

USER GUIDE

Forwarding Agent Module

2017

PORT KLANG *NET

*Port Single Window for Maritime
and Logistic Communities*



Windows
Version 2.3



Rank Alpha Technologies Sdn Bhd®

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Disclaimer

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Table Conventions

Key Symbol

Table 1 : Described the key icons and elements used in this User Guide.

Symbol	Description
	Note : Symbol accompanies important additional information or instruction of which users must take note.
	Caution : Symbol accompanies important information regarding action that may cause minor error
	Warning : Symbol accompanies important information regarding actions that may cause fatal errors.
	Tips : Symbol accompanies usefull information on how to perform a task.
text	Bold text indicate a link, button, dropdown list value or keyboard control that is clickable.
text	Bold and italicized text indicate an entries name
<i>italics</i>	Text in italics indicate field name
<code>mono</code>	Monospace indicate text you enter from keyboard

Table 1

Navigations

Port Klang*Net System was designed so you can access the functions you need with as few mouse clicks as possible. A few navigational elements remain consistent through the programme.

Icons have been used to identify the various types of functions used in **Port Klang*Net System**. Below are the most commonly used icons in the system.

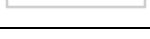
Icon	Description
	To view details records or to expand grid listing childs record.
	Go to previous record
	Go to next record
	Check box to select a record
	Selected record
	Date Time picker
	To display a search windows
	To print a report
	To print the current report
	Export a report and save in to the disk
	Export a report and show it in a new window
	To choose any type of document to save
	Go to the first screen
	Go to previous screen
	Go to next screen
	Go to the last screen

Table 2

Getting Started

How to start using the system

1. By clicking the icon to execute the system, login screen will be appeared to let user enter their user Id and password.



Figure 1

2. Enter valid User Id and password to proceed and open the system.
3. To login into PK*Net Windows FA version you must have an authorized User Id and Password. If you have not yet received your login information, contact your System Administrator as you will need to be added into authorized user before you can access the system.



Do not share your login information with anyone to secure your work and data accuracy

4. Click on  button to proceed and login into the *PK*Net Windows FA*

*version system. Otherwise click on  to exit from the **Login Screen**.*

5. System will display a login status at the bottom of **the Login Screen** to notify user if any errors.

6. Whenever user entered wrong User Id, system will shows the error status as below.

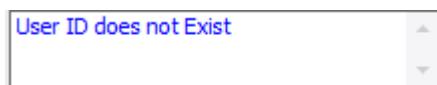


Figure 2

7. Successful login will bring you to the **Home Screen** as explained in **Chapter 2**.

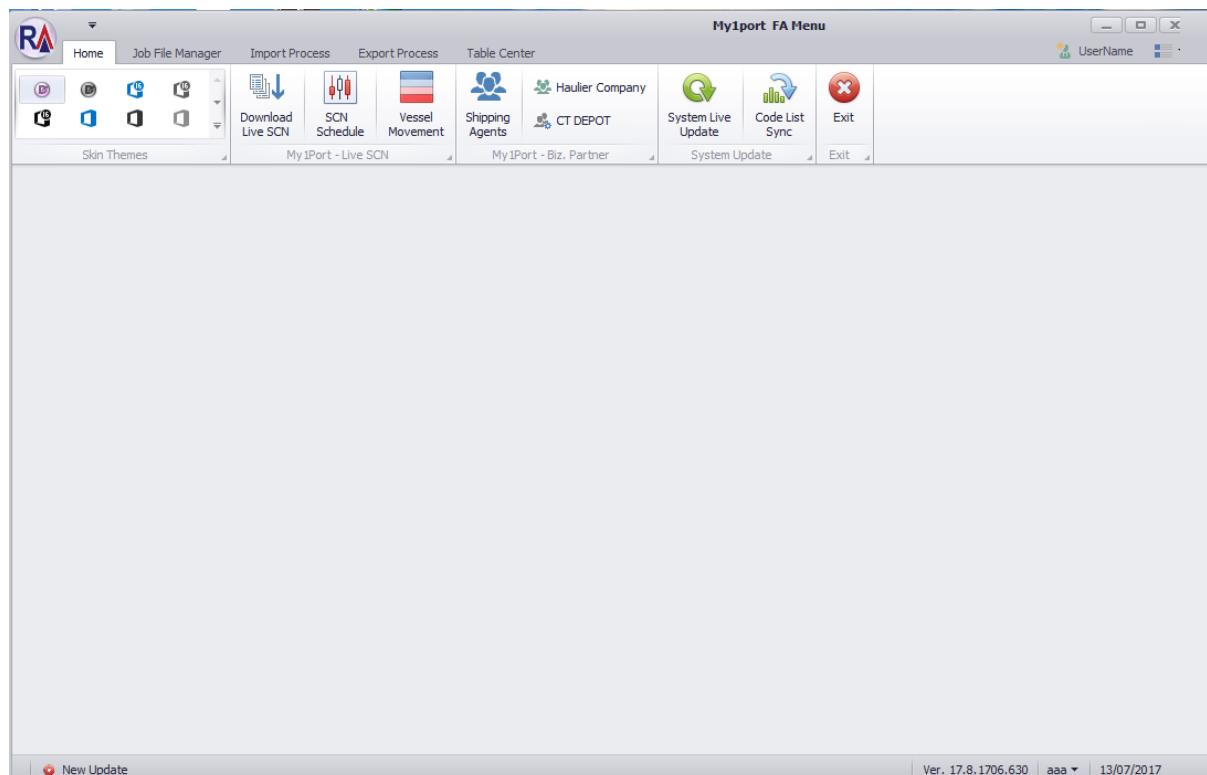


Figure 3

PKNet system setting



System Setting need to be done before start using PKNet System. Do get your System Administrator or IT Technical to setup this configuration.



Click on left system windows and you can see a list of system setting available on the system.

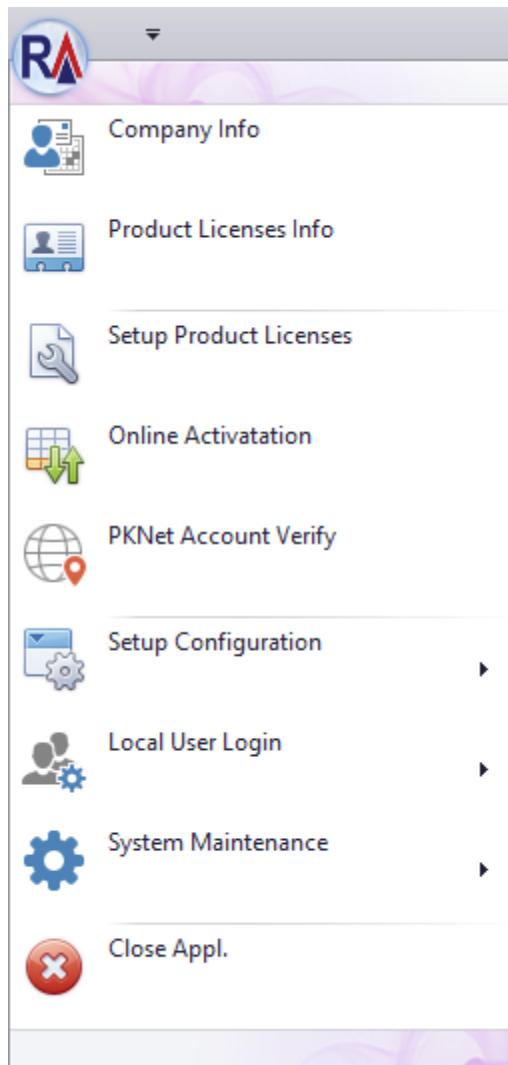
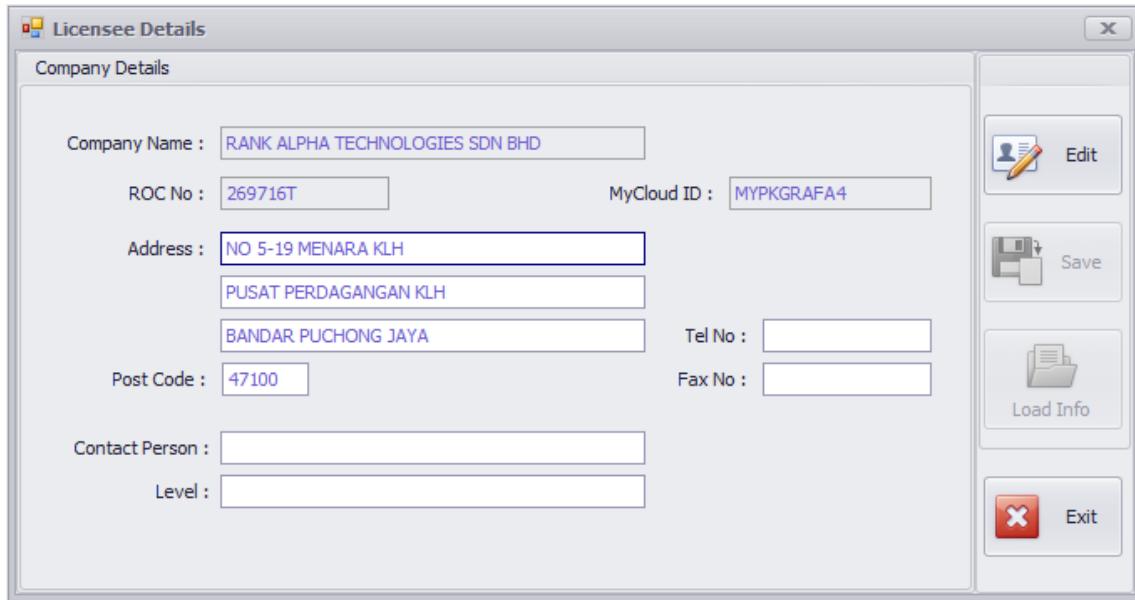


Figure 4

1. Company Info will allow you to view and edit the Company Profile and details information.



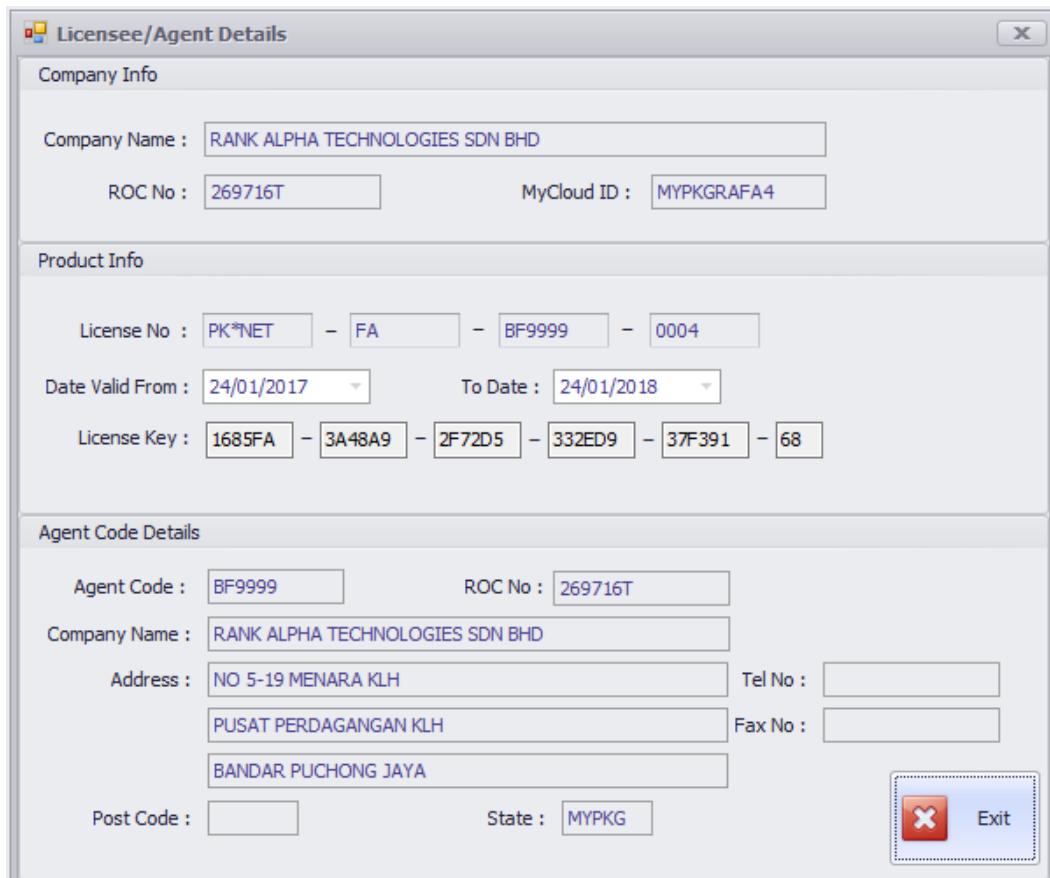
The screenshot shows the 'Licensee Details' window. On the left, there's a 'Company Details' section containing fields for Company Name (RANK ALPHA TECHNOLOGIES SDN BHD), ROC No (269716T), MyCloud ID (MYPKGRAFA4), Address (NO 5-19 MENARA KLH, PUSAT PERDAGANGAN KLH, BANDAR PUCHONG JAYA), Post Code (47100), Contact Person, Level, Tel No, Fax No, and a 'Save' button. On the right, there are buttons for Edit, Save, Load Info, and Exit.

Figure 5



Company Name, ROC No and MyCloudId is protected information and NOT allow for any editing.

2. Product License Info



The screenshot shows the 'Licensee/Agent Details' window. It has three main sections: 'Company Info' (Company Name: RANK ALPHA TECHNOLOGIES SDN BHD, ROC No: 269716T, MyCloud ID: MYPKGRAFA4), 'Product Info' (License No: PK*NET - FA - BF9999 - 0004, Date Valid From: 24/01/2017, To Date: 24/01/2018, License Key: 1685FA - 3A48A9 - 2F72D5 - 332ED9 - 37F391 - 68), and 'Agent Code Details' (Agent Code: BF9999, ROC No: 269716T, Company Name: RANK ALPHA TECHNOLOGIES SDN BHD, Address: NO 5-19 MENARA KLH, PUSAT PERDAGANGAN KLH, BANDAR PUCHONG JAYA, Post Code, State: MYPKG). There is also an 'Exit' button.

Figure 6

3. Setup Product Licenses

Setup Product License

Account Information

ROC No. : MyCloud ID :
Company Name :

Licensee Info

ROC No :
Agent Name :
Address :

Post Code : Agent Code :
SMK State :
Tel No : Fax No :

Product License Info

License Serial No : - - -
Date Valid From : To Date :
License Key : - - - - -

Buttons

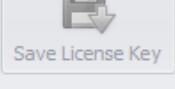
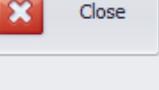
 Load License Key
 Lic. Key Generate
 Save License Key
 Close

Figure 7

4. Online Activation

Licensee/Agent Details

Company Info

ROC No :	269716T	MyCloud ID :	MYPKGRAFA4
Agent Code :	BF9999		
Company Name :	RANK ALPHA TECHNOLOGIES SDN BHD		
Address :	NO 5-19 MENARA KLH		
PUSAT PERDAGANGAN KLH			
BANDAR PUCHONG JAYA			
Post Code :		State : MYPKG	

Product Info

License No :	PK*NET	-	FA	-	BF9999	-	0004				
Date Valid From :	24/01/2017		To Date :	24/01/2018							
License Key :	1685FA	-	3A48A9	-	2F72D5	-	332ED9	-	37F391	-	68

Agent Code Details

Account No :			
User ID :		Password :	

 Activate  Exit

Figure 8

5. PKNet Account Verify

The screenshot shows a Windows application window titled "Company Details". It contains fields for Company Name (RANK ALPHA TECHNOLOGIES SDN BHD), ROC No (269716T), Address (NO 5-19 MENARA KLH), Tel No, PUSAT PERDAGANGAN KLH, Fax No, BANDAR PUCHONG JAYA, Post Code (47100), Contact Person, and Level. Below this is a section titled "PK Net Account Info" with fields for PKNet OnlineID (MYPKGRAFA4), User ID (RA8488), Account No (MYPKGRAFA4), and Password. On the right side, there are three buttons: "Checking" (with a pencil icon), "Save" (with a document icon), and "Exit" (with a door icon). A "Verify" button is also present.

