

USER GUIDE

2017

Shipper Module



PORT KLANG *NET

*Port Single Window for Maritime
and Logistic Communities*

**Windows
Version 2.0**



Rank Alpha Technologies Sdn Bhd®

Table of Contents

Table of Contents	1
Disclaimer	4
Table Conventions	5
Navigations	6
Chapter 1 : LIVE UPDATE	7
1 LIVE UPDATE	7
1.1 System Update	7
1.2 Update– [Will be available soon]	9
Chapter 2 : My1Port – LIVE SCN	10
2 My1Port – LIVE SCN	10
2.1 Live SCN Schedule	10
2.2 SCN Schedule	11
2.3 Vessel Arrival / Departed – [Will be available soon]	12
Chapter 3 : LIVE BUSINESS PARTNER	13
3 LIVE BUSINESS PARTNER	13
3.1 Shipping Agent	13
3.2 Forwarding Agent	14
Chapter 4 : DOWNLOAD EDOCUMENT	15
4 DOWNLOAD EDOCUMENT	15
CHAPTER 5 : IMPORT PROCESS	16
5 IMPORT PROCESS	16
5.1 Bill Of Lading Info	16
5.2 Import Job Status	17
5.3 Import Container	18
5.4 Laden Received	19
5.5 MT Return	22
5.6 Damage Container	24
Chapter 6 : EXPORT PROCESS	26
6 EXPORT PROCESS	26
6.1 Export Booking	26
6.2 Export Job Status	27
6.3 MT Container Receive	29
6.4 Laden Pickup	31
Chapter 7 : ISO CODE	33

7	ISO CODE	33
7.1	Port Code	33
	New ISO Port Code	34
	Edit ISO Port Code	34
	Delete ISO Port Code	36
7.2	Standard Code	37
7.2.1	Country Code	37
	New Country Code	37
	Edit Country Code	38
	Delete Country Code	39
7.2.2	Currency Code	40
	New Currency Code	40
	Edit Currency Code	41
	Delete Currency Code	42
7.2.3	Measurement Code	43
	New Measurement Code	43
	Edit Measurement Code	44
	Delete Measurement Code	45
7.2.4	Package Type	47
	New Package Type	47
	Edit Package Type	48
	Delete Package Type	49
7.3	ISO CT Size Type – [Will be available soon]	50
7.4	Flight ID	50
	New Flight ID	50
	Edit Flight ID	51
	Delete Flight ID	53
Chapter 8 : BUSINESS PARTNER		54
8	BUSINESS PARTNER	54
8.1	Oversea Partner	54
	New Oversea Partner	54
	Edit Oversea Partner	55
	Delete Oversea Partner	56
8.2	Shipping Agent	57
	New Shipping Agent	57
	Edit Shipping Agent	58

	Delete Shipping Agent	59
8.3	Forwarding Agents	60
	New Forwarding Agents	60
	Edit Forwarding Agents	61
	Delete Forwarding Agents	62
9	CODE USAGE – [Will be available soon]	63

Disclaimer

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Table Conventions

Key Symbol

Table 1 : Described the key icons and elements used in this User Guide.

Symbol	Description
	Note : Symbol accompanies important additional information or instruction of which users must take note.
	Caution : Symbol accompanies important information regarding action that may cause minor error
	Warning : Symbol accompanies important information regarding actions that may cause fatal errors.
	Tips : Symbol accompanies usefull information on how to perform a task.
text	Bold text indicate a link, button, dropdown list value or keyboard control that is clickable.
<i>text</i>	Bold and italicized text indicate an entries name
<i>text</i>	Text in italics indicate field name
mono	Monospace indicate text you enter from keyboard

Navigations

*Port Klang*Net System* was designed so you can access the functions you need with as few mouse clicks as possible. A few navigational elements remain consistent through the programme.

Icons have been used to identify the various types of functions used in *Port Klang*Net System*. Below are the most commonly used icons in the system.

Icon	Description
	To view details records or to expand grid listing childs record.
	Go to previous record
	Go to next record
	Check box to select a record
	Selected record
	Date Time picker
	To display a search windows
	To print a report
	To print the current report
	Export a report and save in to the disk
	Export a report and show it in a new window
	To choose any type of document to save
	Go to the first page
	Go to previous page
	Go to next page
	Go to the last page

Chapter 1 LIVE UPDATE

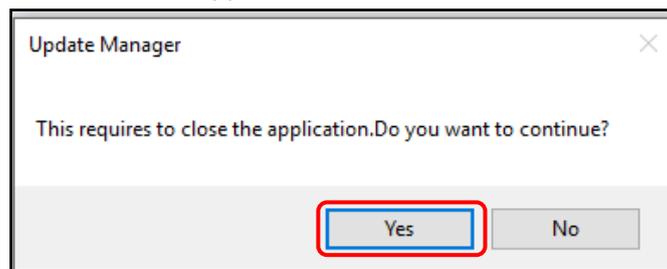
1 LIVE UPDATE

1.1 System Update

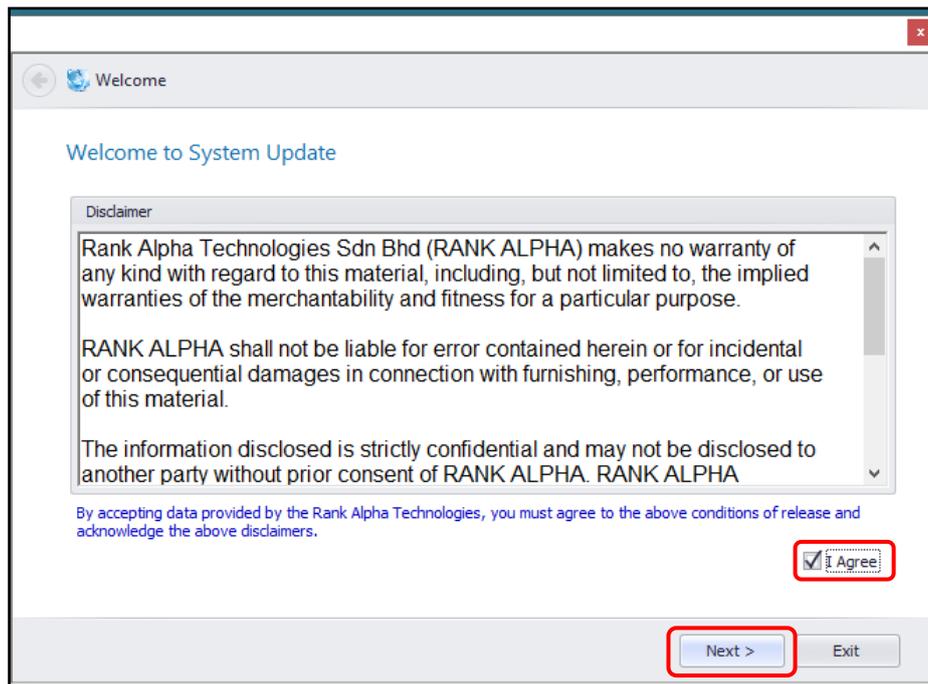
1. Choose **Home** tab and select **System Update** for update the latest version.



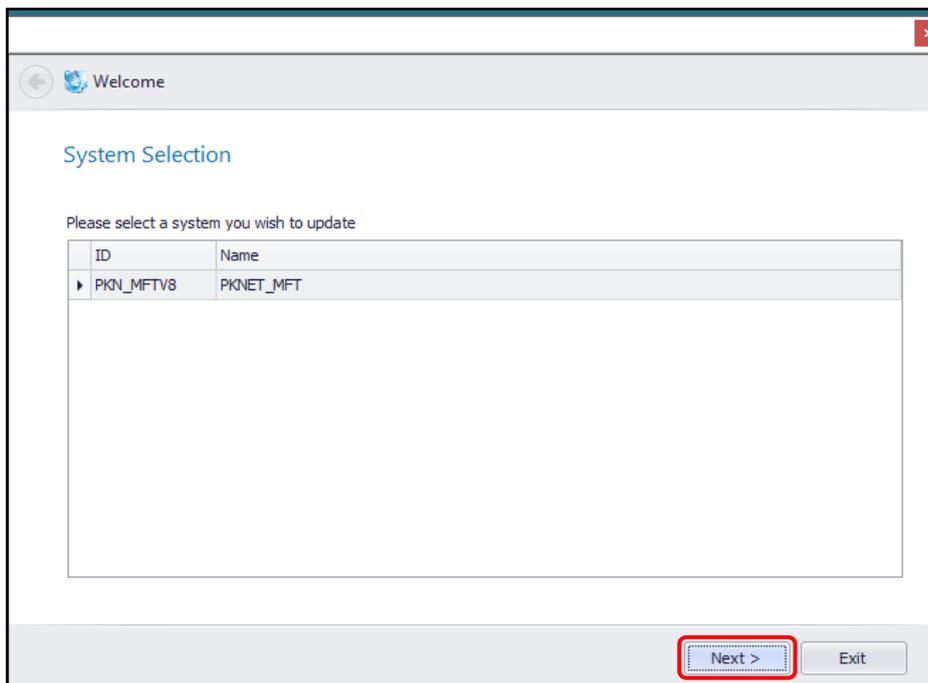
2. Popup for confirmation will appear. Click **Yes** to continue.



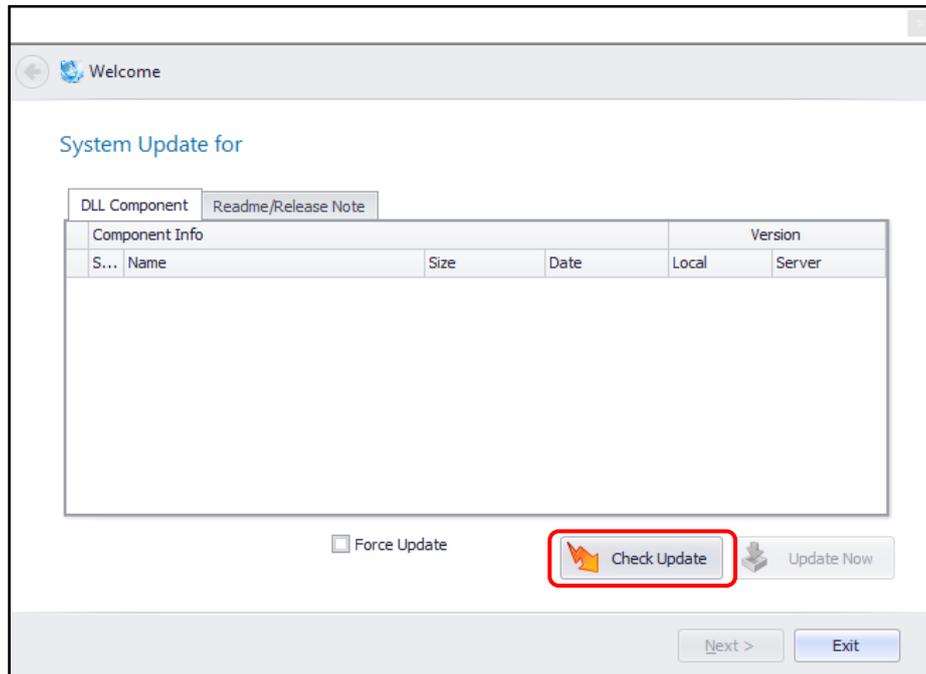
3. Disclaimer popup will appear and Click on **Agree** checkbox. **Next** button will become able to click.



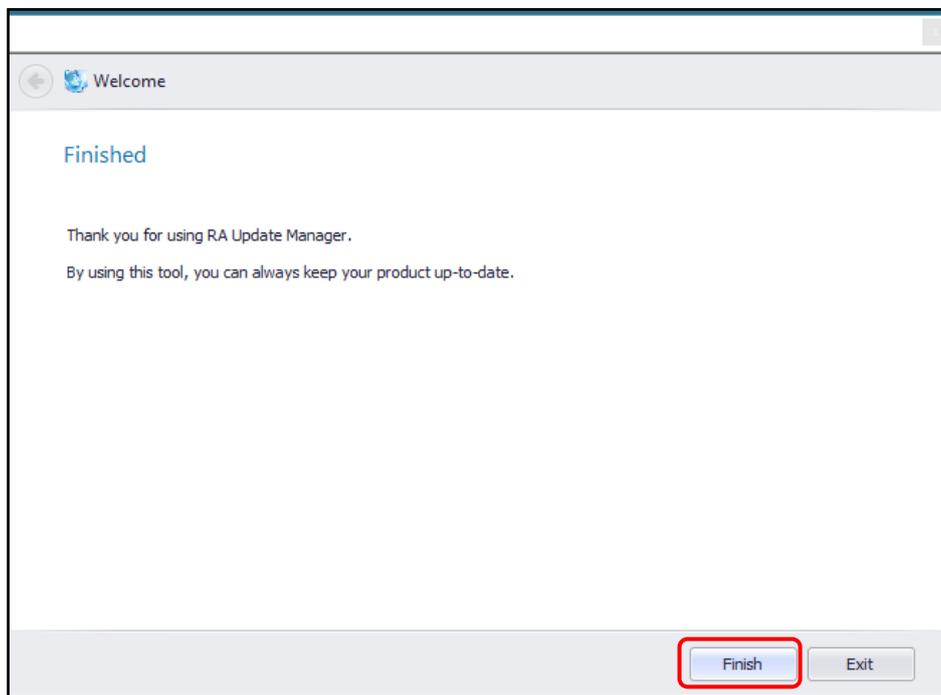
4. Click on **Next** button.



5. Click on **Check Update** button to update system. System will show all the patches that have to update. Then Click **Next** button.



6. Click on **Finish** button and your system already updated system.



1.2 Update– [Will be available soon]

Chapter 2 My1Port – LIVE SCN

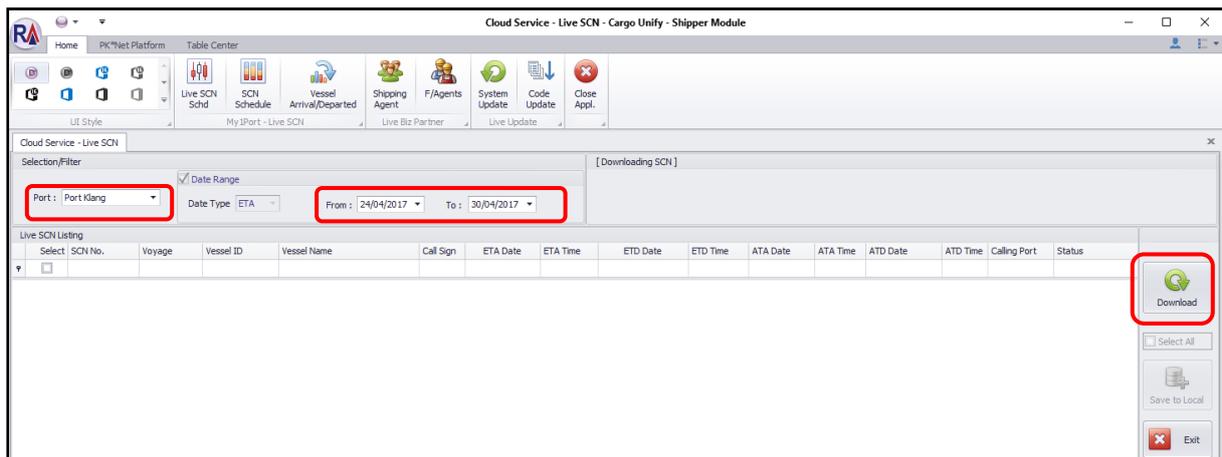
2 My1Port – LIVE SCN

2.1 Live SCN Schedule

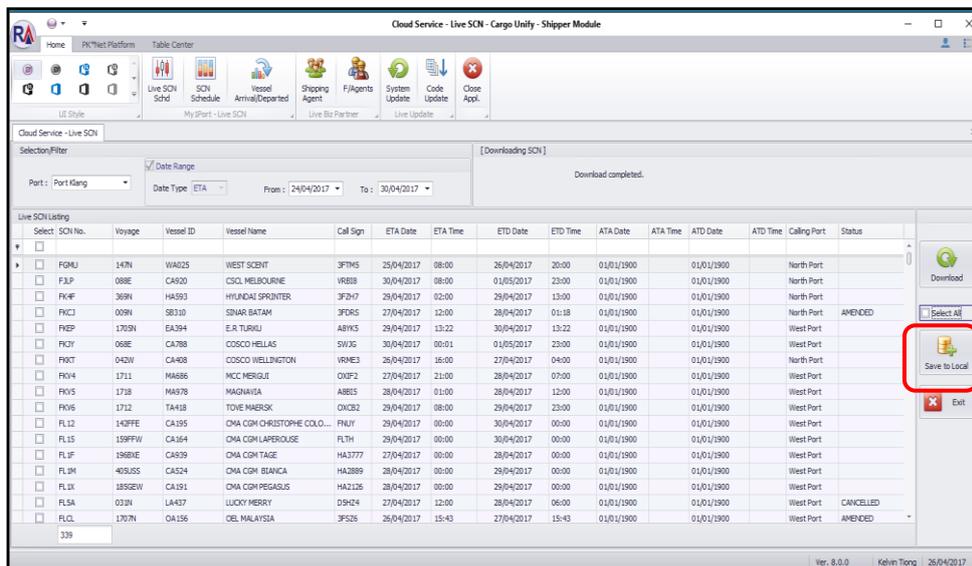
1. Go to **Home** tab and click on **Live SCN Schd** menu.



2. Choose **Port** and **Date** to download. Then click **Download** button.

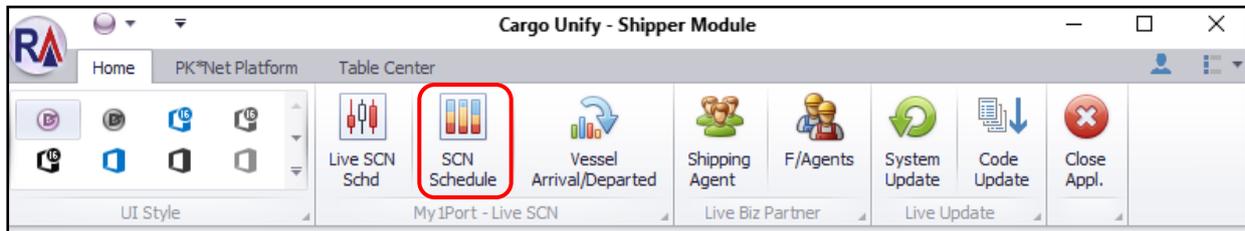


3. After all data already downloaded, click **Save to Local** button for save all the SCN data.

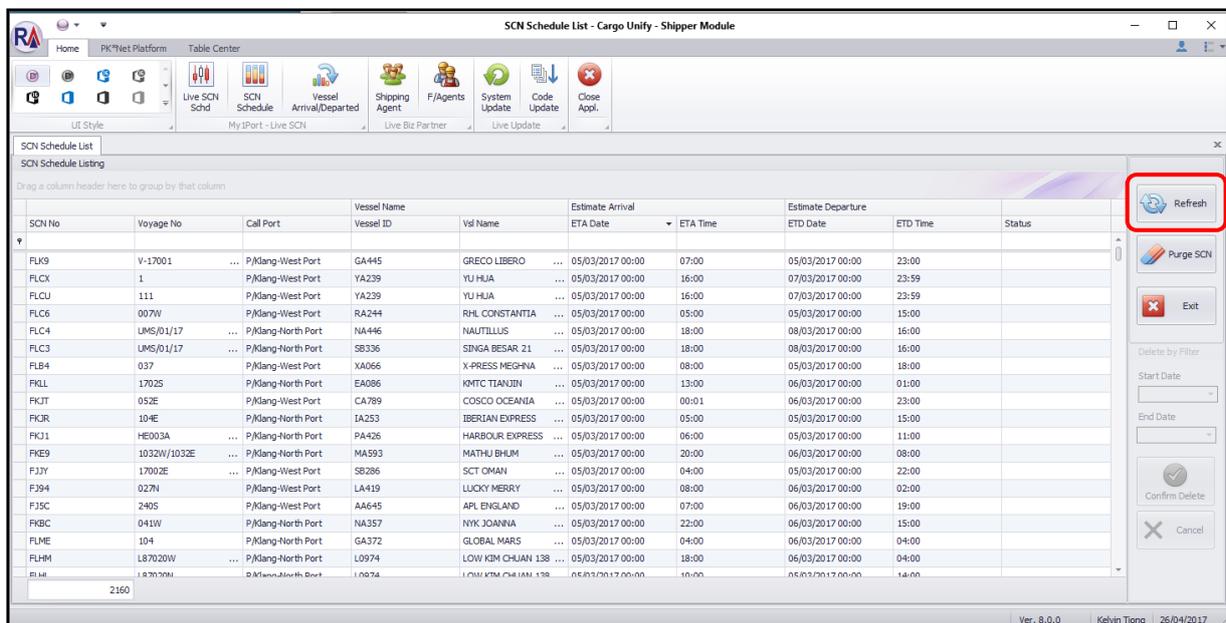


2.2 SCN Schedule

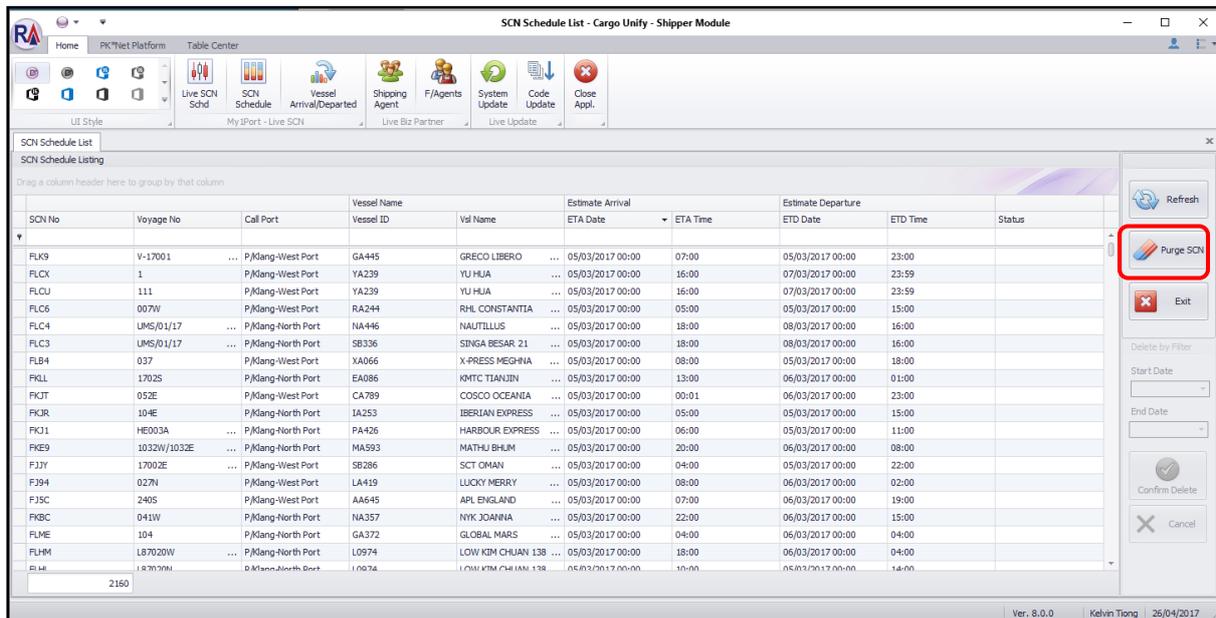
1. Go to **Home** tab and click on **SCN Schedule** menu.



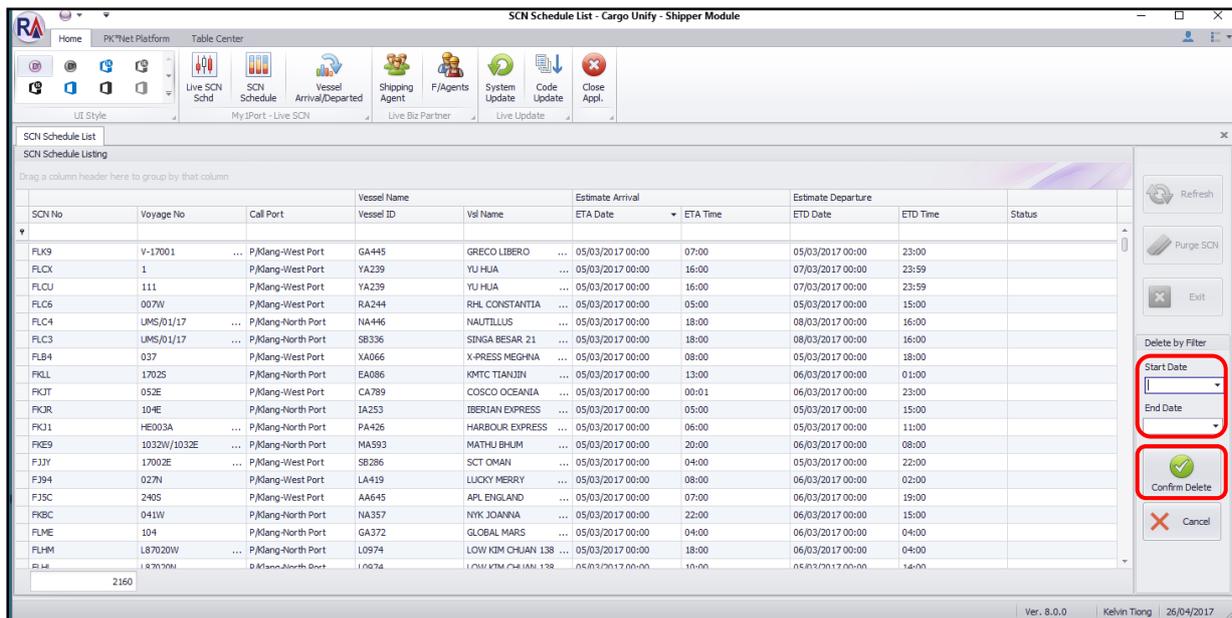
2. Click Refresh button to refresh the listing



3. To delete record in the listing, click on Purge SCN.



4. Delete by filter will be able for key in. Select **Start date** and **End date** then click **Confirm Delete** button to delete record.



