ROT No	BL No	SCN No.	Haulier	Shipping Agent	Container Info			Expected Return	
							Container No.	Size	Type	Date	Time
	Update Status	JNQAQA1	JNQAQA1	FKOY	RHS0000197 - RAYYAN HAULIER SDN BHD	BSS0000194 - BAHTERA SA SDN BHD	3636	20FT	FR	01/01/1900	

Total Record : 1

Page 1 of 1 (1 items)

Figure 36

5. Update Status Info which in yellow color is mandatory fields.

The screenshot shows the 'Container Info' form with a 'NEW' indicator in the top right. The form is divided into 'General Info' and 'Status Info' sections. The 'General Info' section includes fields for 'ROT Ref No.' (JNQAQA1), 'Box Operator' (BSS0000194 - BAHTERA SA SDN BHD), 'F/Agent' (GFS0000184 - GEMILANG FORWARDING SD), and 'Haulier' (RHS0000197 - RAYYAN HAULIER SDN BHD). The 'Status Info' section includes 'Recd Date' (18/08/2017), 'Recd Time' (00:56), 'Status' (CD - CONTAINER IN WITH DAMAGE), and 'Remark' (CI - CONTAINER IN). A dropdown menu is open for the 'Status' field, showing options: 'CD - CONTAINER IN WITH DAMAGE', 'CI - CONTAINER IN', 'CY - CONTAINER IN WITH DIRTY', and 'CO - CONTAINER OUT'. A red arrow points to the selected 'CD - CONTAINER IN WITH DAMAGE' option. 'Save' and 'Close' buttons are at the bottom right.

Figure 37

6. Select the **Status** as CD - CONTIANER IN WITH DAMAGE

The screenshot shows the 'Container Info' form with the 'Status' field set to 'CD - CONTAINER IN WITH DAMAGE'. The 'Remark' field now contains the text 'DAMAGE 1/2 side of container'. A red arrow points to the 'Remark' field. The 'Save' and 'Close' buttons are at the bottom right.


Figure 38

7. Remark will use to enter any note or details on the condition of container damage.



- Click **Save** button to proceed for the update status on Container Gate In and system will shows a message as a notification.

Container Info

Container Status details successfully saved! 

NEW

General Info Shipment

ROT Ref No.: JNQAQA1

Box Operator: BSS0000194 - BAHTERA SA SDN BHD

F/Agent: GFS0000184 - GEMILANG FORWARDING SD

Haulier: RHS0000197 - RAYYAN HAULIER SDN BHD

Status Info

Recd Date: 18/08/2017 Recd Time: 01:03

Status: CD - CONTAINER IN WITH DAMAGE

Remark: DAMAGE a site of container

Container Info

Container No.: 3636 Expected Date: 01/01/1900

Size: 20FT Expected Time:

Type: FR - FLAT RACK

Save Close

Figure 39

6.2 Container Movement

Select **Container Movement** tab.

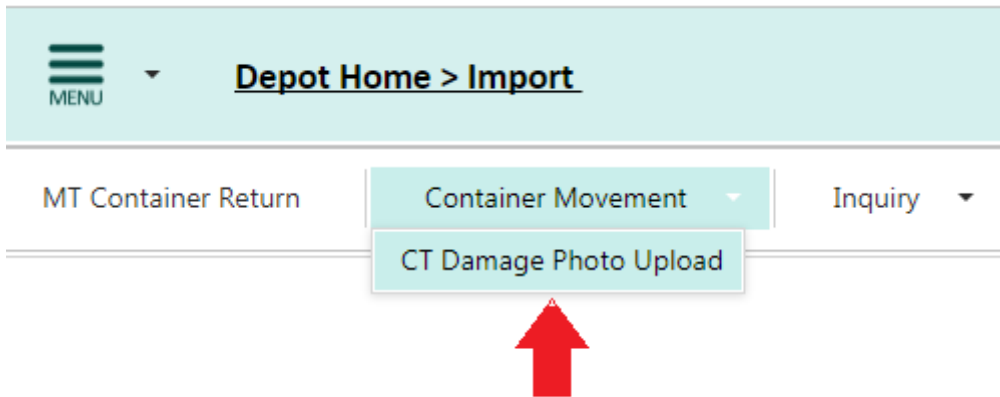


Figure 40

6.2.1 CT Damage Photo Upload

- Go to Container Movement > CT Upload Photo. The page will be displayed as below. Enter search key to find a container for upload a photo.

Enter text to search... [Search](#) [Clear](#)

#	Option	Container No	ROT No	BL No	Depot	Haulier	Released Date	
							Date	Time
▶	Upload	CT009	CTTEST10	CTTEST10	BDS0000198 - BERJAYA DEPOH SDN BHD	RHS0000197 - RAYYAN HAULIER SDN BHD	16/08/2017	11:11
▶	Upload	CT002	CTTEST10	CTTEST10	BDS0000198 - BERJAYA DEPOH SDN BHD	RHS0000197 - RAYYAN HAULIER SDN BHD	16/08/2017	11:05
▶	Upload	CT001	CTTEST10	CTTEST10	BDS0000198 - BERJAYA DEPOH SDN BHD	RHS0000197 - RAYYAN HAULIER SDN BHD	16/08/2017	11:04
▶	Upload	JTR014	RI17081501	BLN17081501	BDS0000198 - BERJAYA DEPOH SDN BHD	RHS0000197 - RAYYAN HAULIER SDN BHD	15/08/2017	18:19
▶	Upload	JTR022	RI17081501	BLN17081501	BDS0000198 - BERJAYA DEPOH SDN BHD	RHS0000197 - RAYYAN HAULIER SDN BHD	15/08/2017	18:16
▶	Upload	JTR018	RI17081501	BLN17081501	BDS0000198 - BERJAYA DEPOH SDN BHD	RHS0000197 - RAYYAN HAULIER SDN BHD	15/08/2017	18:13
▶	Upload	JTR010	RI17081501	BLN17081501	BDS0000198 - BERJAYA DEPOH SDN BHD	RHS0000197 - RAYYAN HAULIER SDN BHD	15/08/2017	18:09
▶	Upload	JTR006	RI17081501	BLN17081501	BDS0000198 - BERJAYA DEPOH SDN BHD	RHS0000197 - RAYYAN HAULIER SDN BHD	15/08/2017	18:06
▶	Upload	JTR002	RI17081501	BLN17081501	BDS0000198 - BERJAYA DEPOH SDN BHD	RHS0000197 - RAYYAN HAULIER SDN BHD	15/08/2017	18:04
▶	Upload	2CT10	RI17081102	BL17081102	BDS0000198 - BERJAYA DEPOH SDN BHD	RHS0000197 - RAYYAN HAULIER SDN BHD	11/08/2017	13:34
▶	Upload	2CT8	RI17081102	BL17081102	BDS0000198 - BERJAYA DEPOH SDN BHD	RHS0000197 - RAYYAN HAULIER SDN BHD	11/08/2017	13:33

Total Record : 44

Page 1 of 2 (44 items) ◀ 1 2 ▶

Figure 41

2. Click on **Upload** for the require record to upload a damage photo.

The screenshot shows a web form titled "Import - Container Info". At the top, there are two tabs: "Container Info" and "Photos". A red arrow points to the "Photos" tab. Below the tabs, there are several input fields: "BL No:" with the value "TESTDP", "SCN No:" with the value "FKY2", "Container No:" with the value "DP3", "ISO CT Type:" with the value "20F1 - 20 FT FLAT RACK", "Size:" with a dropdown menu showing "20FT", "Type:" with the value "FR - FLAT RACK", and "Container Status:" with a dropdown menu showing "CI - CONTAINER IN". A "Close" button is located at the bottom right of the form.

Figure 42

3. Click on tab **Photo** to proceed for uploading a damage photo.

The screenshot shows the same "Import - Container Info" form, but now the "Photos" tab is selected. The "Container Info" tab is greyed out. The "Photos" tab contains an "Upload File:" section with a text input field containing "Select multiple files...", a blue "Browse..." button, and a grey "Upload All" button. Below this, there is text indicating "Allowed file extensions: *.jpg, *.jpeg, *.png, *.pdf", "Maximum file size: 2MB", and "Maximum 5 file can be selected". A red arrow points to the "Browse..." button. There is also a "Remark:" text area and an "Uploaded Photos" section at the bottom. A "Close" button is at the bottom right.