Figure 9

6. Setup Configuration

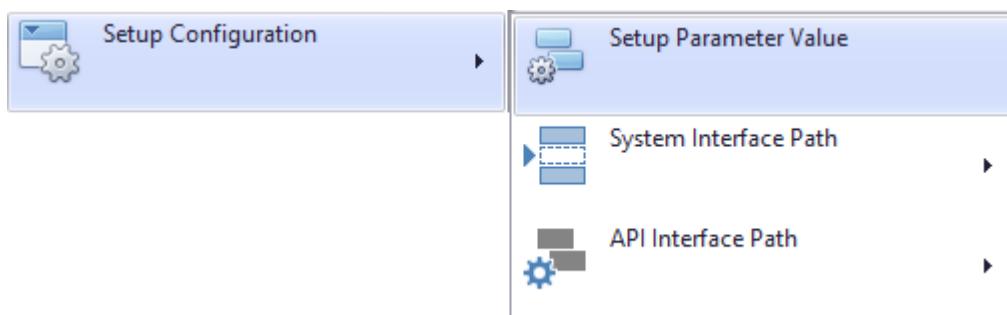


Figure 10

i. System Parameter Value

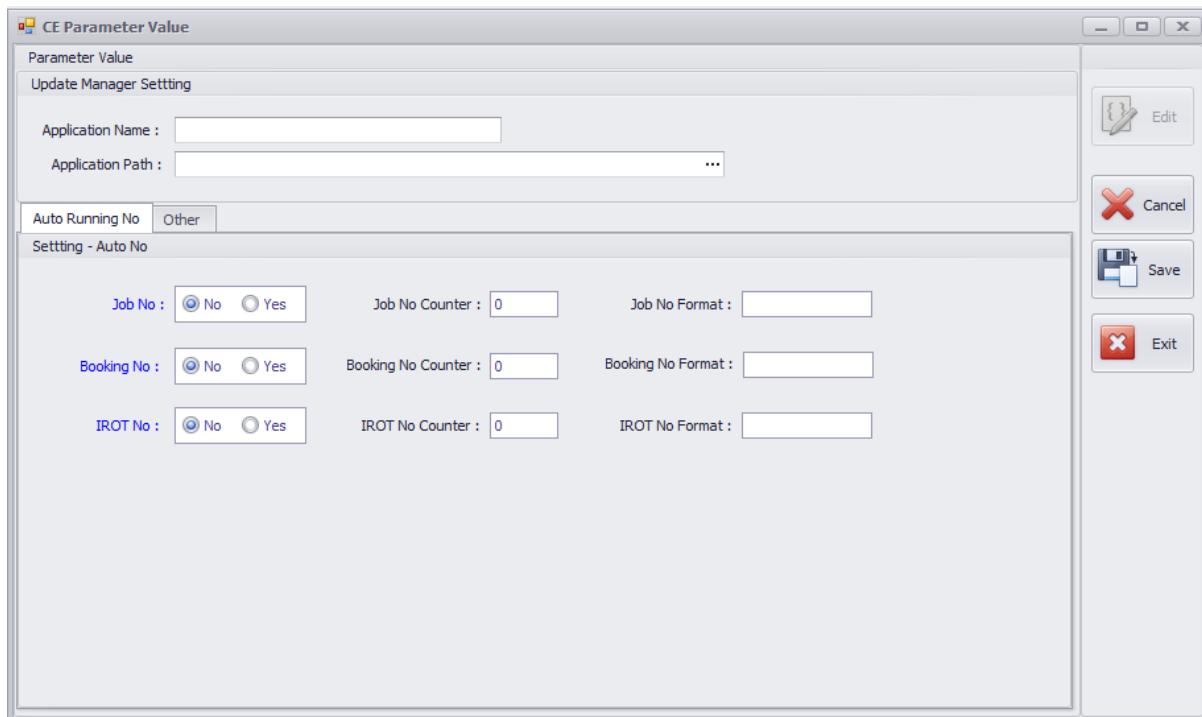


Figure 11

ii. System Interface Path

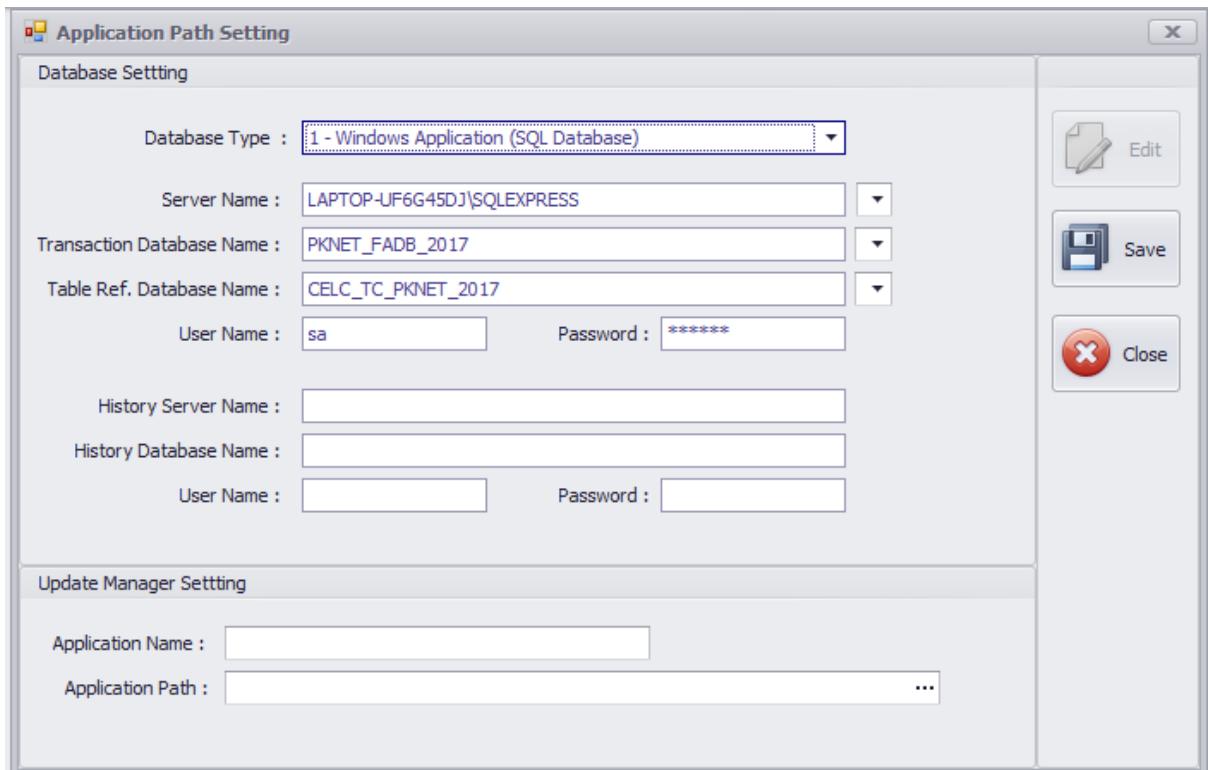
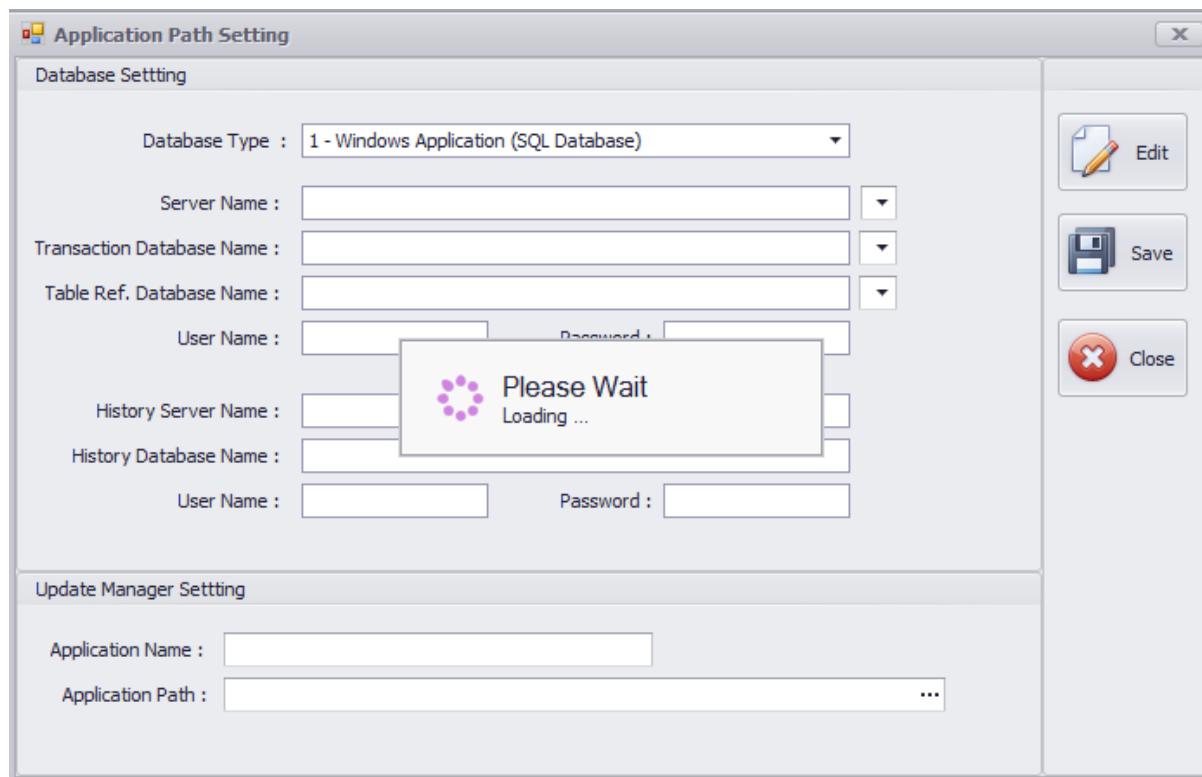


Figure 12



iii. API Interface Path

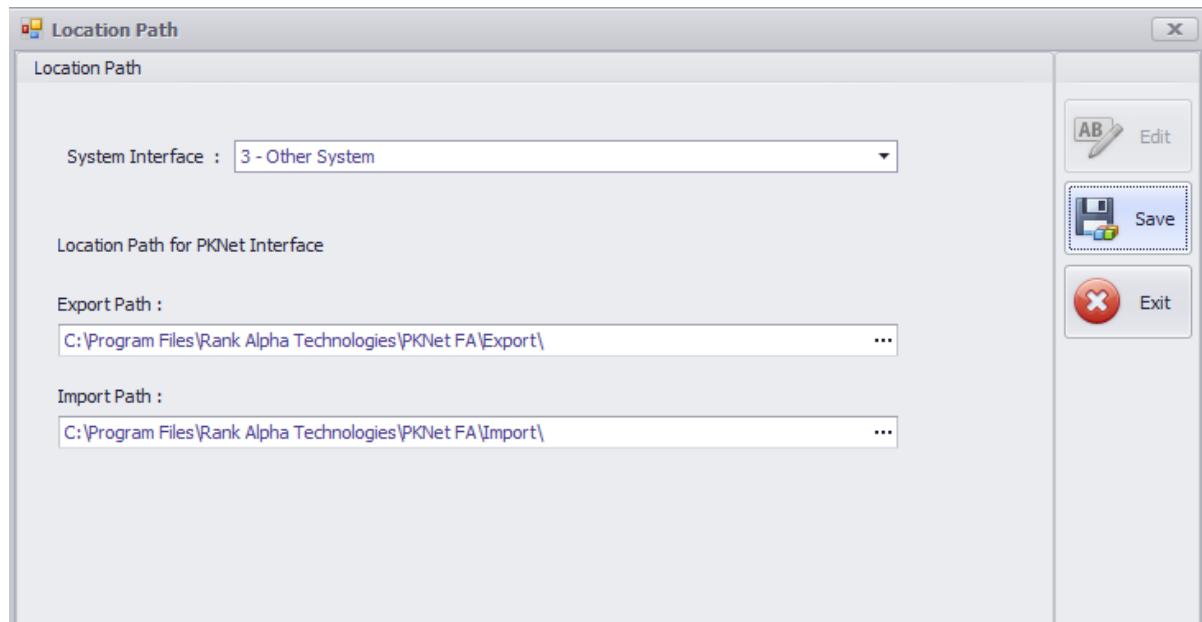


Figure 13

7. Local User Login

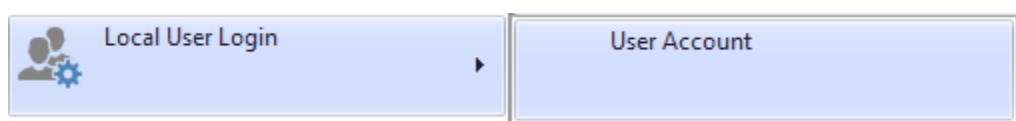


Figure 14

The screenshot shows a software interface titled "User Password". It has two main sections: "User Account Information" and "User Account List".

User Account Information:

- Login ID: [Text Box]
- Name: [Text Box]
- Position: [Text Box]
- Account Group: 1 - Normal User
- Password: [Text Box]
- Verify Password: [Text Box]
- Account Never Expire
- Account Expire on
- Expiry Date: [Text Box]

User Account List:

Select	Login ID	User Name	Position	User Type	Never Expire	Expire Date
<input type="checkbox"/>	A	aaa	aaa	3 - Administrator	O - Expire On	13/08/2008
<input type="checkbox"/>	AAAAA			2 - Supervisor	N - Never Expire	
<input type="checkbox"/>	Kelvin Tiong	asas		3 - Administrator	O - Expire On	05/08/2008
<input type="checkbox"/>	ASSA	as		2 - Supervisor	N - Never Expire	
<input type="checkbox"/>	A1	Kevin Tong	sss	1 - Normal User	O - Expire On	25/08/2008
<input type="checkbox"/>	SSSSASS	aass	assaa	1 - Normal User	O - Expire On	
<input type="checkbox"/>	AS	a	a	2 - Supervisor	O - Expire On	17/07/2013
<input type="checkbox"/>	232	22	22	2 - Supervisor	O - Expire On	24/07/2013
<input type="checkbox"/>	AA11	aaa	aa	2 - Supervisor	O - Expire On	09/07/2013
<input type="checkbox"/>	AAAS	ss	ss	2 - Supervisor	O - Expire On	
<input type="checkbox"/>	SQAAA	aa	aa	2 - Supervisor	N - Never Expire	
<input type="checkbox"/>	SS	ss	sss	1 - Normal User	O - Expire On	

On the right side of the window, there is a vertical toolbar with the following buttons:

- New
- Edit
- Delete
- Cancel
- Save
- Exit

Figure 15

8. System Maintenance

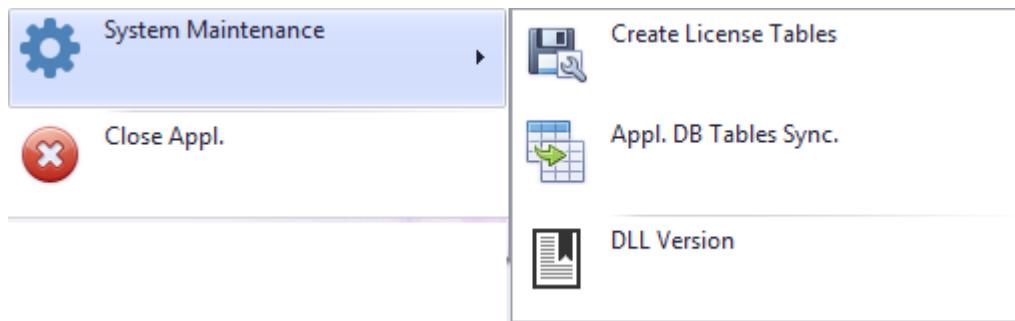


Figure 16

i. Create License Tables

The screenshot shows a "Database Synchronization Tools ..." window with the following structure:

- Application Tables** tab: Contains a "System Tables" section with a table icon and the text "System Tables".
- Status** tab: Currently empty.
- Buttons on the right:**
 - Start Create** (with a gear icon)
 - Exit** (with a red close button icon)

Figure 17

ii. Appl. DB Tables Sync.

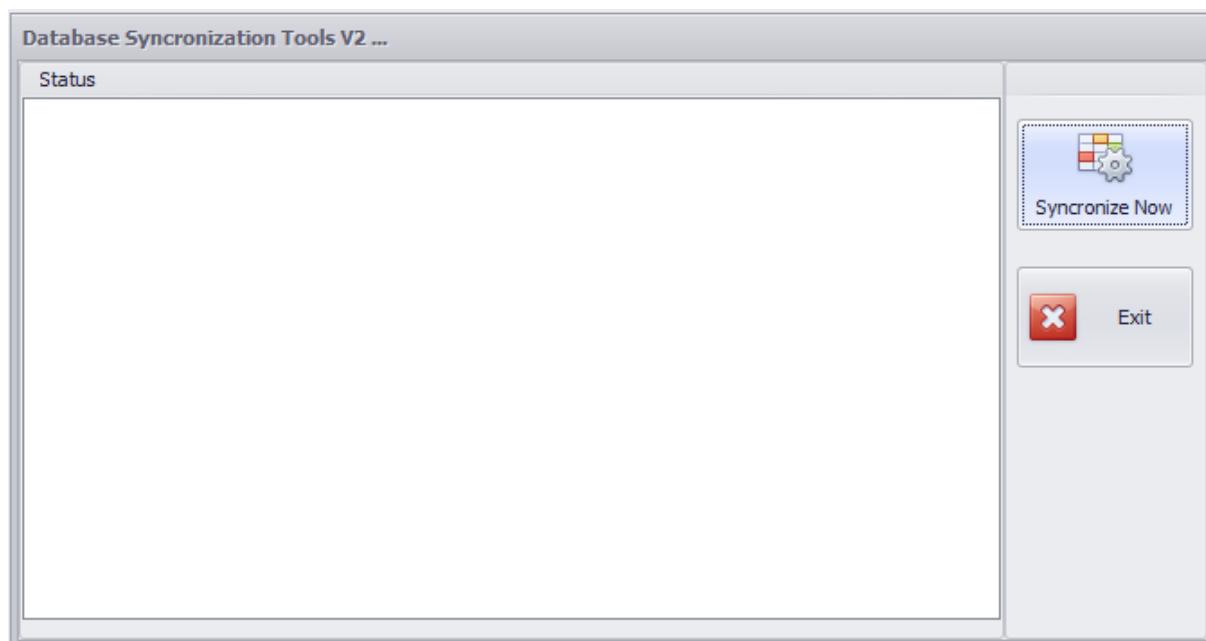


Figure 18

iii. DLL Version

SystemVersionForm

Drag a column header here to group by that column

File Name	File Version
RankAlpha.CC_Class.AppClass.dll	16.2.1702.21
RankAlpha.CC_Class.DBBaseClass.dll	16.2.1702.21
RankAlpha.CC_Class.ParaValue.dll	17.2.1708.815
RankAlpha.CELC_CDS8.DBBaseClass.dll	16.2.1702.21
RankAlpha.CELC_CDS8.TrxDBClass.dll	16.2.1702.21
RankAlpha.CELC_CDS9.DBBaseClass.DLL	16.2.1702.21
RankAlpha.CELC_CDS9.TrxDBClass.DLL	17.8.1709.901
RankAlpha.CELC_Class.BizPartner.dll	17.8.1709.908
RankAlpha.CELC_Class.CommonClass.dll	17.8.1709.918
RankAlpha.CELC_Class.DBBaseClass.dll	17.8.1709.901
RankAlpha.CELC_Class.DBSync.dll	16.2.1702.21
RankAlpha.CELC_Class.GeneralForm.dll	17.8.1709.905
RankAlpha.CELC_Class.OtherForm.dll	16.2.1702.21
RankAlpha.CELC_Class.PersonClass.dll	17.1.1708.815
RankAlpha.CELC_Class.RA_DBPath.dll	17.8.1708.826
RankAlpha.CELC_Class.ShipmentForm.dll	17.8.1709.905
RankAlpha.CELC_Class.SMKTable.dll	16.2.1707.19
RankAlpha.CELC_Class.TableForm.dll	17.8.1709.901
RankAlpha.CELC_Class.TariffCode.dll	16.2.1702.21
RankAlpha.CELC_Class.TradingPartner.dll	17.8.1709.918
RankAlpha.CELC_JRM.RecordInfo.dll	1.0.0.0
RankAlpha.CELC_OldCC.CC_Interface.dll	17.8.1709.906
RankAlpha.CELC_SMK.ImportJob.dll	17.8.1709.918
RankAlpha.CE_JRM.DataEntry.dll	17.8.1709.901
RankAlpha.CE_JRM.EventManager.dll	16.2.1702.21
RankAlpha.CE_JRM.TrxDBClass.dll	17.8.1709.902
RankAlpha.CE_Order.TrxDBClass.dll	15.14.1506.30
RankAlpha.Library.CommonLib.dll	1.0.0.0

Figure 19

Chapter 1 Home

1 Home

Upon login, Home screen will be displayed as below.

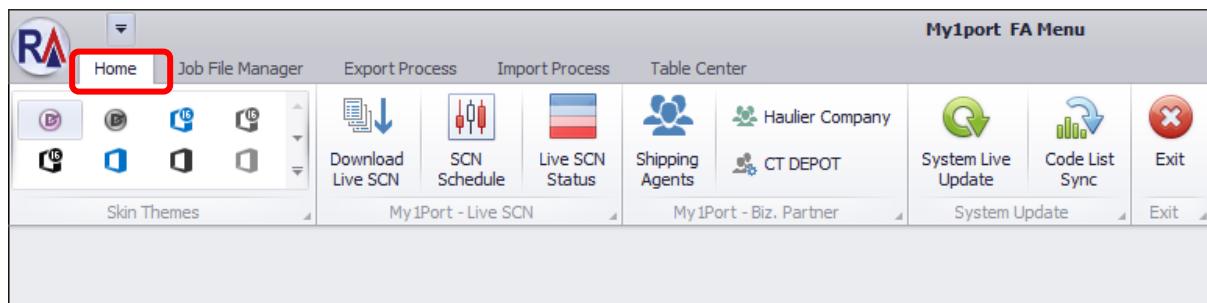


Figure 20

1.1 Skin Themes

1. You may click on available skin themes button to change window theme color.

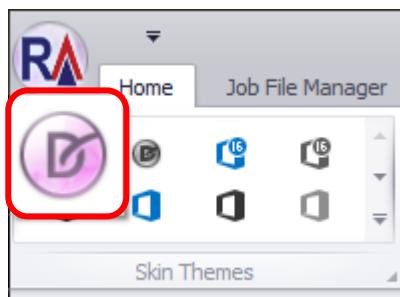


Figure 21

1.2 My1Port – Live SCN

1.2.1 Download Live SCN

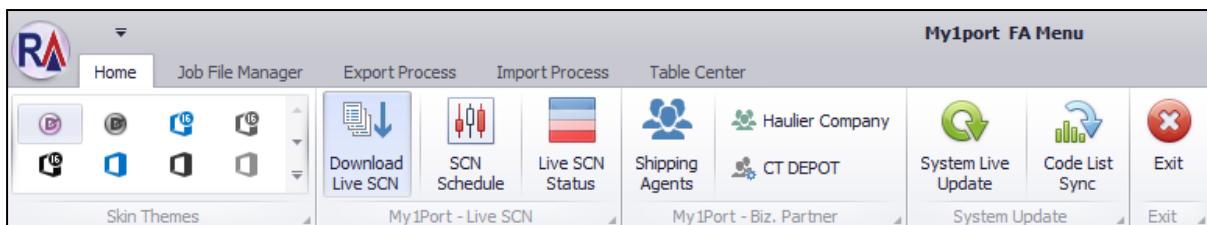


Figure 22

1. Click on Download Live SCN tab.
2. Download Live SCN screen will be displayed as below.

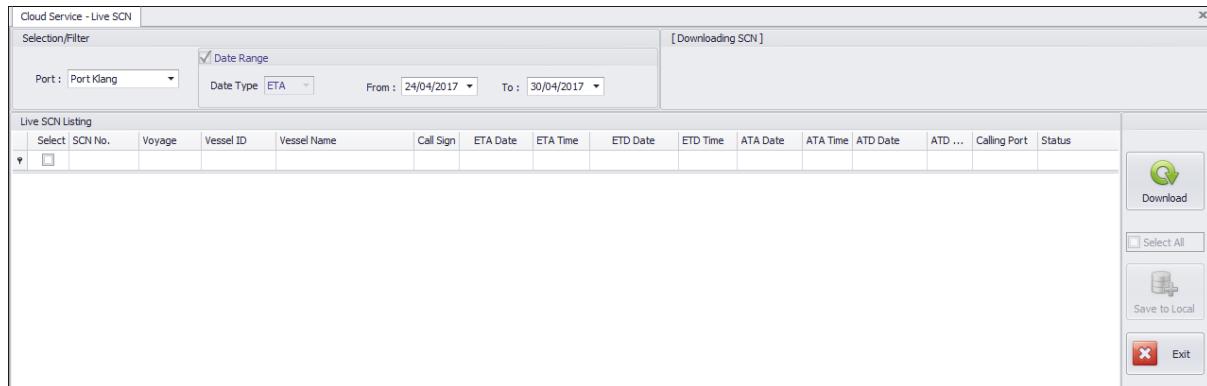


Figure 23

3. Click on **Download** button at right side of the screen. You may either tick in the specific checkbox or tick in "Select All" check box to select record (s) as below.