2.3 Vessel Arrival / Departed – [Will be available soon]

Chapter 3 BUSINESS PARTNER

3 LIVE BUSINESS PARTNER

3.1 Shipping Agent

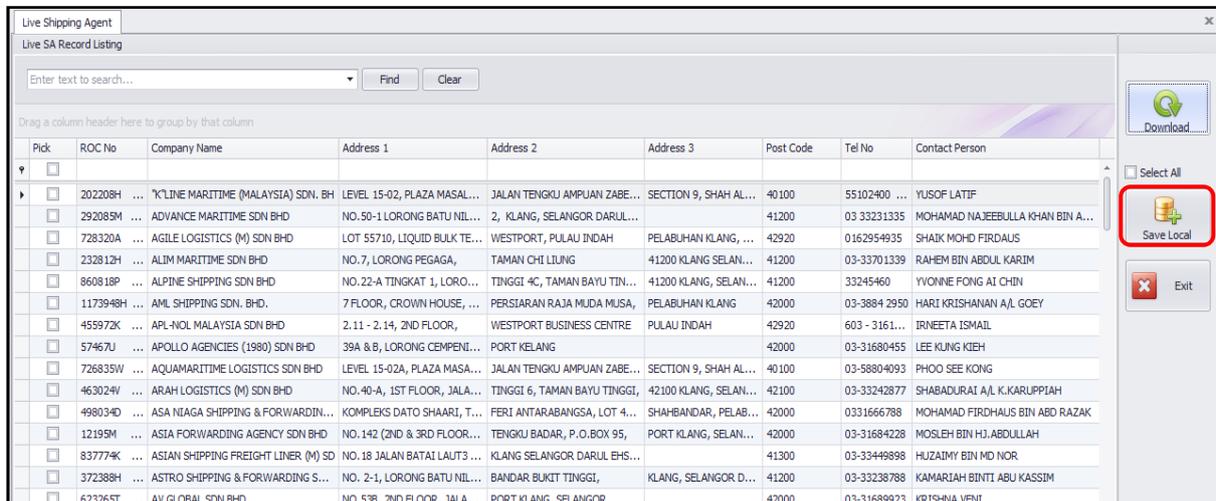
1. Go to **Home** tab and click on **Shipping Agent** menu.



2. Click on **Download** button to download all list of shipping agent.



3. Select record to be saved or you can click **Select All** check box to select all the record and click **Save Local** button to save the record.



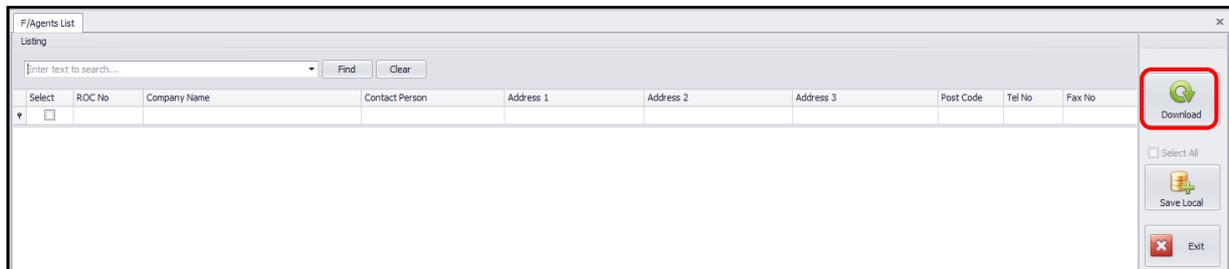
4. "Record successfully saved to local!" message will display.

3.2 Forwarding Agent

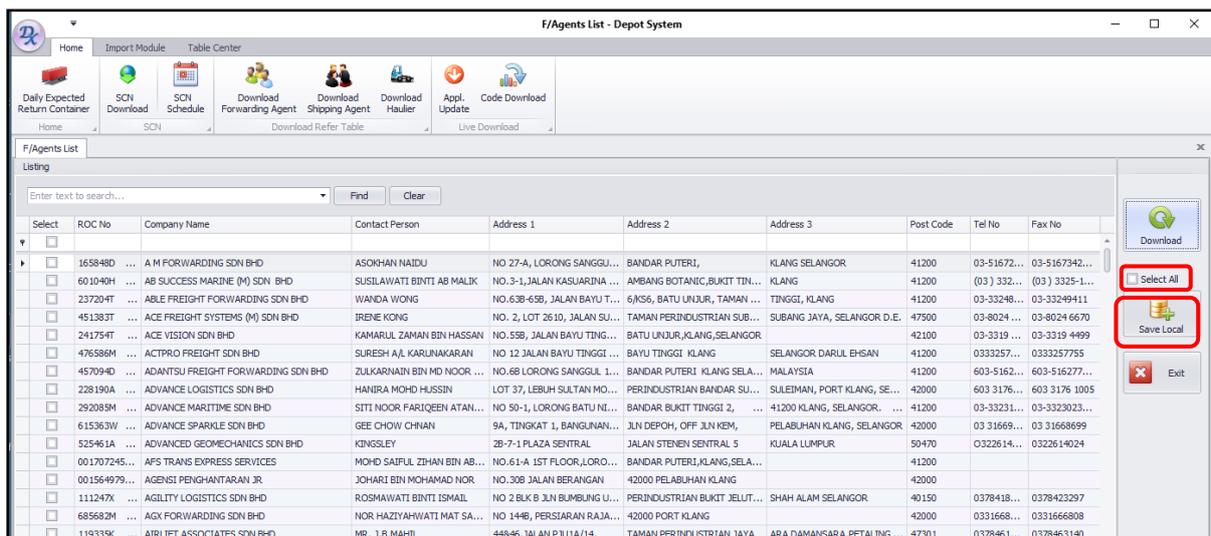
1. Go to **Home** tab and click on **Forwarding Agent** menu.



2. Click on **Download** button to download all list of forwarding agent.



3. Select record to be saved or you can click **Select All** check box to select all the record and click **Save Local** button to save the record.

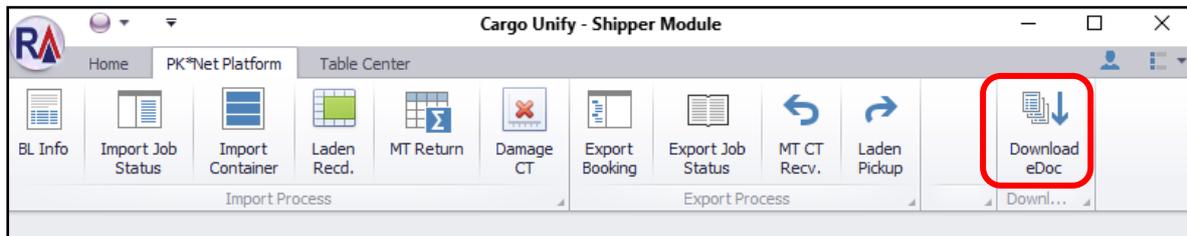


4. "Record successfully saved to local!" message will display.

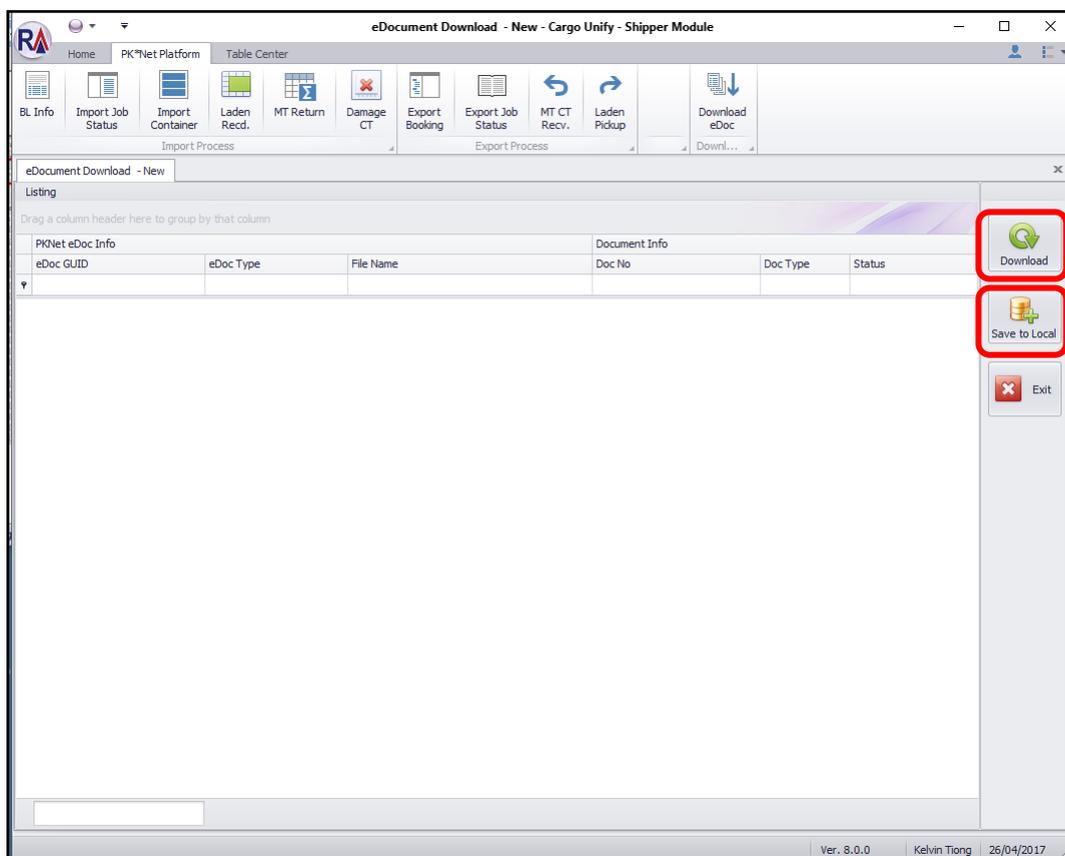
Chapter 4 DOWNLOAD EDOCUMENT

4 DOWNLOAD EDOCUMENT

- 1 To update new record for received and view record that have been submitted, you should download eDoc first by click at **PK*Net Platform** tab and click on **Download eDocument** menu.



2. Click on button **Download**. After done download, click **Save to Local** button.

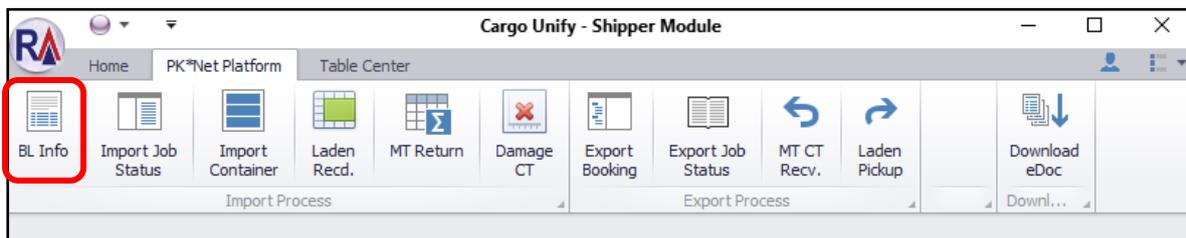


Chapter 5 IMPORT PROCESS

5 IMPORT PROCESS

5.1 Bill Of Lading Info

1. Go to **PK*Net Platform** tab and click on **BL Info** menu.



2. Click on **Refresh** button to update listing. You also can use search panel by enter your record key and click **Find** button.

Bill Of Lading - Edit

Record Listing

Enter text to search... Find Clear

Drag a column header here to group by that column

Trade Doc. NO				Shipment Info						
Pick	BL No	Job No	Fvrd Agents	Trpt. Mode	Shipment Date	SCN No	Trpt No	Val ID	Trpt Name	Open Date
<input type="checkbox"/>	OBL17030305	BL17030305	[EditValue is null]	1 - By Sea	03-03-2017	FJET	S018NO18	NA432		03-03-2017
<input type="checkbox"/>	OBL17030304	BL17030304	[EditValue is null]	1 - By Sea	03-03-2017	F3BW	013	DA370		03-03-2017
<input type="checkbox"/>	OBL17030302	BL17030302	[EditValue is null]	1 - By Sea	03-03-2017	F36L	KSRA010	KA334		03-03-2017
<input type="checkbox"/>	OBL17030301	BL17030301	[EditValue is null]	1 - By Sea	03-03-2017	F3TW	103E	IA253		03-03-2017
<input type="checkbox"/>	BL_TEST_01	BL_TEST_01	[EditValue is null]	1 - By Sea	08-03-2017	F36L	KSRA010	KA334		02-03-2017
<input type="checkbox"/>	OBL17030205	BL17030205	[EditValue is null]	1 - By Sea	02-03-2017	F36L	KSRA010	KA334		02-03-2017
<input type="checkbox"/>	OBL17030204	BL17030204	[EditValue is null]	1 - By Sea	02-03-2017	F3BW	013	DA370		02-03-2017
<input type="checkbox"/>	OBL17030203	BL17030203	[EditValue is null]	1 - By Sea	02-03-2017	F36L	KSRA010	KA334		02-03-2017
<input type="checkbox"/>	OBL17030202	BL17030202	[EditValue is null]	1 - By Sea	02-03-2017	F36L	KSRA010	KA334		02-03-2017
<input type="checkbox"/>	OBL17030201	BL17030201	[EditValue is null]	1 - By Sea	02-03-2017	F36L	KSRA010	KA334		02-03-2017
<input type="checkbox"/>	LPK_BL1	LPT_01	[EditValue is null]	1 - By Sea	03-03-2017	F3NN	HP025	HA229		02-03-2017
<input type="checkbox"/>	0016X04385	FY28021701	[EditValue is null]	1 - By Sea	28-02-2017	FGLF	S141	WA031		28-02-2017
<input type="checkbox"/>	OBL0016E27873	0016E27873	[EditValue is null]	1 - By Sea	28-02-2017	FGLF	S141	WA031		28-02-2017
<input type="checkbox"/>	550700022234	SHIP_01	[EditValue is null]	1 - By Sea	28-02-2017	FJAY				28-02-2017
<input type="checkbox"/>	OBL17030205	PILOT_3	[EditValue is null]	1 - By Sea	15-02-2017	F36L	17AW010E	AA204		27-02-2017
<input type="checkbox"/>	SHTWSP1700062	PILOT_2	[EditValue is null]	1 - By Sea	15-02-2017	FGSP	17AW010E	AA204		27-02-2017
<input type="checkbox"/>	PERAK_BL	PERAK_1	[EditValue is null]	1 - By Sea	28-02-2017	PKRJ	V002/17	YA012		22-02-2017
<input type="checkbox"/>	FA_OCEAN	FT_01	[EditValue is null]	1 - By Sea	15-02-2017	F3NN	HP025	HA228		15-02-2017
<input type="checkbox"/>	BL NO	BL_01	[EditValue is null]	1 - By Sea	22-12-2016	F3NN	HP025	HA229		12-12-2016

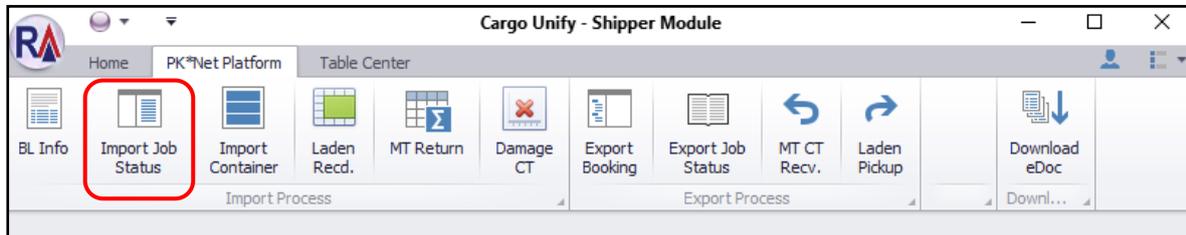
Refresh

Exit

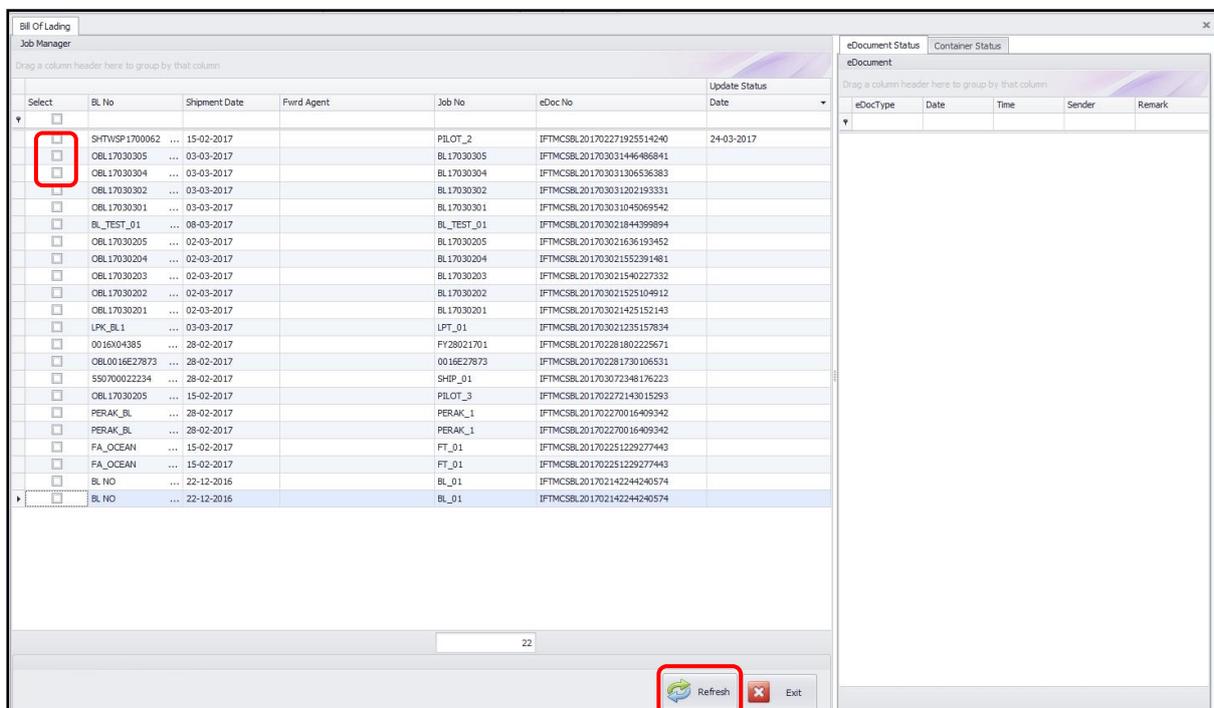
19

5.2 Import Job Status

1. Select Go to **PK*Net Platform** tab and click on **Import Job Status** menu.



2. Click refresh button to update listing. Select your record to view your record by click at the check box.



3. Record status will appear at right column. You can click at the tab to see different status whether eDocument status or container status.

Select	BL No	Shipment Date	Fwrd Agent	Job No	eDoc No	Date
<input type="checkbox"/>	SHTWSP1700062	15-02-2017		PILOT_2	IFTMCSBL201702271925514240	24-03-2017
<input type="checkbox"/>	OBL17030305	03-03-2017		BL17030305	IFTMCSBL201703031446486841	
<input type="checkbox"/>	OBL17030304	03-03-2017		BL17030304	IFTMCSBL201703031306536383	
<input type="checkbox"/>	OBL17030302	03-03-2017		BL17030302	IFTMCSBL201703031202193331	
<input checked="" type="checkbox"/>	OBL17030301	03-03-2017		BL17030301	IFTMCSBL201703031045069542	
<input type="checkbox"/>	BL_TEST_01	08-03-2017		BL_TEST_01	IFTMCSBL201703021844399894	
<input type="checkbox"/>	OBL17030205	02-03-2017		BL17030205	IFTMCSBL201703021636193452	
<input type="checkbox"/>	OBL17030204	02-03-2017		BL17030204	IFTMCSBL201703021552391481	
<input type="checkbox"/>	OBL17030203	02-03-2017		BL17030203	IFTMCSBL201703021540227332	
<input type="checkbox"/>	OBL17030202	02-03-2017		BL17030202	IFTMCSBL201703021525104912	
<input type="checkbox"/>	OBL17030201	02-03-2017		BL17030201	IFTMCSBL201703021425152143	
<input type="checkbox"/>	LPK_BL1	03-03-2017		LPT_01	IFTMCSBL201703021235157834	
<input type="checkbox"/>	0016X04385	28-02-2017		FY28021701	IFTMCSBL201702281802225671	
<input type="checkbox"/>	OBL0016E27873	28-02-2017		0016E27873	IFTMCSBL201702281730106531	
<input type="checkbox"/>	550700022234	28-02-2017		SHIP_01	IFTMCSBL2017030272348176223	
<input type="checkbox"/>	OBL17030205	15-02-2017		PILOT_3	IFTMCSBL201702272143015293	
<input type="checkbox"/>	PERAK_BL	28-02-2017		PERAK_1	IFTMCSBL201702270016409342	
<input type="checkbox"/>	PERAK_BL	28-02-2017		PERAK_1	IFTMCSBL201702270016409342	
<input type="checkbox"/>	FA_OCEAN	15-02-2017		FT_01	IFTMCSBL201702251229277443	
<input type="checkbox"/>	FA_OCEAN	15-02-2017		FT_01	IFTMCSBL201702251229277443	
<input type="checkbox"/>	BL_NO	22-12-2016		BL_01	IFTMCSBL201702142244240574	
<input type="checkbox"/>	BL_NO	22-12-2016		BL_01	IFTMCSBL201702142244240574	

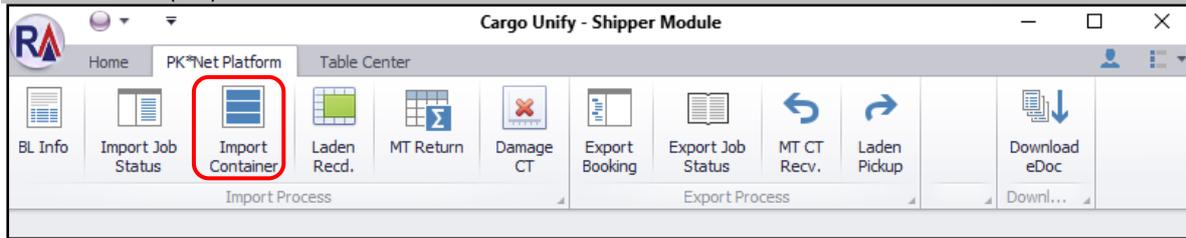
Container No	Size	ROT No	Remark
CTFY002	20FT		
CTFY001	45FT		

Total : 2

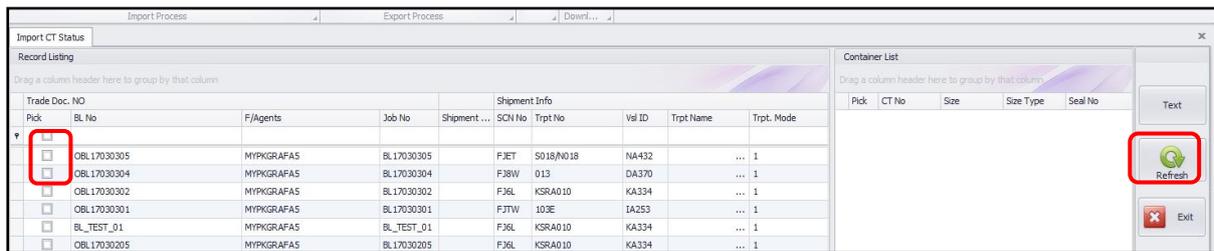
CT No	Flow S...	D...	Time	Remark	Status	Sender

5.3 Import Container

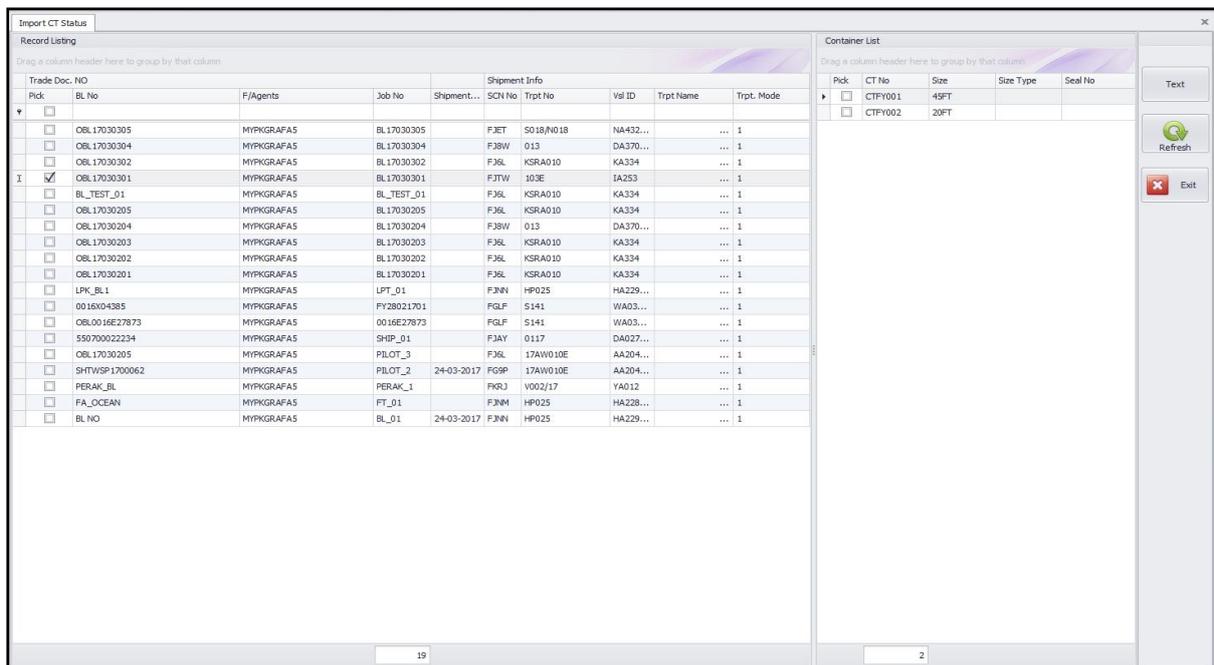
1. Select Go to **PK*Net Platform** tab and click on **Import Container** menu.



