

# **STARTER GUIDE**

## Port Klang\*Net

Haulage Module

Ver 1.1

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## **eXPORT STARTER GUIDE**

#### 1. Inbox

#### 1.1 Download Document

- Go to Export Process tab.
- Click on **Download Doc** option
- Click Download Button to download listing
- Select File name and Click Save Local to save downloaded PK Net eDocument Information
- Click Exit to exit Download Doc page



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file Name	eDoc GUID	eDoc Type	Doc. No	Doc. Type	Status	Downloa
4. Down	loaded Document listin Iyed here. Select recor	ng will d(s) to				Save Loo

#### 2. Request of Transport (ROT)

- 2.1 Confirm Export ROT
  - Go to Export Process tab.
  - Click on **Confirm Export ROT**
  - Click **Refresh** button to refresh listing for viewing and Select records to view
  - Click on **View** button to view submitted Export ROT list
  - Click **Reject** button if decided to reject due to insufficient criteria or information
  - Click on Approve button to approve and reply for Export ROT submitted by FA
  - Click Save button to save ROT Export reply information
  - Click Exit to exit Confirm Export Rot page



				x
				View
		Request In	fo	
arding Agent	Local Trader	Date	Time	
	2. Click Refresh to re	Refresh		
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GRAFA3 - RANK ALPHA FORWARDIN		11/01/2	23:00	Exit
GRAFA3 - RANK ALPHA FORWARDIN		11/01/2	23:00	
		11/01/2	22.00	

Co	nfirm	Export ROT										х
Re	cord I	Listing									6	
			3. Select re	cord(s)	to view			4. Cli	ck View			View
E	Bookir	ng Info							Request In	fo		
F	Pick		Booking Ref No	ROT NO	Open Date	Shipment Mode	Forwarding Agent	Local Trader	Date	Time		
9											*	Refresh
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Haulage Request - Booking Info Container - Movement Container Empty Container - Pick up Location Date/Time :	Info	Shipper Location Delivery D	1 / Deliver To ate/Time : /		6. Click Approve / Reject	Approve
Pickup From Depot :	•		Address :			Exit

ROTExport_Rep Sub Job Booking Ref	No : TTTT f No : 0456A10222		8. Click Save	
CE Job	No : 390002	7. Enter ne	ecessary details	Exit
Haulier ROT No: Trx Type:	A - Approve	•		9. Click Exit
Date : Driver Name :	16/02/2017 -	Time : 12:57	Driver Contact No :	
Remark :				
				-

	Approv
Shipper Location / Deliver To	
Delivery Date/Time :	Reject
Customer :	
Address :	10. Click Exit to exit page
	Exit

#### 2.2 Submit ROT Confirmation

- Go to Export Process tab.
- Click on Submit ROT Confirmation
- Click Refresh button to refresh confirmed ROT listing displayed at Upload Export ROT tab
- Select records and click **Select** button. The listing will be moved to Selected List table.
- Click on Submit button to Submit ROT confirmed list to Depot to prepare MT Containers
- Click Remove button if you decided to remove listing before submission
- Click Exit to exit Submit ROT Confirmation page

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М	ome Impo	rt Process E	xport Process	Tab	e Center			
Download Doc Inbox	Confirm Export ROT Request O	Submit ROT Confirmation	MT Release 1. Click St	Laden Pick Pick Moveme	CT Status Update ▼ OT Confirm	Container Status ation	Export ROT Booking	
		Submit ROT	Confirmatio	on				

Total : 1	2. Click Refresh
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lotal :	1							4	Total	:0			
4. Cli	ck Select		Select		Refresh	Exit					Remov	ve 🚰 Submit	Exit

Upload Ex	xport ROT													-
Listing								Se	lected List					
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	Total : 0									Tota	1:1	6. Click	Submit	
			<b></b>	Select	Refr	esh	X Exit						Remove Submit	Exit
											7. Clic	k Remove		
											if requ	iired		
													8. (	Click Exit
Uploa	d ROT	Status Successfi	ully uplo	ad to Port	t Klar	ng*N	et Host!	X	g	). Confir nessage	mation pop u will apprear	p		
				_			OK							