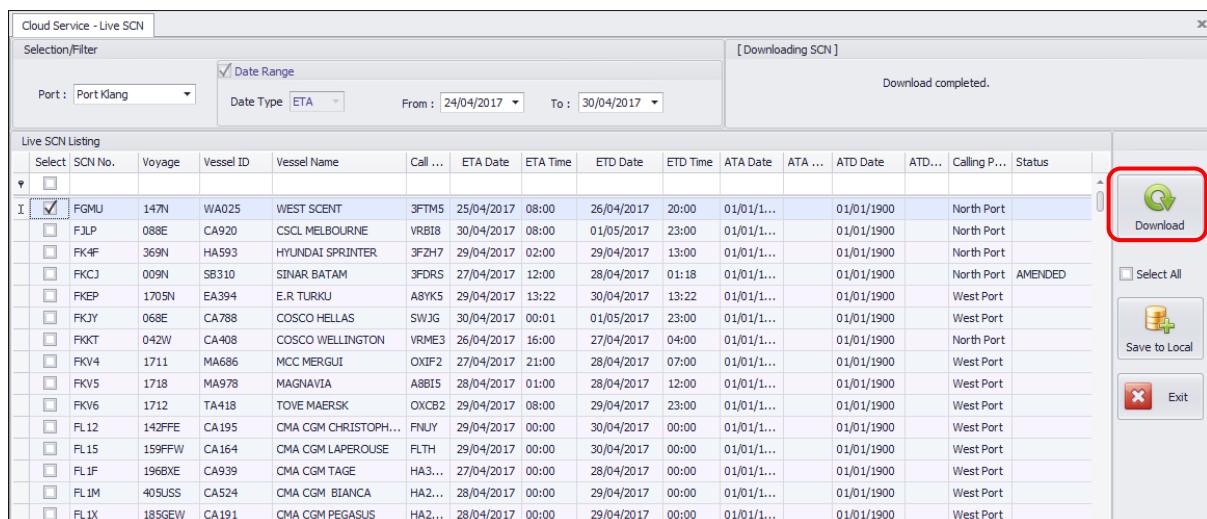


Figure 24

4. After finish download SCN Listing, click on button.

5. If successfully saved, a notification will be displayed as below.



Figure 25

1.2.2 SCN Schedule

1. Click on **SCN Schedule** tab.

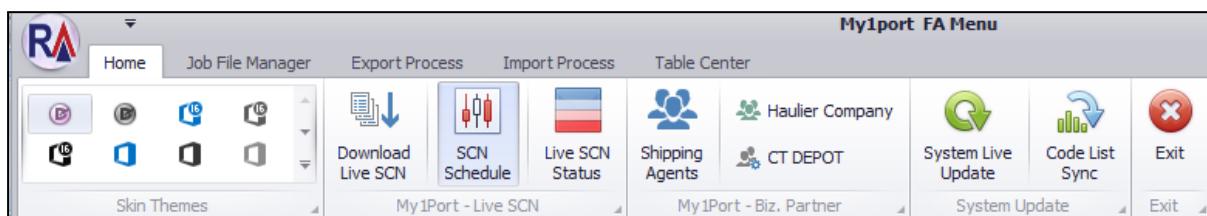


Figure 26

2. SCN Schedule listing will be displayed as below.

SCN Schedule Listing										
Drag a column header here to group by that column.										
SCN No	Voyage No	Call Port	Vessel Name	Vessel ID	Vsl Name	Estimate Arrival	Estimate Departure	ETD Date	ETD Time	Status
FPMU	147N	... P/Klang-North Port	WA025	WEST SCENT	...	25/04/2017 00:00	08:00	26/04/2017 00:00	20:00	
FPVN	17OC022	... P/Klang-North Port	OA057	OCEAN STAR	...	23/04/2017 00:00	15:47	24/04/2017 00:00	11:47	
FPVH	17TR007	... P/Klang-North Port	M1666	MALAYSIA EXPR...	...	23/04/2017 00:00	16:45	24/04/2017 00:00	11:00	
FPVG	1703	... P/Klang-North Port	B1967	BANDAR BARU	...	23/04/2017 00:00	00:00	28/04/2017 00:00	00:00	

Figure 27

2. You may purge the listing by clicking the **Purge SCN** button at the right side of the screen. Thereafter, Delete by Filter button will be enabled as below. Select date to filter and click on **Confirm Delete** button at right side of the screen to purge record.

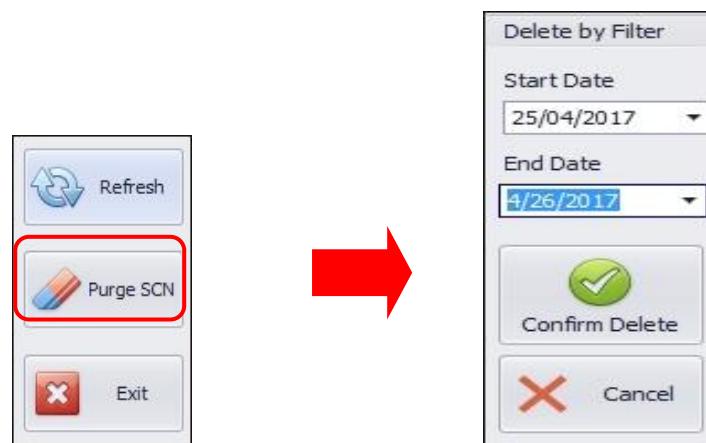


Figure 28

5. A popup message will be displayed as below. Click “Yes” to delete record.

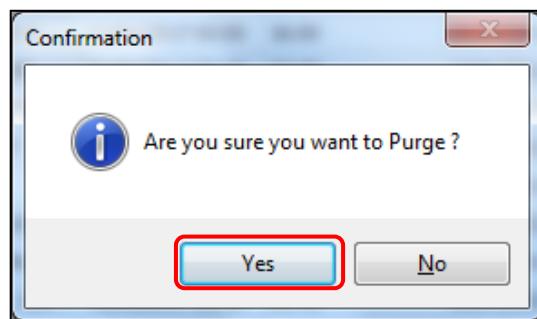


Figure 29

1.2.3 Live SCN Status

1. Click on **Live SCN Status** tab.

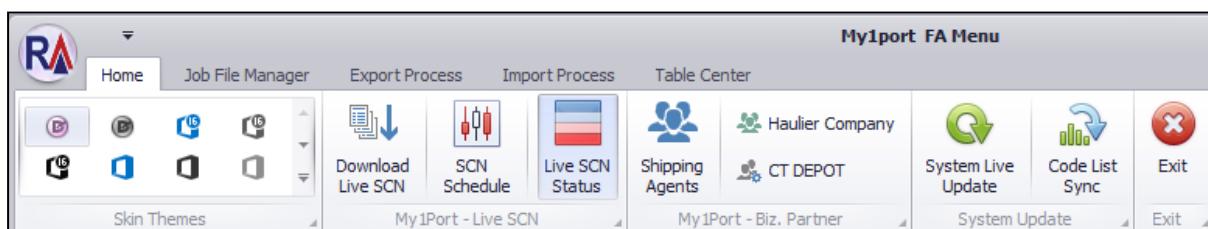


Figure 30

3. Live SCN listing screen will be displayed as below. Click on **Download** button at right side of the screen, to view live SCN listing.

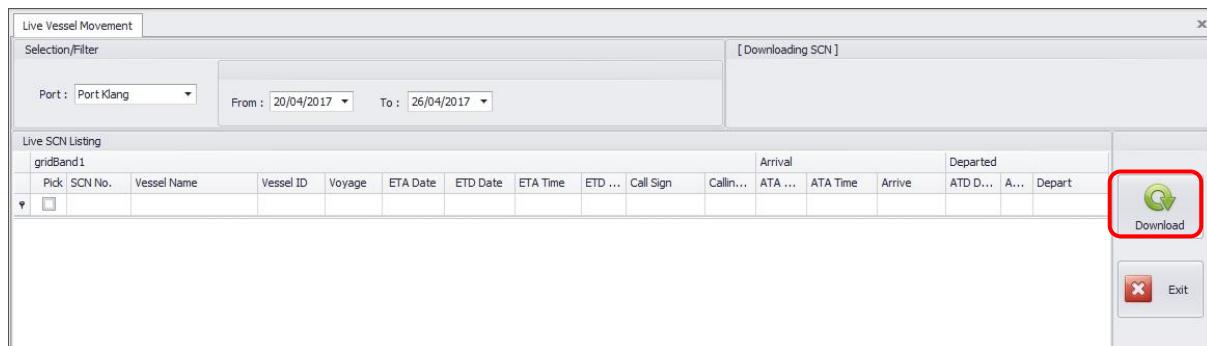


Figure 31

4. Live SCN listing status will be displayed as below.

Pick	SCN No.	Vessel Name	Vessel ID	Voyage	ETA Date	ETD Date	ETA Time	ETD ...	Call Sign	Callin...	ATA ...	ATA Time	Arrive	ATD D...	A...	Depart
<input checked="" type="checkbox"/>	FJCH	MTT PORT KLANG	MA074	17PK1...	20/04/2...	20/04/2017	01:00	17:30	9MQI4	West ...	20/04...	01:00	Arrived	20/04/...	2...	Departed
<input type="checkbox"/>	FJLG	COSCO HARMONY	CA878	034E	20/04/2...	21/04/2017	10:00	23:00	VRJA4	West ...	21/04...	04:00	Arrived	22/04/...	1...	Departed
<input type="checkbox"/>	FJRR	AROWANA RANGERS	AA491	02/17	25/01/2...	28/01/2017	06:00	23:59	9MCZ7	North...	21/04...	00:30	Arrived	21/04/...	1...	Departed
<input type="checkbox"/>	FKUA	CAPE MONTEREY	CA657	1712	04/04/2...	08/04/2017	03:00	13:00	5BDW4	West ...	22/04...	17:30	Arrived	22/04/...	2...	Departed
<input type="checkbox"/>	FKUL	TOVE MAERSK	TA418	1711	20/04/2...	21/04/2017	21:00	07:00	0XCB2	West ...	23/04...	18:00	Arrived	24/04/...	0...	Departed
<input type="checkbox"/>	FKUV	MCC HA LONG	TA347	1712?	22/04/2...	22/04/2017	08:00	23:00	OWNJ2	West ...	22/04...	23:30	Arrived	23/04/...	1...	Departed
<input type="checkbox"/>	FL1T	CMA CGM ORFEO	CA546	204REE	21/04/2...	22/04/2017	00:00	00:00	HA3487	West ...	21/04...	15:45	Arrived	22/04/...	1...	Departed
<input type="checkbox"/>	FL9U	IRENES WISDOM	IA261	021W	20/04/2...	20/04/2017	07:00	22:00	A8CS2	North...	20/04...	07:30	Arrived	21/04/...	0...	Departed

Figure 32

1.3 My1Port – Business Partner

1.3.1 Shipping Agents

1. Click on **Shipping Agents (SA)** tab.

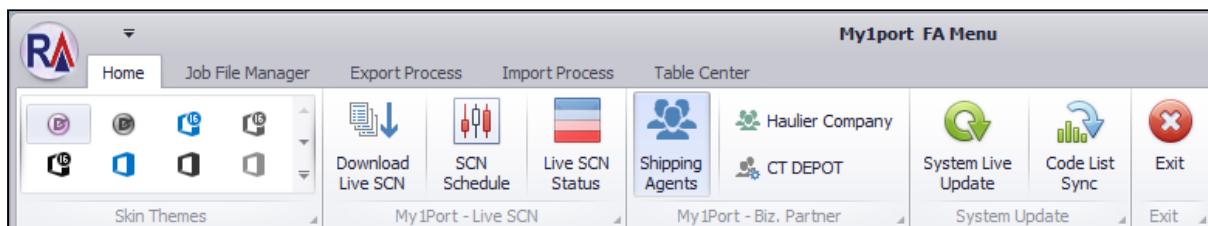


Figure 33

2. Live SA screen will be displayed as below. Click on **Download** button to download live SA listing. You may tick in the specific checkbox or tick in “Select All” check box to select record (s) as below.

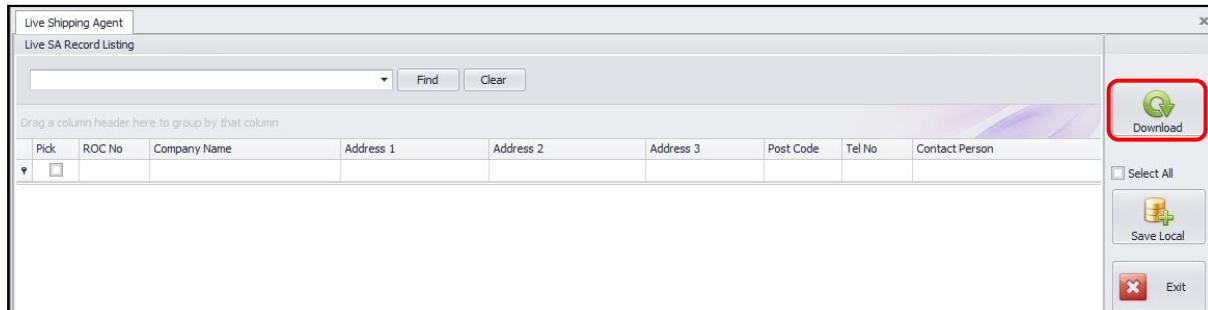


Figure 34

3. Then, click on **Save Local** button at right side of the screen, to save live SA record.



Figure 35

4. A notification popup message will be displayed as below. Click “OK”.

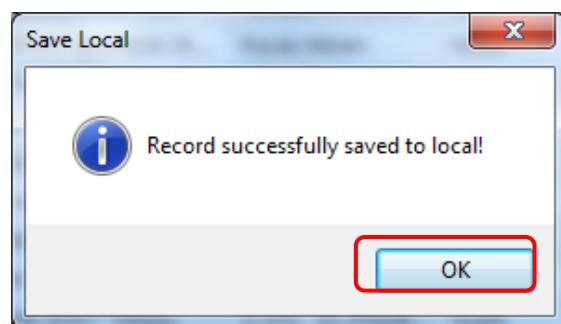


Figure 36

1.3.2 Haulier Company

1. Click on **Haulier (HR) Company** tab.

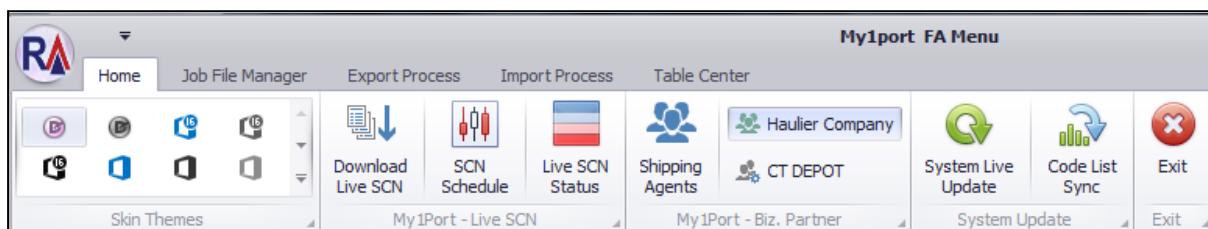


Figure 37

2. Live Haulier List screen will be displayed as below. Click on **Download** button to download live HR listing. You may tick in the specific checkbox or tick in “Select All” check box to select record (s) as below.

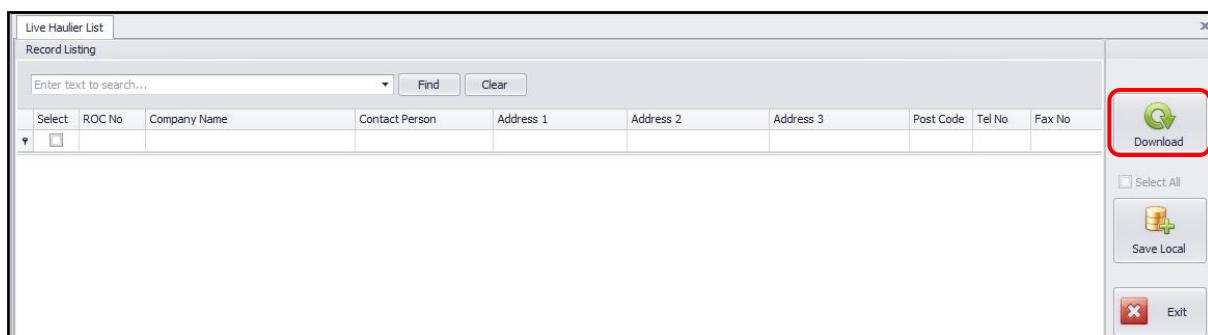


Figure 38

Live Haulier List									
Record Listing									
<input type="text" value="Enter text to search..."/> <input type="button" value="Find"/> <input type="button" value="Clear"/>									
Select	ROC No	Company Name	Contact Person	Address 1	Address 2	Address 3	Post Code	Tel No	Fax No
<input checked="" type="checkbox"/>	443843D...	ABLE MERIDIAN LOGISTICS SDN BHD	KUMARESEN	LOT PT 22864 JALAN ...	OFF JALAN KAPAR, KLA...	SELANGOR	42100	03329...	0332904266
<input type="checkbox"/>	672900A...	ADVANCE INTERCITY LOGISTICS SD...	WONG KEAN MING	LOT 8088, PERSIARA...	SECTION 16	SHAH ALAM SELANGOR	40200	03551...	0355106988
<input type="checkbox"/>	840237K...	AEROGLOBAL LOGISTICS (M) SDN BHD	LUVEN LOUDES	SUITE #22-06 CENTR...	JALAN BATU TIGA LAMA,	KLANG, SELANGOR DA...	41300	03-334...	03-33427...

Figure 39

4. Then, click on **Save Local**  button at right side of the screen, to save live Haulier record.

5. A notification popup message will be displayed as below. Click “OK”.

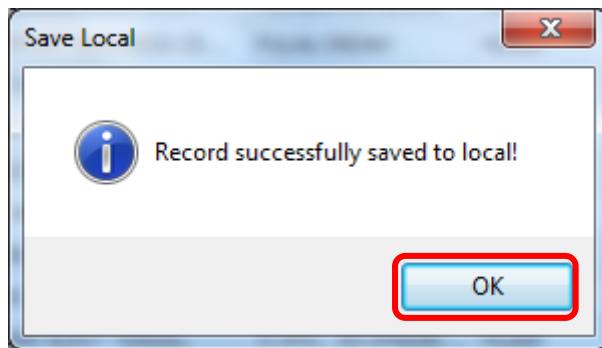


Figure 40

1.3.3 CT DEPOT

1. Click on **CT Depot** tab.

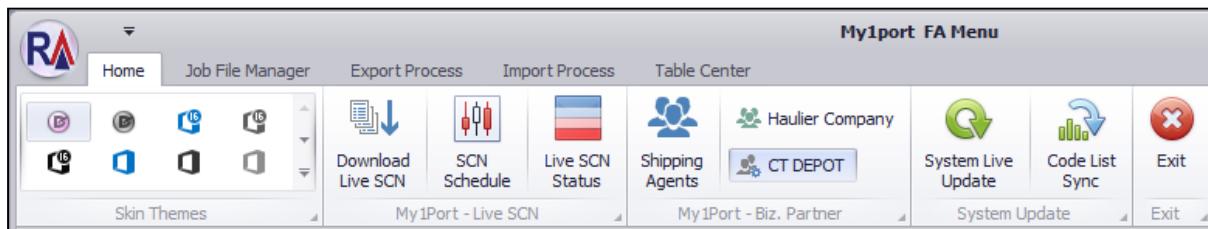


Figure 41

2. Live Depot List screen will be displayed as below. Click on **Download** button to download live Depot listing. You may tick in the specific checkbox or tick in “Select All” check box to select record (s) as below.