Figure 43

4. Click on **Browse...** to select a damage photo from any location.

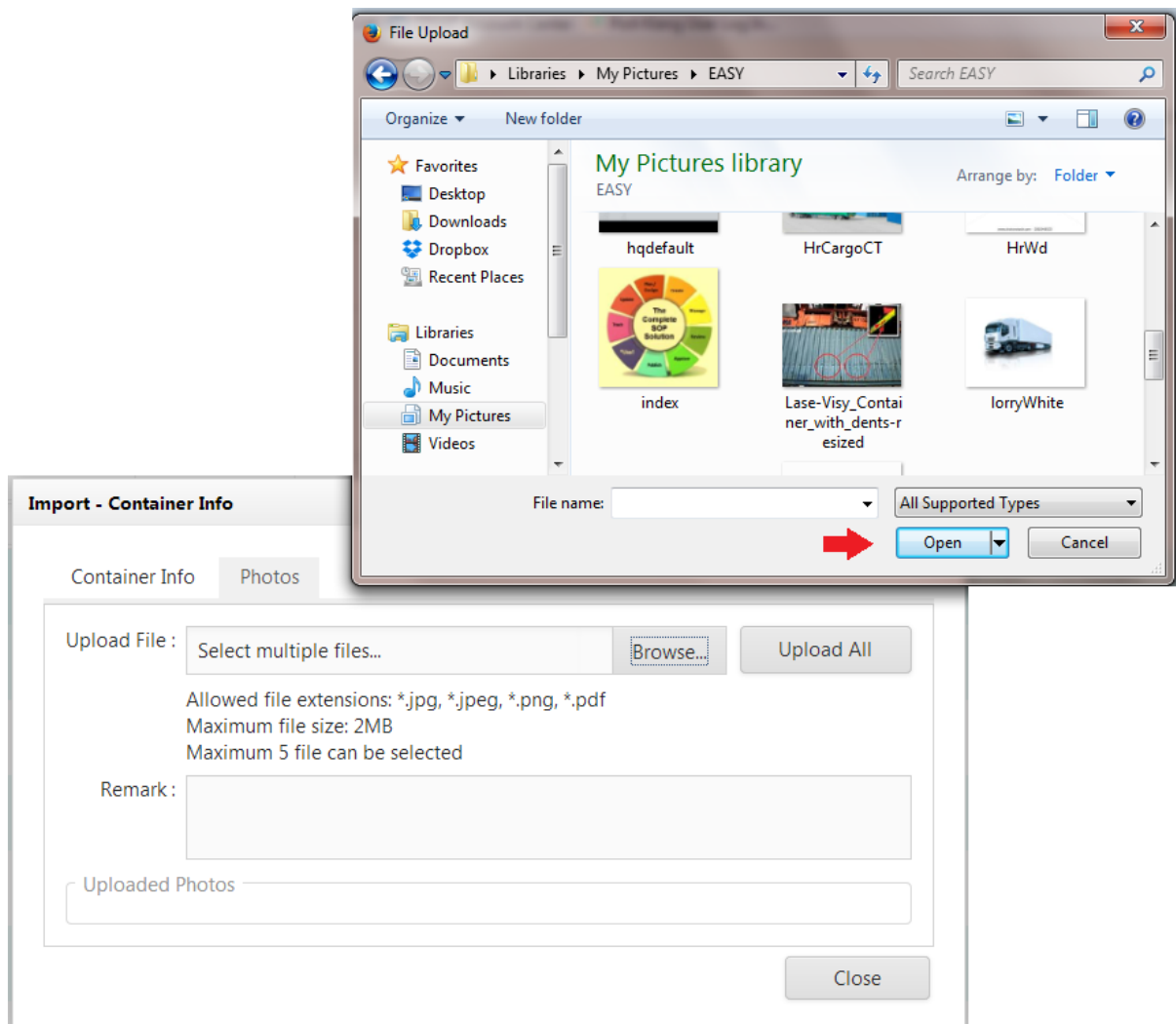


Figure 44

5. Click **Open** to select the photo from the location.

6. Click on **Upload All** to confirm upload the photo.

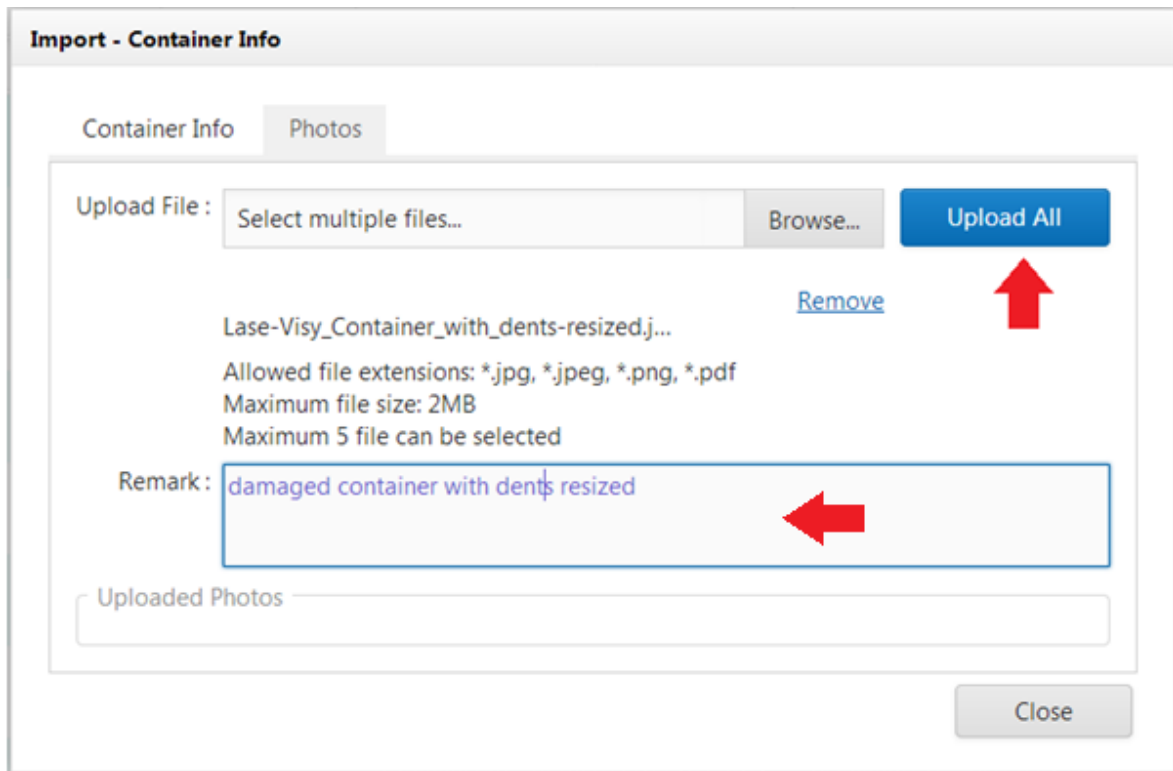


Figure 45

7. A blue progress bar will be shown on to alert on the uploading progress.

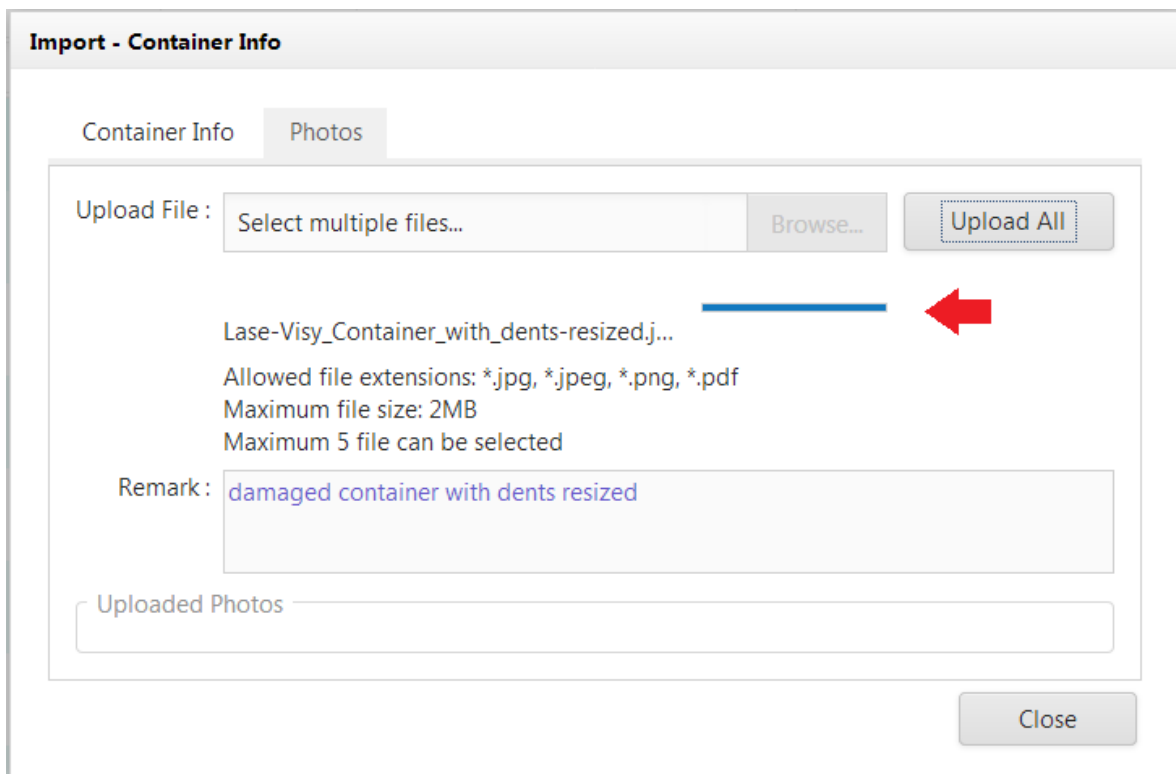


Figure 46

8. Enter **Remark** whenever require for the photo uploaded

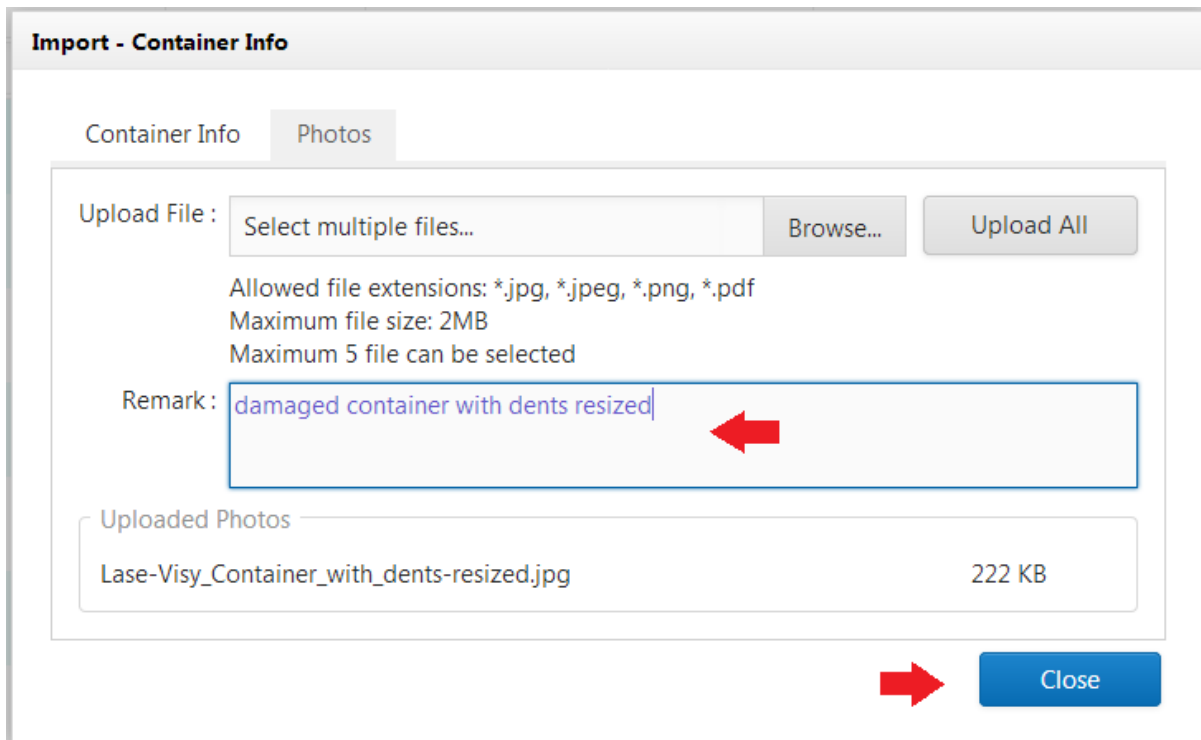


Figure 47

9. Click on  to confirm update the photo.

6.3 Inquiry

Select **Inquiry** tab.