2. Click refresh button to update listing. Select your record to view your record by click at the check box.

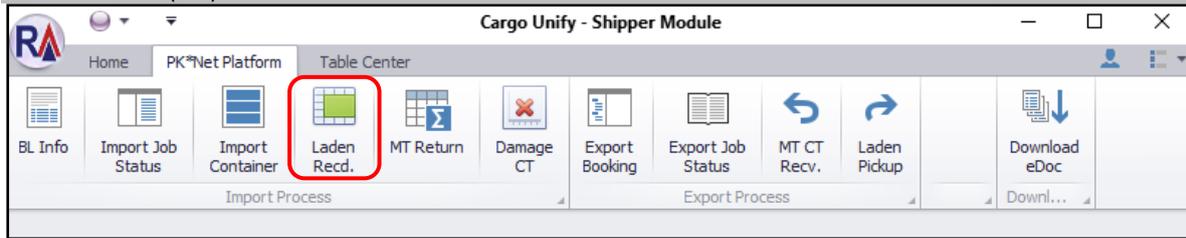


3. Record status will appear at right column. You also can adjust your page width by drag the splitter to left or right.

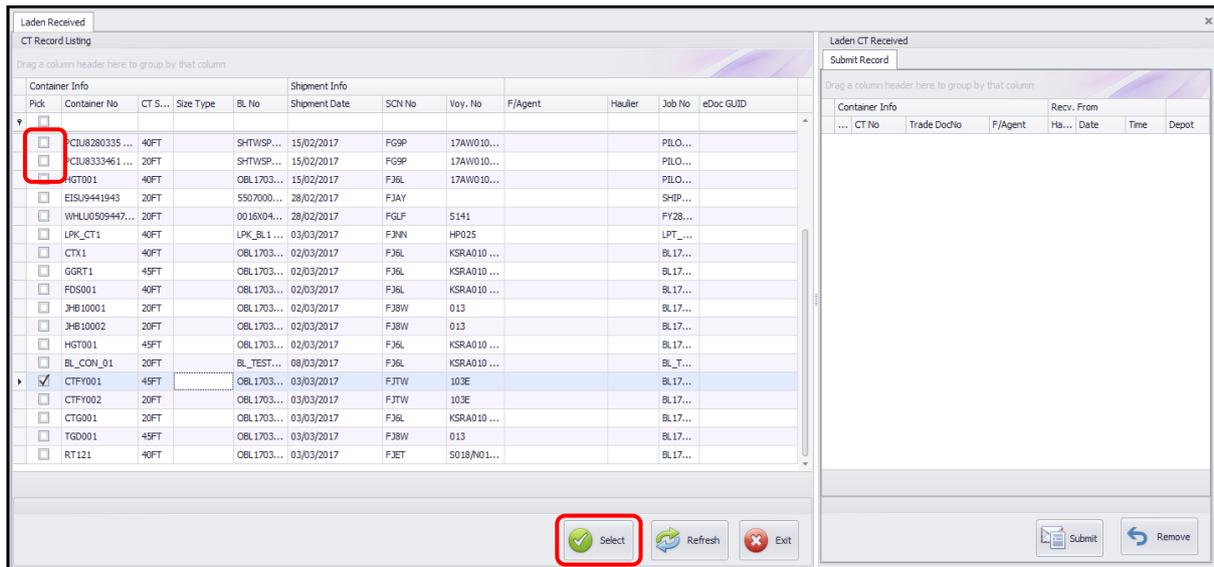


5.4 Laden Received

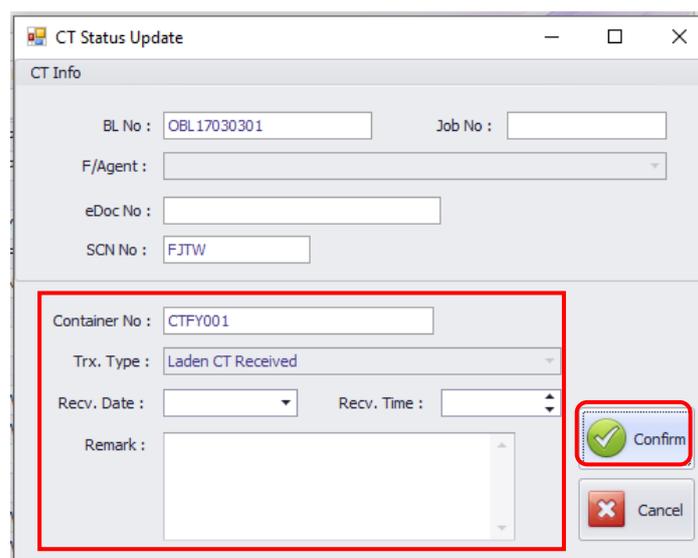
1. Select Go to **PK*Net Platform** tab and click on **Laden Received** menu.



2. Select your record by click at the check box and click **Select** button to proceed.



3. Popup of CT Status Update will appear. Enter container receive detail by select your Received Date, Received Time and Remark. Then click Confirm button.



4. Record status will appear at right column. Select record to be submitted by tick on checkbox. Then Click **Submit** button to submit the record.

Laden Received
CT Record Listing

Drag a column header here to group by that column

Container Info			Shipment Info								
Pick	Container No	CT Size	Size Type	BL No	Shipment Date	SCN No	Voy. No	F/Agent	Hauler	Job No	eDoc GUID
<input type="checkbox"/>	QQQQQ	20FT		FA_OCEAN ...	15-02-2017	FJNM	HP025	[EditValue is null]		FT_01	IFTMCSBL.201702251229...
<input type="checkbox"/>	FT_01_1	20FT		FA_OCEAN ...	15-02-2017	FJNM	HP025	[EditValue is null]		FT_01	IFTMCSBL.201702251229...
<input type="checkbox"/>	222222	40FT		PERAK_BL ...	28-02-2017	KRJR	V002/17	[EditValue is null]		PERAK...	IFTMCSBL.201702270016...
<input type="checkbox"/>	DFSU6383805	20FT		SHYWSP17...	15-02-2017	FG9P	17AW0 10E	[EditValue is null]		PILOT_2	IFTMCSBL.201702271925...
<input type="checkbox"/>	PCIU1663380	20FT		SHYWSP17...	15-02-2017	FG9P	17AW0 10E	[EditValue is null]		PILOT_2	IFTMCSBL.201702271925...
<input type="checkbox"/>	PCIU1741380	20FT		SHYWSP17...	15-02-2017	FG9P	17AW0 10E	[EditValue is null]		PILOT_2	IFTMCSBL.201702271925...
<input type="checkbox"/>	PCIU2125584	20FT		SHYWSP17...	15-02-2017	FG9P	17AW0 10E	[EditValue is null]		PILOT_2	IFTMCSBL.201702271925...
<input type="checkbox"/>	PCIU2749505	20FT		SHYWSP17...	15-02-2017	FG9P	17AW0 10E	[EditValue is null]		PILOT_2	IFTMCSBL.201702271925...
<input type="checkbox"/>	PCIU8280335	40FT		SHYWSP17...	15-02-2017	FG9P	17AW0 10E	[EditValue is null]		PILOT_2	IFTMCSBL.201702271925...
<input type="checkbox"/>	PCIU8333461	20FT		SHYWSP17...	15-02-2017	FG9P	17AW0 10E	[EditValue is null]		PILOT_2	IFTMCSBL.201702271925...
<input type="checkbox"/>	HGT001	40FT		OBL.170302...	15-02-2017	FJBL	17AW0 10E	[EditValue is null]		PILOT_3	IFTMCSBL.201702272143...
<input type="checkbox"/>	EISU9441943	20FT		S50700022...	28-02-2017	FJAY		[EditValue is null]		SHIP_01	IFTMCSBL.201703072348...
<input type="checkbox"/>	SUTU2510339	40FT		OBL.0016E2...	28-02-2017	FGLF	S141	[EditValue is null]		0016E2...	IFTMCSBL.201702281730...
<input type="checkbox"/>	WHLU0509447	20FT		0016V0438...	28-02-2017	FGLF	S141	[EditValue is null]		FY2802...	IFTMCSBL.201702281802...
<input type="checkbox"/>	LPK_CT1	40FT		LPK_BL1 ...	03-03-2017	FJNM	HP025	[EditValue is null]		LPT_01	IFTMCSBL.201703021235...
<input type="checkbox"/>	CTX1	40FT		OBL.170302...	02-03-2017	FJBL	KSRA0 10	[EditValue is null]		BL.1703...	IFTMCSBL.201703021425...
<input type="checkbox"/>	GGRT1	45FT		OBL.170302...	02-03-2017	FJBL	KSRA0 10	[EditValue is null]		BL.1703...	IFTMCSBL.201703021525...
<input type="checkbox"/>	FD5001	40FT		OBL.170302...	02-03-2017	FJBL	KSRA0 10	[EditValue is null]		BL.1703...	IFTMCSBL.201703021540...
<input checked="" type="checkbox"/>	JHB10001	20FT		OBL.170302...	02-03-2017	FJ8W	013	[EditValue is null]		BL.1703...	IFTMCSBL.201703021552...
<input type="checkbox"/>	JHB10002	20FT		OBL.170302...	02-03-2017	FJ8W	013	[EditValue is null]		BL.1703...	IFTMCSBL.201703021552...
<input type="checkbox"/>	HGT001	45FT		OBL.170302...	02-03-2017	FJBL	KSRA0 10	[EditValue is null]		BL.1703...	IFTMCSBL.201703021636...
<input type="checkbox"/>	BL_CON_01	20FT		BL_TEST_0...	08-03-2017	FJBL	KSRA0 10	[EditValue is null]		BL_TES...	IFTMCSBL.201703021844...
<input type="checkbox"/>	CTFY001	45FT		OBL.170303...	03-03-2017	FJTW	103E	[EditValue is null]		BL.1703...	IFTMCSBL.201703031045...
<input type="checkbox"/>	CTFY002	20FT		OBL.170303...	03-03-2017	FJTW	103E	[EditValue is null]		BL.1703...	IFTMCSBL.201703031045...
<input type="checkbox"/>	CTG001	20FT		OBL.170303...	03-03-2017	FJBL	KSRA0 10	[EditValue is null]		BL.1703...	IFTMCSBL.201703031202...
<input type="checkbox"/>	TG0001	45FT		OBL.170303...	03-03-2017	FJ8W	013	[EditValue is null]		BL.1703...	IFTMCSBL.201703031306...
<input type="checkbox"/>	RT121	40FT		OBL.170303...	03-03-2017	FJET	S018/N018	[EditValue is null]		BL.1703...	IFTMCSBL.201703031446...

Laden CT Received
Submit Record

Drag a column header here to group by that column

Container Info		Recv. From	
CT No	Trade DocNo	F/Agent	H... Date
JHB100...	OBL.17030204...	MYPKGR...	20-04-... 12:04

5. You also can adjust your page width by drag the splitter to left or right.

Laden Received
CT Record Listing

Drag a column header here to group by that column

Container Info			Shipment Info								
Pick	Container No	CT Size	Size Type	BL No	Shipment Date	SCN No	Voy. No	F/Agent	Hauler	Job No	eDoc GUID
<input type="checkbox"/>	QQQQQ	20FT		FA_OCEAN ...	15-02-2017	FJNM	HP025	[EditValue is null]		FT_01	IFTMCSBL.201702251229...
<input type="checkbox"/>	FT_01_1	20FT		FA_OCEAN ...	15-02-2017	FJNM	HP025	[EditValue is null]		FT_01	IFTMCSBL.201702251229...
<input type="checkbox"/>	222222	40FT		PERAK_BL ...	28-02-2017	KRJR	V002/17	[EditValue is null]		PERAK...	IFTMCSBL.201702270016...
<input type="checkbox"/>	DFSU6383805	20FT		SHYWSP17...	15-02-2017	FG9P	17AW0 10E	[EditValue is null]		PILOT_2	IFTMCSBL.201702271925...
<input type="checkbox"/>	PCIU1663380	20FT		SHYWSP17...	15-02-2017	FG9P	17AW0 10E	[EditValue is null]		PILOT_2	IFTMCSBL.201702271925...
<input type="checkbox"/>	PCIU1741380	20FT		SHYWSP17...	15-02-2017	FG9P	17AW0 10E	[EditValue is null]		PILOT_2	IFTMCSBL.201702271925...
<input type="checkbox"/>	PCIU2125584	20FT		SHYWSP17...	15-02-2017	FG9P	17AW0 10E	[EditValue is null]		PILOT_2	IFTMCSBL.201702271925...
<input type="checkbox"/>	PCIU2749505	20FT		SHYWSP17...	15-02-2017	FG9P	17AW0 10E	[EditValue is null]		PILOT_2	IFTMCSBL.201702271925...
<input type="checkbox"/>	PCIU8280335	40FT		SHYWSP17...	15-02-2017	FG9P	17AW0 10E	[EditValue is null]		PILOT_2	IFTMCSBL.201702271925...
<input type="checkbox"/>	PCIU8333461	20FT		SHYWSP17...	15-02-2017	FG9P	17AW0 10E	[EditValue is null]		PILOT_2	IFTMCSBL.201702271925...
<input type="checkbox"/>	HGT001	40FT		OBL.170302...	15-02-2017	FJBL	17AW0 10E	[EditValue is null]		PILOT_3	IFTMCSBL.201702272143...
<input type="checkbox"/>	EISU9441943	20FT		S50700022...	28-02-2017	FJAY		[EditValue is null]		SHIP_01	IFTMCSBL.201703072348...
<input type="checkbox"/>	SUTU2510339	40FT		OBL.0016E2...	28-02-2017	FGLF	S141	[EditValue is null]		0016E2...	IFTMCSBL.201702281730...
<input type="checkbox"/>	WHLU0509447	20FT		0016V0438...	28-02-2017	FGLF	S141	[EditValue is null]		FY2802...	IFTMCSBL.201702281802...
<input type="checkbox"/>	LPK_CT1	40FT		LPK_BL1 ...	03-03-2017	FJNM	HP025	[EditValue is null]		LPT_01	IFTMCSBL.201703021235...
<input type="checkbox"/>	CTX1	40FT		OBL.170302...	02-03-2017	FJBL	KSRA0 10	[EditValue is null]		BL.1703...	IFTMCSBL.201703021425...
<input type="checkbox"/>	GGRT1	45FT		OBL.170302...	02-03-2017	FJBL	KSRA0 10	[EditValue is null]		BL.1703...	IFTMCSBL.201703021525...
<input type="checkbox"/>	FD5001	40FT		OBL.170302...	02-03-2017	FJBL	KSRA0 10	[EditValue is null]		BL.1703...	IFTMCSBL.201703021540...
<input checked="" type="checkbox"/>	JHB10001	20FT		OBL.170302...	02-03-2017	FJ8W	013	[EditValue is null]		BL.1703...	IFTMCSBL.201703021552...
<input type="checkbox"/>	JHB10002	20FT		OBL.170302...	02-03-2017	FJ8W	013	[EditValue is null]		BL.1703...	IFTMCSBL.201703021552...
<input type="checkbox"/>	HGT001	45FT		OBL.170302...	02-03-2017	FJBL	KSRA0 10	[EditValue is null]		BL.1703...	IFTMCSBL.201703021636...
<input type="checkbox"/>	BL_CON_01	20FT		BL_TEST_0...	08-03-2017	FJBL	KSRA0 10	[EditValue is null]		BL_TES...	IFTMCSBL.201703021844...
<input type="checkbox"/>	CTFY001	45FT		OBL.170303...	03-03-2017	FJTW	103E	[EditValue is null]		BL.1703...	IFTMCSBL.201703031045...
<input type="checkbox"/>	CTFY002	20FT		OBL.170303...	03-03-2017	FJTW	103E	[EditValue is null]		BL.1703...	IFTMCSBL.201703031045...
<input type="checkbox"/>	CTG001	20FT		OBL.170303...	03-03-2017	FJBL	KSRA0 10	[EditValue is null]		BL.1703...	IFTMCSBL.201703031202...
<input type="checkbox"/>	TG0001	45FT		OBL.170303...	03-03-2017	FJ8W	013	[EditValue is null]		BL.1703...	IFTMCSBL.201703031306...
<input type="checkbox"/>	RT121	40FT		OBL.170303...	03-03-2017	FJET	S018/N018	[EditValue is null]		BL.1703...	IFTMCSBL.201703031446...

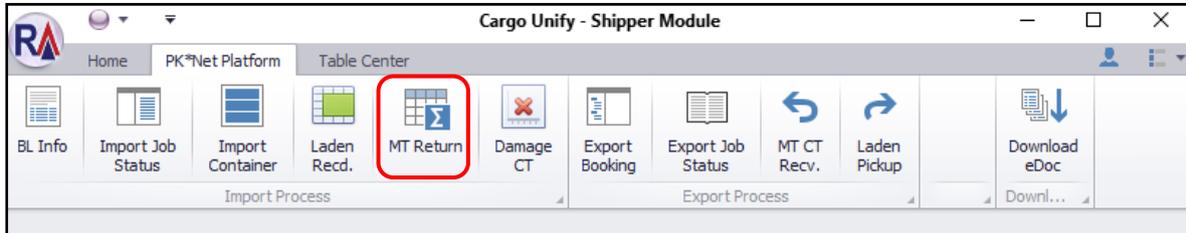
Laden CT Received
Submit Record

Drag a column header here to group by that column

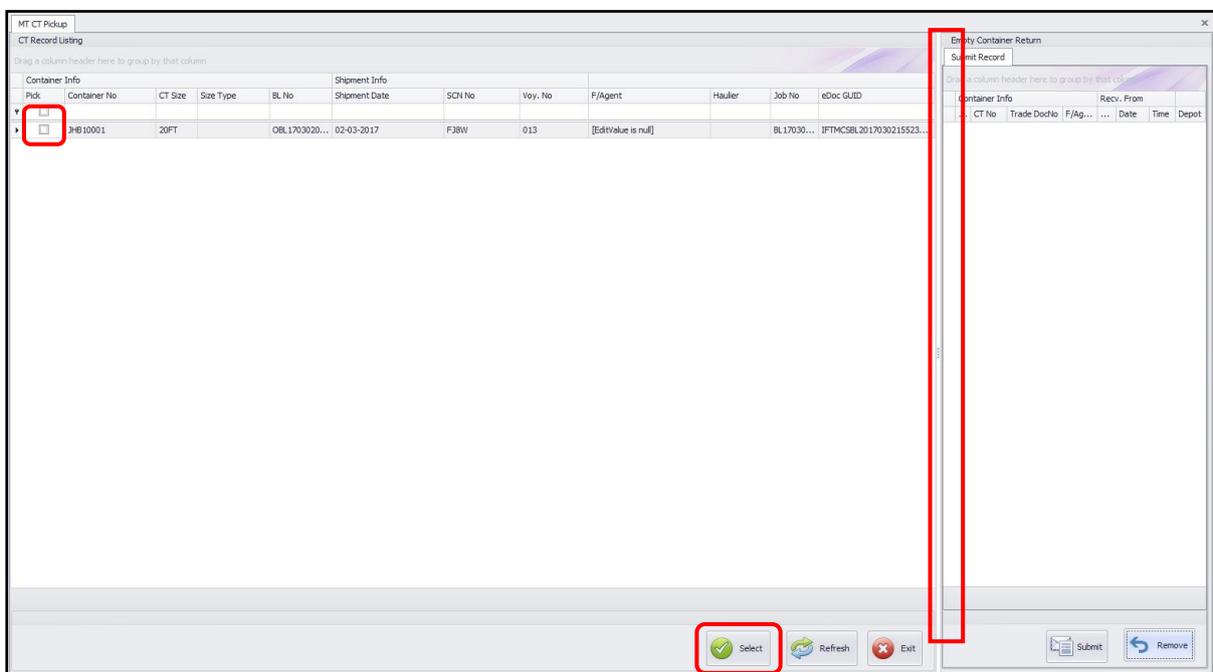
Container Info		Recv. From	
CT No	Trade DocNo	F/Agent	H... Date
JHB100...	OBL.17030204...	MYPKGR...	20-04-... 12:04

5.5 MT Return

1. Select Go to **PK*Net Platform** tab and click on **MT Return** menu.



2. Select your record by click at the check box and click **Select** button to proceed.



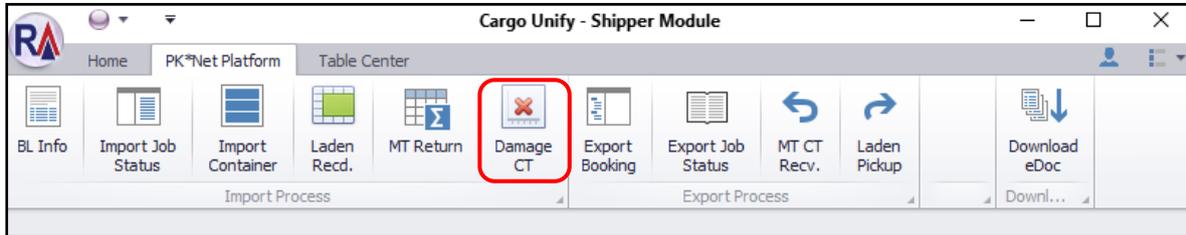
3. Popup of ROT Info will appear. Enter ROT detail by select your Posted Date, Posted Time and Remark. Then click Confirm button.

- Record status will appear at right column. Select record to be submitted by **tick** on checkbox. Then Click **Submit** button to submit the record.

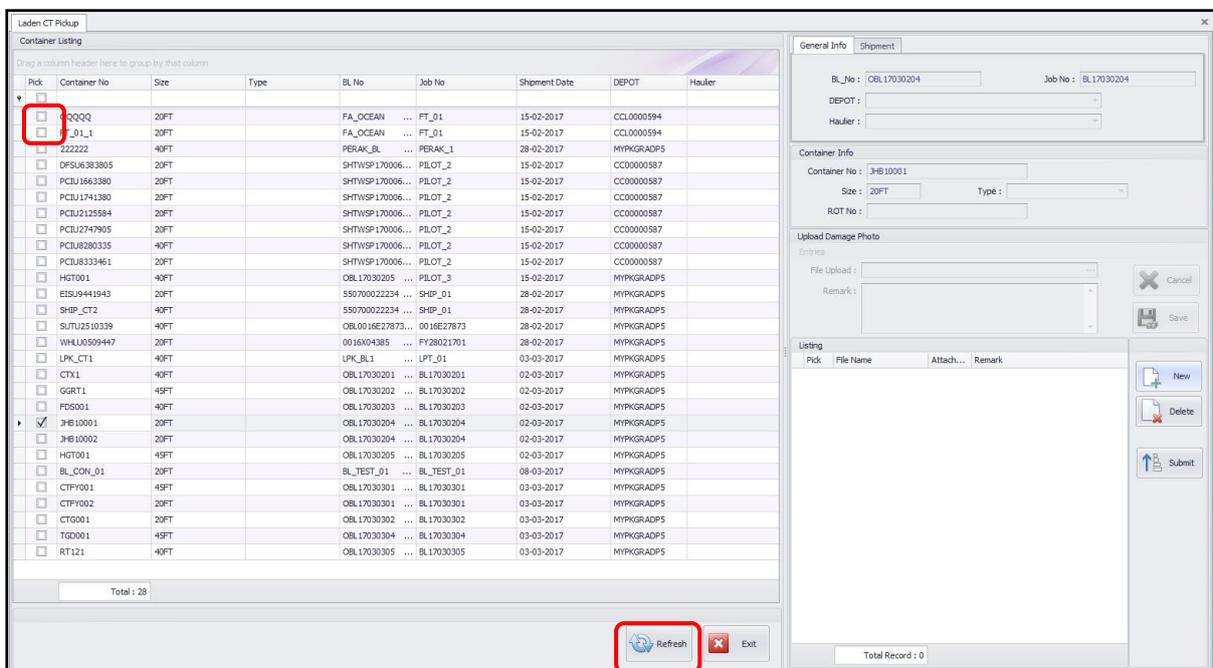
CT No	Trade Doc No	F/Agent	H... Date	Time	Depot
<input checked="" type="checkbox"/>	JHB100...	OBL17030204...	MYPKGR...	20-04-...	12:04

5.6 Damage Container

1. Go to **PK*Net Platform** tab and click on **Damage CT** menu.



2. Click **Refresh** button to update listing. Select your record by click at the check box.



3. Click **New** button to create new list. Enter your information at the entries by upload picture of damage container and write some remark. Then click **Save** button to save record.

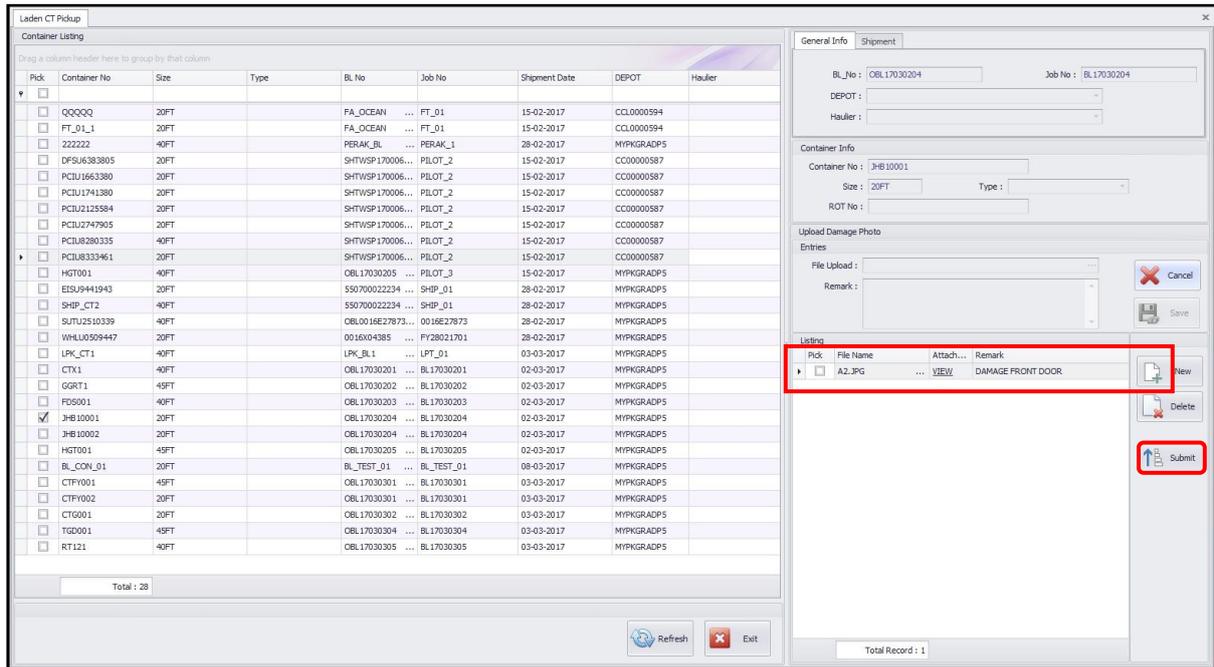
The screenshot shows the 'Liden CT Pickup' application interface. On the left is a 'Container Listing' table with columns: Pick, Container No, Size, Type, BL No, Job No, Shipment Date, DEPOT, and Hauler. The table contains 28 records. On the right is a 'General Info' panel with tabs for 'General Info' and 'Shipment'. The 'Shipment' tab is active, showing fields for BL No, Job No, DEPOT, and Hauler. Below these are 'Container Info' fields for Container No, Size, and Type. The 'Upload Damage Photo' section is highlighted with a red box, showing a 'File Upload' area with a 'Remark' field and buttons for 'Cancel', 'Save', and 'New'. The 'Total Record' at the bottom right is 0.