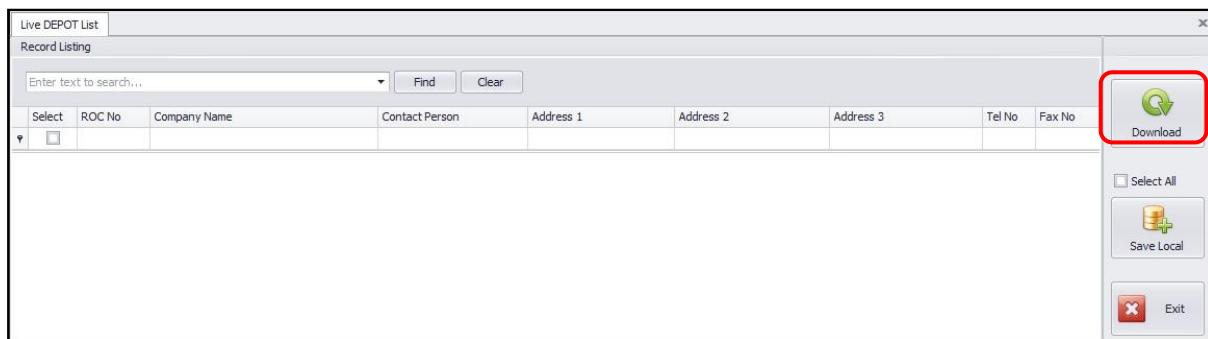


Figure 42

Select	ROC No	Company Name	Contact Person	Address 1	Address 2	Address 3	Tel No	Fax No
<input type="checkbox"/>	1817X ...	AL MARINE SERVICES SDN BHD	MR. LEE EUU HOCK	4215 GROUND FLOOR,	PERSIARAN RAJA MUDA ...	PELABUHAN KLANG	03316...	03316...
<input type="checkbox"/>	496832U ...	ASIA GLOBAL CONNECTION SDN BHD	MEGAT ZUL AZIZI BIN FA...	ON DOCK DEPOH (ODD9),	WESTPORT CT5, PULAU I...	PELABUHAN KLANG	03-31...	03-3161...
<input type="checkbox"/>	23444X ...	BINAKON SDN BHD	MR. SIEW TEE HEONG	WISMA BINAKON, LENG...	KAW 20, BNDR SLTN SUL...	PELABUHAN KLANG		
<input type="checkbox"/>	945512D ...	COGENT CONTAINER DEPOT(M) SDN BHD	LOO ZHENG DAO	LOT 28, LEBUH SULTAN ...	BANDAR SULTAN SULEIM...	PELABUHAN KLANG SELA...	03-31...	03-3176...

Figure 43

4. Then, click on **Save Local**  button at right side of the screen, to save live Depot record.

5. A notification popup message will be displayed as below. Click “OK”.

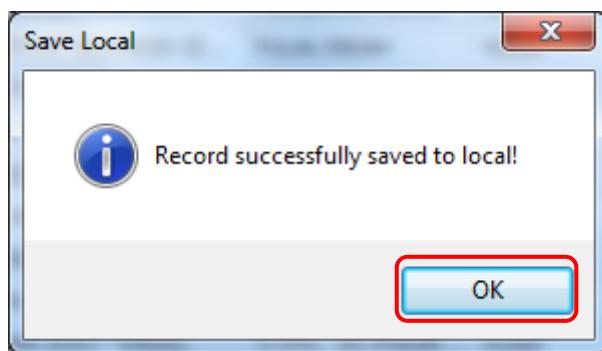


Figure 44

1.4 System Update

1.4.1 System Live Update

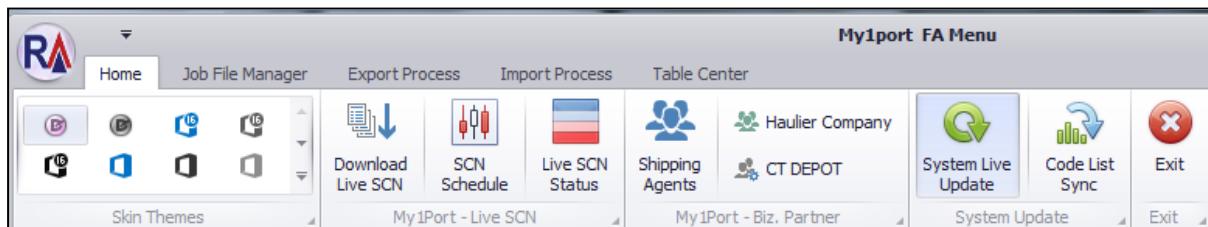


Figure 45

1. Click on **System Live Update** to update your system for latest version.
2. A popup as below will display. Click “OK” to proceed update.

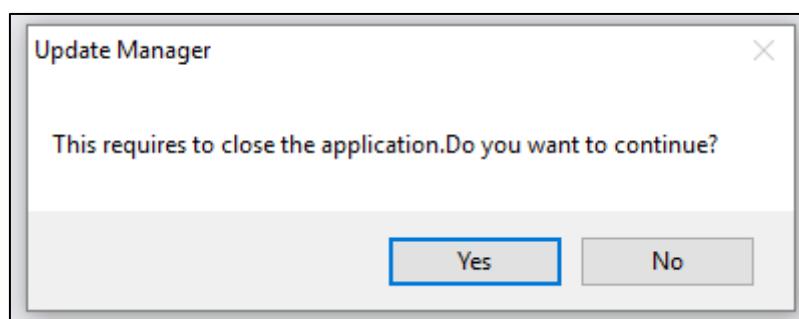


Figure 46

3. Windows will auto-close, and Update Manager popup will displayed. Tick “I Agree” and click button **Next**.

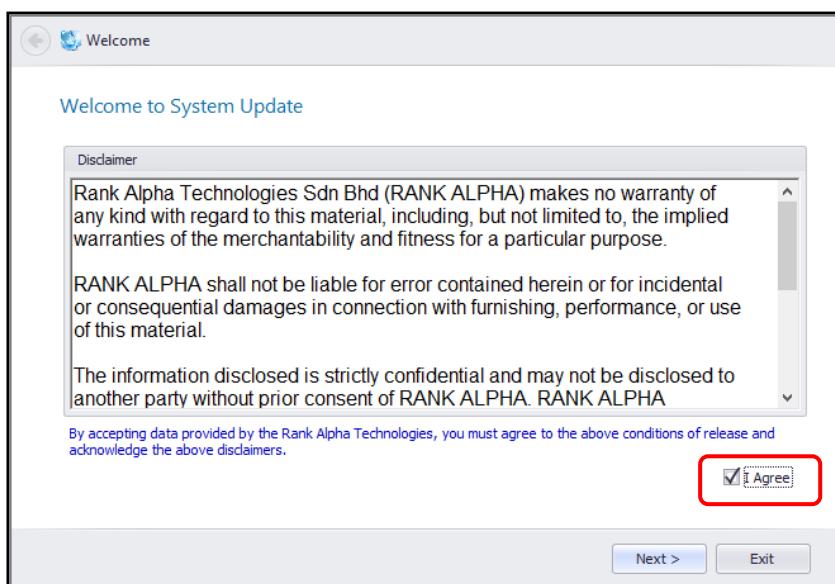


Figure 47

4. Click on **Next** button on *Figure 31*, below screen will appear for user to confirm the system name and Id.

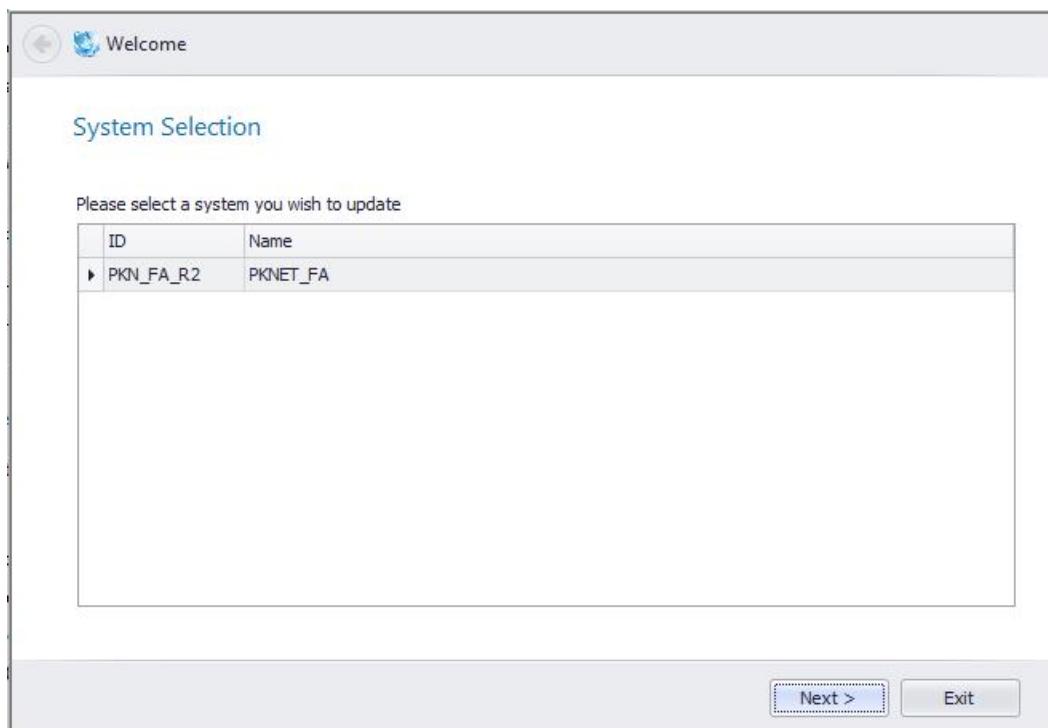


Figure 48

5. Click button **Check Updates** to get latest dll. Then click **Next** to continue.

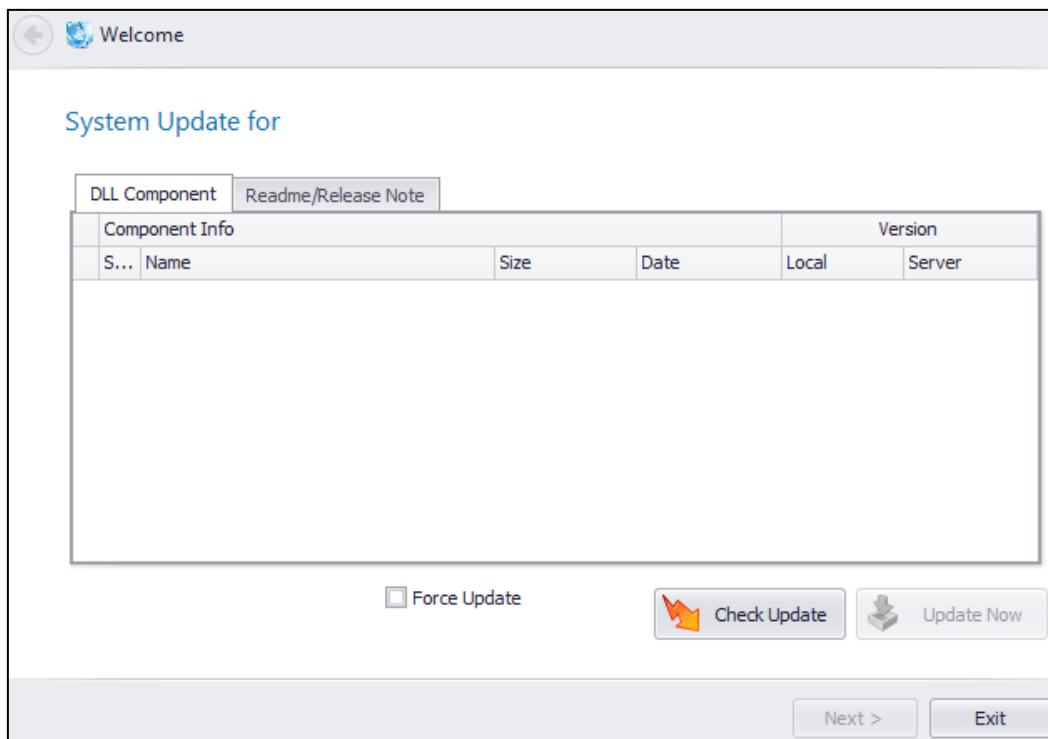


Figure 49

6. Once finish update, interface as below will displayed. Click **Finish** button to complete the update process.

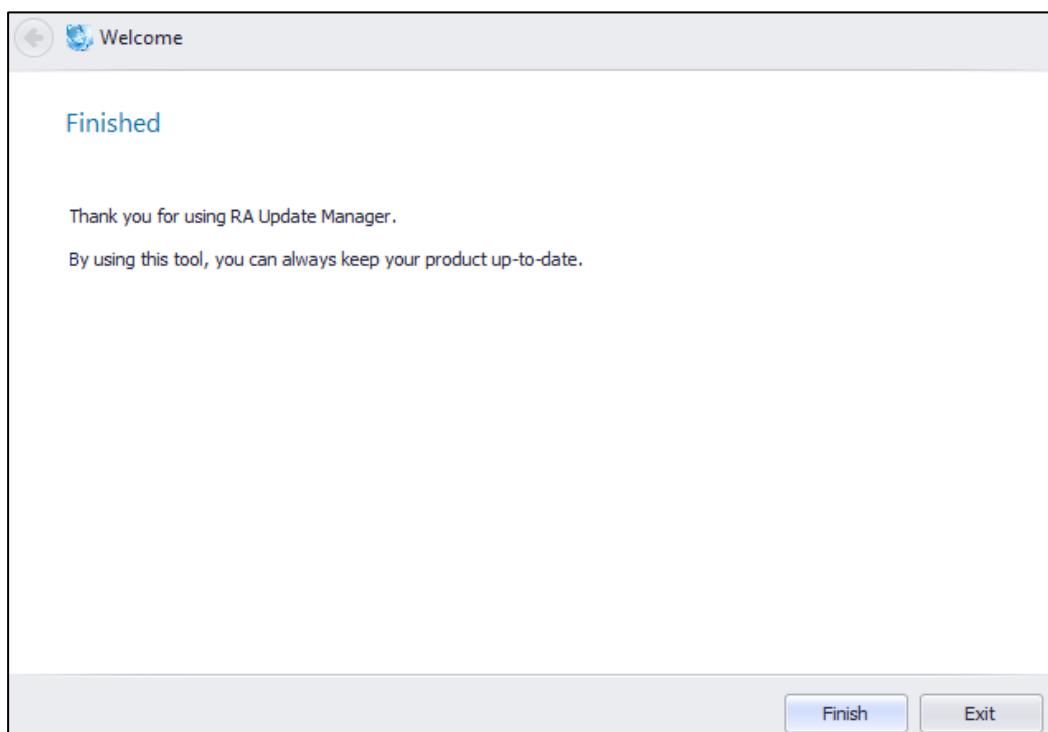


Figure 50

1.4.2 Code List Sync

1. Click on **Code List Sync** to obtain live code number for container.

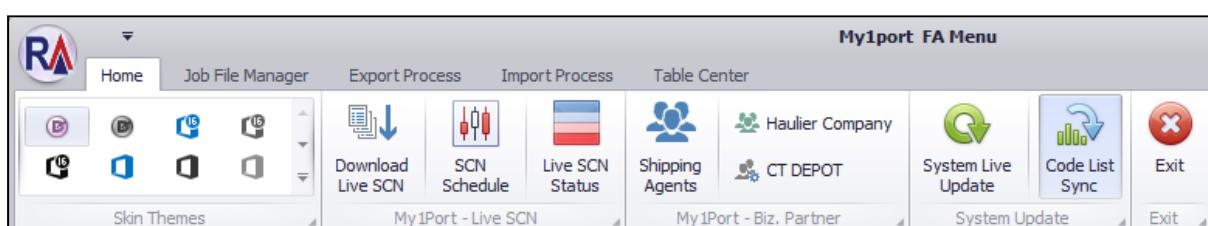


Figure 51

1. Click on **System Live Update** to update your system for latest version.

2. Live code screen will be displayed as below. Click on **Get Table List** button at the bottom of the screen.

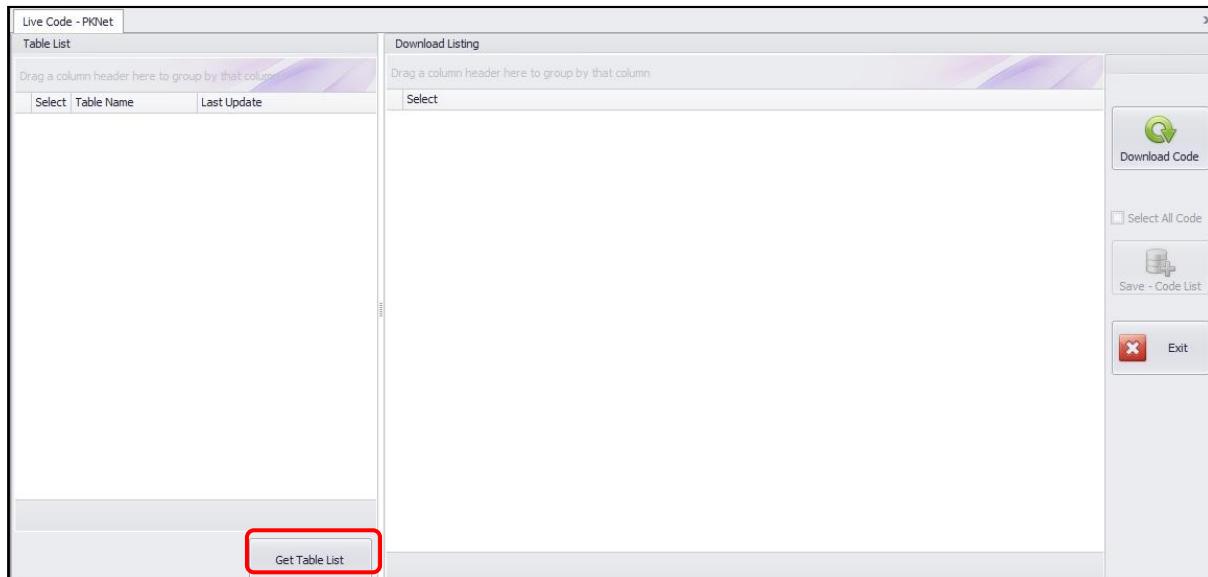


Figure 52

3. Table list will be displayed as below. Tick in the check box to select record.

Table List			
	Sel...	Table Name	Last Update
I	<input checked="" type="checkbox"/>	PKN_ISOCode_Tabl...	02/08/2014
	<input type="checkbox"/>	PKN_ISO_CT	02/08/2014
	<input type="checkbox"/>	PKN_PortTerminal	14/07/2014
	<input type="checkbox"/>	PKN_TableID	21/03/2014

Figure 53

4. Click on **Download Code** button at the right side of the screen.



5. The download listing will be displayed as below. You may either tick in the specific checkbox or tick in “Select All” check box to select record (s) as below. Click on **Save – Code List** to save live codes.

Download Listing

Drag a column header here to group by that column

Select	Type	Code	Description	
I <input checked="" type="checkbox"/>	C*	RF	Reefer	...
	C*	OT	Open Top	...
	C*	OS	Open Side	...
	C*	RK	Rack	...
	C*	TK	Tanker	...
	C*	HH	Half Height	...
	C*	GP	General Purpose	...
	C*	DG	Dangerous Goods	...
	C*	HC	High Cube - 96	...
	C*	VH	Ventilated	...
	C*	HR	Insulated	...
	C*	UT	Open Top	...