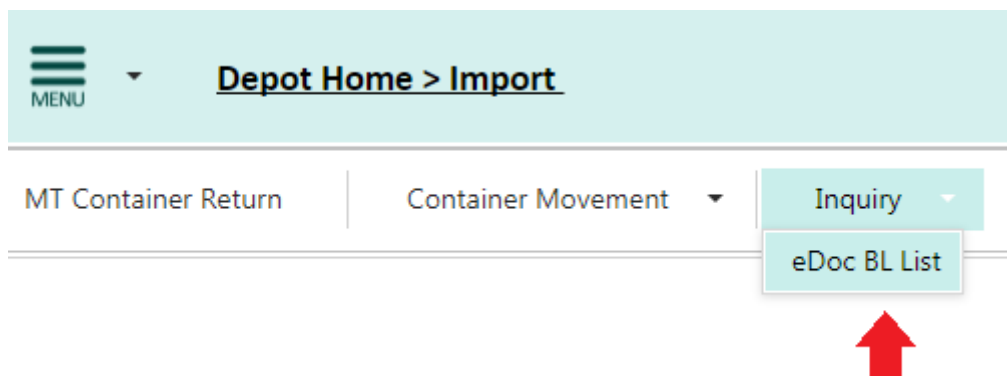


Figure 48

6.3.1 eDoc BL List

1. Go to **Inquiry > eDoc BL List**. The page will be displayed as below. Click on **View** button to review details.

#	Option	EDO No	ROTRef No	Box Operator	Forwarding Agent	SCN No	Voyage No	Vessel ID
View		IFTMCSBLGFS0000184201702151435JN930	RRN8309073	BSS0000194 - BAHTERA SA SDN BHD	GFS0000184 - GEMILANG FORWARDING SDN BHD	BF2C	1404N	O0608
View		IFTMCSBLGFS0000184201702160930JB170	RTS5345345	BSS0000194 - BAHTERA SA SDN BHD	GFS0000184 - GEMILANG FORWARDING SDN BHD	FFLN	17AW009E	AA204
View		IFTMCSBLGFS0000184201702131255MIN00	ROTN0003	BSS0000194 - BAHTERA SA SDN BHD	GFS0000184 - GEMILANG FORWARDING SDN BHD	FFLN	17AW009E	AA204
View		IFTMCSBLGFS0000184201702151113JN930	RRN8309070	BSS0000194 - BAHTERA SA SDN BHD	GFS0000184 - GEMILANG FORWARDING SDN BHD			
View		IFTMCSBLGFS0000184201702150934JN930	RRN8309007	BSS0000194 - BAHTERA SA SDN BHD	GFS0000184 - GEMILANG FORWARDING SDN BHD	scn930		

Total Record : 5

Figure 49

2. The **View Entries** will be appeared as below.

Header

ROTRef No:

Box Operator:

Forwarding Agent:

eDoc No:

Shipment

SCN No: Voyage No:

Vessel ID:

Discharge Port:

Container Info

Select	Container No	Size	Type	Date	Time
<input checked="" type="radio"/>	CN93090702	20FT	HQ - HQ	15/02/2017	14:54
<input type="radio"/>	CN93090704	20FT	FR - FLATRACK	15/02/2017	14:52
<input type="radio"/>	CN93090703	20FT	FR - FLATRACK	15/02/2017	14:50
<input type="radio"/>	CN93090701	20FT	FR - FLATRACK	15/02/2017	14:49

Total Record : 4

Page 1 of 1 (4 items)

Container No: Size:

Type:

Haulier:

Return Date/Time:

Figure 50

Chapter 7 Export

7 Export Module

Select **Export Module** tab.

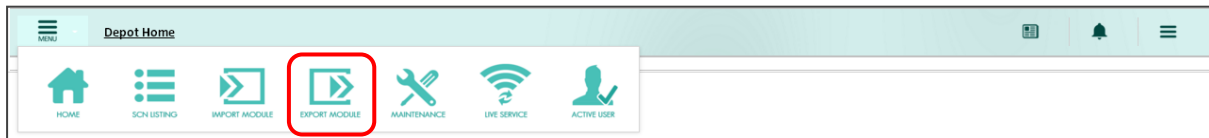


Figure 51

7.1 Data Entries

Select **Data Entries** tab.

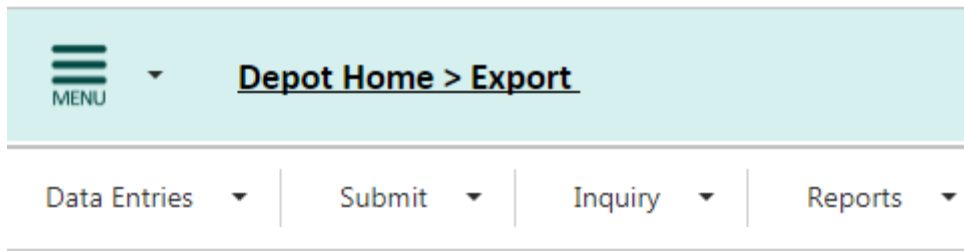


Figure 52

7.1.1 MT Container Release

- Go to **Data Entries > MT Container Release**. The page will be displayed as below.
Click on **Add CT** to add container info.

#	Option	Job Order No	Booking Ref No	SCH No	Forwarding Agent	Shipping Agent	Shipment Date	Transport Mode	Cargo Description	Total CT	Handler Name	ROT No	Pickup Date	Pickup Time
>	AshCT	7380	2220	FFL	GF50000194 - GEBELANG FOIWA-FEEDING SDN BHD	8550000194 - BAHTERA SA SDN BHD	16/02/2017	1 - B/ Sea	CARGO 101	1	#H50000197 - RAYYAH HAUMER SDN BHD	8925		
>	AshCT	2017021601	E/P000304343	FFL	GF50000194 - GEBELANG FOIWA-FEEDING SDN BHD	8550000194 - BAHTERA SA SDN BHD	16/02/2017	1 - B/ Sea	Cargo Description Cargo Description	2	#H50000197 - RAYYAH HAUMER SDN BHD	HRS121211121	16/02/2017	09:50
>	AshCT	85002	8363	KC19	GF50000194 - GEBELANG FOIWA-FEEDING SDN BHD	8550000194 - BAHTERA SA SDN BHD	16/02/2017	1 - B/ Sea	CARGO 121	1	#H50000197 - RAYYAH HAUMER SDN BHD	82599		
>	AshCT	80999	88822	FFL	GF50000194 - GEBELANG FOIWA-FEEDING SDN BHD	8550000194 - BAHTERA SA SDN BHD	16/02/2017	1 - B/ Sea	CARGO 101	1	#H50000197 - RAYYAH HAUMER SDN BHD	84488		
>	AshCT	BH00041	BOOH00001A	FRL	GF50000194 - GEBELANG FOIWA-FEEDING SDN BHD	8550000194 - BAHTERA SA SDN BHD	15/02/2017	1 - B/ Sea	PEH STOCK	1	#H50000197 - RAYYAH HAUMER SDN BHD	50230	15/02/2017	14:49
>	AshCT	MYH005	BOOH000001	FRL	GF50000194 - GEBELANG FOIWA-FEEDING SDN BHD	8550000194 - BAHTERA SA SDN BHD	14/02/2017	1 - B/ Sea	CARGO BREVORH	1	#H50000197 - RAYYAH HAUMER SDN BHD	HROT00005	14/02/2017	10:48
>	AshCT	82335	EBH400	KC19	GF50000194 - GEBELANG FOIWA-FEEDING SDN BHD	8550000194 - BAHTERA SA SDN BHD	13/02/2017	1 - B/ Sea	BARREL CARGO	1	#H50000197 - RAYYAH HAUMER SDN BHD	H6660	14/02/2017	10:25
>	AshCT	IND000001	BOOHND01	FETI	GF50000194 - GEBELANG FOIWA-FEEDING SDN BHD	8550000194 - BAHTERA SA SDN BHD	06/02/2017	1 - B/ Sea	CLOTHES COLLECTION	2	#H50000197 - RAYYAH HAUMER SDN BHD	T8090		
>	AshCT	NAD0303	E/8090909	FET9	GF50000194 - GEBELANG FOIWA-FEEDING SDN BHD	8550000194 - BAHTERA SA SDN BHD	03/02/2017	3 - B/ Road	GOLD	1	#H50000197 - RAYYAH HAUMER SDN BHD	HROT388898	03/02/2017	15:48
>	AshCT	BN013	EN013	FET9	GF50000194 - GEBELANG FOIWA-FEEDING SDN BHD	8550000194 - BAHTERA SA SDN BHD	02/02/2017	4 - B/ Air		1	#H50000197 - RAYYAH HAUMER SDN BHD	H8013		

Total Record: 63

Page 1 of 7 (63 Rows)

Figure 53

2. Export – Container Info section will be displayed as below. You need to fill in the details. Click on **Save** button once you have completed the details. Successful message will be displayed.

Export - Container Info

Book Ref No : EB5602

SCN No : FGK9

Container No. :

ISO CT Type :

Container Max Gross : 0.0000 / KGM - KIL (MGW)

Release Date/Time : 02/09/2017 / 15:46

Save Close

Figure 54

7.1.2 VGM – Daily Container

1. Go to **Data Entries > VGM – Daily Container**. Click on **New** button to add new daily container.

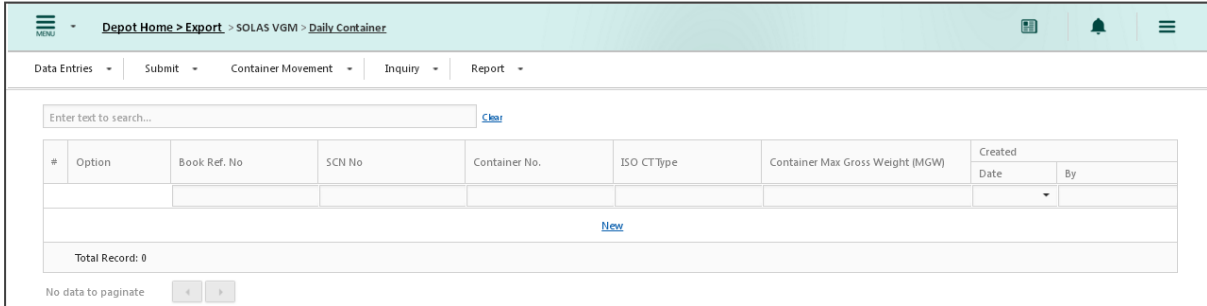


Figure 55

2. Export – Container Info tab will be appeared and you are required to fill in the details. Click on **Save** button to save the details. Successful message will be displayed.