#### 3. CT Movement

- 3.1 MT Release
  - Go to Export Process tab.
  - Click on MT Release tab
  - Click Refresh button to refresh MT Container listing to be released
  - MT Container Release Info given by **Depot** will be displayed
  - Select records and Click **View** button.
  - Click **Exit** to exit MT Release page

DA ®	)* =					_		PKlang Net - Haulage	Module
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Download Doc	Confirm Export ROT	Submit ROT Confirmation	MT Release	Laden	CT Status Update ▼	Container Status	Export ROT Booking		
Inbox 🔒	Request Of	FTransport 🔒	.(	CT Moveme	nt. CIICK IVI	Release	quiry	a la	
			MT R	elease					

					4. Click Vi	ew
						View
Container Info			CT DEPOT	Release		
Container No	CT Size	CT Type	DEPOT	Date	Time	
				2. Click	Refresh	
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CT Relea	se - New									
Export Re	ecord									
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				Container Info			CT DEPOT	Release		
Pick	Job_No	Export Booking No	Frwd Agent	Shippment Date	Container No	CT Size	CT Type	DEPOT	Date	Time
		3. MT Co	ntainer Rele	ase Info will be	9					
		displaye	d here. Selec	t record(s) to <b>k</b>	be					
		viewed b	y ticking the	checkbox.						

#### 3.2 Laden Pick

- Go to Export Process tab.
- Click on Laden Pick option
- Click Refresh button to refresh Laden Pick information listing
- Laden Pickup Info will be displayed for viewing
- Click **Exit** to exit Laden Pick page



1)	2. Click Refres							cord min header here to gr	gra colu
<u> </u>	Pickup	Agent				Container Info			
	Date	Frwd Agent	Seal No	CT Type	CT Size	Container No	Shippment Date	Export Booking No	Pick
Refre									
						up record (s)	Laden Pick	3.	
	· · · · · · · · · · · · · · · · · · ·					displayed here.	ing will be	list	

#### 3.3 CT Status Update – Depot Pickup

- Go to Export Process tab.
- Click on CT Status Update tab, select Depot Pickup.
- MT Container listing submited by Depot will be displayed to be added for Laden to pickup.
- Click Add button. MT container listing will be added and moved to Container status tab.
- Once added, tick record to be submitted and Click Submit
- Click **Exit** to exit Depot Pickup page





MT	Pickup												3
Rec	ord Listing					CT Sta	tus						
Drag	a column header h					Drag a	column header l	here to group	p by that column			-	1
	. Container No	Haulier	Booking R	Job No	Forwarding Agent	Pick	Booking Re	Job No	Container No	Date	Time	Remark	
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				Total						5. (	LICK S	Jimau	6. CIICK EXIT
		3. C	lick Adc	L									
					Add Add Refres							Subm	it Exit
												<b>4</b>	

#### 3.4 CT Status Update – MT Delivered

- Go to Export Process tab.
- Click on CT Status Update tab, select MT Delivered.
- Added Container listing will be displayed to arrange for Container delivery.
- Click **Add** button. The Container listing will be added and moved to Container delivery status.
- Once added, tick record to be submitted and Click **Submit** to submit deliver details to Consignee.
- Click **Exit** to exit MT Delivered page

Ho	me Impor	t Process E	xport Proces	s Table	Center			
-	-	<b>e</b>		$\checkmark$		Ê		
Download Doc	Confirm Export ROT	Submit ROT Confirmation	MT Release	Laden Pick	CT Status Update 🔻	Container Status	Export ROT Booking	
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						T Delivered		Click MT Delivered
					La 🖉	den Pickup		
					Pc	ort Gate- <mark>I</mark> n		



Deliver To Consignee										х
Record Listing			СТ	Status						
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•										
Ad	ust your page splitter to the	width by dragging e left or right	. toole	4. Status displaye	s of ad d here	ded deliv e. Tick rec	ery d ord t	etails o be si	will be ubmittec	l.
	Total						5.	Click	Submit	6. Click Exit
		Add Refresh							Submit	Exit

#### 3.5 CT Status Update – LADEN Pickup

- Go to Export Process tab.
- Click on CT Status Update tab, select Laden Pickup from Consignee.
- Added Delivery listing will be displayed for Laden Pickup from Consignee.
- Click Add button. The delivery listing will be added and moved to Container Laden Pickup status.
- Once added, tick record to be submitted and Click Submit.
- Click **Exit** to exit Laden Pickup page