Figure 54

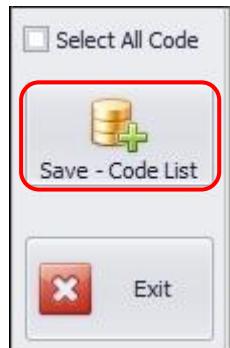


Figure 55

6. A popup message will be displayed as below. Click “OK”.

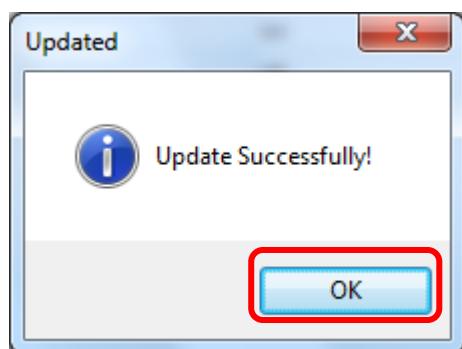


Figure 56

1.5 Exit system

1.5.1 Exit

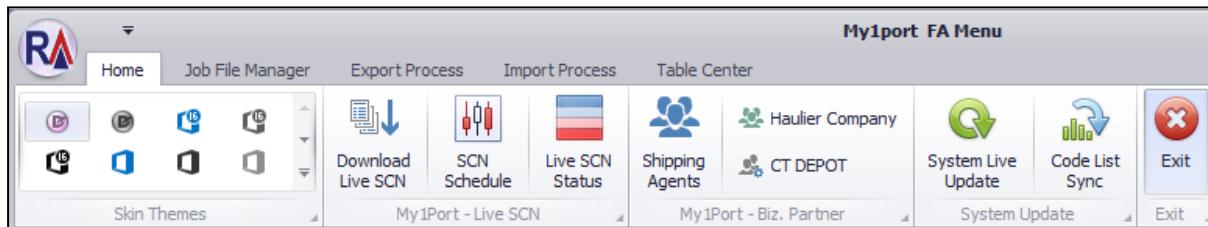


Figure 57

1. If you wish to exit My1port FA system, please click on exit tab as below
2. A popup notification will be displayed as below. Click "Yes" to close system.

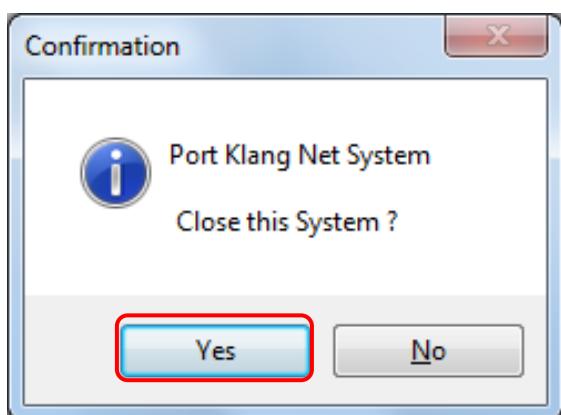
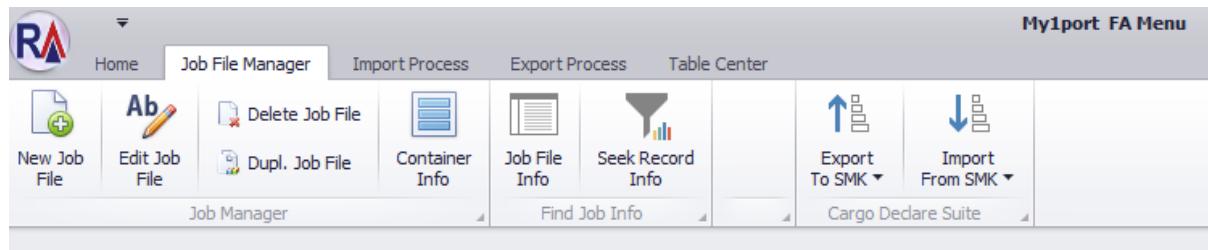


Figure 58

Chapter 2 Job File Manager**2 Job File Manager***Figure 59*

There are 11 main options and currently 4 options available for users to proceed further:

- i. New Job File
- ii. Edit Job File
- iii. Delete Job File
- iv. Dupl. Job File
- v. Container Info
- vi. Job File Info
- vii. Seek Record Info
- viii. Export To SMK
- ix. Import From SMK

2.1 New Job File



- By clicking on the **New Job File** option, system will allows user to create a New Job File and below entries screen will be appeared to start data entries.

Figure 60

- Enter **Master Job No :** will define a unique key of the Job No.
- Open Date :** will be auto default from current system date and users are always allows to change or select any date from *Date Picker* after click .

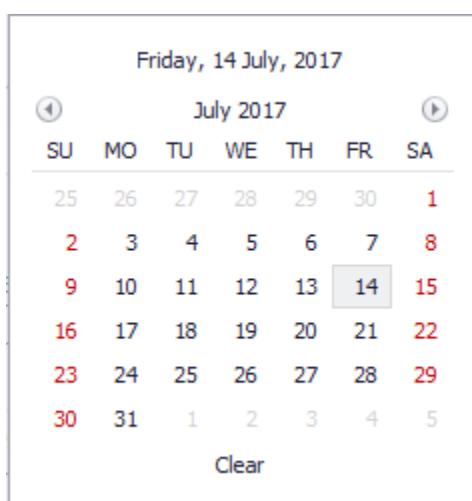


Figure 61

4. Manually enter Local Trader : to define a Local Trader or user able to pickup from predefine **Table Center** after click on and system will display the Local Trader Name accordingly Name/Address :

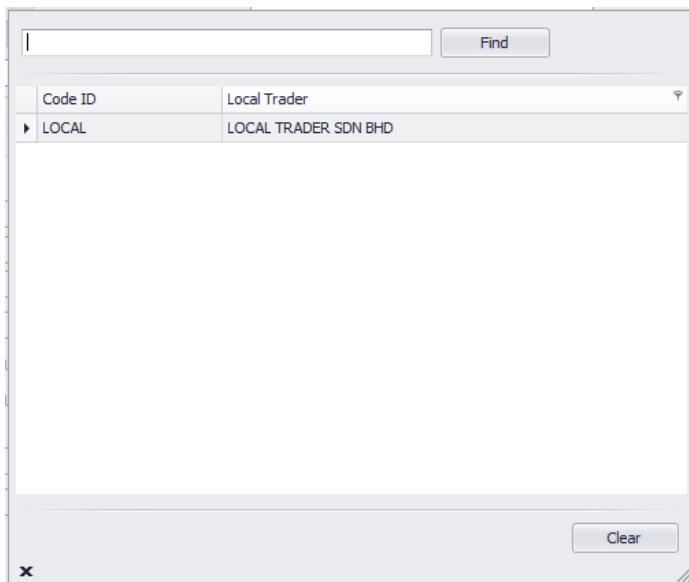


Figure 62

5. Enter Oversea Trader : to define an Oversea Trader or can pickup from **Table Center** by clicking and system will display an Oversea Trader Name accordingly Name/Address :

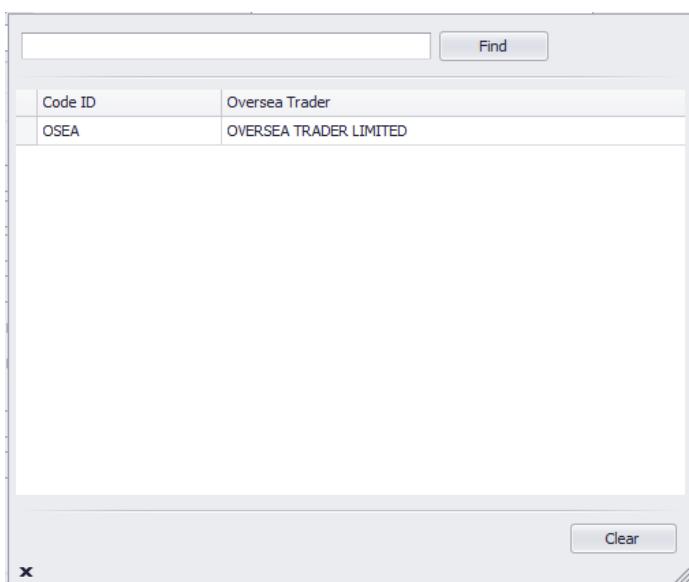


Figure 63

6. Select **Transport Mode :** from drop down lookup to define transportation mode of the shipment. There are 4 available options allows to choose.



Figure 64

7. Select **Shipment Type :** to define type of shipment by clicking on the drop down lookup to select the available options.

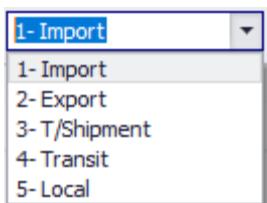


Figure 65

8. Enter **Trade Doc No :** [BL / EBook / AWB] to represent either Bill of Lading, Export Booking or Air Way Bill Number.

9. Manually enter **Shipment Date :** or pickup the date of shipment from *Date Picker*. (Refer to Figure 44 for Date Picker)

10. Select **Sub Trx. Type :** from drop down lookup to define the sub transaction type.

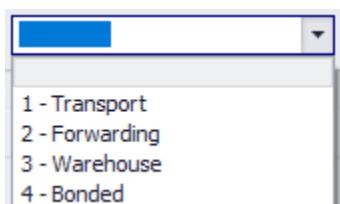


Figure 66

11. Record mode can be set to control the entries by selecting the

Record Mode : . There are 2 options available to be selected.

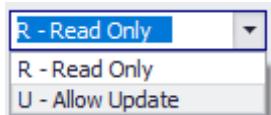


Figure 67



12. Click on  to proceed and save the Job Header information before start enter *Job Details* Information for
13. Once successfully saved *Job Header*, system will enable the *Cargo Details* session for user to proceed accordingly.

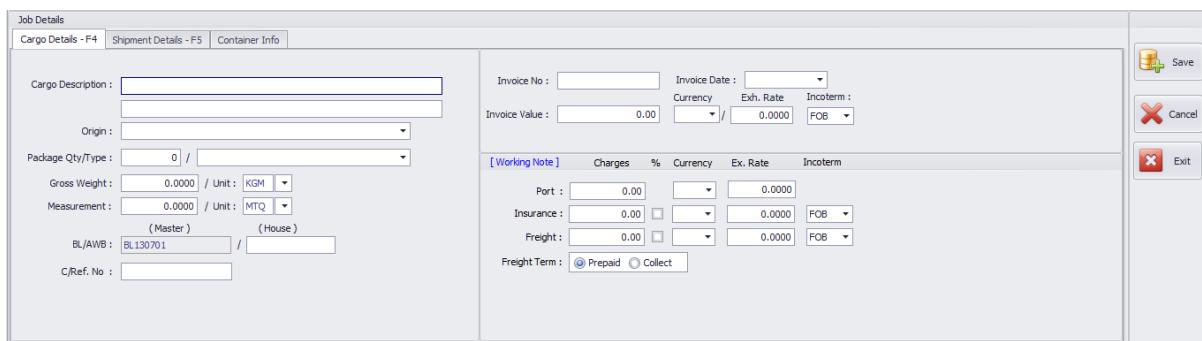


Figure 68

14. Enter accordingly and users are allows to continue to the next line for any longer description.
15. Manually enter country origin or pickup from predefine Table Center

x	Code	Description
	AD	ANDORRA
	AE	UNITED ARAB EMIRATES
	AF	AFGHANISTAN
	AG	ANTIGUA AND BARBUDA
	AI	ANGUILLA
	AL	ALBANIA
	AM	ARMENIA
	AN	NETHERLANDS ANTILLES
	AO	ANGOLA
	AQ	ANTARCTICA
	AR	ARGENTINA
	AS	AMERICAN SAMOA
	AT	AUSTRIA
	AU	AUSTRALIA
	AW	ARUBA
	AZ	AZERBAIJAN
	BA	BOSNIA AND HERZEGOVINA
	BB	BARBADOS
	BD	BANGLADESH
	BE	BELGIUM

Figure 69

16. Enter **Package Qty/Type :** and package type
 or pickup the available code from lookup table.

x	Code	Description
	BK	BASKET
	BL	BALE, COMPRESSED
	BM	BLOCK
	BN	BALE, NON-COMPRESSED
	BO	BOTTLE, NON-PROTECTED, CYLINDRICAL
	BP	BALLOON, PROTECTED
	BQ	BOTTLE, PROTECTED CYLINDRICAL
	BR	BAR
	BS	BOTTLE, NON-PROTECTED, BULBOUS
	BT	BOLT
	BU	BUTT
	BV	BOTTLE, PROTECTED BULBOUS
	BX	BOX
	BY	BOARD, IN BUNDLE/BUNCH/TRUSS
	BZ	BARS, IN BUNDLE/BUNCH/TRUSS
	CA	CAN,RECTANGULAR
	CB	BEER CRATE
	CC	CHURN
	CE	CREEL
	CF	COFFER

Figure 70

17. Proceed enter **Gross Weight :** / **Unit :** and **Gross Weight Unit** is always default as *KGM* but allows to change or choose any available code from lookup table.

Code	Description
GRO	GROSS
GRT	GROSS [REGISTER] TON
GWH	GIGAWATT-HOUR (1 MILLION kw/h)
HAR	HECTARE
HBA	HECTOBAR
HGM	HECTOGRAM
HIU	HUNDRED INTERNATIONAL UNITS
HLT	HECLOTRE
HMQ	MILLION CUBIC METRES
HMT	HECTOMETRE
HPA	HECLOTRE OF PURE ALCOHOL
HTZ	HERTZ
HUR	HOUR
INH	INCH (25.4 MM)
INK	SQUARE INCH
INQ	CUBIC INCH
JOU	JOULE
KBA	KILOBAR
KEL	KELVIN
KGM	KILOGRAM

Figure 71

18. Enter **Measurement :** / **Unit :** with **Measurement Unit** is always default as *MTQ* and allows to change to any available code or pickup from lookup table as below.

Code	Description
M3	M3
MAL	MEGALITRE
MAM	MEGAMETRE
MAW	MEGAWATT
MGM	MILLIGRAM
MIK	SQUARE MILE
MIL	THOUSAND
MIN	MINUTE
MIU	MILLION INTERNATIONAL UNITS
MLD	BILLION US
MLT	MILLILITRE
MMK	SQUARE MILLIMETRE
MMQ	CUBIC MILLIMETRE
MMT	MILLIMETRE
MOH	CUBIC METRE PER HOUR
MON	MONTH
MQS	CUBIC METRE PER SECOND
MSK	METRE PER SECOND SQUARED
MTK	METER SQUARE
MTQ	CUBIC METRE

Figure 72

(Master)

19. BL/AWB : will be shown on *Job Details information* windows as

(House)

reference of **Trade Doc No** before user proceed enter whenever require.

20. Manually enter **C/Ref. No :** for Carrier Reference Number as an extra information provided to the *Job Details* information.

21. User can proceed further to enter Invoice details information as below available fields.

Invoice No :	<input type="text"/>	Invoice Date :	<input type="text"/>
		Currency	Exh. Rate
Invoice Value :	0.00	<input type="text"/> / <input type="text"/>	Incoterm : <input type="text"/>

Figure 73

22. As usual, **Invoice Date :** can either manually enter a valid date or pickup any date from *Date Picker* (Refer *Figure 44*).

23. **Currency** will always default as *MYR* and user still allows to change or pickup from lookup table for any available **Currency**.

Code	Description
SSS	sssss
MYR	Malaysia Ringgit
ATS	AUSTRIA SCHILLING
AUD	AUSTRALIAN DOLLAR
BDT	TAKA
BEF	FRANC
BND	BRUNEI DARUSSALAM DOLLAR
BUK	KYAT
CAD	CANADA DOLLAR
CHF	SWISS FRANC
CNY	YUAN RENMIBI
DEM	DEUTSCHE MARK
DKK	DENMARK KRONER
ESP	PESETA
EUR	RO CURRENCY
FIM	MARKKA
FJD	DOMINICAN REPUBLIC
FRF	FRANC
GBP	POUND STERLING
HKD	HONG KONG DOLLAR

Figure 74

Incoterm :

FOB

24. **FOB** is always default as *FOB* and user always available to change to any available *Freight On Board* from the lookup table.

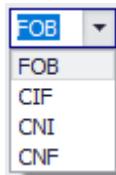


Figure 75

25. Proceed for **Working Note** details information whenever require.

[Working Note]	Charges	%	Currency	Ex. Rate	Incoterm
Port :	0.00			0.0000	
Insurance :	0.00	<input type="checkbox"/>	<input type="button" value="▼"/>	0.0000	FOB <input type="button" value="▼"/>
Freight :	0.00	<input type="checkbox"/>	<input type="button" value="▼"/>	0.0000	FOB <input type="button" value="▼"/>
Freight Term :	<input checked="" type="radio"/> Prepaid <input type="radio"/> Collect				

26. **Freight Term :** Prepaid Collect is default as Prepaid and this radio button for user to click either one to define Freight Terms used for the **Working Note** charges.

27. Click on **Shipment Details - F5** to proceed for *Shipment Details* Information or user can press **F5** function key on keyboard as a short cut key to go to this session.

Cargo Details - F4	Shipment Details - F5	Container Info
Sea Details	Air Details	Road Details
Vessel Info	2nd Vessel Info	
Ship Call No :	Voyage No :	
ETA :	Jan	Closing Date :
ETD :		
Vessel ID/Name :		
Shipping Agent :		
Loading Port :		
Discharge Port :		
Via Port :		
<input type="checkbox"/> Any Marking <div style="border: 1px solid #ccc; padding: 5px; height: 100px; width: 100%;">Marking and Nos.</div>		
Final Dest. :		

Figure 76

28. Manually enter **Ship Call No :** or pickup from lookup table for any registered SCN available as below.

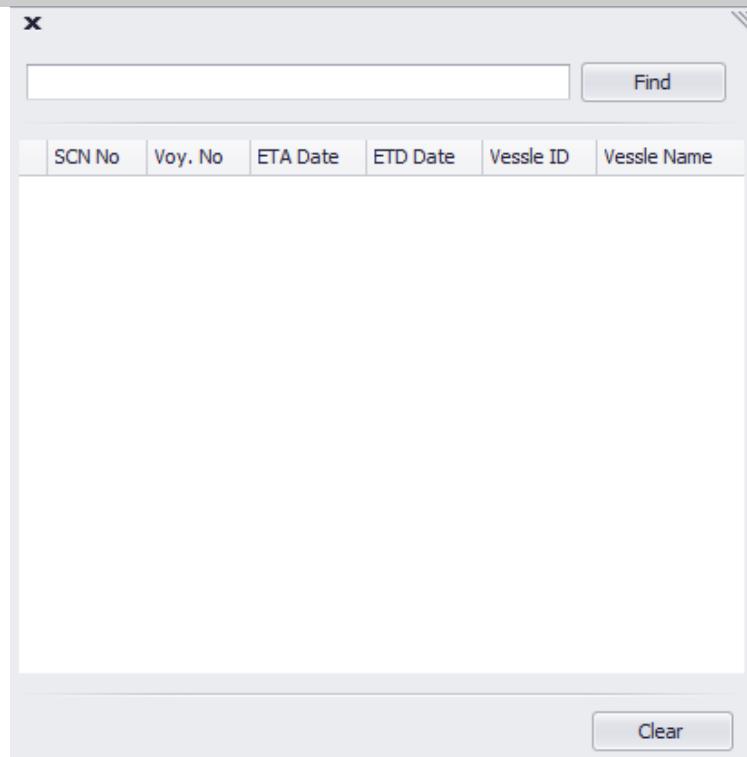


Figure 77

29. Enter **Voyage No :** according to the SCN No selected.
30. Proceed for other shipment date information such as **Estimation Date Arrival, Estimation Date Departure and Closing Date Time.**

ETA :	<input type="text"/>	<input type="button" value="Jan"/>	Closing Date :
ETD :	<input type="text"/>	<input type="button" value=""/>	<input type="text"/> / <input type="text"/>

Figure 78

- 31.
32. Enter **Vessel ID/Name :** or pickup from loop table for any available registered Vessel Id by clicking and Vessel Name will be appeared next to it..