The screenshot shows a modal window titled 'Export - Container Info'. It contains the following fields: 'Book Ref No' (text input), 'SCN No' (text input with a dropdown arrow), 'Container No.' (text input), 'ISO CTType' (text input with a dropdown arrow), and 'Container Max Gross' (text input with '0 / KGM (MGW)' and a dropdown arrow). At the bottom, there are two buttons: 'Save' (highlighted with a red box) and 'Close'.

Figure 56

7.2 Submit

Select **Submit** tab.

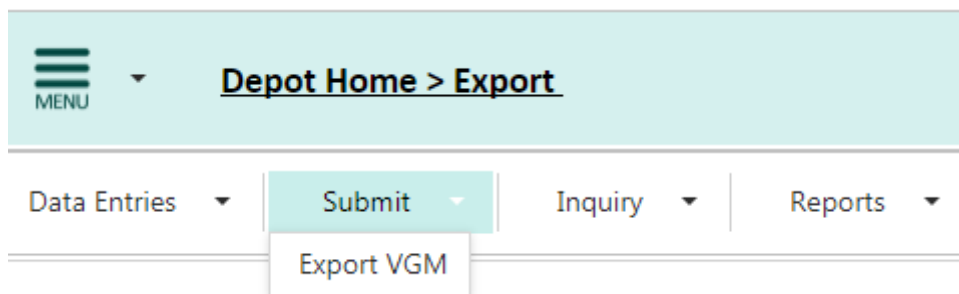


Figure 57

7.2.1 Export VGM

1. Go to **Submit > Export VGM**. Daily Container page will be displayed as below.

#	Option	Book Ref. No	SCN No	Container No.	ISO CTType	Container Max Gross Weight (MGW)	Created	
							Date	By
	New Edit Delete	BN00031		CTN00031		0.0000	20/02/2017	NISA
	New Edit Delete	BN00021		CTN00021		0.0000	20/02/2017	NISA

Total Record: 2

Page 1 of 1 (2 items)

Figure 58

2. Click on **New** button to add new daily container. Fill in the fields then click **Save**. Successful message will be displayed.

Export - Container Info

Book Ref No :

SCN No : ▼

Container No. :

ISO CTType : ▼

Container Max Gross : 0 / KGM ▼ (MGW)

Figure 59

NOTE : Container Max Gross cannot less than 3000.

3. Click on **Edit** button to edit container details. **Delete** button to delete container record.



Figure 60

7.3 Inquiry

Select **Inquiry** tab.

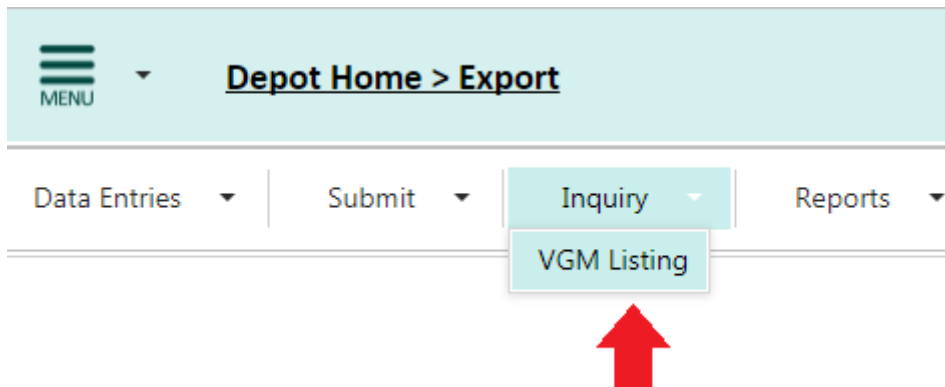


Figure 61

7.3.1 VGM Listing

1. Go to **Inquiry > VGM Listing**. VGM Listing page will be displayed as below.

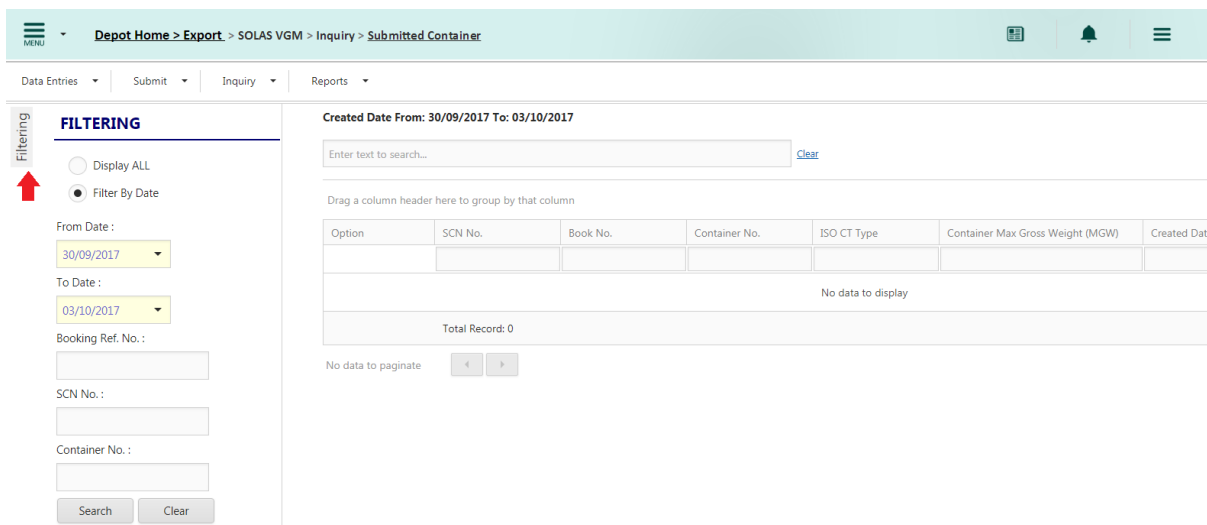


Figure 62

2. Filtering options available to filter by
 - a. Selected Date Range
 - b. Booking Ref. No.
 - c. SCN No.
 - d. Container No.

3. Click on **View** button to review container info.

Depot Home > Export > SOLAS VGM > Inquiry > Submitted Container

Created Date From: 13/02/2017 To: 16/02/2017

Enter text to search... [Clear](#)

Drag a column header here to group by that column

Option	SCN No.	Book No.	Container No.	ISO CT Type	Container Max Gross Weight (MGW)	Created Date	Created By
View	BF2C	ASDDSAF5F12	CTN93090701	40HQ	40000.0000	13/02/2017	BERJAYADP
View	BF2C	ASDDSAF5F12	CTN93090702	40HQ	25000.0000	13/02/2017	BERJAYADP
View	BF2C	ASDDSAF5F12	CTN93090703	40HQ	25000.0000	13/02/2017	BERJAYADP
View	BF2C	ASDDSAF5F12	CTN93090705	45OT	26000.0000	13/02/2017	BERJAYADP
View	FFLX	J4222	J4200	20F1	2220.0000	15/02/2017	AISHAH
View	BF2C	ASDDSAF5F12	CTN930907	40HQ	4000.0000	13/02/2017	BERJAYADP
View	BF2C	ASDDSAF5F12	CTN93090704	45OT	25000.0000	13/02/2017	BERJAYADP
View	FFLN	EXP0000999992	CT4	20G0	0.0000	16/02/2017	BERJAYADP
View	FFLN	EXP0000999992	CT11111	42G0	0.0000	16/02/2017	BERJAYADP

Total Record: 9

Page 1 of 1 (9 items)

Figure 63

4. The Export – Container Info tab will be appeared as below.

Export - Container Info

Book Ref No :

SCN No :

Container No. :

ISO CT Type :

Container Max Gross : / (MGW)

Figure 64

7.4 Report

Select **Report** tab.

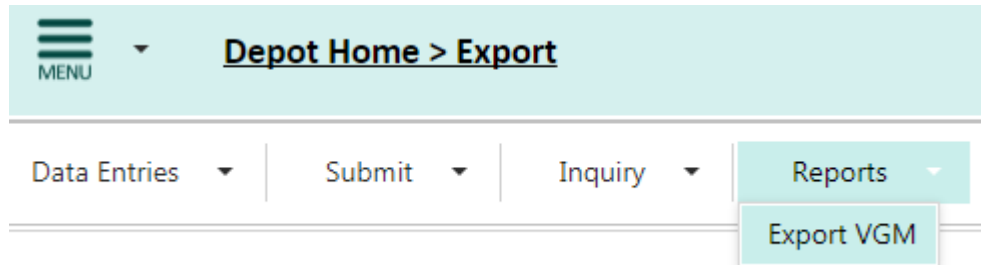


Figure 65

7.4.1 Export VGM

1. Go to **Report > Export VGM**.
2. Select a Date Range and click on **Print** button and Export VGM Report summary will be displayed as below.