Laden Pickup From Consignee	x
Record Listing	CT Status
Drag a column header here to group by that column	If g a column header here to group by that column
Container No Haulier Booking R Job No Forwarding Agent	Pick Booking Re Job No Container No Date Time Remark
Adjust your page width by dragging this splitter to the left or right	Tick record to be submitted.
Total	6. Click Submit 7. Click Exit
Add Add Refresh	Submit Exit

#### 3.6 CT Status Update - Port Gate-In

- Go to Export Process tab.
- Click on CT Status Update tab, select Port Gate-In .
- Added Laden Pickup listing will be displayed for **Port Delivered** submission
- Click Add button. The Port Delivery details listing will be added and moved to Container status tab.
- Once added, tick record to be submitted and Click **Submit** to submit information.
- Click **Exit** to exit Port Gate-In page

Ho	me Impor	t Process E	xport Process	Table	Center			
	2	<b>e</b>		$\checkmark$		Ê		
Download Doc	Confirm Export ROT	Submit ROT Confirmation	MT Release	Laden Pick	CT Status Update ▼	Container Status	Export ROT Booking	
Inbox "	Request Of	Transport "	CT	Movement	De De	epot Pickup		
					🧝 м	T Delivered		
					🗿 La	den Pickup		
					Po	ort Gate-In		1. Click Port Gate-In

Port Delivered											1
Record Listing					CT Sta	tus					
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Container No	Haulier	Booking R	Job No	Forwarding Agent	Pick	Booking Re	Job No	Container No	Date	Time	Remark
9											
3. Submitte	d Laden	Pickup	recor	d (s) listing will b	e						
3. Submitte	d Laden	Pickun	recor	d (s) listing will h	e						
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Port Deliver	ed by ti	cking th	e che	ckbox.	5						
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			1 0								
	4. Click	Add		Add Add Refre	ih						Submit 🔀 Exit
	4. Click	Add		Add Add Refre	h						Submit 🔀 Exit

Port Delivered	х
Record Listing	CT Status
Drag a column header here to group by that column	a gra course nearer nere to group by that course
Container No Haulier Booking R Job No Forwarding Agent	Pick Booking Re Job No Container No Date Time Remark
Adjust your page width by dragging this splitter to the left or right	5. Added status details will be displayed here. Tick record(s) to be submmited.
Total	6. Click Submit 7. Click Exit
Add Add Refresh	Submit Exit

#### 4. Inquiry

- 4.1 Container Status
  - Go to Export Process tab.
  - Click on **Container Status** option
  - Click **Refresh** button to refresh confirmed ROT listing
  - Select Job from listing to view Container Status
  - Click Exit to exit Container Status page





#### 4.2 Export ROT Booking

- Go to **Export Process** tab.
- Click on Export ROT Booking tab
- Click Refresh button to refresh confirmed ROT listing
- Select Job from listing to view ROT Information
- Click Exit to exit Export ROT Booking page



Enter	text to sea	Select re	ecord(s) t	o be viev	ved Find	Clear				4. Click View	
Selec	tr R	ROT No	Booking R	Job No	Open Date	FA	Status	Reply Date	Reply Time	Remark 2. Click Refresh	
	010101	J00022	CDB02192	RJ00022	06/01/02		ACC	17/02/2017	09:21	Test170217	Ref
	01	390002	0456A102	ππ	12/01/02	MYPKGRAFA3 - RANK ALPHA	ACC	16/02/2017	12:57	Testing	
	170217	EXPORT001	EXPORT00	EXPORT001	14/02/02	MYPKGRAFA3 - RANK ALPHA	ACC	17/02/2017	09:24	Test	🔀 Е
	ASH_02	TEST_ASH	TEST_ASH	ASH01	15/02/02	MYPKGRAFA3 - RANK ALPHA	ACC	15/02/2017	10:00	NIL MARK	
	7894561	TEST_121	TEST_121	12345678	15/02/02	MYPKGRAFA3 - RANK ALPHA	ACC	15/02/2017	16:38	NIL MARK 4 Click	Evit
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## e-IMPORT STARTER GUIDE