PORT KLANG*NET (FA)
LEMBAGA PELABUHAN KELANG

x	Code	Name
	121212	12121212
	A0058	ASIAN LEADER
	A0065	ARISTOTELIS
	A01	Addd asdasdas
	A0127	APOLLO TUJUH
	A0142	ASIAN BREEZE
	A0158	TESTWWW
	A0160	ACX LAVENDER
	A0162	ASIAN SPLENDOR
	A0170	ASIAN QUEEN
	A0183	ARKTIS ATLANTIC
	A0187	ARDMORE
	A0191	ALLWELL PREMIER
	A0207	AGEL
	A0253	ASIAN NOVA
	A0254	ANRO TEMASEK
	A0256	ANRO AUSTRALIA
	A0258	ASIAN PEGASUS
	A0260	ANRO ASIA
	A0264	ABLE COMMODORE

Vessel ID/Name :

Figure 79

33. can be selected from loop up table for any available code.

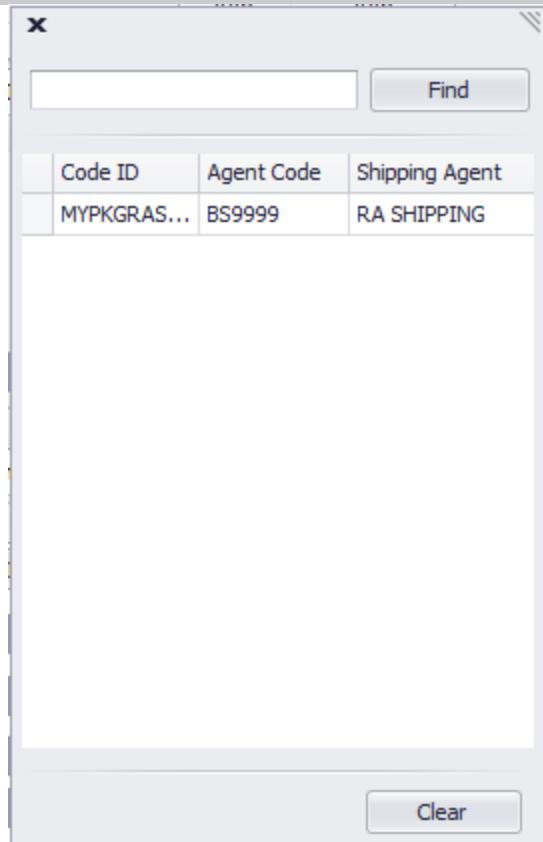


Figure 80

34. Proceed for any require ports required by the shipment..

A screenshot of a form with three dropdown menus. The first menu is labeled 'Loading Port :'. The second is labeled 'Discharge Port :'. The third is labeled 'Via Port :'. Each menu has a dropdown arrow at the right end.

Figure 81

35. User can click on the field and lookup table will be appeared to pickup any available code.

A screenshot of a dropdown menu window titled 'x'. It contains a search bar with a 'Find' button and a table with two columns: 'Code' and 'Description'. The table lists various port codes and their names. A 'Clear' button is at the bottom right.

Code	Description
AEAAN	AL AIN
AEAJM	AJMAN
AEAQU	AQUABA
AEAUH	ABU DHABI
AEBAB	BANDAR ABBAS
AEDAS	DAS ISLAND
AEDUY	RAS ZUBBAYA (RAS DUBAYYAH)
AEDXB	DUBAI
AEFAT	FATEH TERMINAL
AEFUS	FUJAIRAH
AEJEA	JEBEL ALI
AEJED	JEBEL DHANNA
AEKLF	KHOR AL FAKKAN

Figure 82

36. Tick check box Any Marking if any marking require for the shipment.

A screenshot of a software interface showing a 'Marks and Nos.' input field. The field is labeled 'marks and Nos|' and has a 'Marking and Nos.' label above it. There is also a checked checkbox labeled 'Any Marking' to the left of the input field.

Figure 83

37. Click **Final Dest. :** for 2

digits ISO Final Destination Code and pickup from lookup table for any available code.

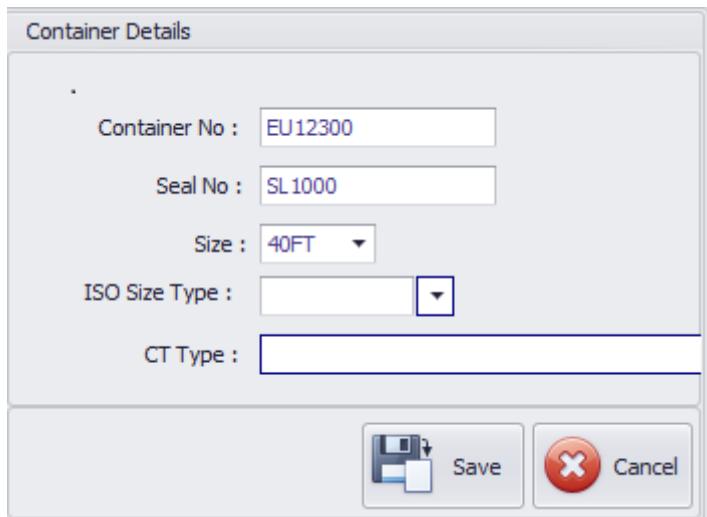
Code	Description
AD	ANDORRA
AE	UNITED ARAB EMIRATES
AF	AFGHANISTAN
AG	ANTIGUA AND BARBUDA
AI	ANGUILLA
AL	ALBANIA
AM	ARMENIA
AN	NETHERLANDS ANTILLES
AO	ANGOLA
AQ	ANTARCTICA
AR	ARGENTINA
AS	AMERICAN SAMOA
AT	AUSTRIA
AU	AUSTRALIA
AW	ARUBA
AZ	AZERBAIJAN
BA	BOSNIA AND HERZEGOVINA
BB	BARBADOS
BD	BANGLADESH
BE	BELGIUM

Figure 84

38. Click on **Container Info** to continue for Container Details information.

Figure 85

39. Click  to create new Container details information.



Container Details

Container No : EU12300

Seal No : SL1000

Size : 40FT

ISO Size Type :

CT Type :

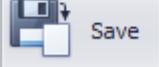
 Save  Cancel

Figure 86

40. Enter **Container No :** and **Seal No :** accordingly.

41. Select any **Container Size** from **Size :** lookup for any available container size.

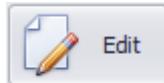
42. Click  to save the container details and record will be listed on the Container Info Listing accordingly with total number of container display at bottom left of the listing.

Job Details									
Cargo Details - F4		Shipment Details - F5		Container Info					
Drag a column header here to group by that column									
Container Info									
Pick	Container No	Size	Size/Type	CT Type	Seal No				
▶ <input type="checkbox"/>	EU12300	40FT			SL1000				

Figure 87.

43. Otherwise click on  to cancel the entries.

44. To edit an existing container details, from Container Listing to select a require record



and click on **Edit** to activate container details entries.

Job Details									
Cargo Details - F4		Shipment Details - F5		Container Info					
Drag a column header here to group by that column									
Container Info	Pick	Container No	Size	Size/Type	CT Type				
I	<input checked="" type="checkbox"/>	EU12300	40FT		SL1000				
	<input type="checkbox"/>	GFG	20FT		GFGF				

Figure 88

45. Container details screen will be available for user to start an editing.

Container Details

Container No :	<input type="text" value="EU12300"/>
Seal No :	<input type="text" value="SL1000"/>
Size :	<input style="width: 50px; height: 20px; border: 1px solid #ccc; border-radius: 5px; padding: 2px 5px;" type="text" value="40FT"/> ▼
ISO Size Type :	<input style="width: 100px; height: 20px; border: 1px solid #ccc; border-radius: 5px; padding: 2px 5px;" type="text"/> ▼
CT Type :	<input style="width: 100px; height: 20px; border: 1px solid #ccc; border-radius: 5px; padding: 2px 5px;" type="text"/>

Action

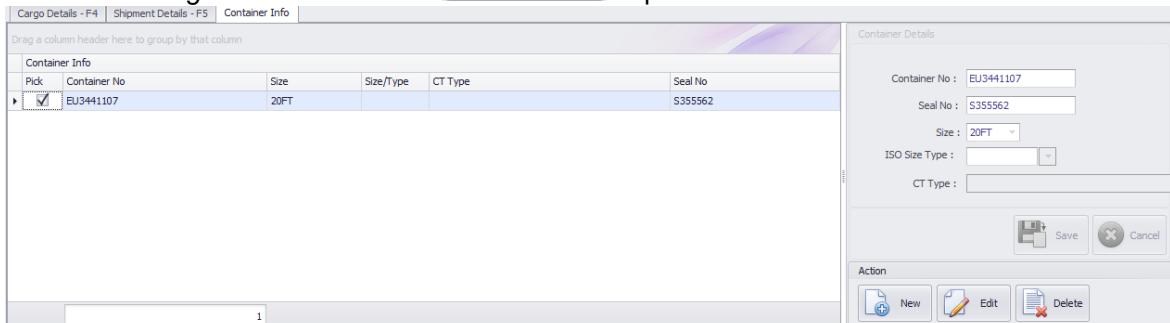
New	Edit	Delete
Save	Cancel	

Figure 89

46. As usual click on to save the changes or to ignore the editing.

47. To delete any existing record, user have to select a record by clicking on  at the

Container Listing before can click on  to proceed delete the selected container.



The screenshot shows a table titled 'Container Info' with columns: Pick, Container No, Size, Size/Type, CT Type, and Seal No. A single row is selected, indicated by a checkmark in the 'Pick' column. To the right of the table is a 'Container Details' panel containing fields for Container No (EU3441107), Seal No (S355562), Size (20FT), ISO Size Type, and CT Type. Below these are 'Save' and 'Cancel' buttons. At the bottom are 'Action' buttons for New, Edit, and Delete, with the Delete button highlighted.

Figure 90

48. System will prompt a confirmation message before start deletion process.

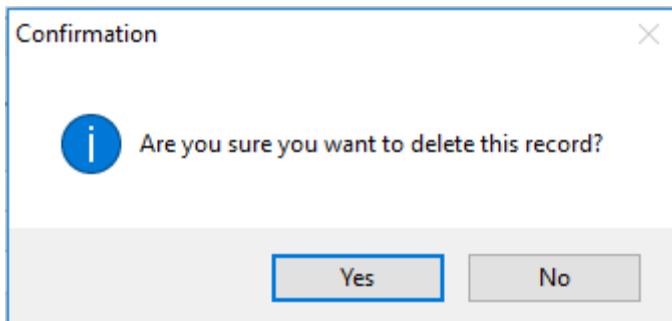
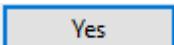
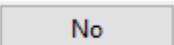
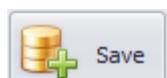


Figure 91

49. Answer  to confirm deletion otherwise answer  to cancel deletion process.

50. Once container successfully deleted, the container will be disappear from the listing.

51. To complete the Job entries, click on  and system will prompt a dialog box to notify if record successfully saved.

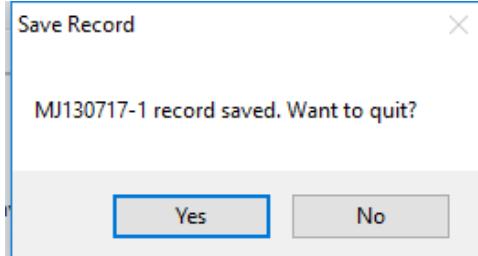


Figure 92

52. Created Job No will be listed on the listing accordingly for user reference.

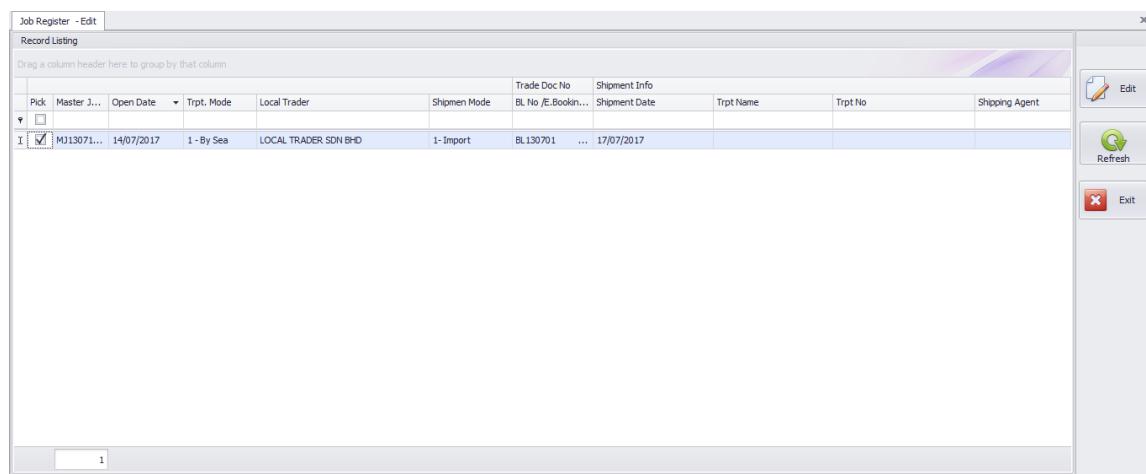


Figure 93

2.2 Edit Job File



1. User allows to edit any existing Job file by clicking on **Edit Job File** on the top bar options.
2. System will shows Record Listing for Job Register – Edit entries for user to proceed for editing.

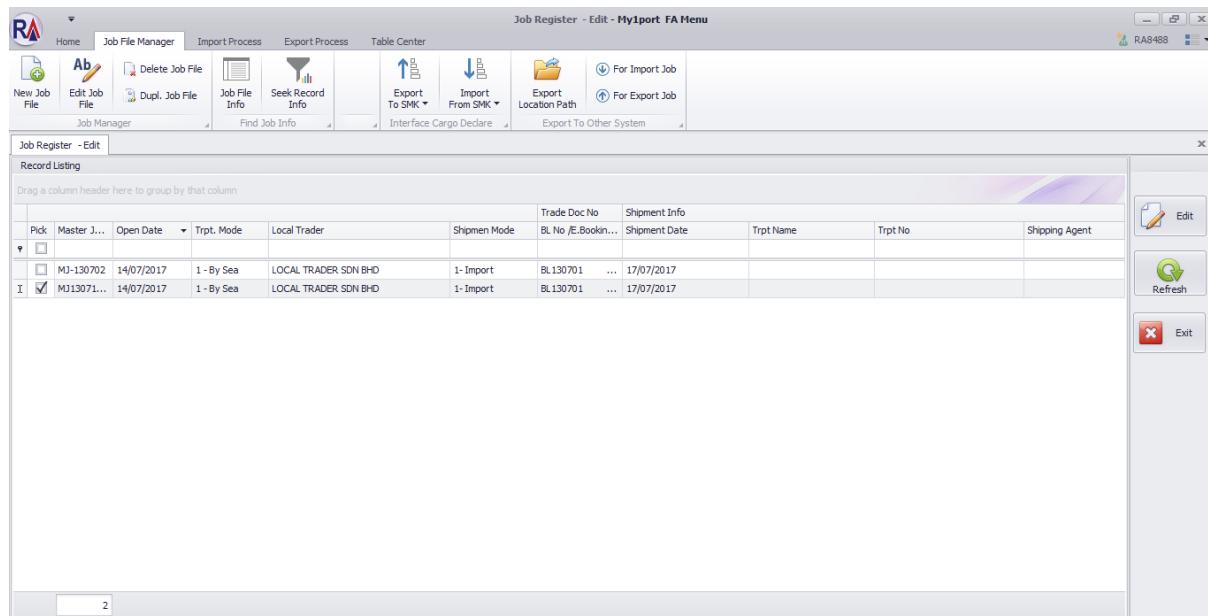


Figure 94

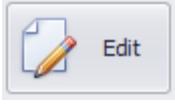
3. Select with to any require record and click on  to open entries for editing.
4. Users are able to edit any information except for Master Job No.

Figure 95

5. Click on  to save the modification and system will prompt a dialog box to notify the updating status.

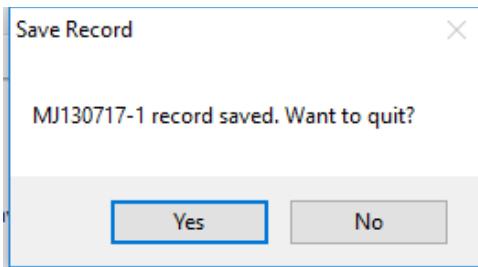
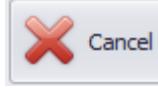
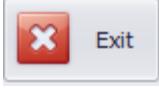


Figure 96

6. Click on  to cancel the editing or click on  to exit the entries.

2.3 Delete Job File

- Click on  on the top bar options to delete any existing Job file and system will shows a listing for user to select a record accordingly.

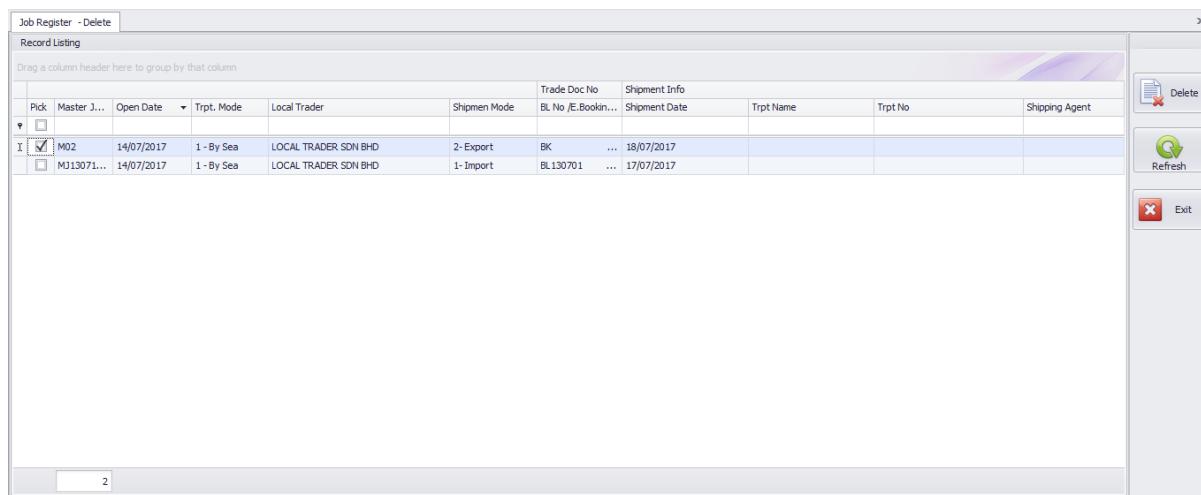


Figure 97

- Click on  after tick any require record to be deleted.
- System will give a confirmation message before user proceed to delete a record.

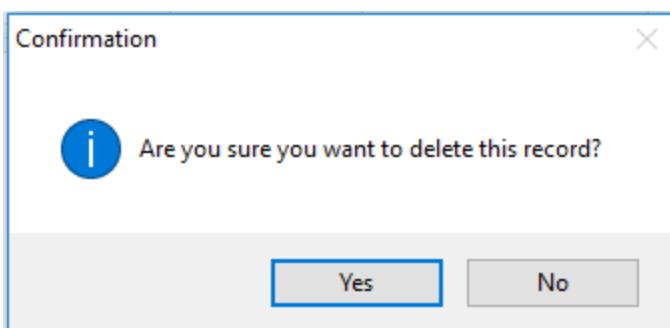
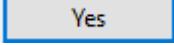
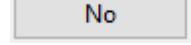


Figure 98

- Answer  to confirm delete otherwise click on  button to cancel the action.

5. Once system success deleted the record, a dialog box will be shows to notify the status.

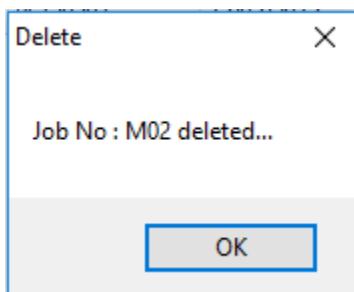


Figure 99

6. Deleted record will be disappear from the listing accordingly.

Record Listing												
Drag a column header here to group by that column												
Pick	Master J...	Open Date	Trpt. Mode	Local Trader	Shipmen Mode	Trade Doc No	Shipment Info	Bl No /E.Bookin...	Shipment Date	Trpt Name	Trpt No	Shipping Agent
▼	□	MJ13071...	14/07/2017	1 - By Sea	LOCAL TRADER SDN BHD	1- Import	BL130701	...	17/07/2017			
▶	□											

Figure 100

2.4 Duplicate Job File

1. Click on  on the top bar options to duplicate any existing Job file and system will shows a listing for user to select a record accordingly.