The screenshot shows the 'Export VGM' report page. At the top, there is a navigation bar with 'Depot Home > Export > SOLAS VGM > Report > Export VGM'. Below this, there are menu items: 'Data Entries', 'Submit', 'Container Movement', 'Inquiry', and 'Report'. A 'Filtering' section contains 'From Date: 13/02/2017' and 'To Date: 20/02/2017' with a 'Print' button. Below the filtering section, there is a table with the following data:

Booking Ref No.	SCN No	Container No	Created Date	Max Gross Weight
EN00031		CTN00031	20/02/2017	KGM
EN00021		CTN00021	20/02/2017	KGM
EN00022	BF2C	CTN000012	20/02/2017	3,000 KGM

Printed Date : 20/02/2017
Printed By : NISA

Figure 66

Chapter 8 Maintenance

8 Maintenance

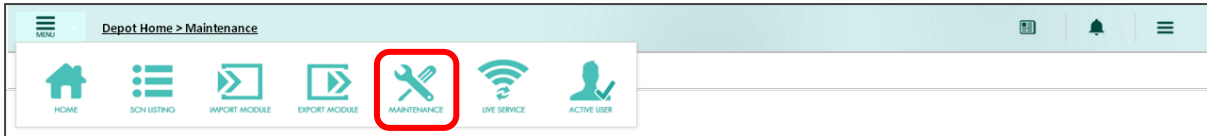


Figure 67

8.1 Admin

Select Admin tab.

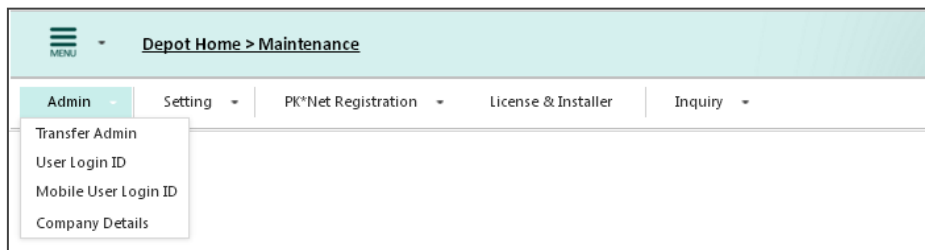


Figure 68

8.1.1 Transfer Admin

1. Go to **Admin > Transfer Admin**. The list of users will be displayed.

Option	User ID	User Name	Email	Admin	Status	Deactivate
Transfer	KELVIN	KELVIN	kelvin@ra.com	<input checked="" type="checkbox"/>	Approved	<input type="checkbox"/>
Transfer	BERJAYADP	BERJAYADP	NURZAFIRAH@RANKALPHA.COM	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Transfer	AMIRA	AMIRA	amirashahira1999@yahoo.com	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Transfer	NISA	NISA	sitianisahjagi@gmail.com	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Transfer	AISHAH	AISHAH	callmenuraisy@gmail.com	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Total Records : 5						

Figure 69

2. Click **Transfer** button for the chosen admin and the tick check box admin will be changed.

Option	User ID	User Name	Email	Admin	Status	Deactivate
Transfer	ANIS	SOFIA	ANISAKLIMA@GMAIL.COM	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Transfer	Zara	Siti Zahrah	zara@psb.com	<input checked="" type="checkbox"/>	Approved	<input type="checkbox"/>
Transfer	AZRUL	AZRUL	azrul@psb.com	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Total Records : 3						

Figure 70

8.1.2 User Login ID

1. Go to **Admin > User Login ID**. The list of **Active User** and **Deactive User** will be displayed as below.

Active User

Option	User ID	User Name	Email	Admin	Status	Deactivate
Add Edit Deactive	AISHAH	AISHAH	callmenuraisy@gmail.com	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Add Edit Deactive	AMBRA	AMIRA	amirashahira1999@yahoo.com	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Add Edit Deactive	GEMILANGFSB	GEMILANGFSB	nurzafirah@rankalpha.com	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Add Edit Deactive	KELVIN	KELVIN	k.elvin@ra.com	<input checked="" type="checkbox"/>	Approved	<input type="checkbox"/>
Add Edit Deactive	NISA	NISA	sitianisahjagi@gmail.com	<input type="checkbox"/>	Approved	<input type="checkbox"/>

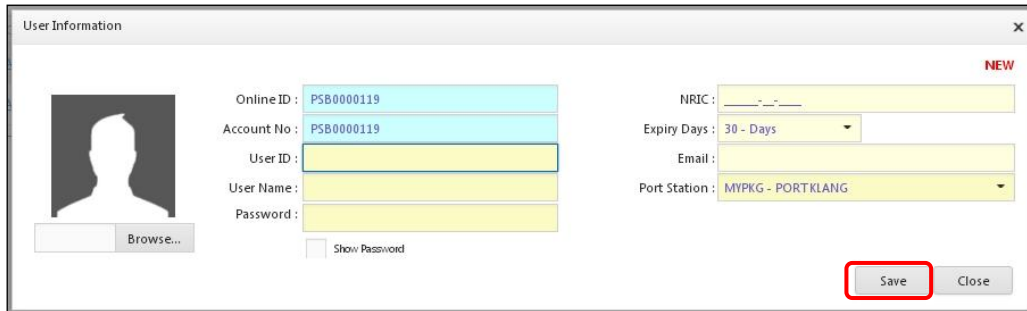
Figure 71

Deactive User

Option	User ID	User Name	Email	Admin	Status	Deactivate
View Activate	CHANDRAFSB	CHANDRA	chandra@ra.com	<input type="checkbox"/>	Approved	<input checked="" type="checkbox"/>
View Activate	FA_TEST1	TESTER	erw@tr.few	<input type="checkbox"/>	Approved	<input checked="" type="checkbox"/>
View Activate	FA_TEST2	TESTER	war@nyo.vom	<input type="checkbox"/>	Approved	<input checked="" type="checkbox"/>
View Activate	FIDELFSB	FIDEL	fidel@ra.com	<input type="checkbox"/>	Approved	<input checked="" type="checkbox"/>
View Activate	JDR752	JDR752	SYAIFULRANK@GMAIL.COM	<input type="checkbox"/>	Approved	<input checked="" type="checkbox"/>
View Activate	MAI	MAI	nurzafirah@rankalpha.c	<input type="checkbox"/>	Approved	<input checked="" type="checkbox"/>
View Activate	MEIFSB	MEI	nur@rankalpha.com	<input type="checkbox"/>	Approved	<input checked="" type="checkbox"/>
View Activate	MIKA	MIKA	maimizu77@gmail.com	<input type="checkbox"/>	Approved	<input checked="" type="checkbox"/>
View Activate	MOKHTARFSB	MOKHTAR	nurzafirah@rankalpha.com	<input type="checkbox"/>	Approved	<input checked="" type="checkbox"/>
View Activate	YUDHAFSB	YUDHA	yudha@ra.com	<input type="checkbox"/>	Approved	<input checked="" type="checkbox"/>

Figure 72

2. Click on **Add** button to add new user. **User Information** field will be appeared and you are required to fill in the details. Click on **Save** button to save completed details and successful message will be displayed.



User Information

NEW

Online ID: PSB0000119

Account No: PSB0000119

User ID: [Empty]

User Name: [Empty]

Password: [Empty]

Show Password

NRIC: [Empty]

Expiry Days: 30 - Days

Email: [Empty]

Port Station: MYPKG - PORTKLANG

Browse...

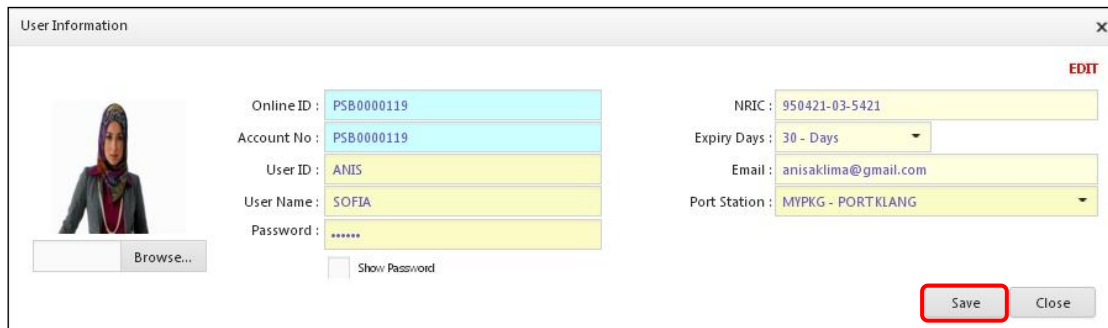
Save Close

Figure 73



The number of users cannot more than 5 users.

3. Click on **Edit** button to edit user's login details. Then click **Save**.



User Information

EDIT

Online ID: PSB0000119

Account No: PSB0000119

User ID: ANIS

User Name: SOFIA

Password: *****

Show Password

NRIC: 950421-03-5421

Expiry Days: 30 - Days

Email: anisaklima@gmail.com

Port Station: MYPKG - PORTKLANG

Browse...

Save Close

Figure 74

4. To deactivate user, click on **Deactive** button and confirmation message will be asked. Then click on **OK** to confirm deactivate user. Successful message will be displayed as below.



Message

Successful deactivated the user!

Close

Figure 75

- To view deactive user, click on **View** button and user information will be displayed.

The 'User Information' window displays the following details:

- Online ID: PSB0000119
- Account No: PSB0000119
- User ID: Zara
- User Name: Siti Zahrah
- NRIC: 930502-08-7514
- Expiry Days: 30 - Days
- Email: zara@psb.com
- Port Station: MYPKG - PORTKLANG

Buttons: Save, Close, VIEW

Figure 76

- To active back user account, click on **Active** button and confirmation message will be asked. Click **OK** to active back user and you will be displayed a successful message as below.

The 'Message' window displays the text: "Successful activate the user!" with a 'Close' button.

Figure 77

8.1.3 Mobile User Login ID

- Go to **Admin > Mobile User Login ID**. The page will be displayed as below.

The screenshot shows the 'Mobile User Login ID' page with the following table:

#	Option	Mobile No	User ID	User Name	Active	Verify Info		
						Is Verify	Date	Time
	New Edit Delete	0177913451	SITI	SITI	<input checked="" type="checkbox"/>	True	03/02/2017	15:14
	New Edit Delete	0148707826	A	A	<input checked="" type="checkbox"/>	True	26/01/2017	12:54

Total Record: 2
Page 1 of 1 (2 items)

Figure 78

- Click on **New** button to add new mobile user. You need to fill in the details below. Click on **Save** button once you have done. Successful message will be displayed.

Figure 79

3. To edit user, click on **Edit** button and click **Delete** button to delete user.

8.1.4 Company Details

1. Go to **Admin > Detail Company**. The page will be displayed as below. Click on **Update** button once you have done updated the details.

Figure 80

2. Successful message will be displayed as below.

Figure 81

8.2 Setting

Select **Setting** tab.