#### 1. Inbox

#### 1.1 Download Documents

- Go to Import Process tab.
- Click on Download Documents option
- Click Download Button to download listing
- Select File name and Click Save Local to save downloaded PK Net eDocument Information
- Click **Exit** to exit Download Documents page



Download Documents Listing PKNet eDoc Info			Document Info		2. Click	» Download
File Name 9 3. Down be displa	eDoc GUID loaded Document listin ayed here. Select recor	eDoc Type	Doc. No	A. Click Sav	Status	Download
be Savec	1.			5. C	lick Exit	Exit

#### 2. ROT Confirmation

#### 2.1 Confirm ROT

- Go to Import Process tab.
- Click on **Confirm ROT** tab to view ROT entries by FA
- Click **Refresh** Button to refresh listing
- Click View to validate ROT enties Information
- Click Exit to exit Confirm ROT page

DA B	• •					PKlang	Net - Haulage N	lodule	-	-			
Hor	e Impo	rt Process	xport Proce	ess Tabli	e Center								
Download Documents	Confirm	Upload Doc	Container Planning •	Assign Driver 🔻	Port Booking	CT Movement Update ▼	CT Damage Photos Upload	Container Staging ▼	Deliver To Consignee	Depot Return from Staging	Container Status	ROT Booking Status	Support Docs V
Inbox 🖌	ROT Con	rmation _	Planning S	chedule _		Container Status			Container Stag	ng	Ţ	rack & Tracking	2
	Confirm	ROT	1.	Click C	onfirm RC	т							

o a column head	er here to group by the	i column		4. Click View				
Pick Job No	ROT NO	BL No	Open Date	Shipment Date	Local Trader	Trpt. Mode	Trx. Type	
<u>1-1</u>								
3. R	OT entries	listing will	l be displa	iyed		2. Clie	ck Refresh	Re

Page 18

#### 2.2 Upload Document

- Go to Import Process tab.
- Click on Upload Doc tab
- Click Refresh Button to refresh Haulier ROT listing
- Select record from listing and Click **Submit** button for **ROT Confirmation**
- Click Remove button if required to remove before submission
- Click Exit to exit Upload Doc page

DA ®	• <del>-</del>		-	-		PKlan	g Net - Haulage	Module		
Hon	ne Impor	rt Process	Export Proce	ess Table	e Center					
Download Documents	Confirm ROT	Upload Doc	Container Planning 🕶	Assign Driver 🔻	Port Booking	CT Movement Update ▼	CT Damage Photos Upload	Container Staging ▼	Deliver To Consignee	Depot Return from Staging
Inbox "	ROT Confi	rmation	Planning S	chedule 🔒		Container Status	4	3	Container Stag	ing "
		Upload	Doc	1. Click	on Upload I	Doc				

Upload Haulage	×
Listing	Selected List
Pick         Job No         BL No         SCN No         ROT No         Haulier ROTNo         Trx Date         Trx Time         Status           ¥	Pick Job No BL No SCN ROT No Trx Date Trx Ti
<b>3. Select record(s) by ticking the checkbox</b>	Adjust your page width by dragging this splitter to the left or right
Total:0 2. Click Refresh	Total :
4. Click Select Select Select	🔇 Remove

Upload	Haulage														×
Listing	5 C								Selected	List					
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۹ 🗌									9						
									here ticki	. Selec ng the	t record checkb	d(s) to be box.	e submit	ted by	,
1	Total :	0				]		-	7. 0	Total	move	6. Click	Submit	8. Clie	ck Exit

#### 3. Planning Schedule

#### 3.1 Container Planning - MT Container Planning

- Go to Import Process tab.
- Click on Container Planning, select MT Collect Planning.
- Click Refresh Button to refresh listing.
- Click View to move MT Container planning details to Submit Listing.
- Click Submit to submit MT Container Planning.
- Click **Remove** button if required to remove before submission.
- Click Exit to exit MT Collect Planning page.