Dupl. Job File												
Record Listing												
Drag a column header here to group by that column												
Pick	Master J...	Open Date	Trpt. Mode	Local Trader	Shipmen Mode	Trade Doc No	Shipment Info	Bl No /E.Bookin...	Shipment Date	Trpt Name	Trpt No	Shipping Agent
▼	□	MJ13071...	14/07/2017	1 - By Sea	LOCAL TRADER SDN BHD	1- Import	BL130701	...	17/07/2017			
▶	□											

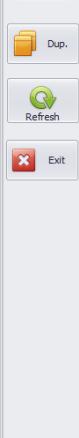
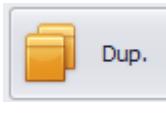


Figure 101

2. Tick to select any record and click on  to shows a details screen and proceed further.

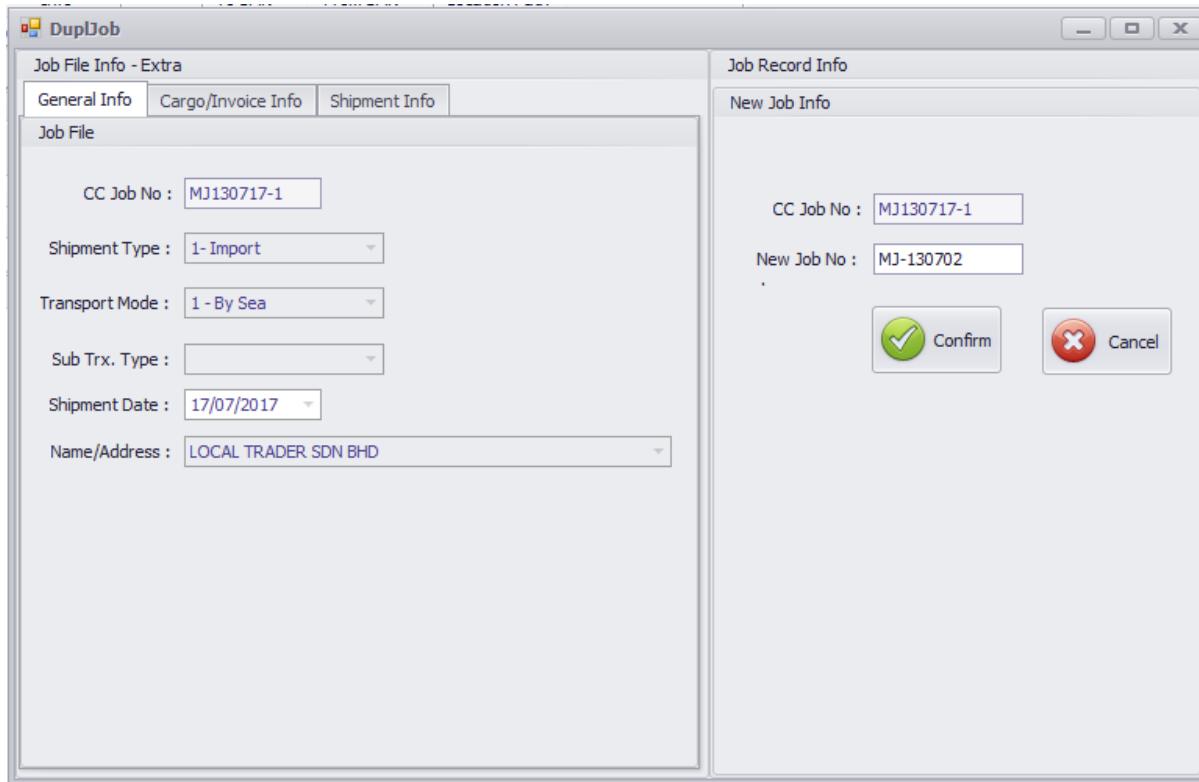


Figure 102

3. Enter new JobNo and click on  to confirm duplicate the record.

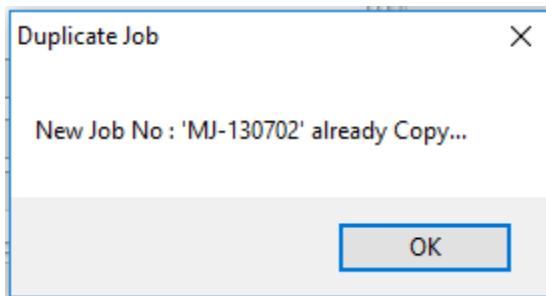
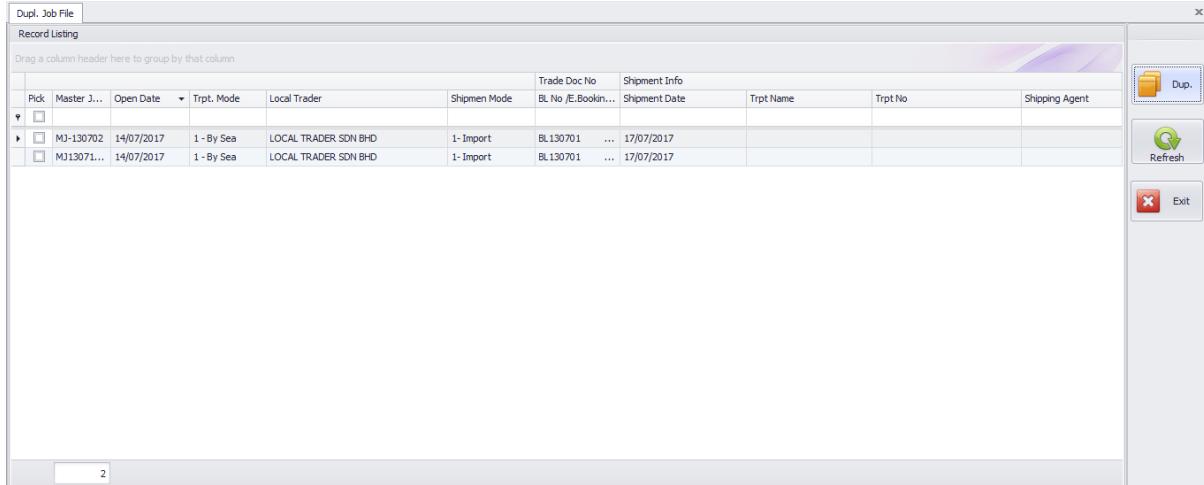


Figure 103

4. Otherwise click on  to cancel the action.

5. Job created from duplication will be listed accordingly.



The screenshot shows a software window titled "Dupl. Job File". At the top left is a toolbar with icons for "Dup.", "Refresh", and "Exit". The main area is a "Record Listing" grid with columns: Pick, Master J..., Open Date, Trpt. Mode, Local Trader, Shipment Mode, Trade Doc No, BL No /E/Bookin..., Shipment Info, Shipment Date, Trpt Name, Trpt No, and Shipping Agent. Two rows of data are visible:

Pick	Master J...	Open Date	Trpt. Mode	Local Trader	Shipment Mode	Trade Doc No	BL No /E/Bookin...	Shipment Info	Shipment Date	Trpt Name	Trpt No	Shipping Agent
▼	MJ-130702	14/07/2017	1 - By Sea	LOCAL TRADER SDN BHD	1- Import	BL130701	...	17/07/2017				
	MJ130701...	14/07/2017	1 - By Sea	LOCAL TRADER SDN BHD	1- Import	BL130701	...	17/07/2017				

Figure 104

2.5 Container Info

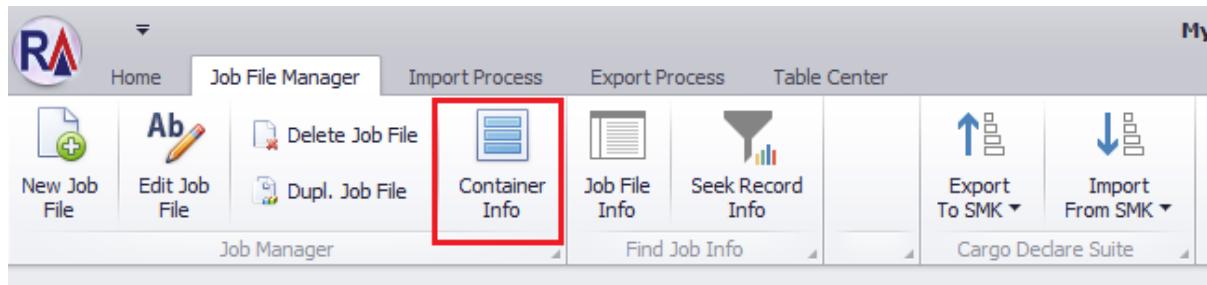
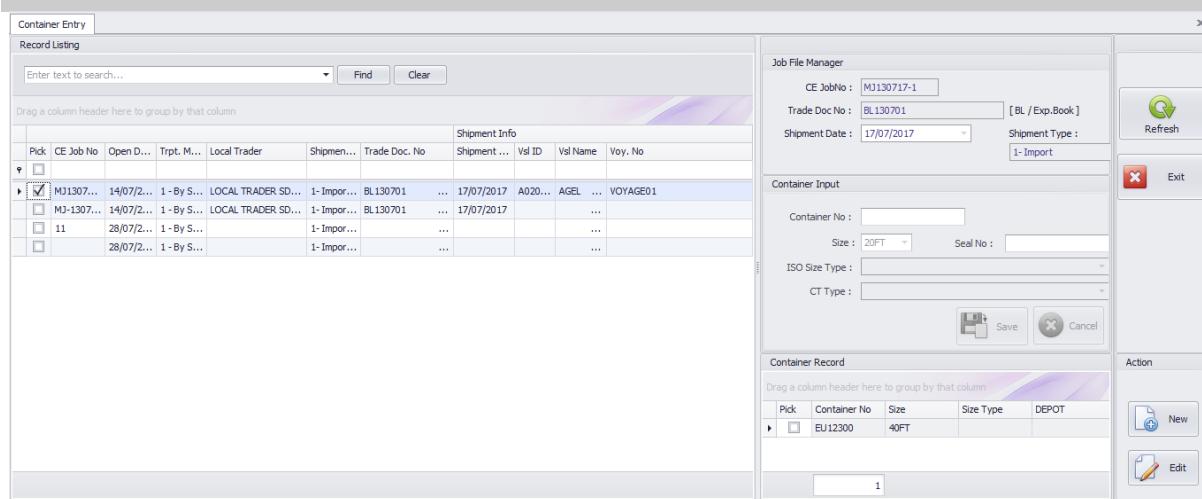


Figure 105

Selecting Container Info will show the following screen to view Container details information.

PORT KLANG*NET (FA)
LEMBAGA PELABUHAN KELANG


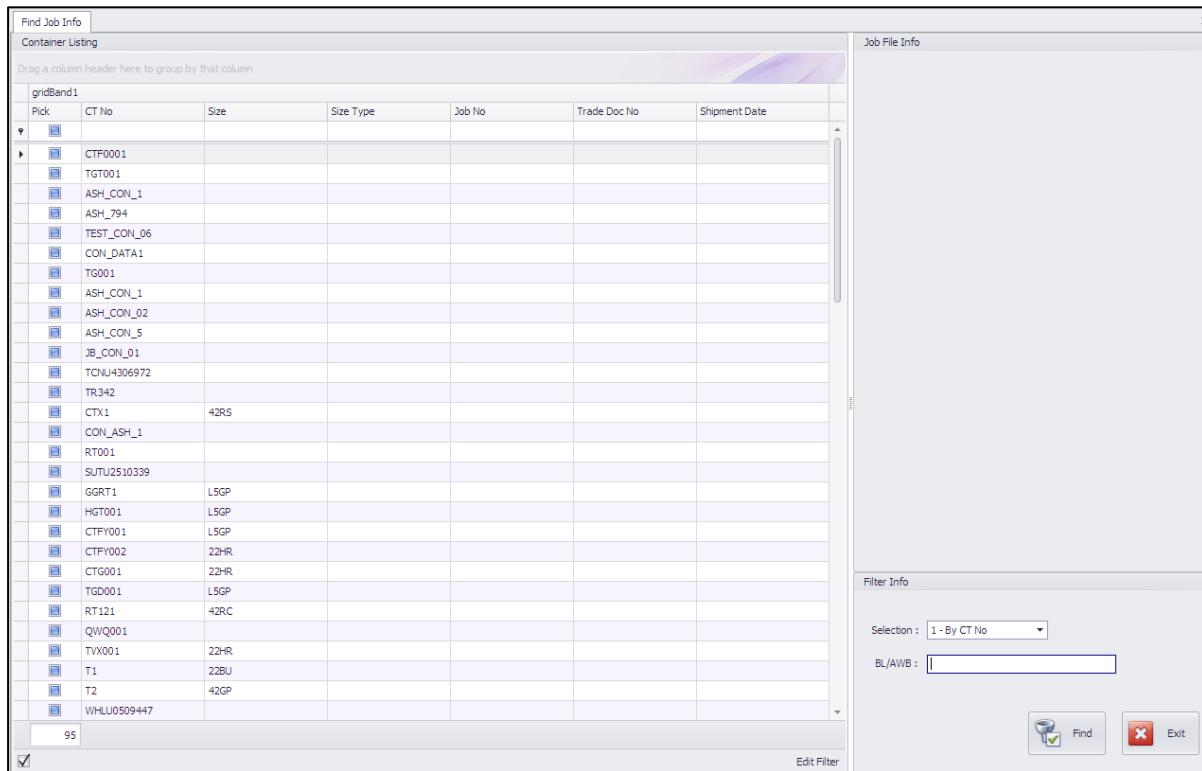
The screenshot shows a dual-pane application window. The left pane, titled 'Container Entry', contains a 'Record Listing' grid with columns for Pick, CE Job No, Open D..., Trpt. M..., Local Trader, Shipmen..., Trade Doc. No, Shipment ..., Vsl ID, Vsl Name, and Voy. No. A specific row is selected with a checkmark in the first column. The right pane, titled 'Job File Manager', includes sections for 'Job File Manager' (with fields for Job No, Trade Doc No, Shipment Date, and Type), 'Container Input' (with fields for Container No, Size, and Seal No), and 'Container Record' (with a grid showing columns for Pick, Container No, Size, Size Type, and DEPOT). Action buttons for New and Edit are located on the far right.

Figure 106

2.6 Find Job Info

2.6.1 Job File Info [Will be available soon]

2.6.2 Seek Record Info



This screenshot displays a search interface. On the left, a 'Container Listing' grid shows various container entries with columns for Pick, CT No, Size, Size Type, Job No, Trade Doc No, and Shipment Date. A specific entry for 'CTF0001' is highlighted. To the right, a 'Job File Info' panel is visible, featuring a 'Filter Info' section with dropdowns for Selection (set to '1 - By CT No') and BL/AWB, and buttons for Find and Exit.

Figure 107

2.7 Interface Cargo Declare

2.7.1 Export to SMK

1. Go to **Job File Manager > Export to SMK tab.**

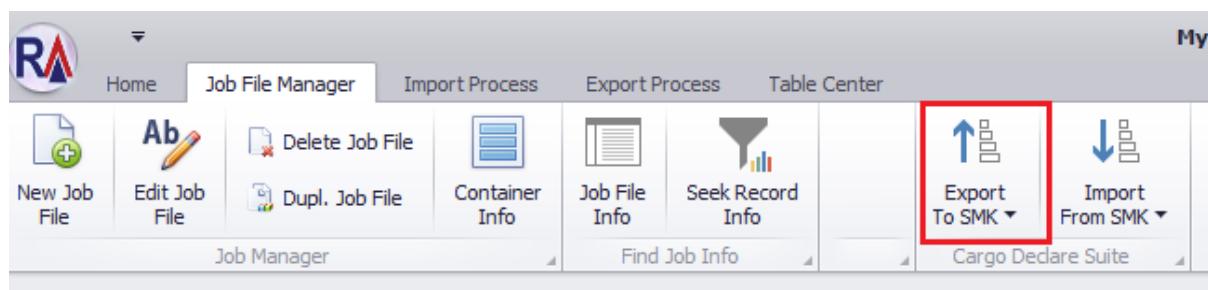


Figure 108

2. System have few options available for users

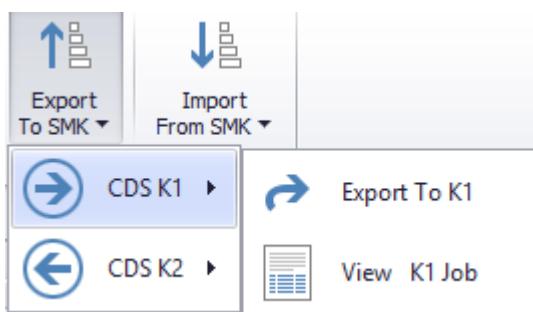


Figure 109

3. Click **Select** button to select record to be export.

Pick	CE Job No	Open Date	Trpt. Mode	Local Trader	Shipmen Mode	Trade Doc. No	Shipment Info	BL / Booking No	Shipment Date	SCN No.	Vsl ID	Trpt Name	Trpt No
<input type="checkbox"/>	JOB01...	28/07/2017	1 - By Sea	SUPER FORGE SDN BHD	1- Import	EDED	...	28/07/2017					
<input type="checkbox"/>	FVCS	27/07/2017	1 - By Sea	SUPER FORGE SDN BHD	1- Import	RGR02	...	27/07/2017	FRHT	IA253	IBERIAN EXPRESS	...	121W
<input type="checkbox"/>	CV234...	27/07/2017	1 - By Sea	SUPER FORGE SDN BHD	1- Import	FTGT233	...	27/07/2017	FU9G	IA253	IBERIAN EXPRESS	...	122E
<input type="checkbox"/>	27ID0...	27/07/2017	1 - By Sea	SUPER FORGE SDN BHD	1- Import	SDOND	...	27/07/2017	FTJY	KA214	KOTA WANGI	...	KWG11064W
<input type="checkbox"/>	2607N...	26/07/2017	1 - By Sea	SUPER FORGE SDN BHD	1- Import	5644	...	26/07/2017	FU9G	IA253	IBERIAN EXPRESS	...	122E
<input type="checkbox"/>	ND250...	25/07/2017	1 - By Sea	SUPER FORGE SDN BHD	1- Import	BL9999	...	25/07/2017					
<input type="checkbox"/>	ND210...	21/07/2017	1 - By Sea	SUPER FORGE SDN BHD	1- Import	23151	...	21/07/2017	FRHN	IA253	IBERIAN EXPRESS	...	120W
<input type="checkbox"/>	21JULN...	21/07/2017	1 - By Sea	SUPER FORGE SDN BHD	1- Import	OBL0191	...	21/07/2017	FT2T	NA432	NORDCLAIRE	...	S027/N027
<input type="checkbox"/>	JOB33U...	03/07/2017	1 - By Sea	LOCAL TRADER SDN BHD	1- Import	BL07	...	03/07/2017	FU9G	IA253	IBERIAN EXPRESS	...	122E
<input type="checkbox"/>	NAD03...	03/07/2017	1 - By Sea	LOCAL TRADER SDN BHD	1- Import	OBL07	...	03/07/2017	FUST	NA432	NORDCLAIRE	...	S028/N028
<input type="checkbox"/>	JOB01...	02/07/2017	1 - By Sea		1- Import	123	...	02/07/2017	FT2T	NA432	NORDCLAIRE	...	S027/N027
<input type="checkbox"/>	BLF000...	02/07/2017	1 - By Sea	11	1- Import	BLOF001	...	25/07/2017	FT7X	XA061	X-PRESS YAMUNA	...	015R
<input type="checkbox"/>	BLF000...	02/07/2017	1 - By Sea	11	1- Import	BLO0002	...	19/07/2017	FVLB	TA636	TEAM HOUSTON	...	01
<input type="checkbox"/>	ZRT537...	02/07/2017	1 - By Sea	LOCAL TRADER SDN BHD	1- Import	ZRT5375	...	03/07/2017	FT0B	PA483	PADIAN 2	...	PD1721
<input type="checkbox"/>	BLF000...	02/07/2017	1 - By Sea	11	1- Import	BLOF0001	...	03/07/2017	FT2T	NA432	NORDCLAIRE	...	S027/N027
<input type="checkbox"/>	TEST01	01/07/2017	1 - By Sea	LOCAL TRADER SDN BHD	1- Import	TEST01	...	11/07/2017	FT2T	NA432	NORDCLAIRE	...	S027/N027
<input type="checkbox"/>	IM1707...	01/07/2017	1 - By Sea	LOCAL TRADER SDN BHD	1- Import	OBL1707010...	01/07/2017		FT2T	NA432	NORDCLAIRE	...	S027/N027
<input type="checkbox"/>	546	30/06/2017	1 - By Sea	LOCAL TRADER SDN BHD	1- Import	6565	...	30/06/2017	FUX1	AA833	ALPHA PROGRESS	...	B234713
<input type="checkbox"/>	JOBNO...	30/06/2017	1 - By Sea	LOCAL TRADER SDN BHD	1- Import	JOB01	...	30/06/2017	FRHN	IA253	IBERIAN EXPRESS	...	120W

Figure 110

4. Click on **Save To** button to Export Job File.

The screenshot shows a grid of shipping records with columns for Pick, CE Job No, Open Date, Trpt. Mode, Local Trader, Shipment Mode, Trade Doc. No, Shipment Info, BL / Booking No, Shipment Date, SCN No., Vsl ID, Trpt Name, and Trpt No. A specific record, JOB01AT, is selected and highlighted with a red box. A modal dialog titled "CopyJob" is open over the grid, containing fields for CE Job No (JOB01A), Local Trader (SUPER FORGE SDN BHD), SCN No, Voy. No, Vsl Name, and Trade Doc. No (EDED). Below this is another modal titled "SMK - Job No : JOB01AT" with "Confirm" and "Close" buttons.