4. Record will appear at right column. You can delete your record by **tick** on checkbox and click **Delete** Button.

1.

This screenshot shows the same application interface as the previous one, but with a file uploaded. The 'File Upload' section is highlighted with a red box, showing a table with columns: Pick, File Name, Attach..., and Remark. The table contains one entry: a checkbox, 'A2.JPG', a 'VIEW' link, and the remark 'DAMAGE FRONT DOOR'. The 'Total Record' at the bottom right is now 1.

5. For submit record, click on checkbox. Then Click **Submit** button to submit the record.

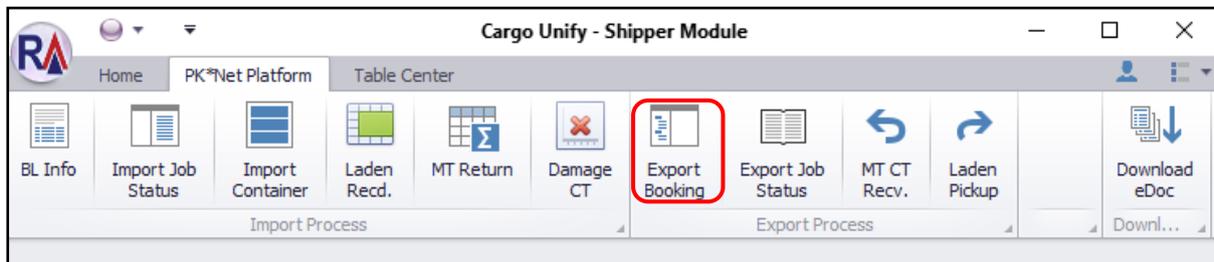


Chapter 6 EXPORT PROCESS

6 EXPORT PROCESS

6.1 Export Booking

1. Go to **PK*Net Platform** tab and click on **Export Booking** menu.



2. Select record by click at the checkbox

The screenshot shows the 'Export Booking Listing' window with a table of booking records. The first row is selected, and its checkbox is checked. The right-hand pane displays the details for the selected booking, including 'eDoc Type: EB', 'Date: 30-Dec-16', and 'Time: 21:55'.

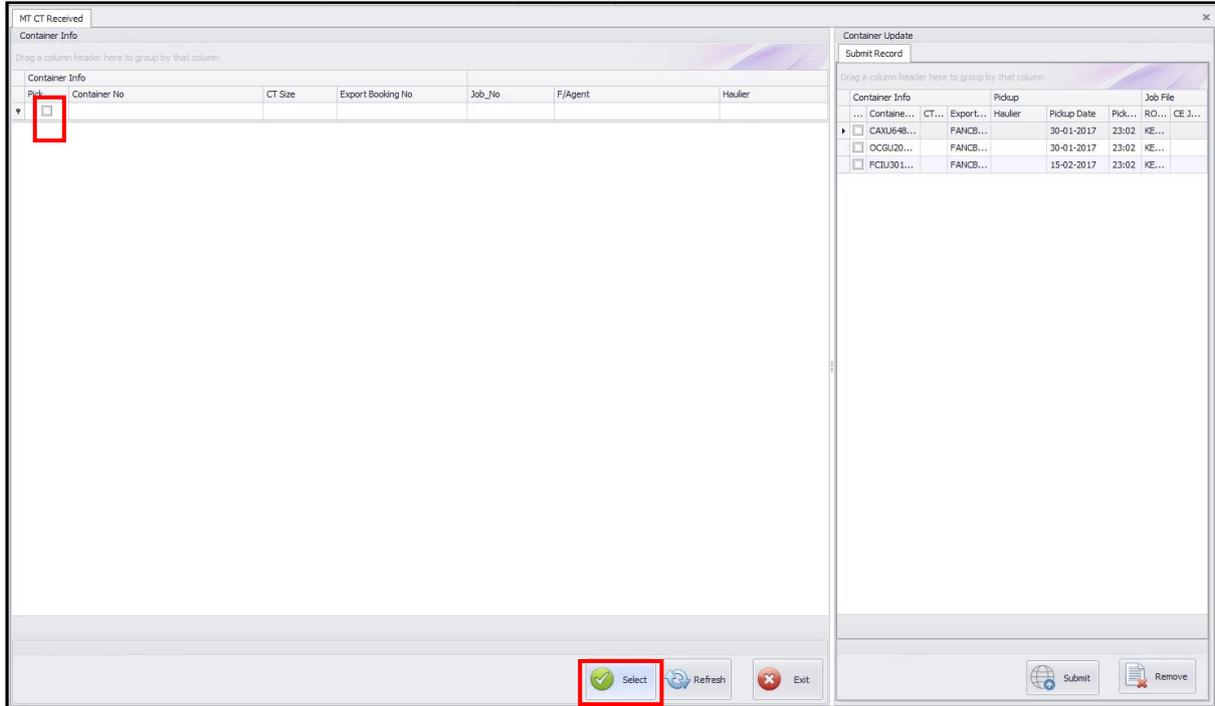
Pick	Export Booking No	Shipment Date	Fwrd Agent	Job_No	Trprt Mode	Shipping Agent	New Update
<input checked="" type="checkbox"/>	BOOKINGNO ...	30-Dec-16		KELVIN_B5	1 - By Sea		
<input type="checkbox"/>	BOOKINGNO ...	30-Dec-16		KELVIN_B5	1 - By Sea		
<input type="checkbox"/>	BOOKINGNO ...	30-Dec-16		KELVIN_B5	1 - By Sea		
<input type="checkbox"/>	BOOKINGNO ...	30-Dec-16		KELVIN_B5	1 - By Sea		
<input type="checkbox"/>	BOOKINGNO ...	30-Dec-16		KELVIN_B5	1 - By Sea		

3. Record status will appear at right column. You can click at the tab to see different status whether document status or container status.

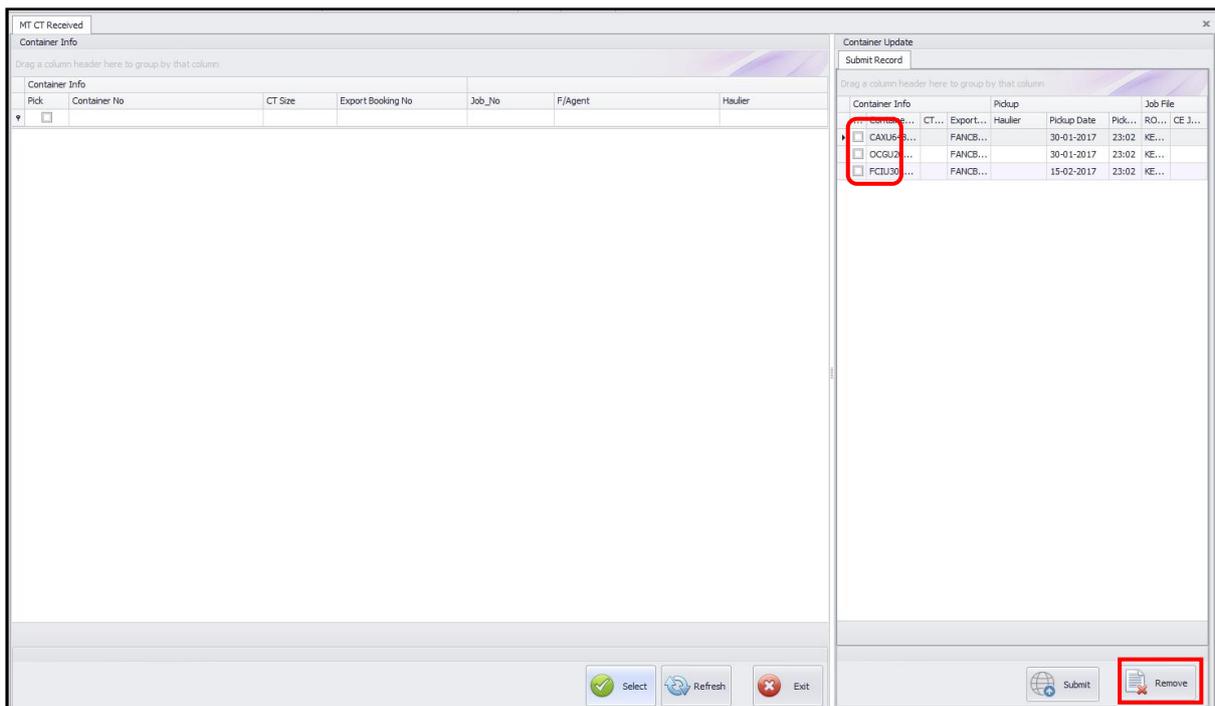
The screenshot shows the 'Export Booking Listing' window with the 'Documents' tab selected in the right-hand pane. The table in the right-hand pane shows the status of the selected record as 'Received'.

Pick	eDoc Type	Date	Time	Sender	Remark
<input type="checkbox"/>	EB	30-Dec-16	21:55	A	

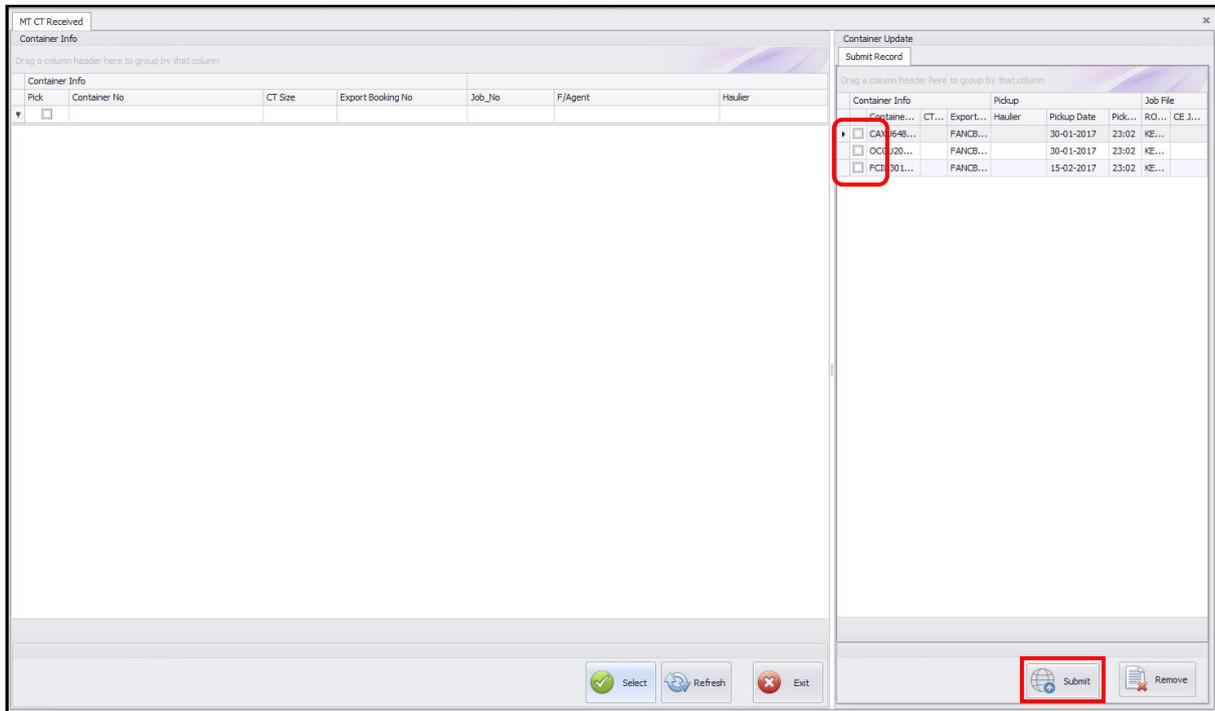
- Click **Refresh** button to update listing. Select record by tick at the checkbox then click **Select** button.



- Select record will appear at right column. To delete record at the listing, select your record and click **Remove** button.

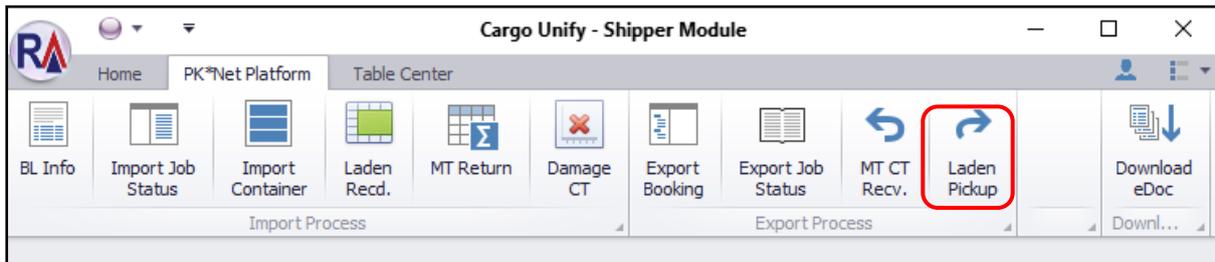


4. Submit record by click at the record and click at Submit button.

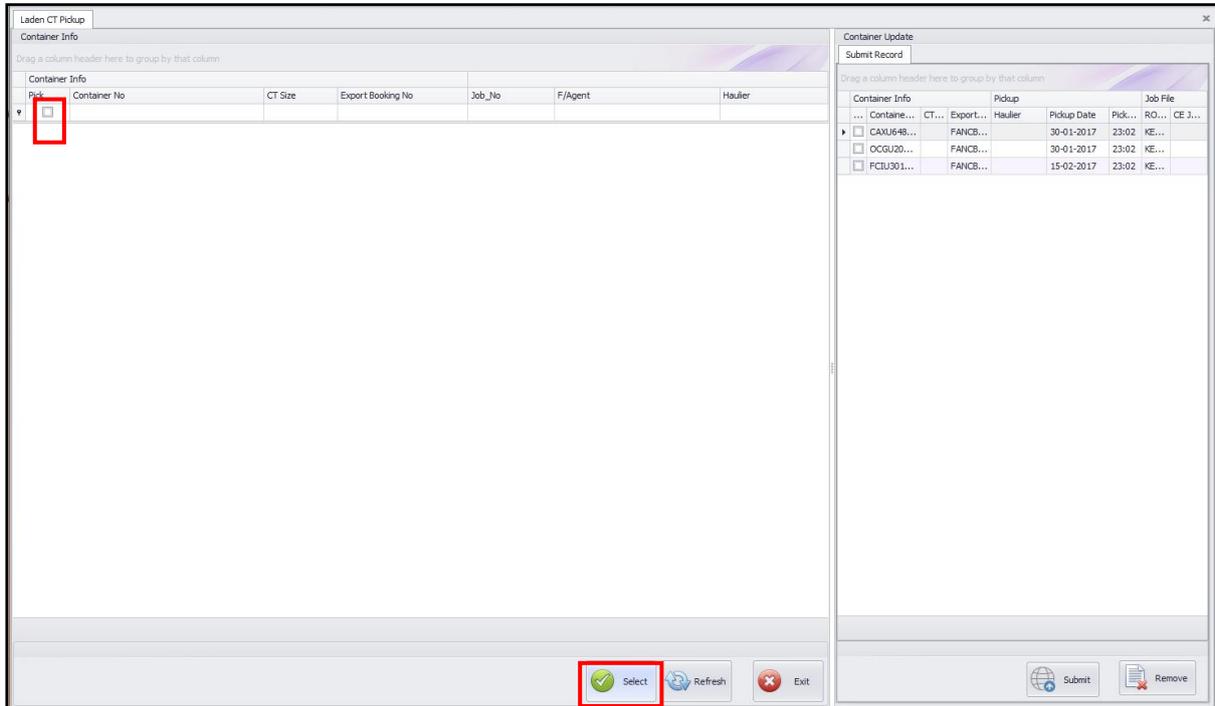


6.4 Laden Pickup

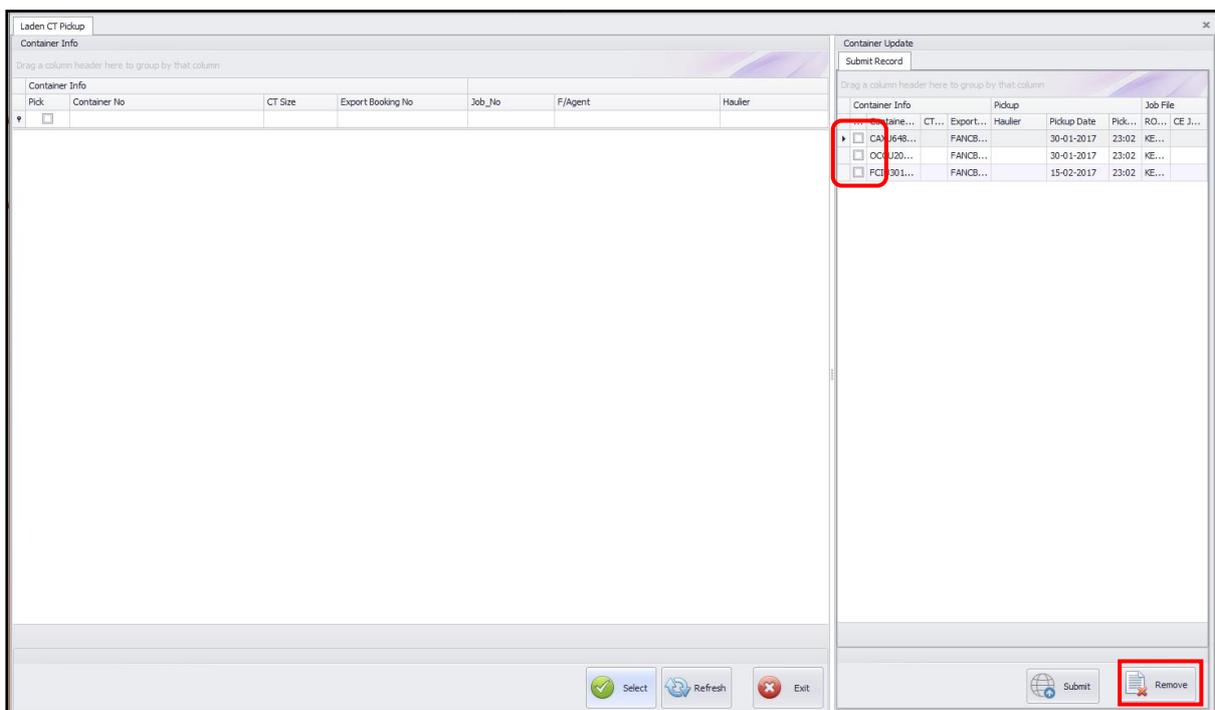
1. Go to **PK*Net Platform** tab and click on **Laden Pickup** menu.



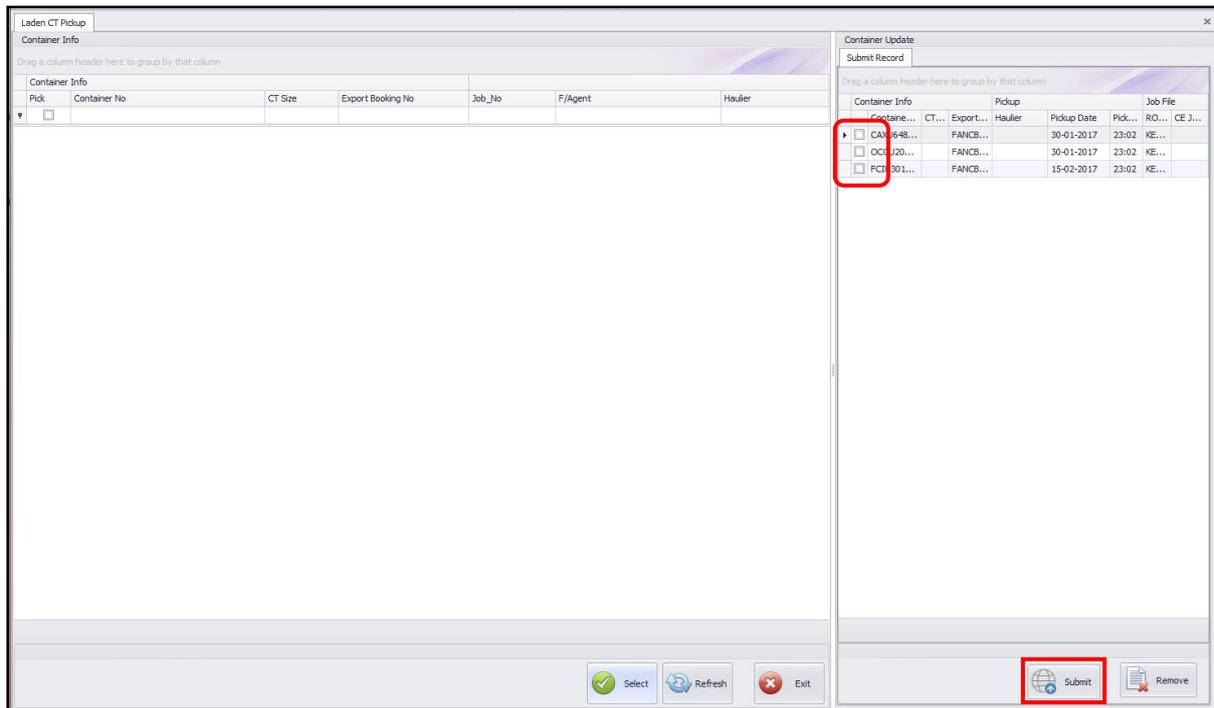
2. Click **Refresh** button to update listing. Select record by tick at the checkbox then click **Select** button.



3. Select record will appear at right column. To delete record at the listing, select your record and click **Remove** button.