M	Picku Record	p Plann d Listing r text t	ing				•	Find	Clear	]			5. Cli	ick View	View
	Sele	ct RC	οτ Νο <b>4. S</b> e	Haulier RO	BL No	Job No	Container No	FA		Pickup Date	Pickup Time	Received Date	Depot	3. Click R	efresh
						Total									



#### 3.2 Container Planning - MT Collect Schedule

- Click on Container Planning, select MT Collect Schedule.
- Click **Refresh** Button to refresh listing
- Click **View** to view MT Pickup Schedule
- Click **Exit** to exit MT Collect Schedule page

Hon	ne Impo	rt Process	Export Proce	ess Table	e Center					
Download Documents	Confirm ROT	Upload Doc	Container Planning *	Assign Driver 🔹	Port Booking	CT Movement Update ▼	CT Damage Photos Upload	Container Staging 🔻	Deliver To Consignee	Depot Return from Staging
Inbox "	ROT Confi	rmation 🦼	MT Co	ollect Planni	ng	Container Status			Container Stag	ng .
			m Co	ollect Sched	ule <b>1</b> .	Click MT Co	llect Schedul	e		

lecord Listing													4. Click View	
Enter text to	search				•	Find	Clear							Vie
Container In	fo								Pickup Info		Planning	g Info		
ROT No	BL No	Job	Contai	FA	Receive	Remark		Depot	Pickup Date	Pickup Time	Date	f	Remark	Refi
												2.	<b>Click Refresh</b>	
3.	Selec	t rec	cord(s	) to be	Viewed									

#### 3.3 Assign Driver – Assign Driver Entries

- Go to Import Process tab.
- Click Assign Driver , select Assign Driver Entries.
- Click Refresh to refresh listing.
- Container Planning listing will be displayed to Assigned Driver .
- Click **Save** Button to save enterred Information.
- Click Exit to exit Assign Driver Entries page

Hor	ne Impo	ort Process	Export Pr	ocess Ta	ble Center					
Download Documents	Confirm ROT	Upload Doc	Container Planning	Assign Driver	Port Booking	CT Movement Update •	CT Damage Photos Upload	Container Staging V	Deliver To Consignee	Depot Return from Staging
Inbox "	ROT Con	firmation ,	Planning	sd 🛒	🚽 Assign Drive	r Entries	1. Click Assig	gn Drive >	Container Stag Assign	ing
					Upload Drive	er Info	Driver Entrie	S		
Assign Driver						Job Info				
Pick Containe	er No	ROT No	BL No	SCN No	Job No Shipment	t Date	ROT No :		]	_
3. Co Sele	ontainer ect recor	r Plannin d(s) for [	g list will Driver Ent	be displa tries	ayed here.		ETA: ETA: Adjust yo this splitt	our page w	vidth by dr left or righ	agging t
					Total = 0	M	Driver :	rom Port		Save
		2. Click I	Refresh	RI RI	efresh 🗐 D	Rit Pickup I	Date/Time :	/		
Assign Driver						Job Info				
Orag a column hea	ider here to gro er No	up by that column	BL No	SCN No	Job No Shipmen	t Date	ROT No :		]	
(mark)		1		4. After a	ll tabs are en	abled	SCN No :	Shipment D	ate :	-

### Lembaga Pelabuhan Kelang

#### 3.4 Assign Driver – Upload Driver Info

- Go to Import Process tab.
- Click Assign Driver, select Upload Driver Info.
- Click Refresh to refresh listing.
- Enterred Driver Information listing will be displayed for submission
- Click Select to move listing to Selected Listing tab.
- Select record and Click **Submit** to upload Driver Information.
- Click Exit to exit Upload Driver Info page



upload briver this	x						
Record Listing	Selected Listing						
Drag a column header here to group by that column	Crick Color Tards for Engranding the reliant						
Container Info         Delivery Info            ROT No         Contain         BL No         Move From         Move To         Est Date         Est         Driver <ul> <li>P</li> <li>Image: Container Info</li> <li>Image: Contai</li></ul>	Pick BL No Container No ROT No Move From Move To Driver						
3. Assigned Driver listing will be displayed here. Select record(s) to submit by ticking the checkbox.	5. Selected record(s) will be displayed here.						
	the checkbox.						