Figure 82

8.2.1 Email Notification [will available soon]

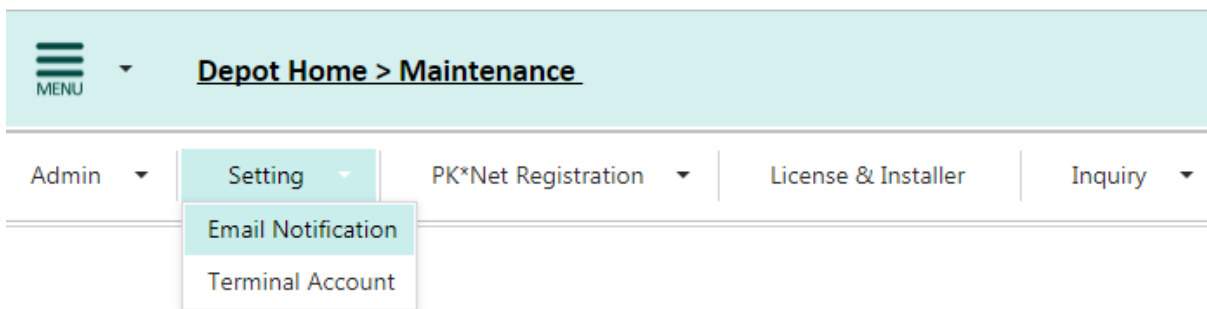


Figure 83

8.2.2 Terminal Account [disabled]

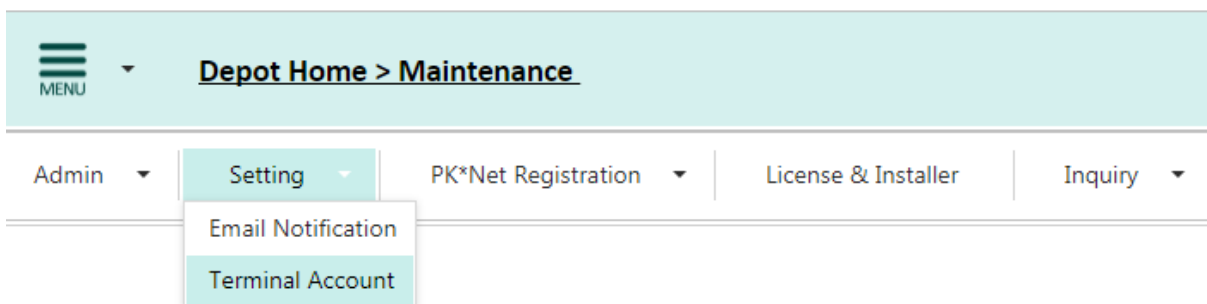


Figure 84

~ Temporary disabled as requested by Authority Any issue related can direct contact to Rank Alpha Technologies Sdn Bhd ~

8.3 PK*Net Registration

Select **PK*Net Registration** tab.



Figure 85

8.3.1 Port Klang Registration

User may change their company details such as **Company Particulars**, **Director Particulars**, **Shareholders Particulars** and **Document**.



Figure 86

Company Particulars:

Tick on the check box to edit details.

Company Particulars

Registration Type: <input type="text" value="HR - HAULIER / HAULIER"/>	ROC / ROB No: <input type="text" value="RH012345"/>
Name Of Company: <input type="text" value="RAYAN HR SDN BHD"/> <input checked="" type="checkbox"/>	Paid-up Capital: <input type="text" value="600,000,000.00"/>
Date of Company: <input type="text" value="10/06/2016"/>	
Registered Address: <input type="text" value="LOT06-06 JALAN BUNGA 12"/> <input checked="" type="checkbox"/>	
<input type="text" value="BANDAR BARU BUNGA 12"/>	
Postal Code: <input type="text" value="15426"/>	
Tel No: <input type="text" value="(012) 456-897_"/> 2: <input type="text" value="(123) 123_-"/>	<input type="checkbox"/>
Fax No: <input type="text" value="(012) 346-587_"/> 2: <input type="text" value="() _-_-"/>	<input type="checkbox"/>
Business Address: <input type="text" value="LOT06-06 JALAN BUNGA 12"/> <input type="checkbox"/>	
<input type="text" value="BANDAR BARU BUNGA 12"/>	
Postal Code: <input type="text" value="15426"/>	
Tel No 1: <input type="text" value="(012) 1111-11_"/> 2: <input type="text" value="() _-_-"/>	<input type="checkbox"/>
Fax No 1: <input type="text" value="(012) 1111-111_"/> 2: <input type="text" value="() _-_-"/>	<input type="checkbox"/>
Customs / PKA Registered Code: <input type="text"/>	<input type="button" value="Save"/>

Authorised Contact Business

Authorised Contact: <input type="text" value="NORAZLIN BINTI SAMAD"/> <input type="checkbox"/>	Authorised Contact: <input type="text"/> <input type="checkbox"/>
Designation: <input type="text" value="PROJECTMANAGER"/> <input type="checkbox"/>	Designation: <input type="text"/> <input type="checkbox"/>
Tel No: <input type="text" value="(012) 456-8954"/> <input type="checkbox"/>	Tel No: <input type="text" value="() _-_-"/> <input type="checkbox"/>
Mobile Phone No: <input type="text" value="(012) 456-8978"/> <input type="checkbox"/>	Mobile Phone No: <input type="text" value="() -"/> <input type="checkbox"/>
Email: <input type="text" value="NURZAFIRAH@RANKALPHA.COM"/> <input type="checkbox"/>	Email: <input type="text"/> <input type="checkbox"/>

Figure 87

Director Particulars:

1. Click on **Add** button to add new director.

Director Particulars

Name: <input type="text"/>	Designation: <input type="text"/>	<input type="button" value="Save"/>
NRIC / Passport: <input type="text"/>	Gender: <input type="text"/>	<input type="button" value="Cancel"/>
Address: <input type="text"/>	Nationality: <input type="text"/>	
<input type="text"/>		<input type="button" value="Next"/>
Postal Code: <input type="text"/>		

<input checked="" type="button" value="Add"/> <input type="button" value="Edit"/> <input type="button" value="Resign"/> <input type="button" value="Active"/>

#	LineNo ↑	Name	NRIC / Passport	Address	Gender	Nationality	Designation	Status
<input type="checkbox"/>	0001	SHAHRIZAD BIN SANI	600816016466	NO 8 JALAN ALPHA 1/7 BANDAR BARU ALPHA NEW	L - Lelaki	MALAYSIA	DIRECTOR	Active
Total : 1								

Page 1 of 1 (1 items)

Figure 88

2. Fill in the yellow fields. Click on **Save** button to save new director particulars.

Director Particulars

Name: ✓ Designation: ✓

NRIC / Passport: ✓ Gender: L - Lelaki ✓

Address: ✓ Nationality: ✓

Postal Code:

Save Cancel

Next

Figure 89

3. To edit record, tick on the check box and click **Edit** button.

#	LineNo ↑	Name	NRIC / Passport / ROC	Address	Gender	Nationality	Status
<input checked="" type="checkbox"/>	0001	DHIA MIA BINTI RAMZI	700915421265	NO 99 JALAN DAUN 15 TAMAN DEDAUN	P - Perempuan	MALAYSIA	Active
<input type="checkbox"/>	0002	AMINAH SAMAD	87666312312312323	JALAN PUSARA 5 PERMAS JAYA PERMAS JAYA	L - Lelaki	UNITED ARAB EMIRATES	Active
Total : 2							

Page 1 of 1 (2 items)

Figure 90

4. To enable edit, tick on the check box button. Then click on **Save** button.

Shareholders Particulars

Name: DHIA MIA BINTI RAMZI ✓ Gender: P - Perempuan

NRIC / Passport / ROC: 700915421265 ✓ Nationality: MALAYSIA

Address: NO 99 JALAN DAUN 15 ✓

TAMAN DEDAUN

Postal Code: 45785

Save Cancel

Next

Figure 91

5. If user wants to resign, click on **Resign** button. The status of user will be indicated as "Resign".

#	LineNo ↑	Name	NRIC / Passport / ROC	Address	Gender	Nationality	Status
<input type="checkbox"/>	0001	DHIA MIA BINTI RAMZI	700915421265	NO 99 JALAN DAUN 15 TAMAN DEDAUN	P - Perempuan	MALAYSIA	Active
<input checked="" type="checkbox"/>	0002	AMINAH SAMAD	87666312312312323	JALAN PUSARA 5 PERMAS JAYA PERMAS JAYA	L - Lelaki	UNITED ARAB EMIRATES	Resign
Total : 2							

Figure 92

6. To active user, click on **Active** button and the status will change to “Active”.

#	LineNo ↑	Name	NRIC / Passport / ROC	Address	Gender	Nationality	Status
<input type="checkbox"/>	0001	DHIA MIA BINTI RAMZI	700915421265	NO 99 JALAN DAUN 15 TAMAN DEDAUN	P - Perempuan	MALAYSIA	Active
<input checked="" type="checkbox"/>	0002	AMINAH SAMAD	87666312312312312323	JALAN PUSARA 5 PERMAS JAYA PERMAS JAYA	L - Lelaki	UNITED ARAB EMIRATES	Active
Total : 2							

Figure 93

Document:

1. Click on **Add** button to add new document.

Document

Document Type :

Document Name :

Remark :

#	LineNo	Document Name :	Remark :
<input type="checkbox"/>		2.png	document HR

Page 1 of 1 (1 items)

Explanation

Attach the following documents:

- i. Gazatted ZB4 form
- ii. Duly Completed Free Zone User Registration Form
- iii. Copy of Form 9 or Form B duly certified by company secretaries.
- iv. Copy of Form 49 and 24 or Form 32A (if applicable) duly certified by company secretaries.
- v. Copy of Customs approval letter (if applicable) duly certified by company secretaries.
- vi. Copy of Warehouse rental/lease agreement.