4. Submit record by click at the record and click at Submit button.



Chapter 7 ISO CODE

7 ISO CODE

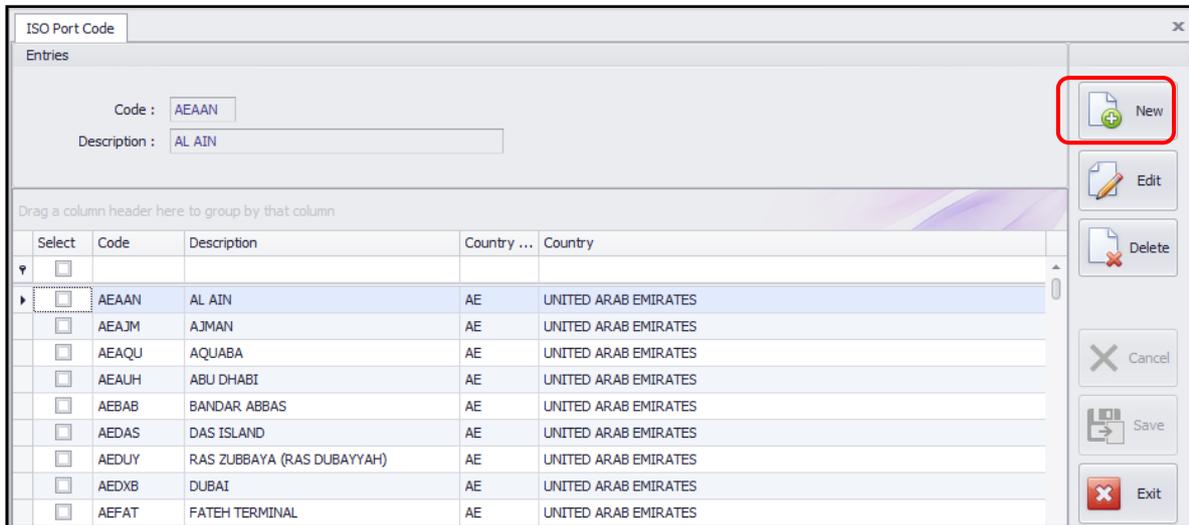
7.1 Port Code

1. Go to **Table Center** tab and click on **Port Code** menu.

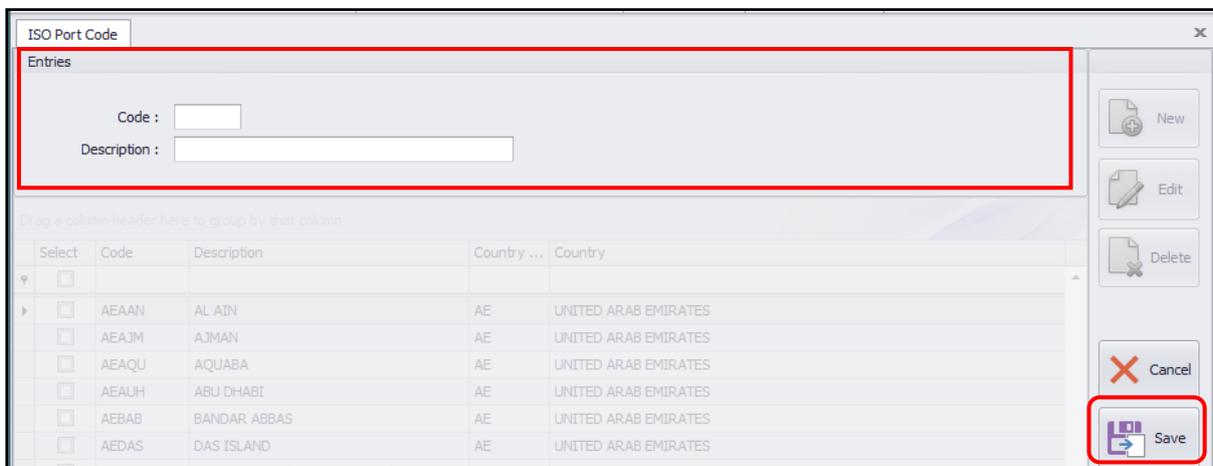


New ISO Port Code

1. To create new record, click at button **New**



2. Enter your information of Code and Description at ISO Port Code entries. Then click **Save** button to save record.

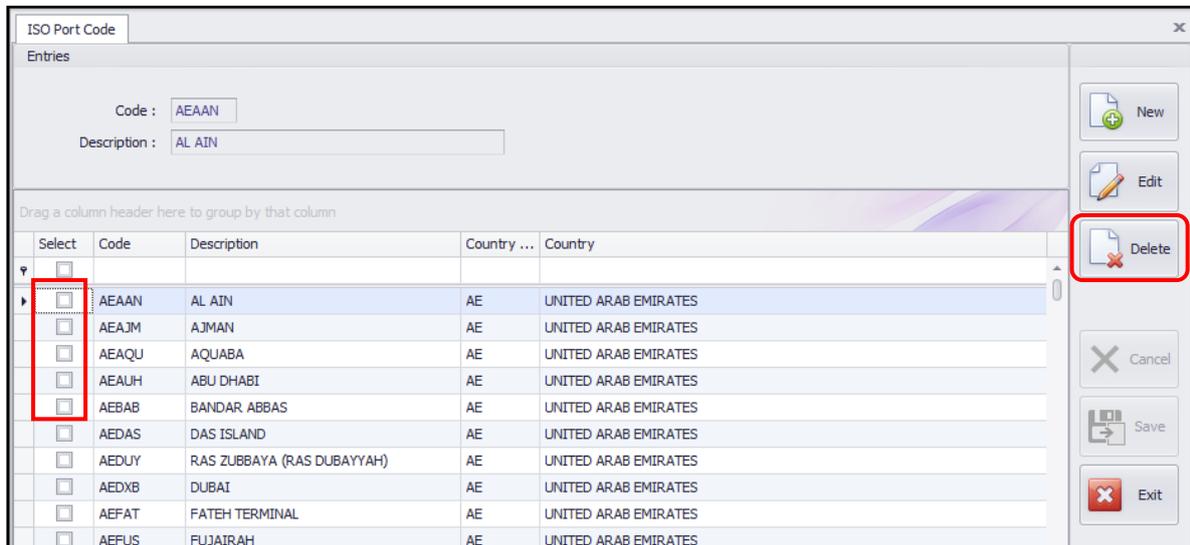


Edit ISO Port Code

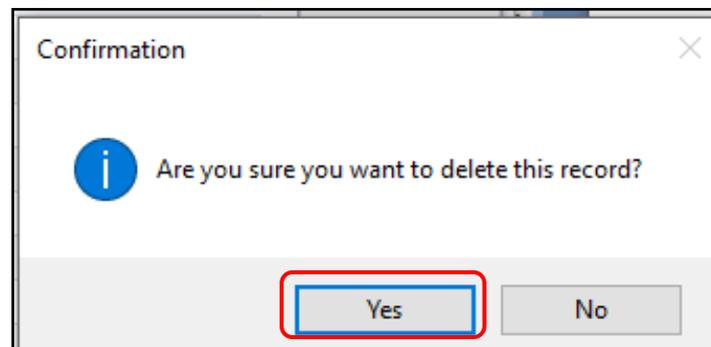
1. To edit record, select your record to edit then click at button **Edit**.

Delete ISO Port Code

1. To delete record, select your record to be deleted then click at button **Delete**.



2. Popup of confirmation will appear. Click **Yes** if you agree to delete and click **No** to cancel

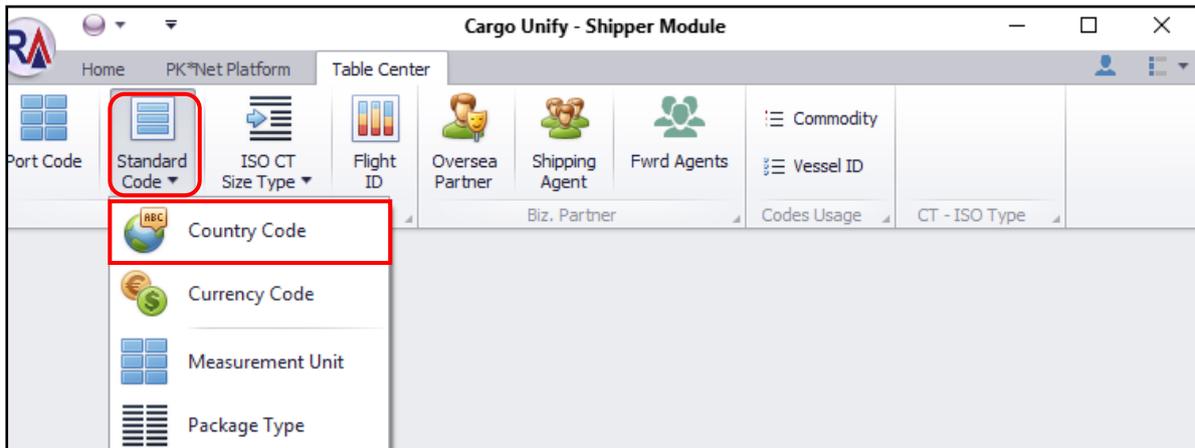


7.2 Standard Code

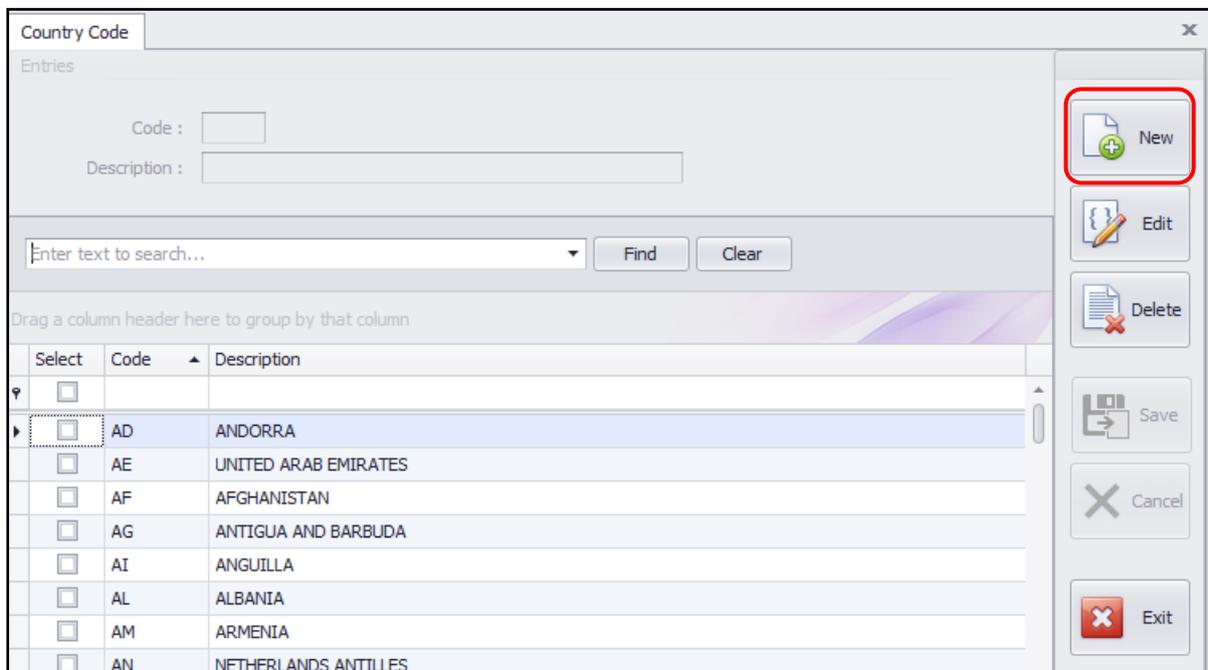
7.2.1 Country Code

New Country Code

1. Go to **Table Center** tab and click on **Standard Code** menu then select **Country Code**.

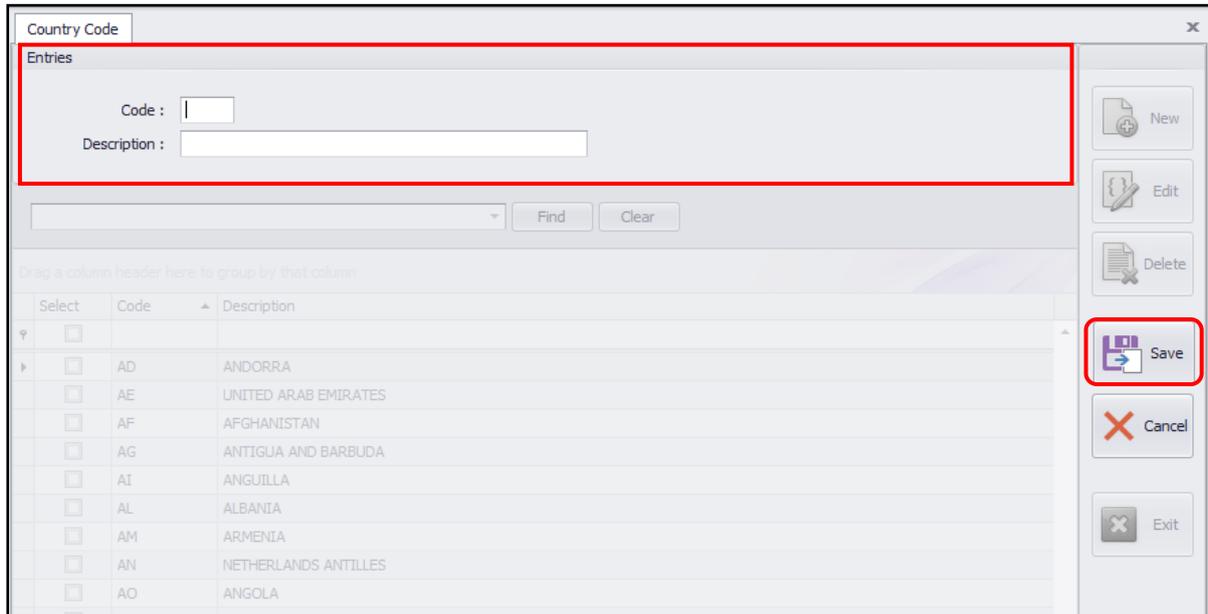


2. To create new record, click at button **New**.



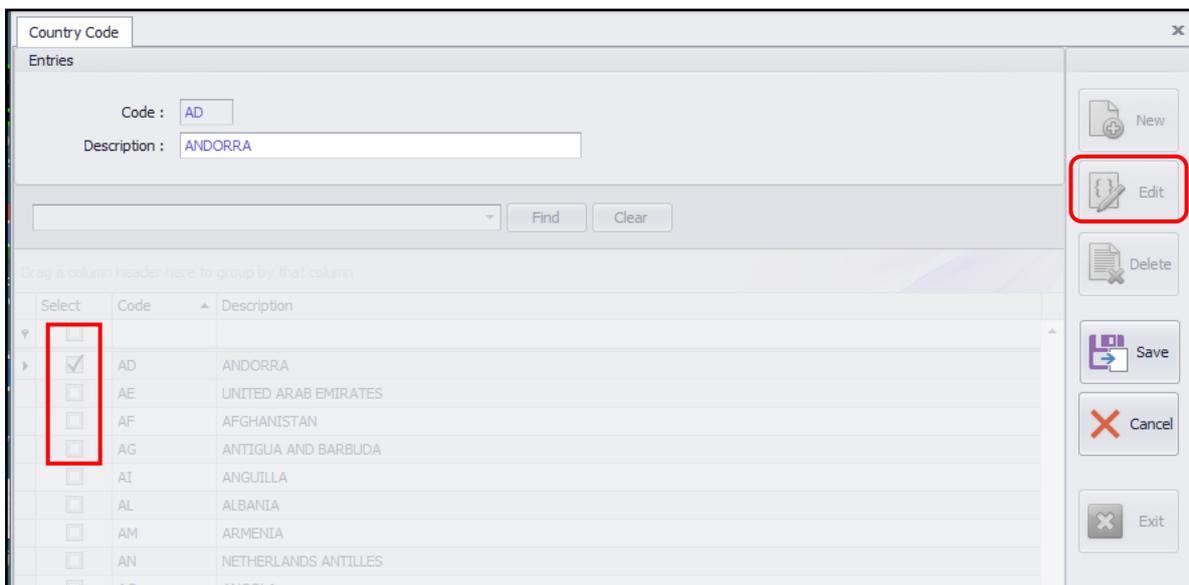
3. Enter your information of Code and Description at Country Code entries. Then click **Save**

button to save record.

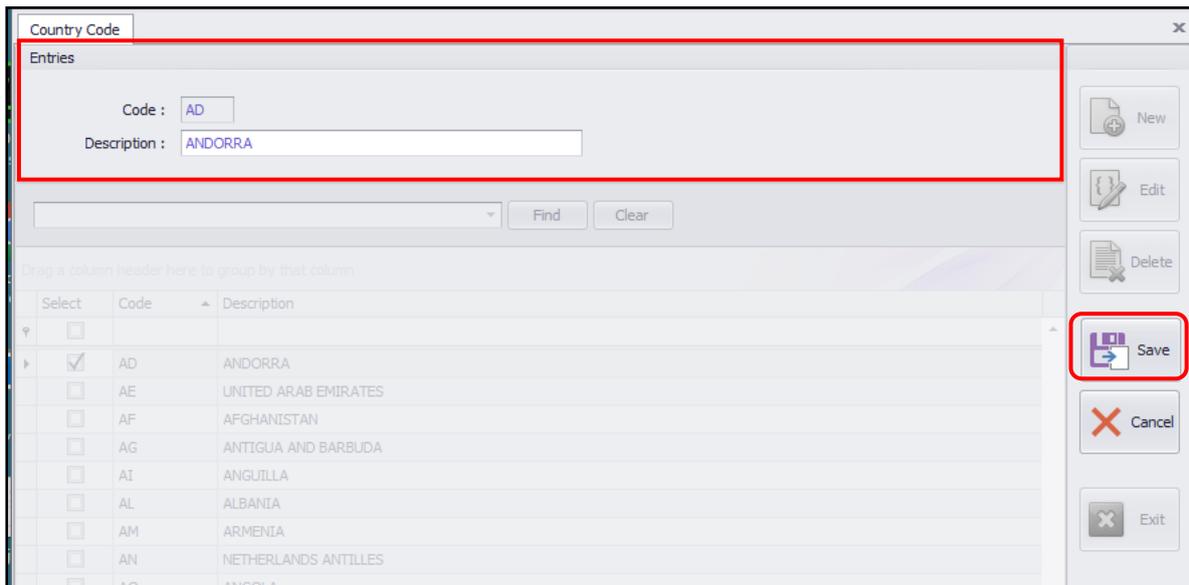


Edit Country Code

1. To edit record, select your record to edit then click at button **Edit**.

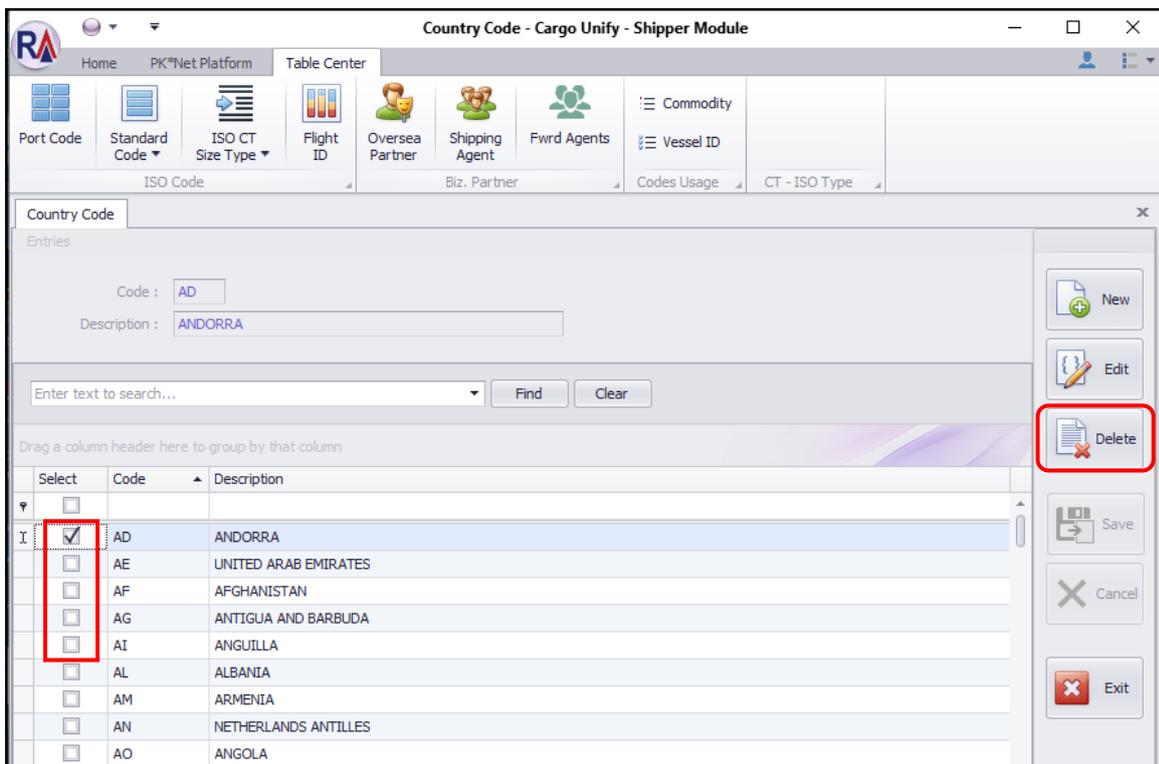


2. Edit your Description at ISO Port Code entries. Then click **Save** button to save record.

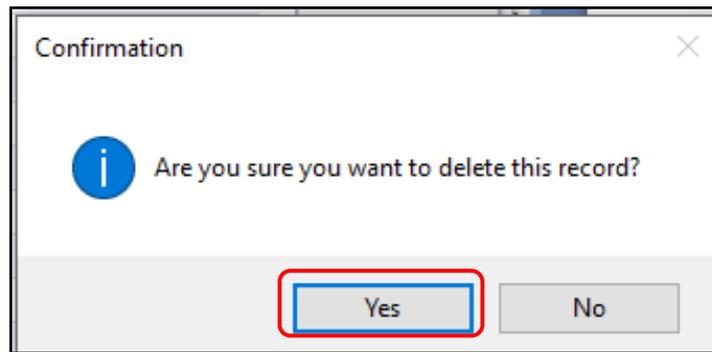


Delete Country Code

1. To delete record, select your record to be deleted then click at button **Delete**.



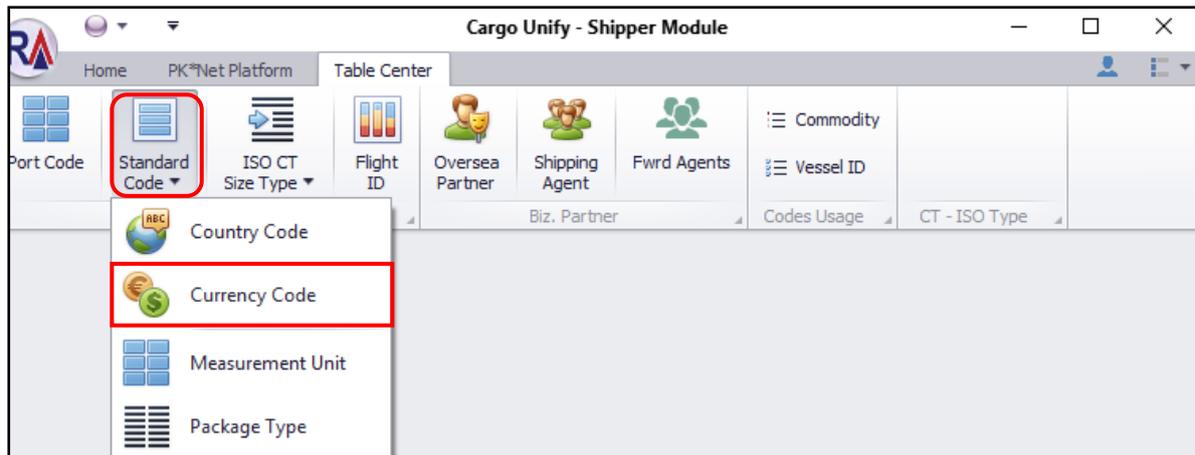
2. Popup of confirmation will appear. Click **Yes** if you agree to delete and click **No** to cancel



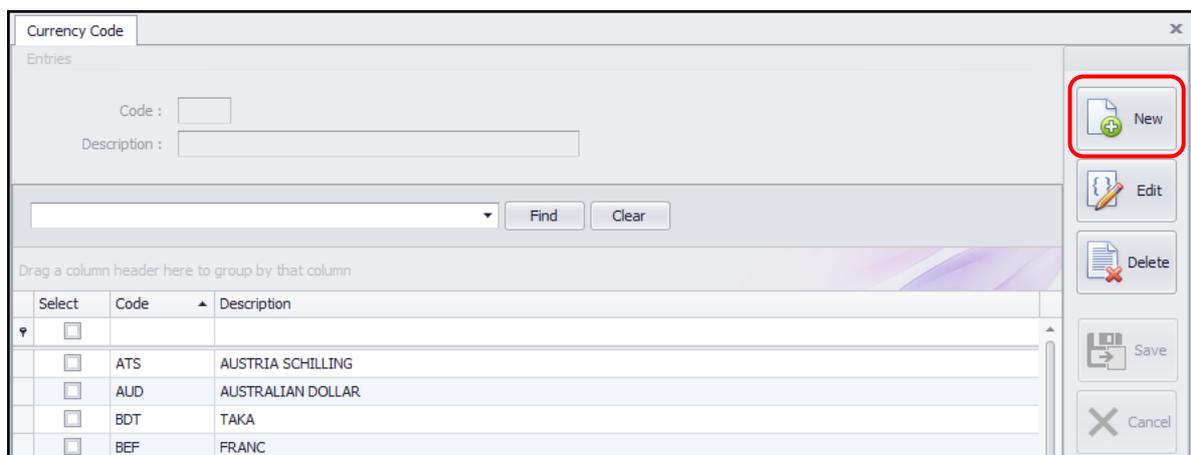
7.2.2 Currency Code

New Currency Code

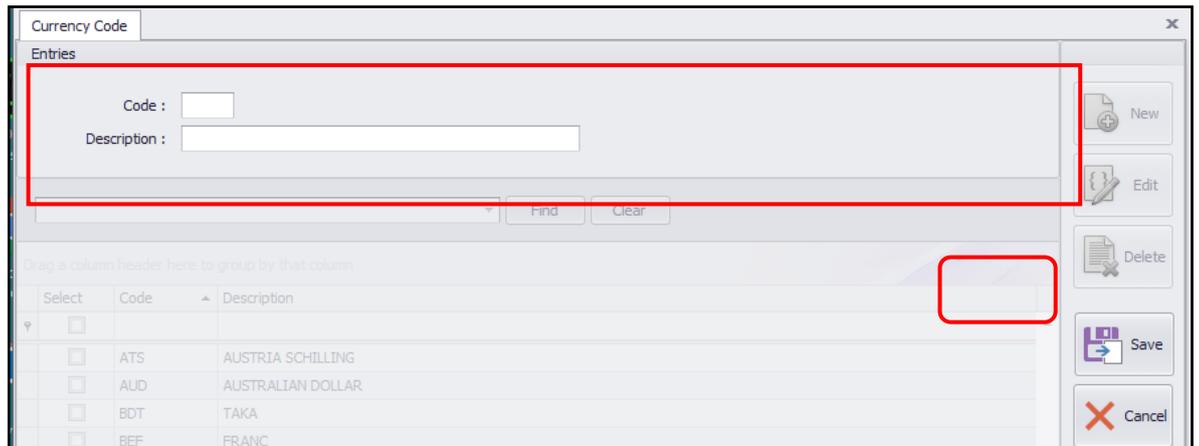
1. Go to **Table Center** tab and click on **Standard Code** menu then select **Currency Code**.