#### 4. Container Status

- 4.1 Port Booking Port Booking Entries
  - Go to Import Process tab.
  - Click Port Booking > Port Booking Entries
  - Click Refresh Button to refresh listing
  - Container listing will be displayed for Port Booking Entries
  - Select record and enter necessary Port Gate booking information
  - Click Save Button to save all enterred Information
  - Click Exit Button to exit Port Booking Entries page



Port Gate Booking	4. After all tabs are enabled
Listing	Port Gate Booking Info enter necessary details
Drag a count header here to group by that County	
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	SCN No.
3. Container listing will be displayed here.	
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scient record(s) by ticking the encekbox.	Ref. Free Parts
	Pick From Port :
	Closing Date/Time :
Adjust your page width by draggin	y and the second s
this collittor to left or right	Container Info
this spitter to left of right	Container No : Size : 20FT -
	CT Status : 1 - FCL * Seal No :
	Container Type :
	Assign Driver_Truck No
Total = 0	Driver :
2. Click Refresh	Truck No :
Different Filt	
Refresh	b. CIICK EXIT 5. CIICK Save

• Go to Import Process tab.

4.2 Port Booking – Submit Port Booking

- Click Port Booking > Submit Port Booking
- Click Refresh Button to refresh listing
- Port Booking Entries listing will be displayed for submission
- Select record and Click Select Button to move record to Selected Listing tab
- Select record and Click Submit Button to submit Port Booking entries
- Click Exit Button to exit Submit Port Booking page



Lembaga Pelabuhan Kelang

Port Gate Booking Submit	х
Record Listing	
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Pick         Container No         ROT No         BL No         SCN No         Job No         Shipment         Driver         I           P	Pick Container No ROT No BL No: SCN No Job No: Shipment Date
<ul> <li>3. Port Booking Entries listing will be displayed here. Select record(s) by ticking the checkbox.</li> <li>Adjust your page width by dragging this splitter to the left or right</li> </ul>	5. Selected record(s) will be displayed here. Select record(s) to be submitted by ticking the checkbox.
Total = 0	Total
4. Click Select Select Refresh	7. Click Exit

#### 4.3 CT Movement Update – Pickup from Port

- Go to Import Process tab.
- Click CT Movement Update, select Pickup From Port
- Click Refresh to refresh listing
- Container listing will be displayed for CT movement update
- Click Add Button to add listing for Pickup From Port update
- Added listing will be displayed. Click **Submit** button to submit Container Pickup Information
- Click Exit Button to exit Pickup From Port page





#### 4.4 CT Movement Update – Deliver to Consignee

- Go to Import Process tab.
- Click CT Movement Update > Deliver To Consignee
- Click Refresh to refresh listing
- Container listing will be displayed to add Deliver To Consignee information
- Click Add Button to add listing for Deliver To Consignee update
- Added listing will be displayed. Click **Submit** button to submit information on Container Delivery
- Click Exit Button to exit Deliver to Consignee page



Deliver To Consignee			
4. Click         Press a column heider here to criscs by that column         Contain R Ha BL SC J Local Trader         Sh Trpt         ?       3. Container listing will be displayed here. Select record(s) by ticking the clear checkbox.	Add Add Refresh Click Refresh	o Job No Containe Trx Type Date Time Ro 5. Added record(s) will be disp Select record(s) to be submitt the checkbox.	emark played here. red by ticking
		6. Click Submit	7. Click Exit

#### 4.5 CT Movement Update – Pickup from Consignee

- Go to Import Process tab.
- Click CT Movement Update > Pickup From Consignee
- Click Refresh to refresh listing
- Container listing will be displayed to add Pickup From Consignee information
- Click Add Button to add listing for Pickup From Consignee update
- Added listing will be displayed. Click **Submit** button to submit Pickup Information
- Click **Exit** Button to exit Pickup From Consignee page





#### 4.6 CT Movement Update – Depot Return

- Go to Import Process tab.
- Click CT Movement Update, select Depot Return
- Click Refresh to refresh listing
- Container listing will be displayed to add MT Container return Information
- Click Add Button to add listing for MT Return update
- Added listing will be displayed. Click **Submit** button to submit MT Return Information
- Click Exit Button to exit Depot Return page