Figure 94

2. Click on **Save** button once you have completed the details.

Document

Document Type :

Document Name :

Remark :

Figure 95

3. To edit record, tick on any one of the records then click **Edit** button.

#	No	Document Name :	Remark
<input checked="" type="checkbox"/>		pdf-sample.pdf	
<input type="checkbox"/>		perry.jpg	New logo for company

Figure 96

4. After done edit details, click on **Save** button to save edited record.

Document

Document Type : PDF

Document Name :

Remark :

Figure 97

5. To delete record, tick on any one of the records then click on **Delete** button.

#	No	Document Name :	Remark
<input type="checkbox"/>		pdf-sample.pdf	supporting doc
<input checked="" type="checkbox"/>		perry.jpg	New logo for company

Figure 98

8.3.2 Depot Facilities

1. Go to **PK*Net Registration > Depot Facilities**. Click on **Save** button once you have done.

The screenshot shows a web application interface for 'Depot Home > Maintenance'. The breadcrumb trail is 'Admin -> Setting -> PK*Net Registration -> License & Installer -> Inquiry'. The form contains the following fields:

- Type:** Type of Depot: On-Dock Off-Dock
- No. of Entry/Exit Points:** No of Entry points: 100, No of Exit points: 100
- Container Storage & Handling Capacity:**
 - Area: 2000 /sqft
 - 20-Footer:** Ground Slot: 100 /TEU, Stacking Height: 100
 - 40-Footer:** Ground Slot: 200 /TEU, Stacking Height: 200
 - Average Daily Container Handling: 200
- Equipment:** Stacker: 100, Forklift: 100

At the bottom, there is a note: 'Yard Layout Plan: ** Sketch in A4 paper and attach upload to Document Tab' and a red-bordered 'Save' button.

Figure 99

The screenshot shows a table titled 'Details Of Customers (Shipping Agents/NVOCC)'. The table has the following data:

#	Option	No	Type of Customers	Name Of Customers
	New Edit Delete	0001	Shipping Agent	10888A - PANAMIC SHIPPING CO. BHD
	New Edit Delete	0002	Box Owner	TMFF00001 - TERUS MAJU FF SDN BHD
	New Edit Delete	0003	Shipping Agent	
	New Edit Delete	0004	Shipping Agent	BSA00001 - BAHTERA SA SDN BHD
	New Edit Delete	0005	Shipping Agent	BSA00001 - BAHTERA SA SDN BHD
	New Edit Delete	0006	Shipping Agent	BSA00001 - BAHTERA SA SDN BHD
	New Edit Delete	0007	Shipping Agent	10888A - PANAMIC SHIPPING CO. BHD
	New Edit Delete	0008	Shipping Agent	20489H - MAERSK MALAYSIA SDN BHD
	New Edit Delete	0009	Shipping Agent	BSA00001 - BAHTERA SA SDN BHD
	New Edit Delete	0010	Shipping Agent	BSA00001 - BAHTERA SA SDN BHD

Page 1 of 2 (13 items) [Navigation icons]

Figure 100

2. Click on **New** button to add new customer. Click **Save** once you have done. Successful message will be displayed.

The screenshot shows a form for adding a new customer. It contains:

- Type of Customers:** A dropdown menu with a yellow background.
- Name Of Customers:** A text input field.
- Save** and **Close** buttons at the bottom right. The 'Save' button is highlighted with a red border.