2. To create new record, click at button **New**.

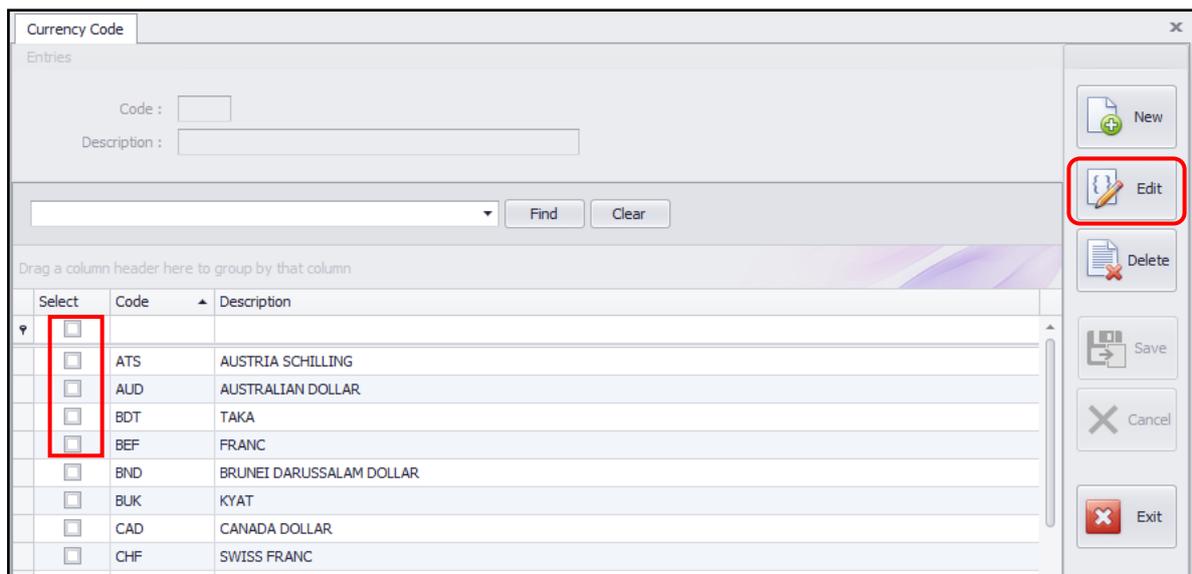


3. Enter your information of Code and Description at Currency Code entries. Then click **Save** button to save record.

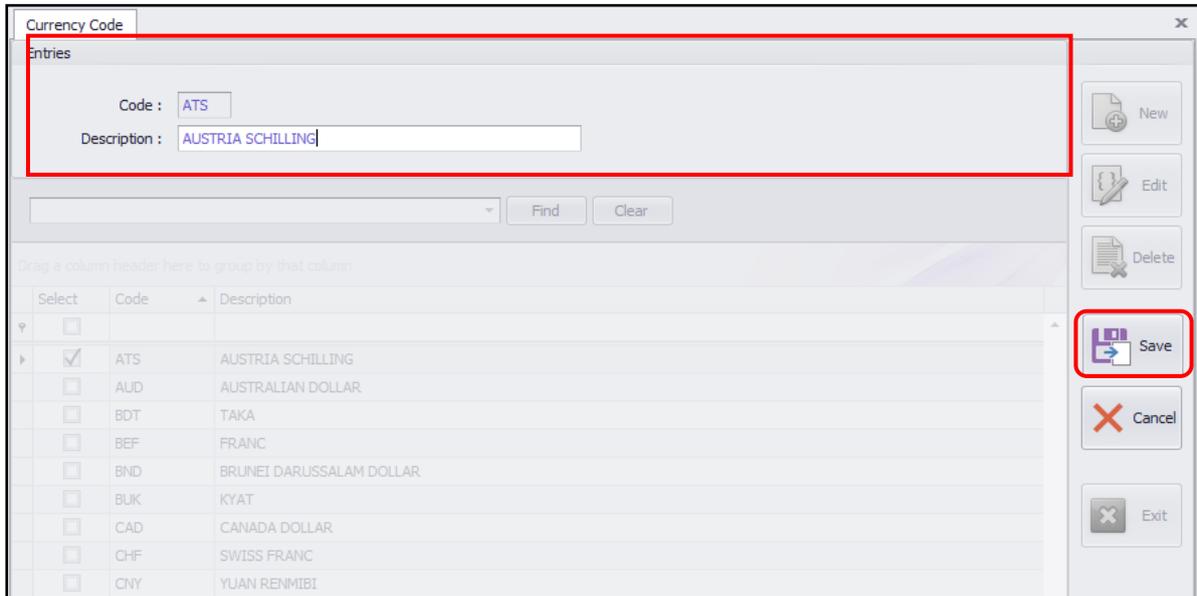


Edit Currency Code

1. To edit record, select your record to edit then click at button **Edit**.

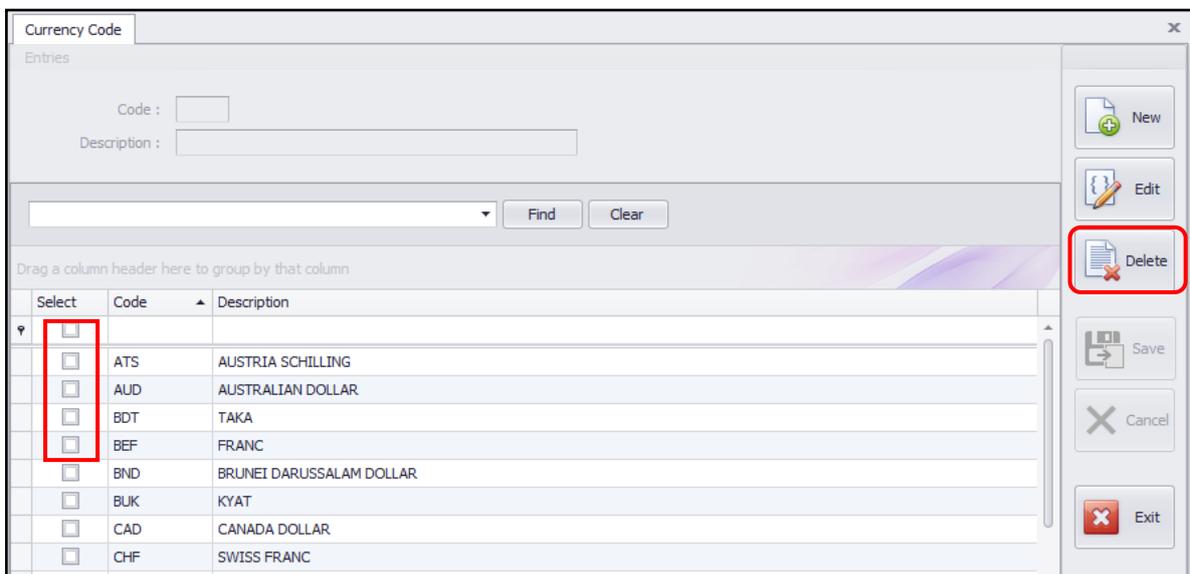


2. Edit your Description at Currency Code entries. Then click **Save** button to save record.

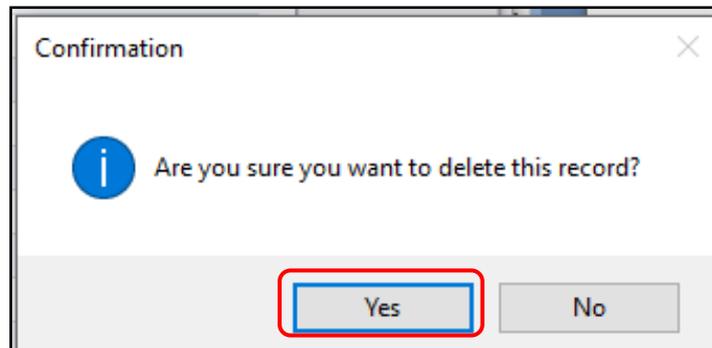


Delete Currency Code

1. To delete record, select your record to be deleted then click at button **Delete**.



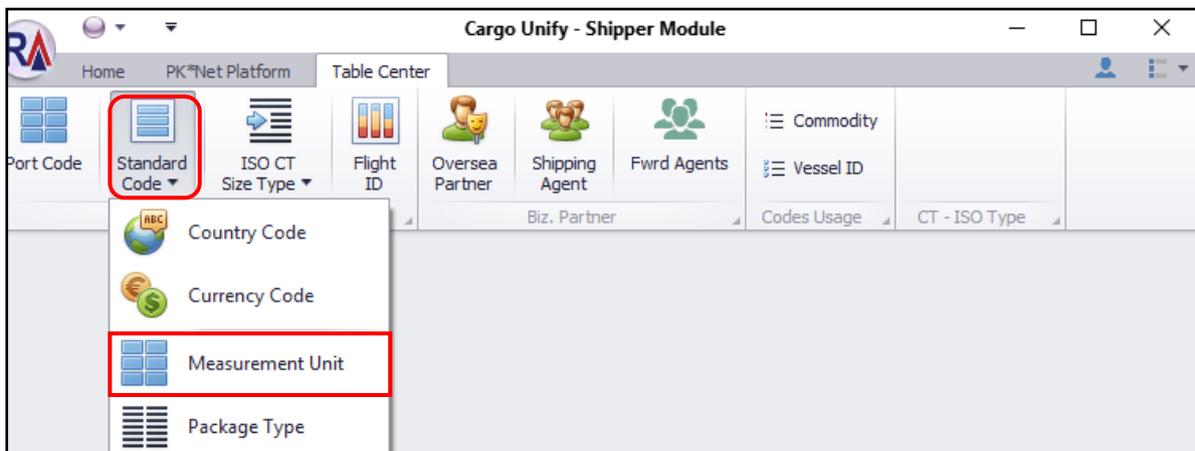
2. Popup of confirmation will appear. Click **Yes** if you agree to delete and click **No** to cancel



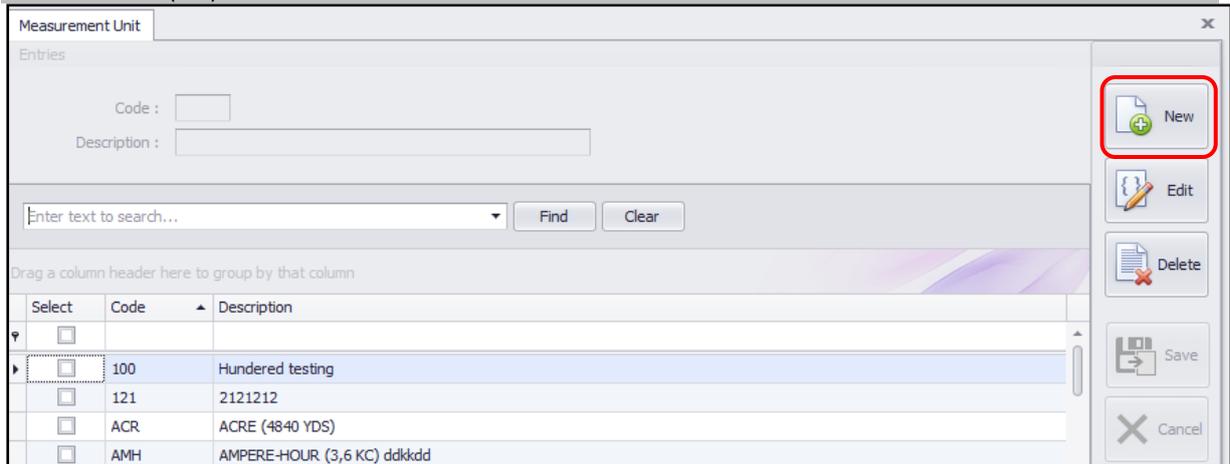
7.2.3 Measurement Code

New Measurement Code

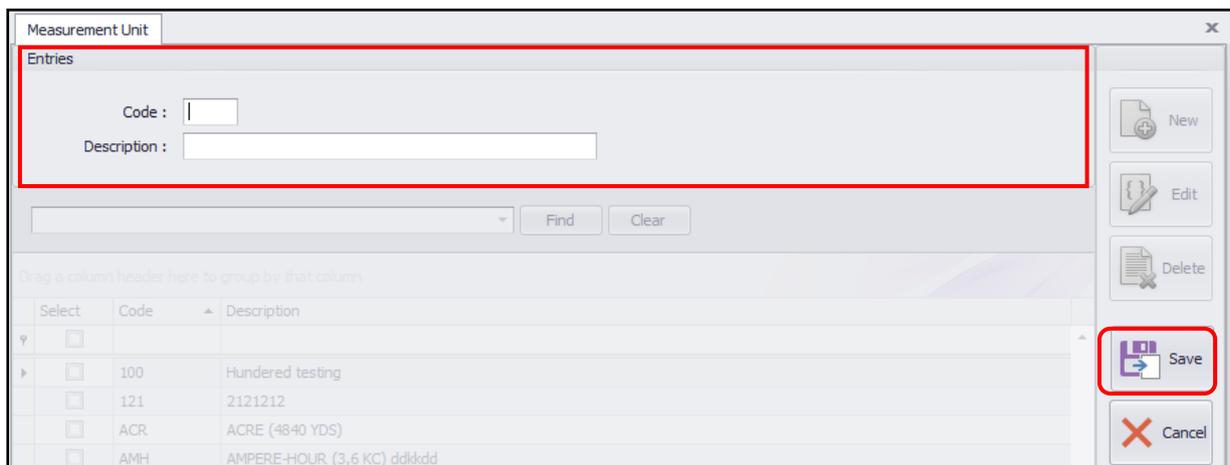
1. Go to **Table Center** tab and click on **Standard Code** menu then select **Measurement Code**.



2. To create new record, click at button **New**.

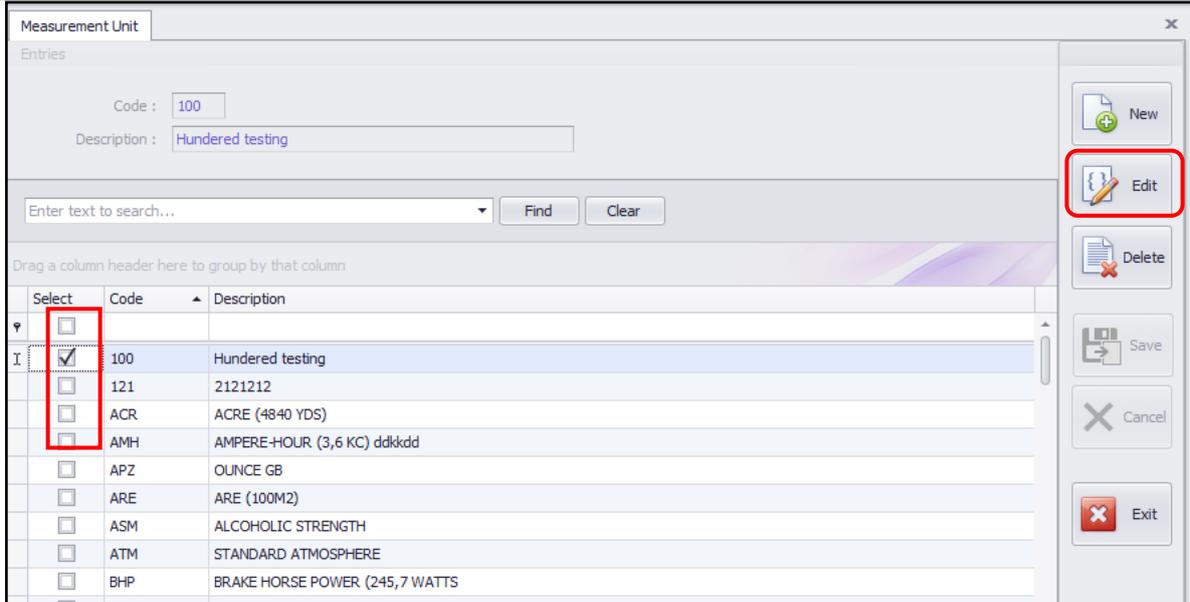


3. Enter your information of Code and Description at Measurement Unit entries. Then click **Save** button to save record.

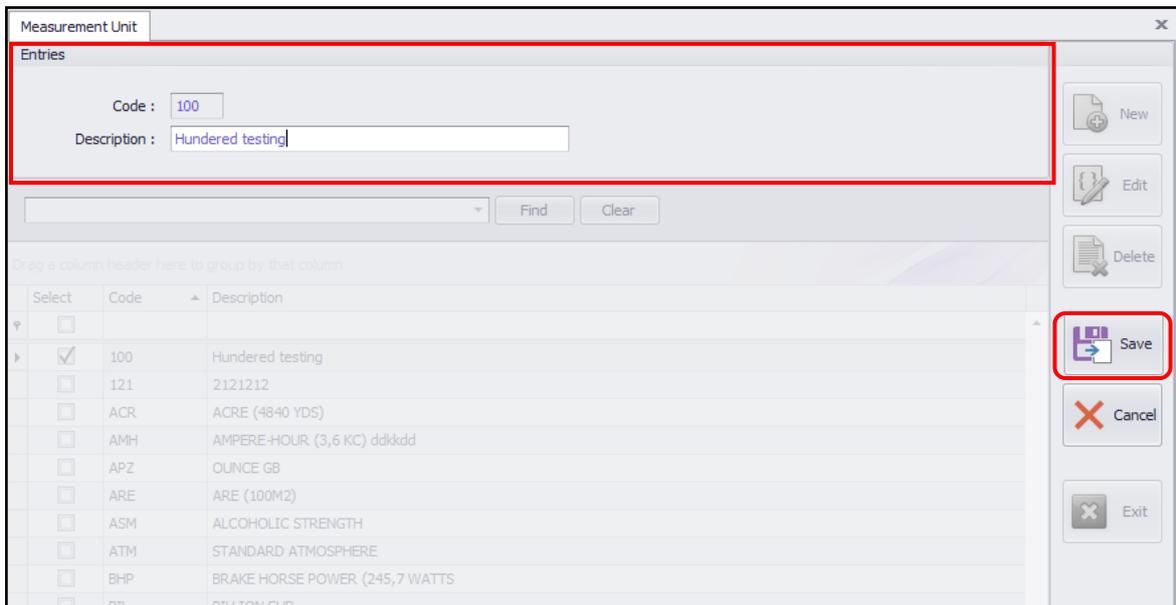


Edit Measurement Code

1. To edit record, select your record to edit then click at button **Edit**.

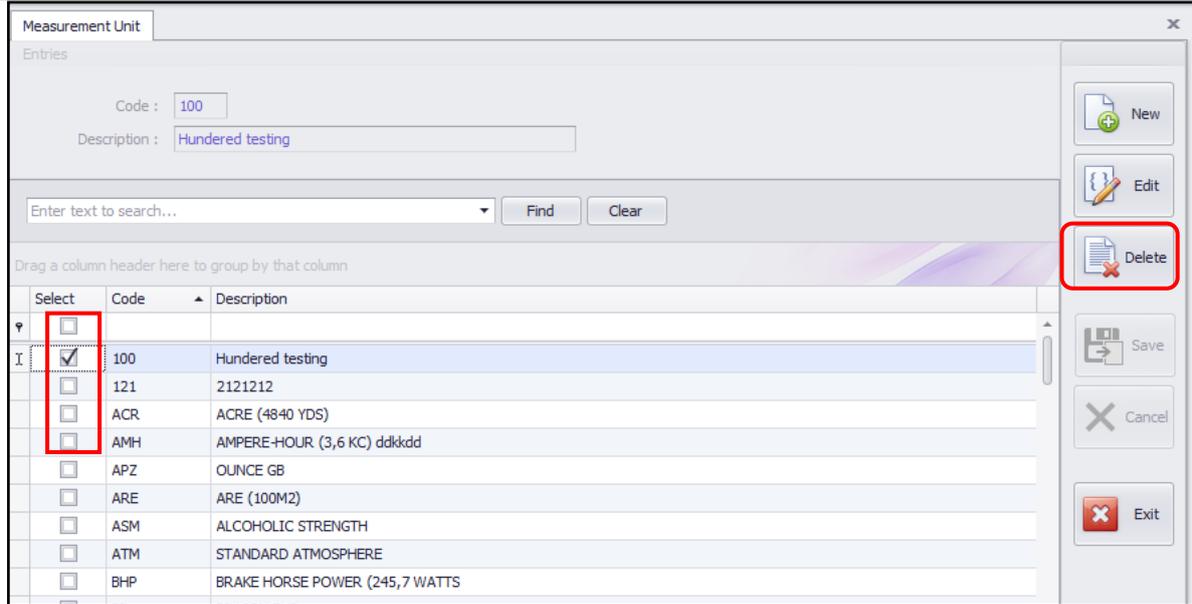


2. Edit your Description at Measurement Unit entries. Then click **Save** button to save record.

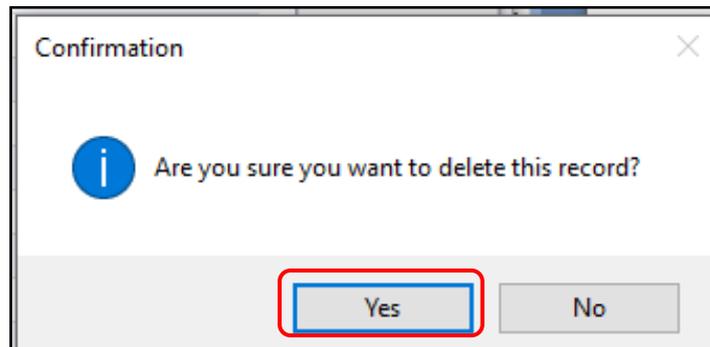


Delete Measurement Code

1. To delete record, select your record to be deleted then click at button **Delete**.



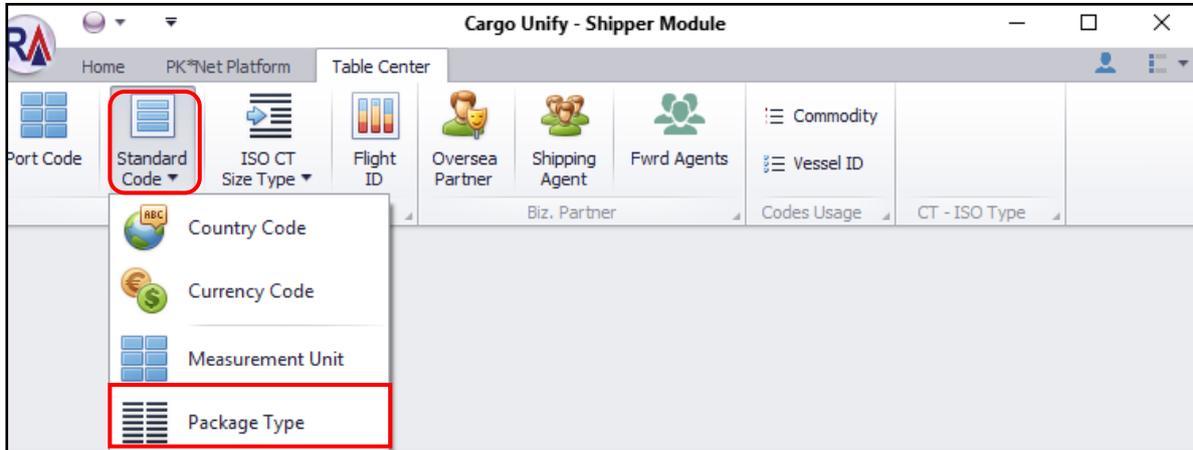
2. Popup of confirmation will appear. Click **Yes** if you agree to delete and click **No** to cancel



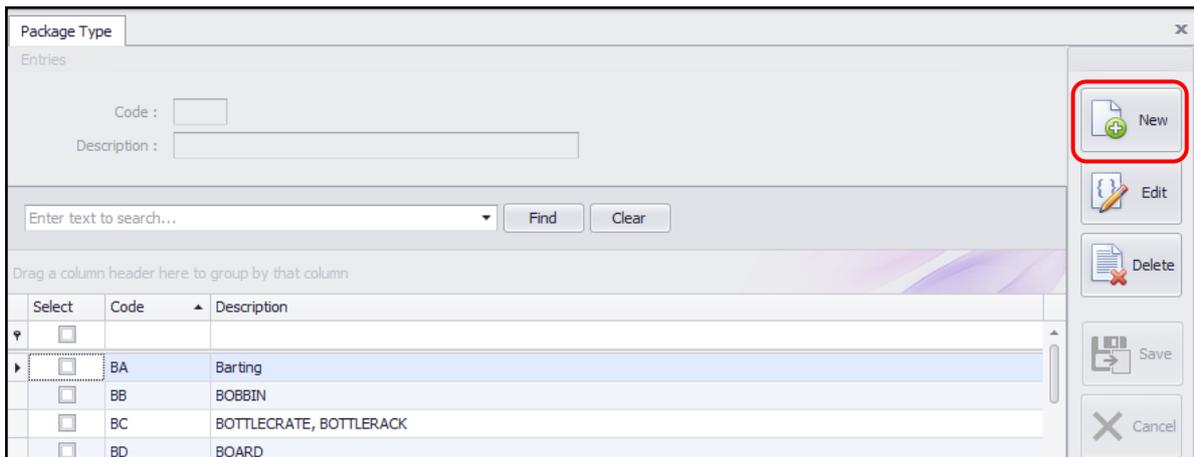
7.2.4 Package Type

New Package Type

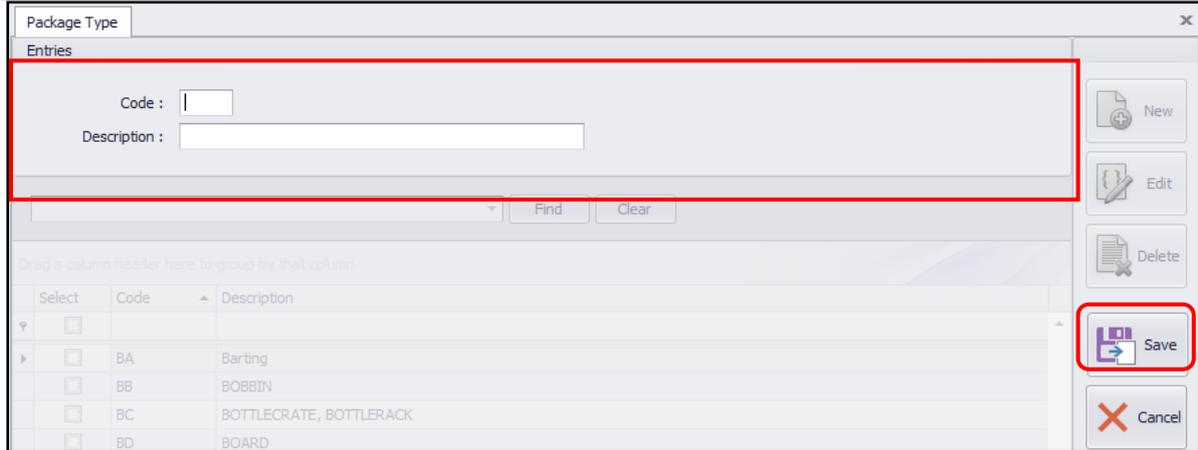
1. Go to **Table Center** tab and click on **Standard Code** menu then select **Package Type**.