MT Return 2	I. Click Add	CT Status		
Contain R Ha BL SC J Local Trader     S. Container listing will be     displayed here. Select record(s)     by ticking the checkbox.	Sh Trpt	efresh	taine Trx Type Date Time Remark cord(s) will be displayed d(s) to be submitted by 1 x.	here. ticking
			6. Click Submit 7	Click Exit

#### 4.7 CT Damage Photos Upload

- Go to Import Process tab.
- Click CT Damage Photos Upload
- Container listing will be displayed. Select Listing to upload damage photos accordingly
- Click New Button to upload photos and Click Save Button to save entries.
- Click Submit All button to submit CT damage Information
- Click **Exit** to exit CT Damage Photos Upload page

RA ® · ·			PKlang	g Net - Haulage	Module	and the state			
Home Import Process	ocess Export Process Table Center 1				1. Click on CT Damage Photos Upload				
Download Documents ROT Confirm Upload Doc	Container Planning  Planning Schedule	Port Booking	CT Movement Update ▼ Container Status	CT Damage Photos Upload	Container Staging ▼	Deliver To Consignee	Depot Return from Staging		
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KNet - Container Damane Linkad									
Image: Container Listing         Image: Container         Size         Type         Job         Type         Job         Type         Job         Size         Type         Job         Size         Type         Job         Size         Type         Job         Type         Job         Job         Job         Job         Job         Job         <	D NO BL NO Shipment I be record(s) K.	DEPOT	Seneral Info Shipment Job No : BL_No : DEPOT : Container Info Container No : Size : ROT No : pload Damage Photo Entries	]] ] Τη	ype :				
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## Rank Alpha Technologies Sdn Bhd



#### Port Klang\*Net

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enter necessary details     Container Info     Container No :     Size :     Type :     RoT No :     Upload Damage Photos     He Upload 1     Damage Photos     File Upload 1     Damage Photos     New     Size :     Total : 0     6. Uploaded listing will be     Interest     Interest     Pick File Upload :     Damage Photos     New     Size :     Total : 0     6. Uploaded listing will be   displayed here. Select   Pick File Name     Attach Remark     Size:     Total : 0     6. Uploaded listing will be   checkbox.     Total Record :     Container Info     Container No:   Rot No:     Damage Photos     New   S. Click Save     Size:     Total:     Otal Record:     State:     Total Record:     Total Record:	Container Size	Type Job No BL No Shipment DEPOT 3. After all tabs are enabled	BL_No:
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6. Uploaded listing will be       5. Click Save       Save         Total : 0       displayed here. Select       Pick       Cancel         record(s) by ticking the checkbox.       7. Click Submit All       Submit			Upload Damage Photo Entries 4. Click New to Upload File Upload 1 Damage Photos Remark 1 Ne
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		checkbox.	7. Click Submit All

Total : 0		Delete
	Refresh Exit <b>8. Click Exit</b>	Submit All

#### 5. Container Staging

#### 5.1 Container Staging – MT Staging

- Go to Import Process tab.
- Click Container Staging, select MT Staging
- Click Refresh Button to refresh listing
- Click Add Button for MT container staging.
- Select record and Click Submit Button
- Click **Exit** Button to exit MT Staging page



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displayed here. Select record(s) 2. by ticking the checkbox.	Click Refres	h						



#### 5.2 Container Staging – Laden Staging

- Go to Import Process tab.
- Click Container Staging > Laden Staging
- Click Refresh Button to refresh listing
- Click Add Button for Laden container staging.
- Added listing will be displayed under CT status tab
- Select record and Click **Submit** Button
- Click **Exit** Button to exit Laden Staging page

PKlang Net - Haulage Module								Ľ
e Center								
Port Booking	CT Movement Update ▼	CT Damage Photos Upload	Container Staging ▼	Deliver To Consignee	Depot Return from Staging	Q Container Status	ROT Booking Status	Support Docs V
	Container Status		MT S	taging n Staging	1. Click or	n Containe	rack & Tracking r Staging >	4

Laden Staging Record Listing		CT Status	
3. Container listing will be displayed here. Select record(s) by ticking the checkbox.	Add Refresh	esh	Time Remark
			Submit Submit

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	5. Added record(s) will be displayed here. Select record(s) to be submitted by ticking the checkbox.
	7. Click Exit
	6. Click Submit 🔛 📝 Submit 🛒 Exit