Figure 101

8.4 License & Installer

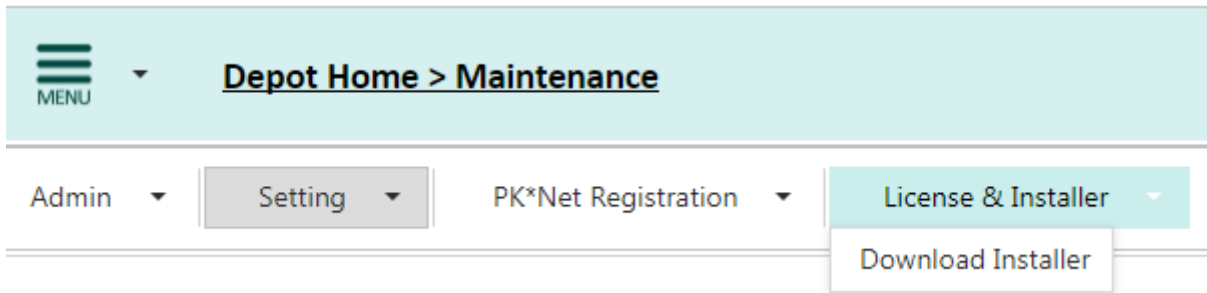


Figure 102

1. Software License

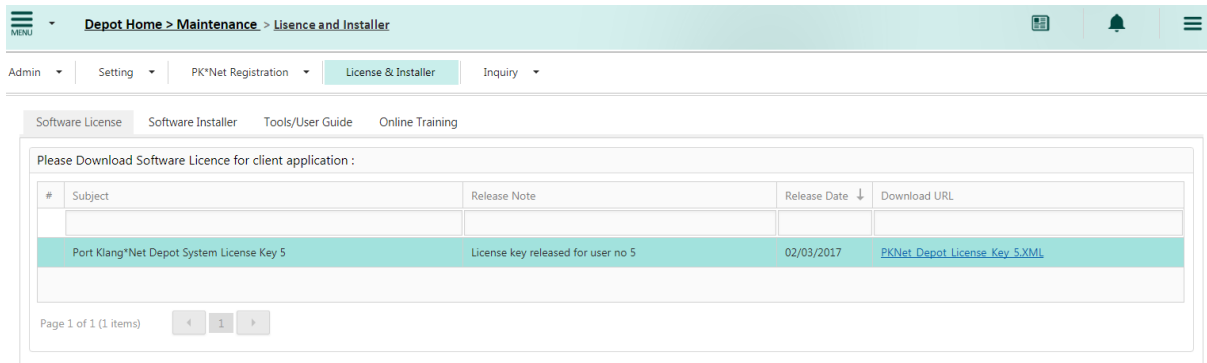


Figure 103

2. Software Installer

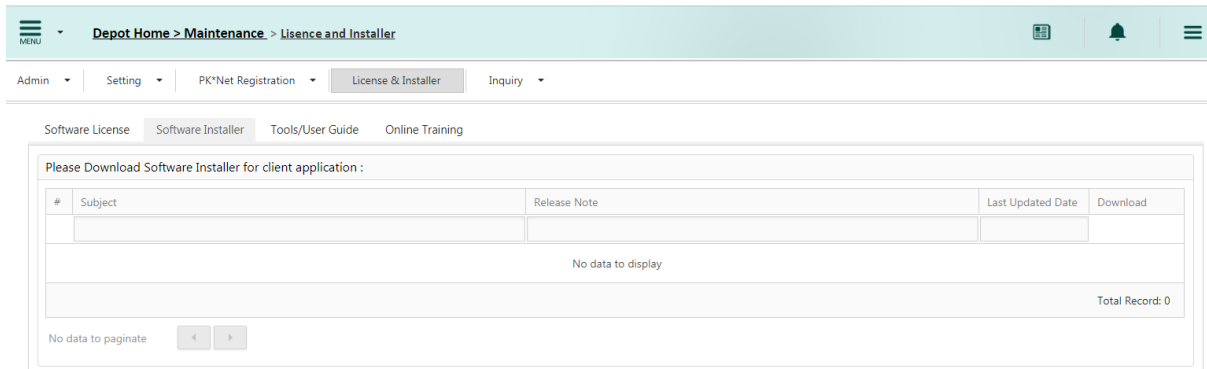


Figure 104

3. Tools or User Guide

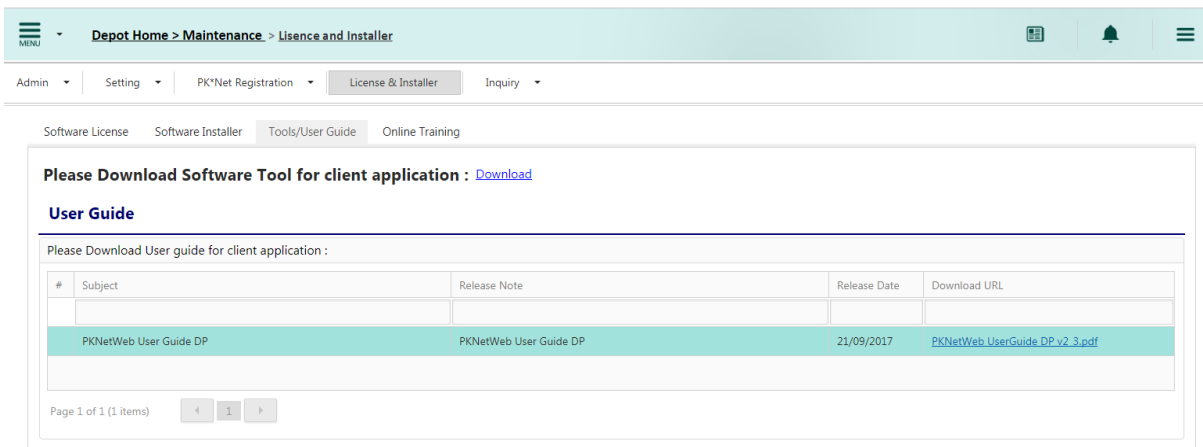


Figure 105

4. Online Training

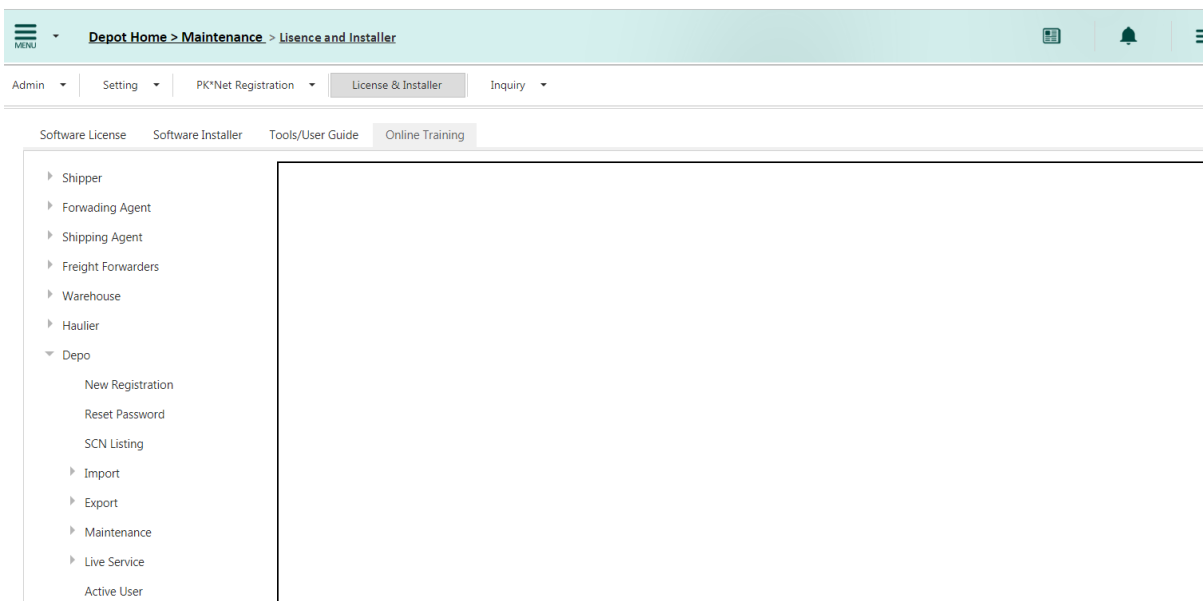


Figure 106



Search



Port Klang*Net Shipper Registration Guide

126 views



Port Klang*Net
Published on Jan 17, 2017

SUBSCRIBE 2

Figure 107

Chapter 9 Live Service

9 Live Service

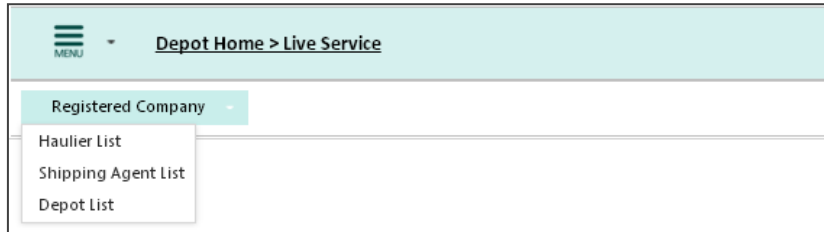


Figure 108

9.1 Registered Company

9.1.1 Haulier List

Haulier List page will be displayed as below.

#	ROC No.	Company Name	Address	Tel No	Fax No
		A STAR HAULAGE (ROC No : ASH0001) NO 3 JALAN BINTANG 3 TAMAN BINTANG Post Code: 31452		Tel No : (013) 7458-695 Mobile No : (011) 5464-6463 Email : nurzafirah1314@gmail.com Contact Person : ZACK	Fax No : (07) 4526-895
		ABSOLUTE HAULAGE (ROC No : AHR0001) LOT2 & 3 JALAN KUNCI BANDAR BARU KUNCI Post Code: 54645		Tel No : (015) 7845-785 Mobile No : (011) 4646-454 Email : nurzafirah1314@gmail.com Contact Person : JESSICA	Fax No : (012) 4587-956
		ABSTRACT HR (ROC No : ABH0001) NO 45 JALAN BERJAYA 45 Post Code: 98546		Tel No : (012) 4587-964 Mobile No : (015) 4679-879 Email : nurzafirah1314@gmail.com Contact Person : MELISA	Fax No : (013) 1345-645
		ARTHA LOGISTICS SDN BHD (ROC No : 803905M) LOT8919,JALAN TELOK GONG PELABUHAN KLANG, SELANGOR Post Code: 42000		Tel No : 31343241 Mobile No : 0123905713 Email : nathan@arthalogistics.com Contact Person : VISHNIA NATHAN	Fax No : 31343243
		AZ TECH FORWARDING SDN BHD (ROC No : 7895641D) QSSDFGH AWTQRT RTQRTQRT Post Code: 25655		Tel No : (03) 8073-8488 Mobile No : (013) 3133-543 Email : wan@rankalpha.com Contact Person : WAN AZUAN	Fax No : (03) 8073-8499

Figure 109

9.1.2 Shipping Agent List

Shipping Agent List page will be displayed as below.






#	ROC No.	Company Name	Address	Tel No	Fax No
		"K"LINE MARITIME (MALAYSIA) SDN. BHD. (ROC No: 202208H)	LEVEL 15-02, PLAZA MASALAM, NO.2 JALAN TENGGU AMPUAN ZABEDAH E9/E, SECTION 9, SHAH ALAM, SELANGOR DARU Post Code : 40100	Tel No : 55102400 Mobile No : 0192613112 Email : klmpkopn@pk.my.kline.com Contact Person : YUSOF LATIF	Fax No : 55102382
		AA SHIPPING AGENT SDN BHD (ROC No: AA1234)	30-01 JALAN PERMAS 10, BANDAR BARU PERMAS JAYA JOHOR BAHRU Post Code : 81750	Tel No : (607) 3861-313 Mobile No : (607) 3865-110 Email : SITISUHAIDAH@RANKALPHA.COM Contact Person : SITI	Fax No : (600) 3861-5110
		AMSTRON SDN BHD (ROC No: 234689F)	PUNCAK ALAM 2, TAMAN KUAT SELANGOR Post Code : 13300	Tel No : (04) 5566-7899 Mobile No : (04) 5789-6555 Email : amirankalpha@gmail.com Contact Person : JAHAL	Fax No : (04) 5566-7899
		AN SHIPPING AGENT (ROC No: 62315P)	BANGUNAN JALIL DAMAI NO. D-11-11, BLOCK D, JALAN 14/155C Post Code : 42000	Tel No : (03) 5445-4541 Mobile No : (013) 5451-4266 Email : anisaklima@gmail.com Contact Person : SURAYA	Fax No : (013) 5654-5222
		APL-NOL MALAYSIA SDN BHD (ROC No: 455972K)	3RD FLOOR, EASTWING, WISMA CONSPLA NO.7, JALAN 55 16/1 47500 SUBANG JA Post Code : 47500	Tel No : 603 - 56386000 Mobile No : 012 - 2378470 Email : anuar_ahmad@apl.com Contact Person : ANUAR BIN AHMAD	Fax No : 603 - 56318963

Figure 110

9.1.3 Depot List

Shipping Agent List page will be displayed as below.






#	ROC No.	Company Name	Address	Tel No	Fax No
		ACME DEPOT (ROC No: ACD0001)	NO 45 JALAN BERANTAI 45 TAMAN MAJU Post Code : 15454	Tel No : (014) 6797-6464 Mobile No : (015) 6796-4646 Email : nurzafrah1314@gmail.com Contact Person : HISHAM	Fax No : (013) 5979-8956
		ADEPT DEPOT (ROC No: ADD0001)	NO 6 TAMAN BERLIKU 6 BANDAR BARU LIKU Post Code : 75846	Tel No : (016) 5476-4646 Mobile No : (016) 5989-3275 Email : nurzafrah1314@gmail.com Contact Person : MARY	Fax No : (018) 8974-6989
		ALEGE DEPOT (ROC No: ALD0001)	NO 56 JALAN PERDANA 5 TAMAN PERDANA Post Code : 15655	Tel No : (014) 8796-9756 Mobile No : (015) 9794-6465 Email : nurzafrah1314@gmail.com Contact Person : FIFI	Fax No : (016) 9562-9555
		AZ TECH FORWARDING SDN BHD (ROC No: 4960217D)	ASXDCV AZSXDCFVRFGBG Post Code : 65499	Tel No : (03) 8073-8488 Mobile No : (013) 3133-543 Email : wan@rankalpha.com Contact Person : WAN AZUAN	Fax No : (03) 8073-8499
		BERJAYA DEPOH SDN BHD (ROC No: BD000001)	NO 07-07-12 TAMAN PERINDUSTRIAN KULTUR 12 Post Code : 12456	Tel No : (012) 5487-9266 Mobile No : (014) 9744-464 Email : NURZAFIRAH@RANKALPHA.COM Contact Person : HAFIZUL BIN PIJON	Fax No : (012) 1644-6164

Figure 111

Chapter 10 Active User

10 Active User

1. Click on the Menu and select **Active User**.

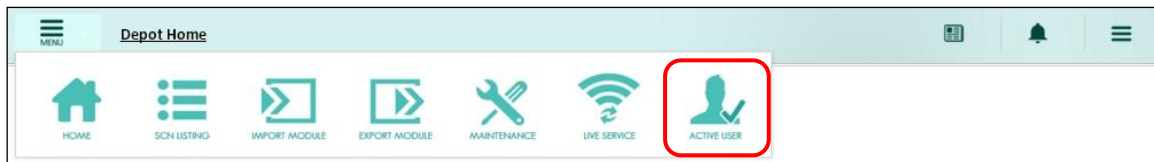


Figure 112

2. This option allows user to view who is login using this account.

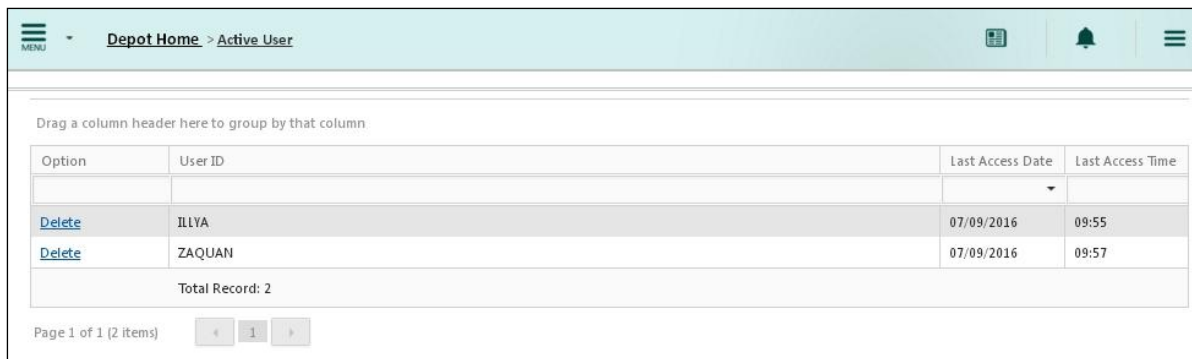
A screenshot of the "Active User" page in the web application. The page title is "Depot Home > Active User". Below the header, there is a text prompt: "Drag a column header here to group by that column". A table displays the active users. The table has four columns: "Option", "User ID", "Last Access Date", and "Last Access Time". There are two rows of data, each with a "Delete" hyperlink in the "Option" column. The first row shows User ID "ILLYA" with a last access date of "07/09/2016" and time "09:55". The second row shows User ID "ZAQUAN" with a last access date of "07/09/2016" and time "09:57". Below the table, it says "Total Record: 2". At the bottom left, it shows "Page 1 of 1 (2 items)" and a pagination control with a "1" button.

Figure 113

3. **Delete** hyperlink is used to terminate others user.

{ End of User Manual }