2. To create new record, click a button **New**.

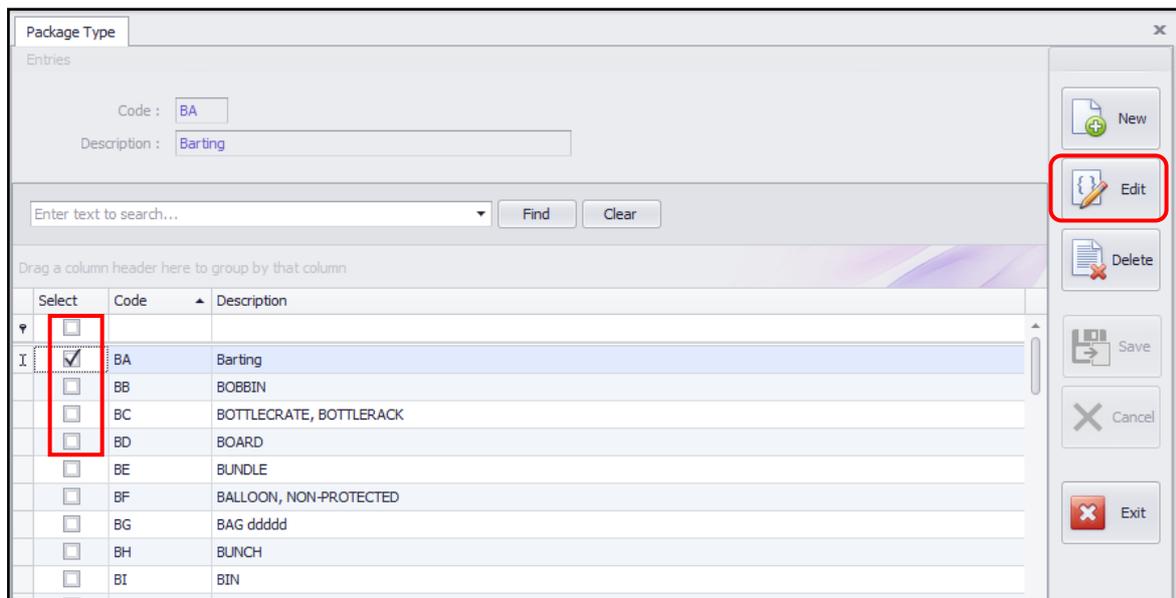


3. Enter your information of Code and Description at Package Type entries. Then click **Save** button to save record.

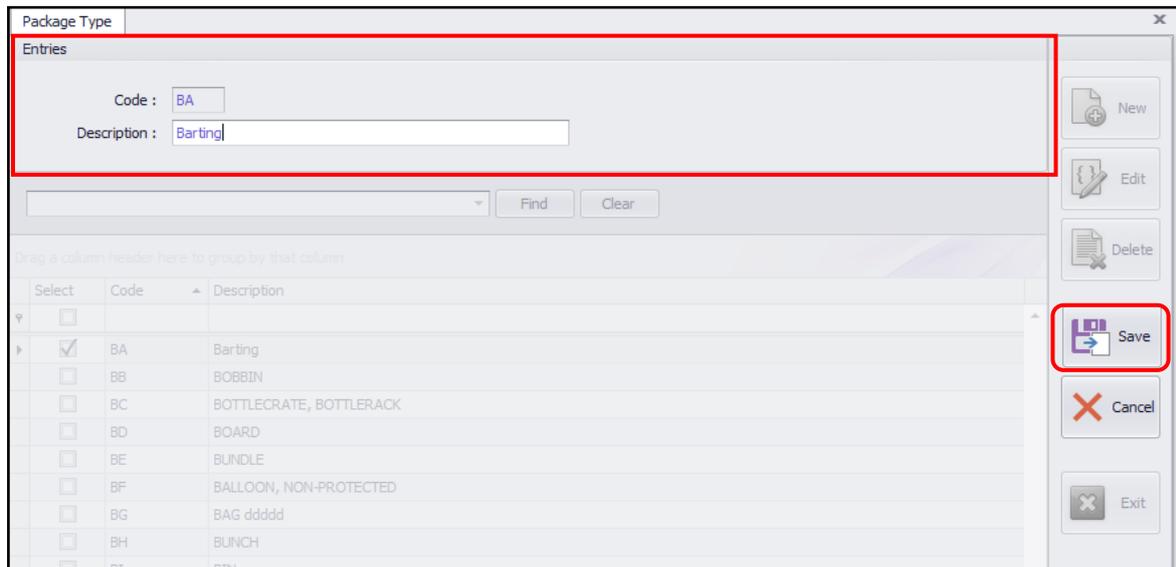


Edit Package Type

1. To edit record, select your record to edit then click at button **Edit**.

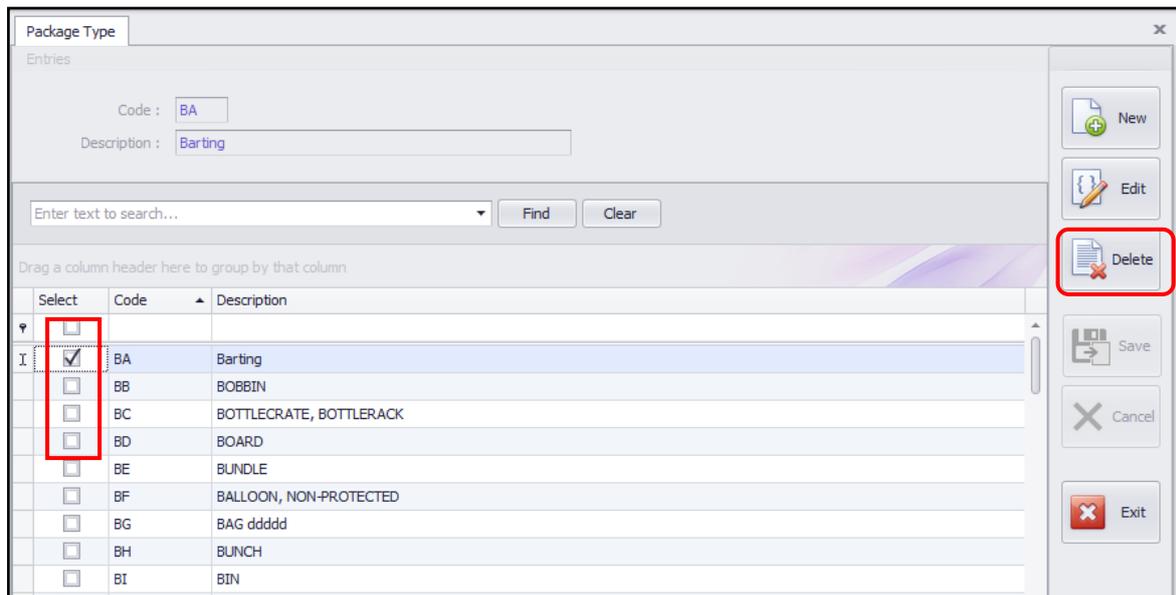


2. Edit your Description at package type entries. Then click **Save** button to save record.

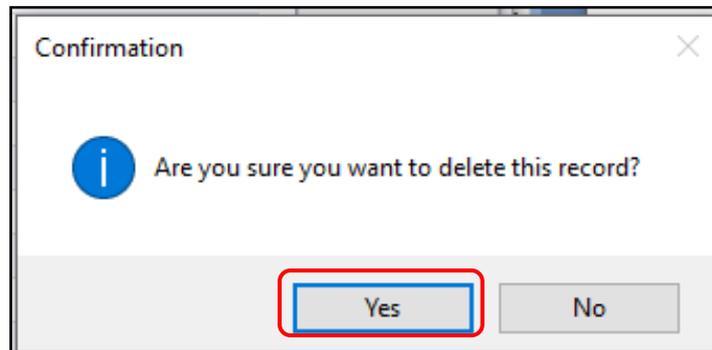


Delete Package Type

1. To delete record, select your record to be deleted then click at button **Delete**.



2. Popup of confirmation will appear. Click **Yes** if you agree to delete and click **No** to cancel



7.3 ISO CT Size Type– [Will be available soon]

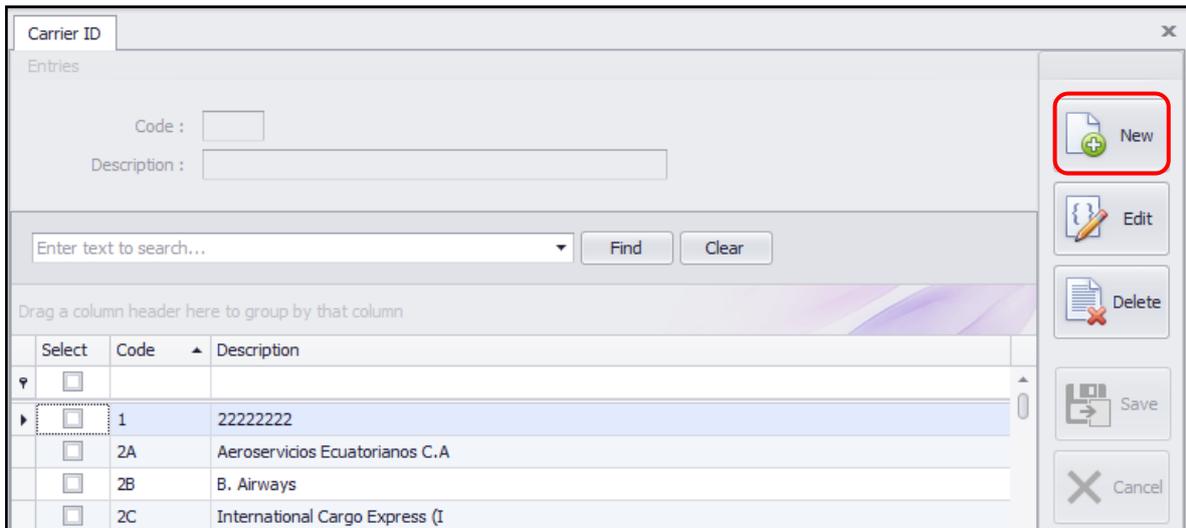
7.4 Flight ID

New Flight ID

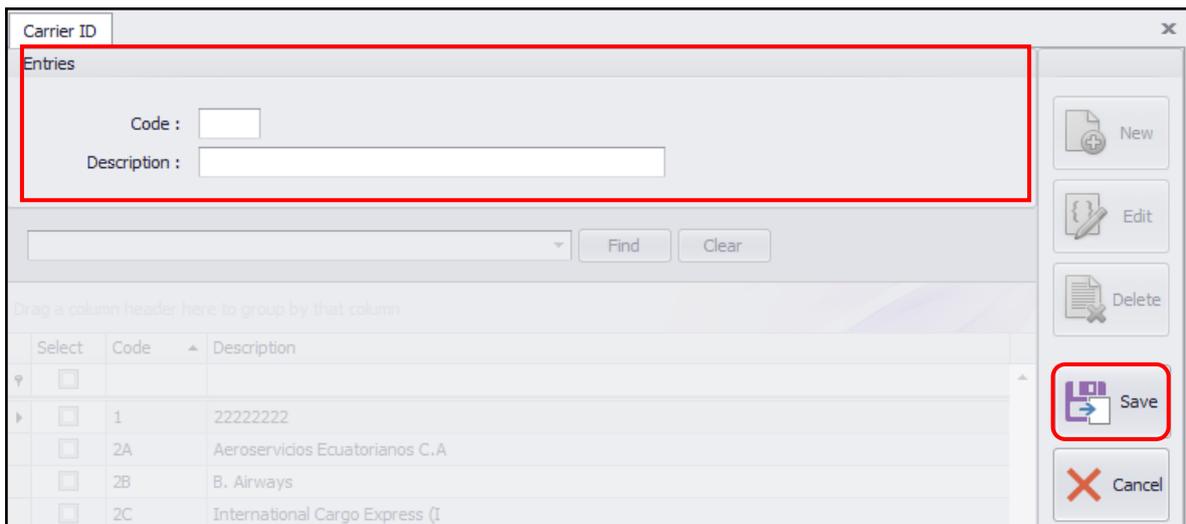
1. Go to **Table Center** tab and click on **Flight ID**.



2. To create new record, click at button **New**.

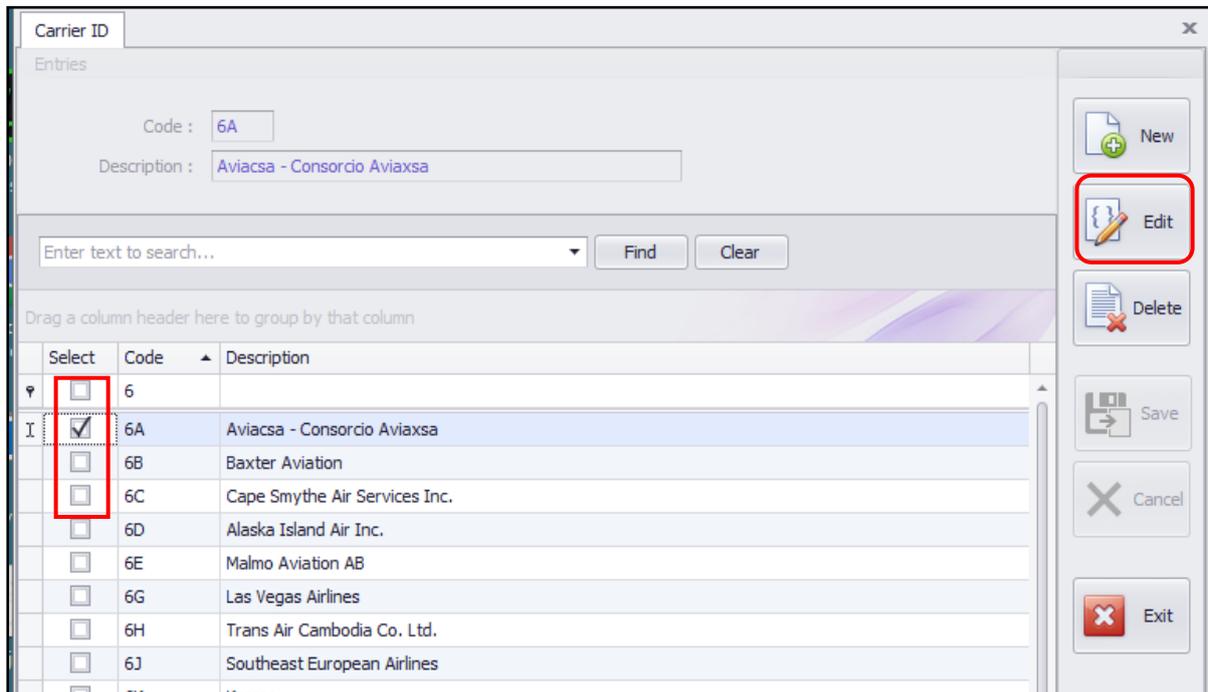


3. Enter your information of Code and Description at Carrier ID entries. Then click **Save** button to save record.

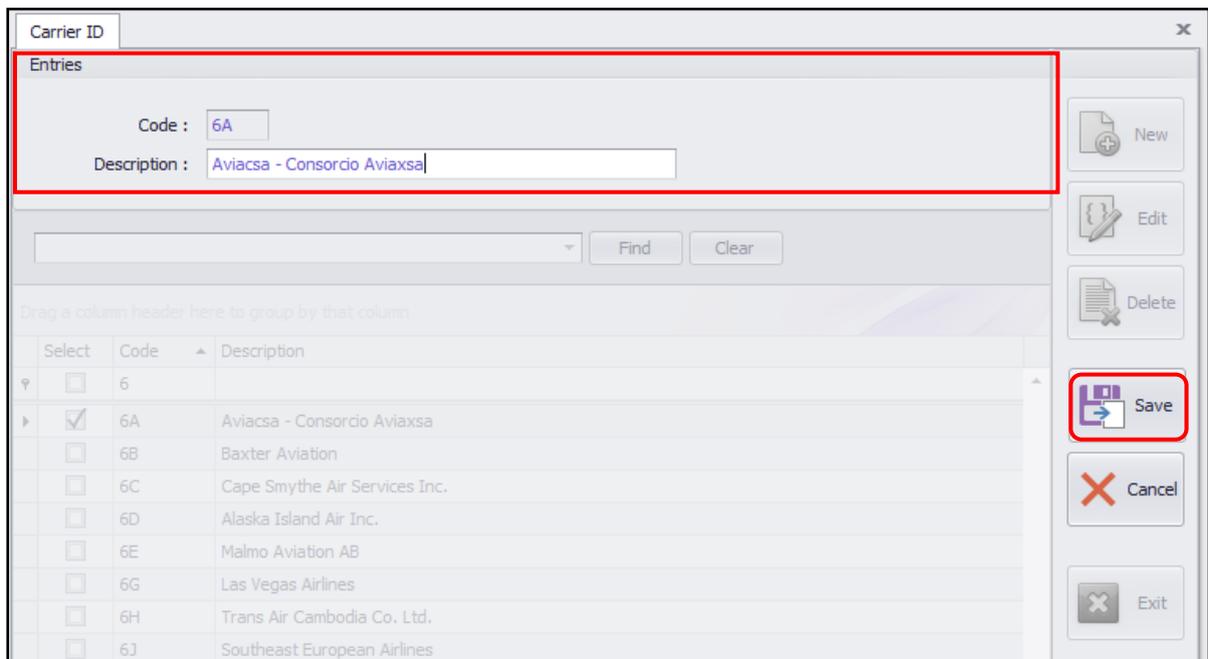


Edit Flight ID

1. To edit record, select your record to edit then click at button **Edit.4**

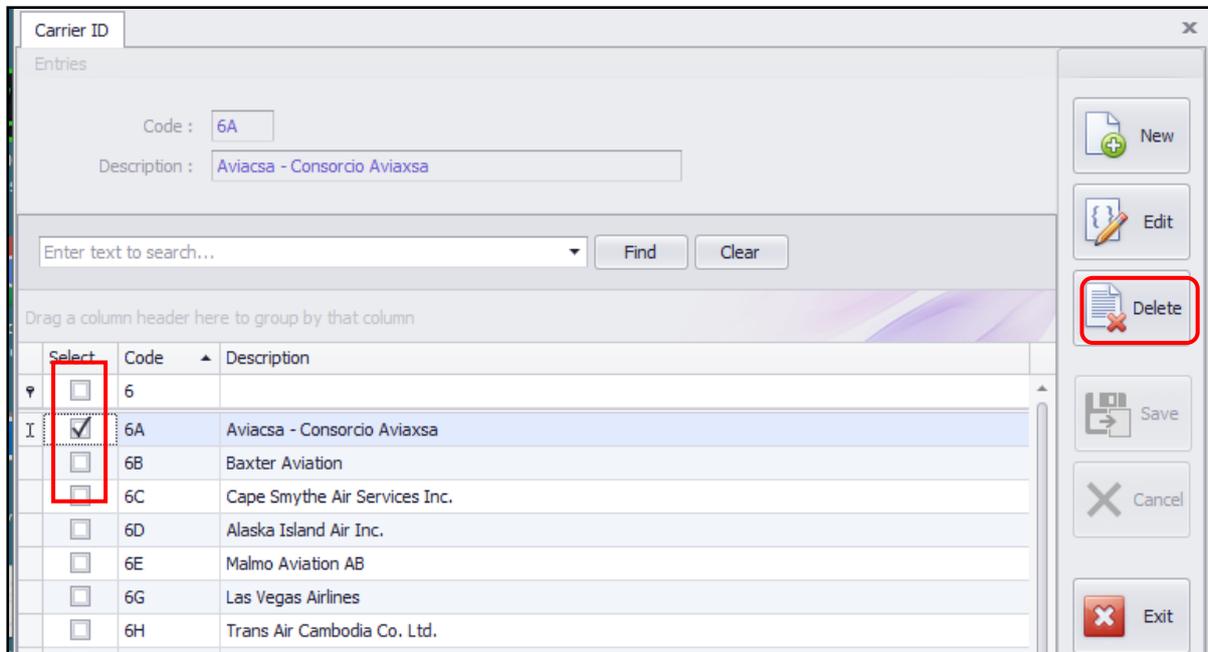


2. Edit your Description at Carrier ID entries. Then click **Save** button to save record.

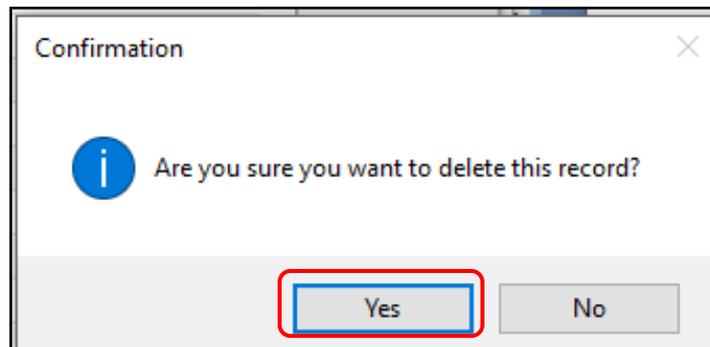


Delete Flight ID

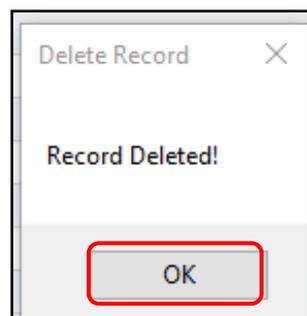
1. To delete record, select your record to be deleted then click at button **Delete**.



2. Popup of confirmation will appear. Click **Yes** if you agree to delete and click **No** to cancel



3. Popup of record Deleted appear. Click **OK** button.



Chapter 8 BUSINESS PARTNER

8 BUSINESS PARTNER

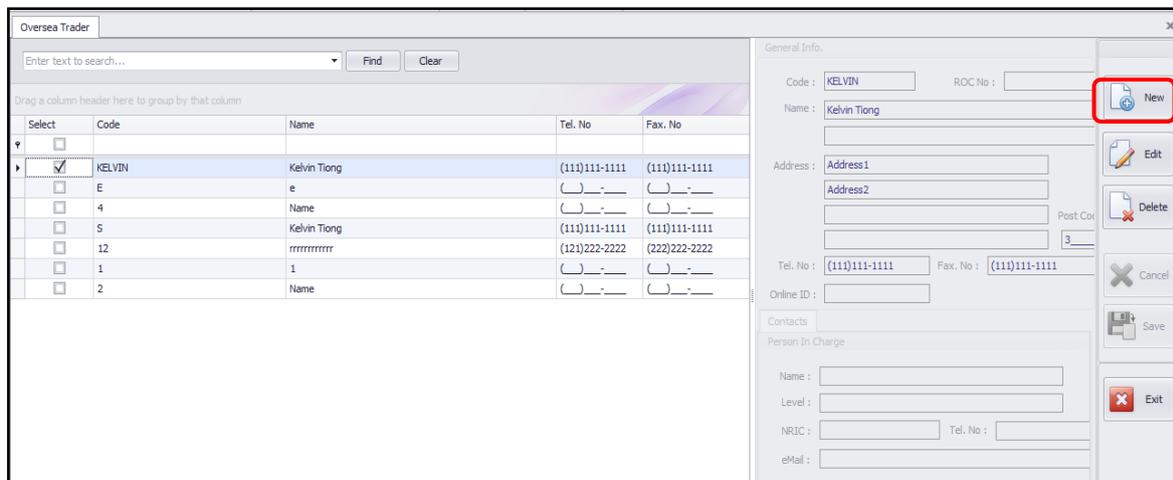
8.1 Oversea Partner

New Oversea Partner

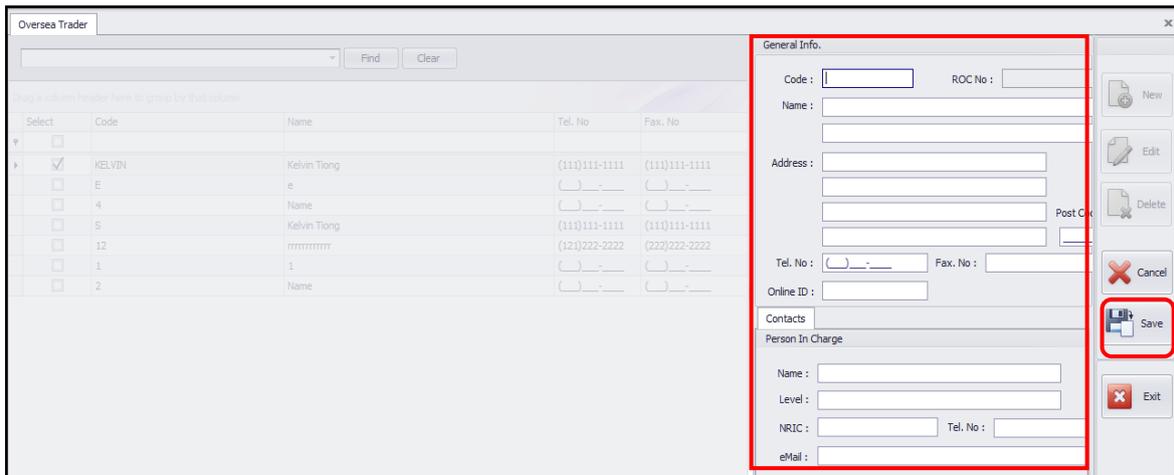
1. Go to **Table Center** tab and click on **Overseas Partner**.