#### 5.3 Deliver To Consignee

- Go to Import Process tab.
- Click on **Deliver To Consignee** tab
- Container listing will be displayed
- Click Add Button to move listing to Selected List tab
- Added listing will be displayed and Click **Submit** button to submit Deliver to Consignee entries
- Click Exit Button to exit Deliver to Consignee page

	PKlang Net - Haulage Module							
: Center								
Port Booking	CT Movement Update ▼	CT Damage Photos Upload	Container Staging 🔻	Deliver To Consignee	Depot Return from Staging	Q Container Status	ROT Booking Status	Support Docs V
	Container Status			Container Stag	ing 1. Click on	Deliver To	Consigneeng	
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displayed here. Select record(s) by ticking the checkbox.	. Click Refresh
Τ	Submit 🛒 Exit

Deliver To Consignee	K
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Containe RO Haulie BL No SC Jo Local Trader Shi Trpt. Mode	BL No Job No Contain Trx T Date Time Remark
	Refresh
	5. Added record(s) will be displayed here. Select record(s) to be submitted by ticking the checkbox.
	7. Click Exit
T	6. Click Submit

#### 5.4 Depot Return From Staging

- Go to Import Process tab.
- Click on Depot Return from Staging tab
- Container listing will be displayed
- Click Add Button to move listing to Selected List tab
- Added listing will be displayed and Click Submit button to submit MT Return entries from Staging
- Click Exit Button to exit Depot Retrun From Staging page





MT Reuth	
Record Listing	Selected List
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	5. Added record(s) will be displayed here. Select record(s) to be submitted by ticking the checkbox.
	7. Click Exit
	6. Click Submit Submit Submit

#### 6. Track & Tracking

#### 6.1 Container Status

- Go to Import Process tab.
- Click Container Status tab
- Click Refresh button to refresh listing
- Enter Job keyword and Click Find to search Container Job listing
- Selected Job listing will be displayed with Container Status Information under Container Status tab
- Click Exit Button to exit Container Status page



	3. Enter ke	yword and (	lick Find					х
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······································	
🦈 Refresh 📬 Exit 🚺 6. Click Exit	

#### 6.2 ROT Booking Status

- Go to Import Process tab.
- Click ROT Booking Status tab
- Click **Refresh** button to refresh listing
- Enter Job keyword and Click Find to search ROT Booking listing
- Selected Job listing will be displayed.
- Click View Button to view ROT Booking Status Inquiry Information in detail
- Click Exit Button to exit ROT Booking Status page



ROT Booking Status Inq	uiry		3. E	nter key	word and C	lick Find			5.	Click View	
Enter text to search	ha			▼ Find	Clear						
Select Haulier R	ROT No	BL No	Job No	Open Date	FA	Status	Reply Date	Reply Time	Remark		View
4. ROT display by tick	Bookin yed here ing the	g listing e. Selec checkbc	will be t record(s) ox.						2. Cli	ick Refresh	6. Click Exit

#### 6.3 Support Documents – K1 Paperless Chit

- Go to Import Process tab.
- Click Support Docs, select Supporting Documents > K1 Paperless Chit
- Click Refresh button to refresh listing
- Enter Job keyword and Click Find to search K1 Paperless Chit listing
- Selected Job listing will be displayed.
- Click View Button to view K1 Paperless Chit Information in detail
- Click Exit Button to exit K1 Paperless Chit page



Select ROT No Haulage ROT No BL No Job No Open Date FA Remark  4. PK *Net - K1 Paperless Chit listing will be displayed here. Select record(s) by ticking on checkbox.  Click Refresh  6. Click Exit	P	Net - K1 I	Paperless Chit	3. E	nter ke	eyword and	Click Find		5. Click Vie	×
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#### 6.4 Supporting Documents – CT Damage Tracking

- Go to Import Process tab.
- Click Support Docs tab > CT Damage Tracking
- Click Refresh button to refresh listing
- Container Listing will be displayed
- Selected record to track Damage Info
- Damage File details will be displayed under Damage Info tab with attachment/photo
- Click Exit Button to exit CT Damage Tracking page



PKNet - Cont	tainer Dama	ge Inquiry										х
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- END OF STARTER GUIDE -