2. To create new record, click at button **New**.

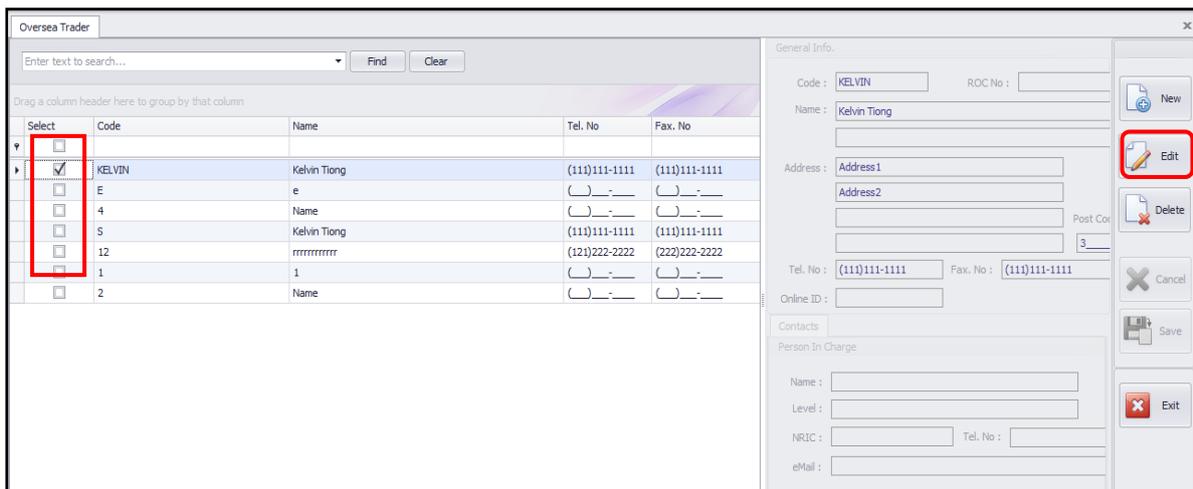


3. Enter your information in general info contacts entries. Then click **Save** button to save record.

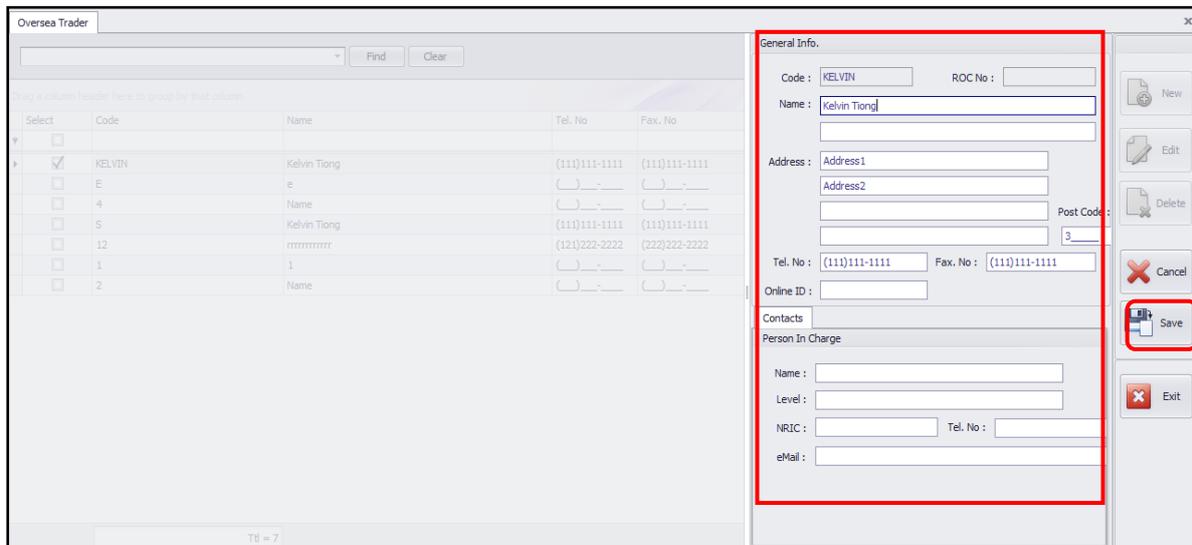


Edit Oversea Partner

1. To edit record, select your record to edit then click at button **Edit**.

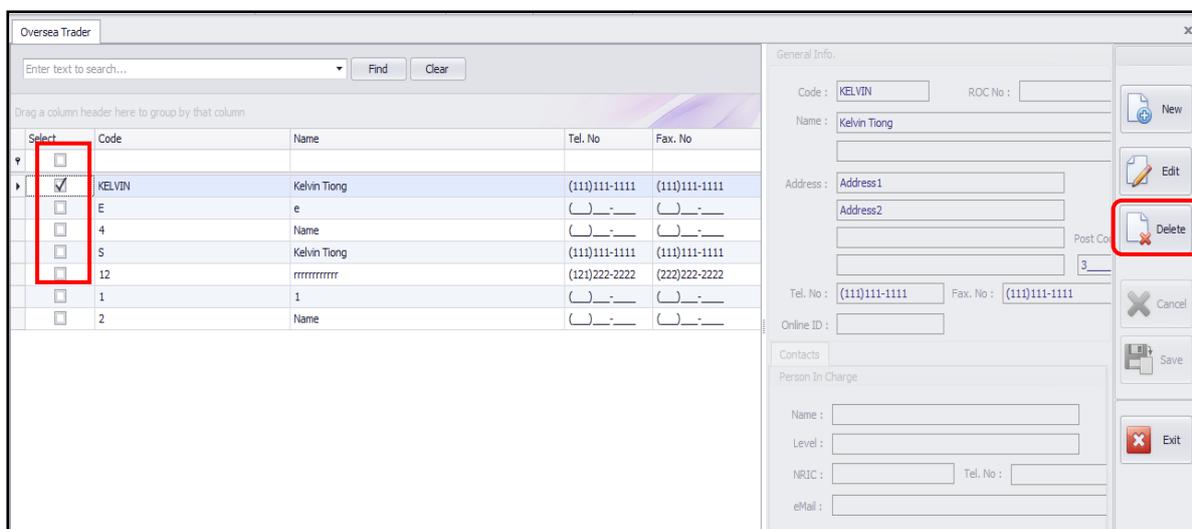


2. Edit your information at general info entries. Then click **Save** button to save record.

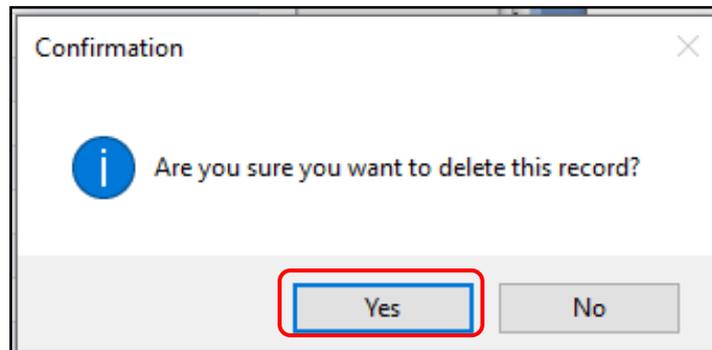


Delete Oversea Partner

1. To delete record, select your record to be deleted then click at button **Delete**.



2. Popup of confirmation will appear. Click **Yes** if you agree to delete and click **No** to cancel



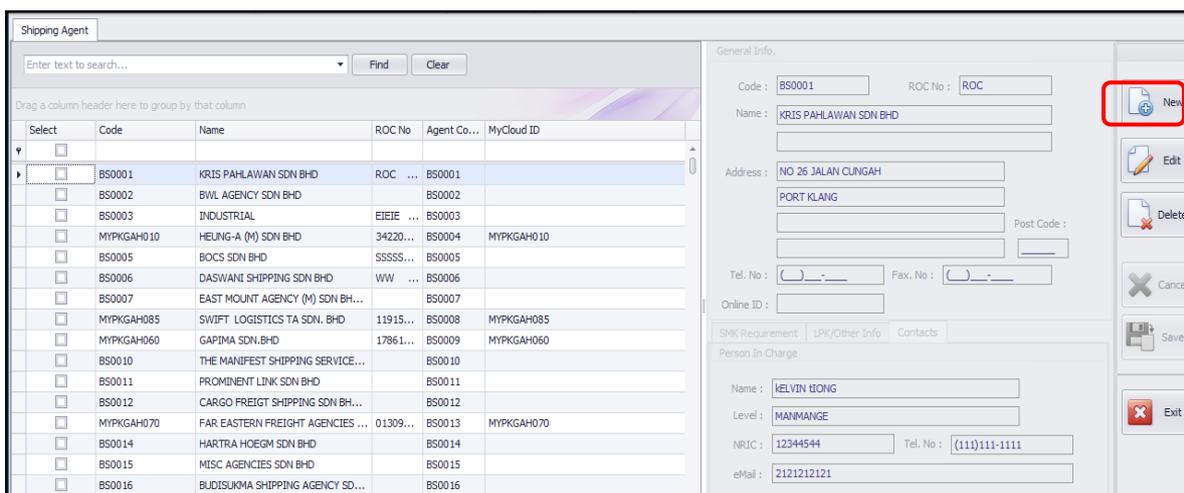
8.2 Shipping Agent

New Shipping Agent

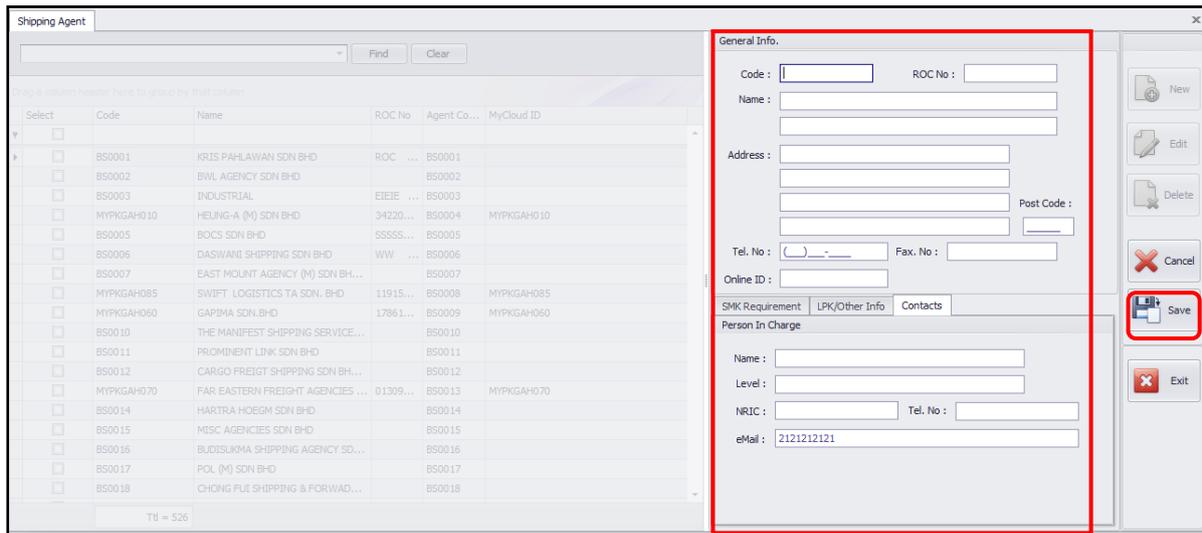
1. Go to **Table Center** tab and click on **Shipping Agent**.



2. To create new record, click at button **New**.

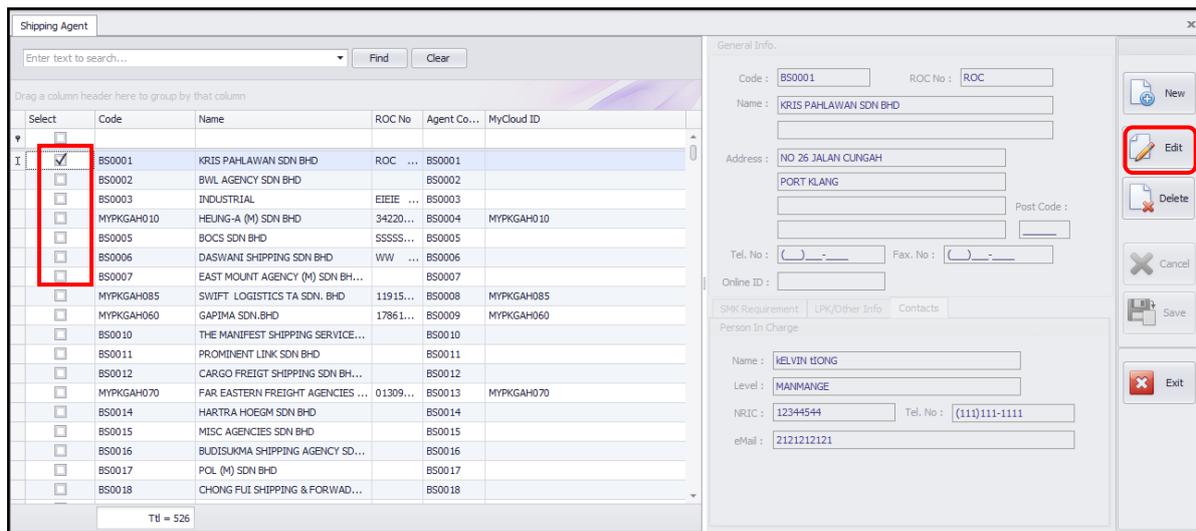


3. Enter your information in general info entries. Then click **Save** button to save record.

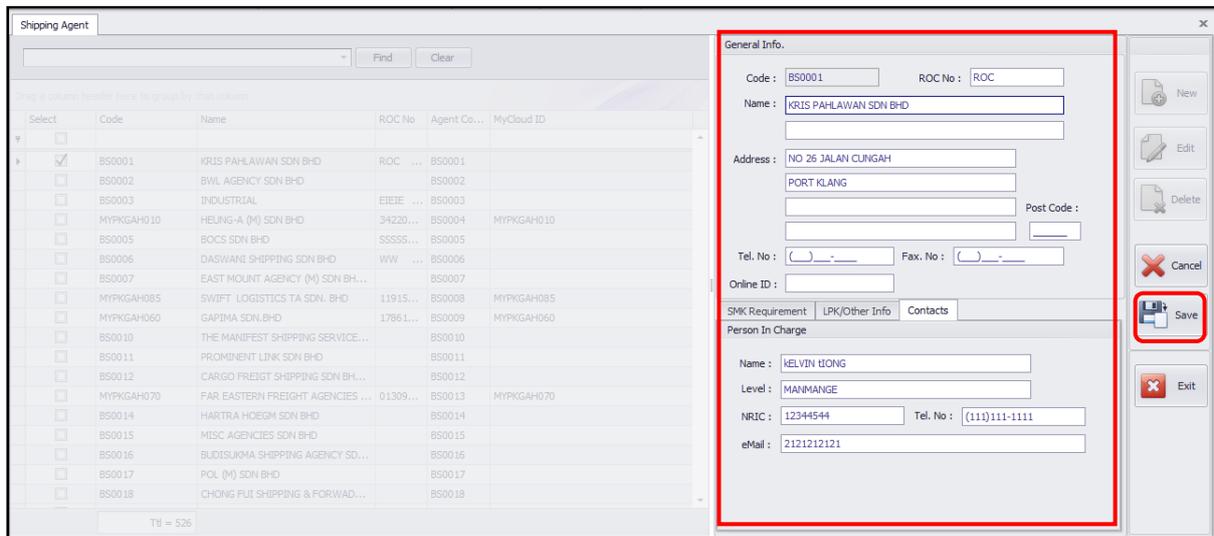


Edit Shipping Agent

1. To edit record, select your record to edit then click at button **Edit**.

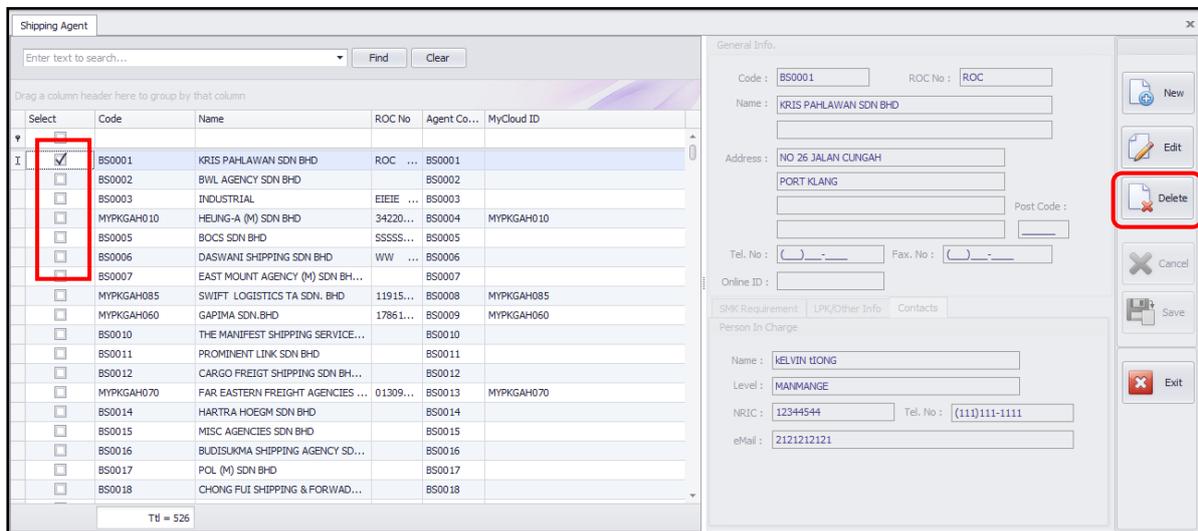


2. Edit your Description at general info entries. Then click **Save** button to save record.

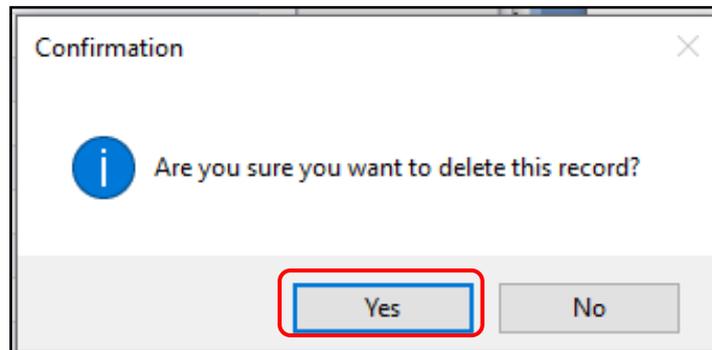


Delete Shipping Agent

1. To delete record, select your record to be deleted then click at button **Delete**.



2. Popup of confirmation will appear. Click **Yes** if you agree to delete and click **No** to cancel



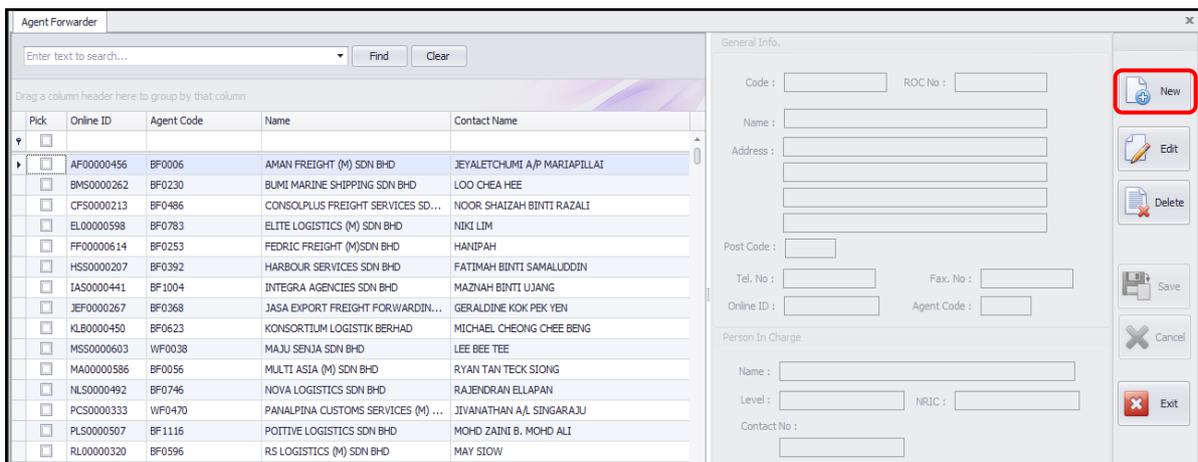
8.3 Forwarding Agents

New Forwarding Agents

1. Go to **Table Center** tab and click on **Forwarding Agents**.



2. To create new record, click at button **New**.



3. Enter your information in general info entries. Then click **Save** button to save record.

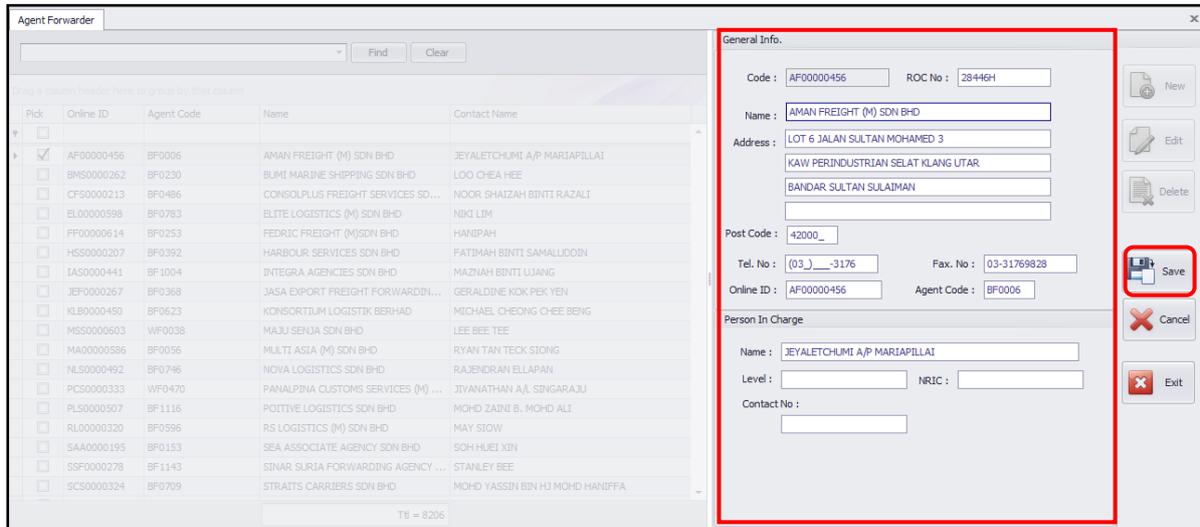
The screenshot shows the 'Agent Forwarder' application interface. On the left, there is a table with columns: Pick, Online ID, Agent Code, Name, and Contact Name. The table lists various agents such as AMAN FREIGHT (M) SDN BHD, BUMI MARINE SHIPPING SDN BHD, etc. On the right, there is a 'General Info.' form with fields for Code, ROC No, Name, Address, Post Code, Tel. No., Fax No., Online ID, Agent Code, and Person In Charge. A red box highlights the 'Save' button in the bottom right corner of the form area.

Edit Forwarding Agents

1. To edit record, select your record to edit then click at button **Edit**.

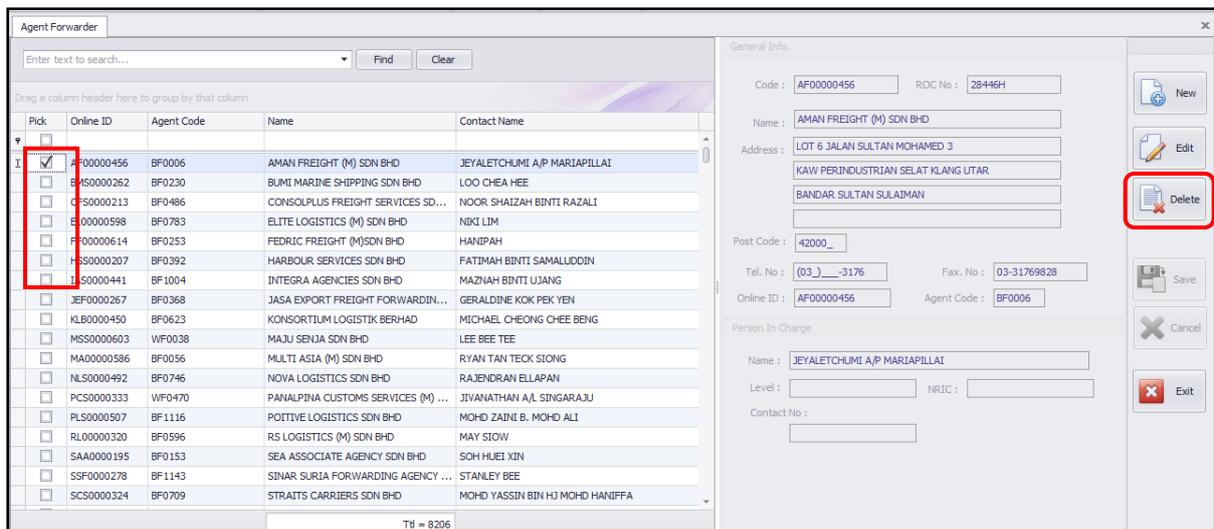
This screenshot shows the 'Agent Forwarder' application with the 'General Info.' form populated for a selected agent. The 'Code' field contains 'AF00000456' and 'ROC No.' contains '2844GH'. The 'Name' field is 'AMAN FREIGHT (M) SDN BHD'. The 'Address' field contains 'LOT 6 JALAN SULTAN MOHAMED 3', 'KAW PERINDUSTRIAN SELAT KLANG UTAR', and 'BANDAR SULTAN SULAIMAN'. The 'Post Code' is '42000'. The 'Tel. No.' is '(03) ___-3176' and 'Fax No.' is '03-31769828'. The 'Online ID' is 'AF00000456' and 'Agent Code' is 'BF0006'. The 'Person In Charge' field contains 'JEYALETCHUMI A/P MARIAPILLAI'. A red box highlights the 'Delete' button in the bottom right corner of the form area.

2. Edit your Description at general info entries. Then click **Save** button to save record.

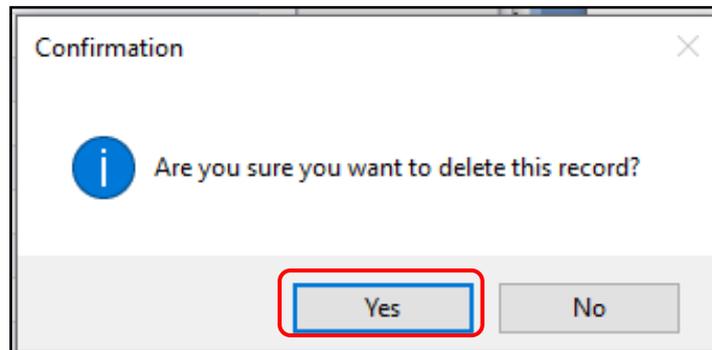


Delete Forwarding Agents

1. To delete record, select your record to be deleted then click at button **Delete**.



2. Popup of confirmation will appear. Click **Yes** if you agree to delete and click **No** to cancel



9 CODE USAGE – [Will be available soon]

- End of User Manual -