Figure 111

2.7.2 Import from SMK

1. Go to **Import from SMK** tab.

The screenshot shows the Job File Manager interface with tabs for Home, Job File Manager, Import Process (highlighted in grey), Export Process, and Table Center. Below the tabs are several buttons: New Job File, Edit Job File, Delete Job File, Dupl. Job File, Container Info, Job File Info, Seek Record Info, Export To SMK (with a dropdown menu), and Import From SMK (highlighted with a red box). The "Import From SMK" button has a downward arrow icon.

Figure 112

2. Click the checkbox to select the record,

The screenshot shows the K1 Register - New window with a grid of records. The first record, SMK123, has a checkbox checked, while the second record, JOB01AT, does not. The grid includes columns for Pick, SMK Job No., Import Date, Local Trader, BL No, House BL, Shipment Info, Customs Status, Register..., Reg. Date, Duty Amount, and Status. To the right of the grid is a filter sidebar with checkboxes for "Select All" and "By Date", and dropdowns for "From" and "To".

Figure 113

3. Click on **Save To** button to Import Job File.

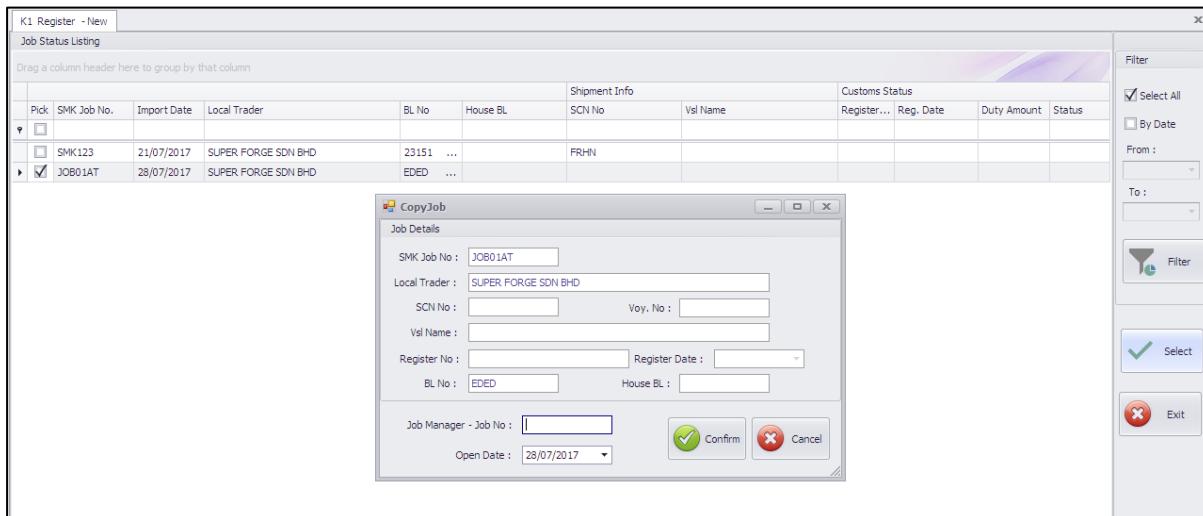


Figure 114

4. Click on Submit button to submit Import Job File.

2.8 Export to Other System

2.8.1 Export Location Path

1. Go to **Export Location Path** tab.



Figure 115

2. Click on **Edit** button to edit Export Location Path.

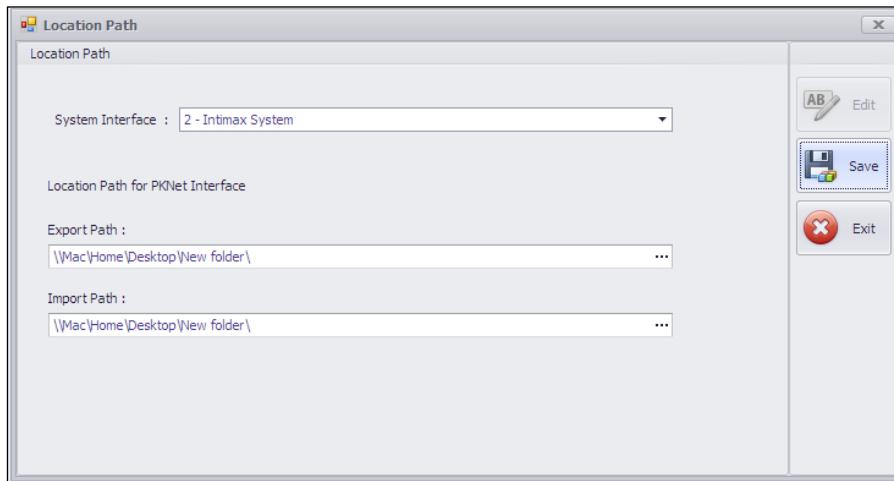


Figure 116

- Click on **Save** button to save Export Location Path.

2.8.2 For Import Job

- Go to **For Import Job** tab.
- Click **Select** button to select record to be import.
- Click on **Save To** button to save Import Job.
- Click on **Confirm** button to save Import Job.
- Click on **Exit** button to exit from Import Job screen.

Pick	CE Job No	Open Date	Trpt. Mode	Local Trader	Shipmen Mode	Trade Doc. No	Shipment Info	BL / Booking No	Shipment Date	SCN No.	Vsl ID	Trpt Name	Trpt No
WDCX1...	28/07/2017	1 - By Sea	SUPER FORGE SDN BHD	1- Import	EDED	...	28/07/2017						
JOB01...	28/07/2017	1 - By Sea	SUPER FORGE SDN BHD	1- Import	EDED	...	28/07/2017						
FVCS	27/07/2017	1 - By Sea	SUPER FORGE SDN BHD	1- Import	RGRG	...	27/07/2017	FRHT	IA253	IBERIAN EXPRESS	...	121W	
CV234...	27/07/2017	1 - By Sea	SUPER FORGE SDN BHD	1- Import	FTGT233	...	27/07/2017	FU9G	IA253	IBERIAN EXPRESS	...	122E	
27NDO...	27/07/2017	1 - By Sea	SUPER FORGE SDN BHD	1- Import	SDOND	...	27/07/2017	FTJY	KA214	KOTA WANGI	...	KVGI1064W	
2607N...	26/07/2017	1 - By Sea	SUPER FORGE SDN BHD	1- Import	5644	...	26/07/2017	FU9G	IA253	IBERIAN EXPRESS	...	122E	
ND250...	25/07/2017	1 - By Sea	SUPER FORGE SDN BHD	1- Import	BL9999	...	25/07/2017						
ND210...	21/07/2017	1 - By Sea	SUPER FORGE SDN BHD	1- Import	23151	...	21/07/2017	FRHN	IA253	IBERIAN EXPRESS	...	120W	
21JULN...	21/07/2017	1 - By Sea	SUPER FORGE SDN BHD	1- Import	OBL0191	...	21/07/2017	FT2T	NA432	NORDCLAIRE	...	S027/N027	
JOB3UL...	03/07/2017	1 - By Sea	LOCAL TRADER SDN BHD	1- Import	BL07	...	03/07/2017	FU9G	IA253	IBERIAN EXPRESS	...	122E	
NAD03...	03/07/2017	1 - By Sea	LOCAL TRADER SDN BHD	1- Import	O807	...	03/07/2017	F5T	NA432	NORDCLAIRE	...	S028/N028	
JOB01...	02/07/2017	1 - By Sea	11	1- Import	123	...	02/07/2017	FT2T	NA432	NORDCLAIRE	...	S027/N027	
BLF000...	02/07/2017	1 - By Sea	11	1- Import	BLFO001	...	25/07/2017	FT7X	XA061	X-PRESS YAHUNA	...	015N	
BLF000...	02/07/2017	1 - By Sea	11	1- Import	BLFO002	...	19/07/2017	FVLB	TA636	TEAM HOUSTON	...	01	
ZRT537...	02/07/2017	1 - By Sea	LOCAL TRADER SDN BHD	1- Import	ZRT5375	...	03/07/2017	FT0B	PA483	PADIAN 2	...	P01721	
BLF000...	02/07/2017	1 - By Sea	11	1- Import	BLFO001	...	03/07/2017	FT2T	NA432	NORDCLAIRE	...	S027/N027	
TEST01	01/07/2017	1 - By Sea	LOCAL TRADER SDN BHD	1- Import	TEST01	...	11/07/2017	FT2T	NA432	NORDCLAIRE	...	S027/N027	
IM1707...	01/07/2017	1 - By Sea	LOCAL TRADER SDN BHD	1- Import	OBL1707010...	01/07/2017		FT2T	NA432	NORDCLAIRE	...	S027/N027	
546	30/06/2017	1 - By Sea	LOCAL TRADER SDN BHD	1- Import	6565	...	30/06/2017	FUX1	AA833	ALPHA PROGRESS	...	B234713	

Figure 117

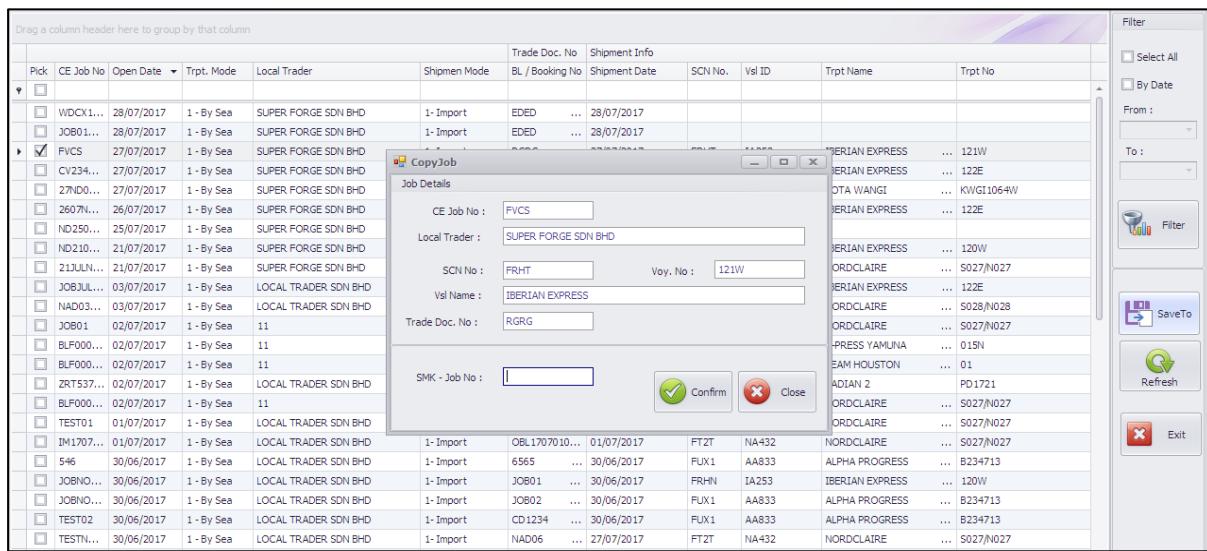


Figure 118

2.8.3 For Export Job

- Go to **For Export Job** tab.
- Click **Select** button to select record to be export.
- Click on **Save To** button to save Export Job.
- Click on **Confirm** button to save Export Job.
- Click on **Exit** button to exit from Import from SMK screen.

Job Register - New

Record Listing

Drag a column header here to group by that column

Pick	CE Job No	Open Date	Trpt. Mode	Local Trader	Shipmen Mode	Trade Doc. No	Shipment Info	BL / Booking No	Shipment Date	SCN No.	Vsl ID	Trpt Name	Trpt No
WDCX1...	28/07/2017	1 - By Sea	SUPER FORGE SDN BHD	1- Import	EDED	...	28/07/2017						
JOB01...	28/07/2017	1 - By Sea	SUPER FORGE SDN BHD	1- Import	EDED	...	28/07/2017						
FVCS	27/07/2017	1 - By Sea	SUPER FORGE SDN BHD	1- Import	RGRG	...	27/07/2017	FRHT	IA253	IBERIAN EXPRESS	...	121W	
CV234...	27/07/2017	1 - By Sea	SUPER FORGE SDN BHD	1- Import	FTGT233	...	27/07/2017	FU9G	IA253	IBERIAN EXPRESS	...	122E	
27ND0...	27/07/2017	1 - By Sea	SUPER FORGE SDN BHD	1- Import	SDDND	...	27/07/2017	FTJY	KA214	KOTA WANGI	...	KWGI1064W	
2607N...	26/07/2017	1 - By Sea	SUPER FORGE SDN BHD	1- Import	5644	...	26/07/2017	FU9G	IA253	IBERIAN EXPRESS	...	122E	
ND250...	25/07/2017	1 - By Sea	SUPER FORGE SDN BHD	1- Import	BL9999	...	25/07/2017						
ND210...	21/07/2017	1 - By Sea	SUPER FORGE SDN BHD	1- Import	23151	...	21/07/2017	FRHN	IA253	IBERIAN EXPRESS	...	120W	
21JUL...	21/07/2017	1 - By Sea	SUPER FORGE SDN BHD	1- Import	OBLO191	...	21/07/2017	FT2T	NA432	NORDCLAIRES	...	S027/N027	
JOBJUL...	03/07/2017	1 - By Sea	LOCAL TRADER SDN BHD	1- Import	BL07	...	03/07/2017	FU9G	IA253	IBERIAN EXPRESS	...	122E	
NAD03...	03/07/2017	1 - By Sea	LOCAL TRADER SDN BHD	1- Import	OB07	...	03/07/2017	FUST	NA432	NORDCLAIRES	...	S028/N028	
JOB01	02/07/2017	1 - By Sea	11	1- Import	123	...	02/07/2017	FT2T	NA432	NORDCLAIRES	...	S027/N027	
BLF000...	02/07/2017	1 - By Sea	11	1- Import	BLFO001	...	25/07/2017	FT7X	XA061	X-PRESS YAMUNA	...	015N	
BLF000...	02/07/2017	1 - By Sea	11	1- Import	BLFO002	...	19/07/2017	FVLB	TA636	TEAM HOUSTON	...	01	
ZRT537...	02/07/2017	1 - By Sea	LOCAL TRADER SDN BHD	1- Import	ZRT5375	...	03/07/2017	FT08	PA483	PADIAN 2	...	PD1721	
BLF000...	02/07/2017	1 - By Sea	11	1- Import	BLFO001	...	03/07/2017	FT2T	NA432	NORDCLAIRES	...	S027/N027	
TEST01	01/07/2017	1 - By Sea	LOCAL TRADER SDN BHD	1- Import	TEST01	...	11/07/2017	FT2T	NA432	NORDCLAIRES	...	S027/N027	
IM1707...	01/07/2017	1 - By Sea	LOCAL TRADER SDN BHD	1- Import	OBL1707010...	01/07/2017	FT2T	NA432	NORDCLAIRES	...	S027/N027		
546	30/06/2017	1 - By Sea	LOCAL TRADER SDN BHD	1- Import	6565	...	30/06/2017	FUX1	AA833	ALPHA PROGRESS	...	B234713	

Select All
 By Date
From : _____
To : _____

Figure 119

Drag a column header here to group by that column

Pick	CE Job No	Open Date	Trpt. Mode	Local Trader	Shipmen Mode	Trade Doc. No	Shipment Info	BL / Booking No	Shipment Date	SCN No.	Vsl ID	Trpt Name	Trpt No
WDCX1...	28/07/2017	1 - By Sea	SUPER FORGE SDN BHD	1- Import	EDED	...	28/07/2017						
JOB01...	28/07/2017	1 - By Sea	SUPER FORGE SDN BHD	1- Import	EDED	...	28/07/2017						
FVCS	27/07/2017	1 - By Sea	SUPER FORGE SDN BHD	1- Import						
CV234...	27/07/2017	1 - By Sea	SUPER FORGE SDN BHD	1- Import						
27ND0...	27/07/2017	1 - By Sea	SUPER FORGE SDN BHD	1- Import						
2607N...	26/07/2017	1 - By Sea	SUPER FORGE SDN BHD	1- Import						
ND250...	25/07/2017	1 - By Sea	SUPER FORGE SDN BHD	1- Import						
ND210...	21/07/2017	1 - By Sea	SUPER FORGE SDN BHD	1- Import						
21JUL...	21/07/2017	1 - By Sea	SUPER FORGE SDN BHD	1- Import						
JOBJUL...	03/07/2017	1 - By Sea	LOCAL TRADER SDN BHD	1- Import						
NAD03...	03/07/2017	1 - By Sea	LOCAL TRADER SDN BHD	1- Import						
JOB01	02/07/2017	1 - By Sea	11	1- Import						
BLF000...	02/07/2017	1 - By Sea	11	1- Import						
ZRT537...	02/07/2017	1 - By Sea	LOCAL TRADER SDN BHD	1- Import						
BLF000...	02/07/2017	1 - By Sea	11	1- Import						
TEST01	01/07/2017	1 - By Sea	LOCAL TRADER SDN BHD	1- Import						
IM1707...	01/07/2017	1 - By Sea	LOCAL TRADER SDN BHD	1- Import	OBL1707010...	01/07/2017	FT2T	NA432	NORDCLAIRES	...	S027/N027		
546	30/06/2017	1 - By Sea	LOCAL TRADER SDN BHD	1- Import	6565	...	30/06/2017	FUX1	AA833	ALPHA PROGRESS	...	B234713	
JOBNO...	30/06/2017	1 - By Sea	LOCAL TRADER SDN BHD	1- Import	JOB01	...	30/06/2017	FRHN	IA253	IBERIAN EXPRESS	...	120W	
JOBNO...	30/06/2017	1 - By Sea	LOCAL TRADER SDN BHD	1- Import	JOB02	...	30/06/2017	FUX1	AA833	ALPHA PROGRESS	...	B234713	
TEST02	30/06/2017	1 - By Sea	LOCAL TRADER SDN BHD	1- Import	CD1234	...	30/06/2017	FUX1	AA833	ALPHA PROGRESS	...	B234713	
TEST...	30/06/2017	1 - By Sea	LOCAL TRADER SDN BHD	1- Import	NAD06	...	27/07/2017	FT2T	NA432	NORDCLAIRES	...	S027/N027	

CopyJob

Job Details

CE Job No :

Local Trader :

SCN No : Voy. No :

Vsl Name :

Trade Doc. No :

SMK - Job No :

Select All
 By Date
From : _____
To : _____

Figure 120

Chapter 3 Export Module

3 Export Process

3.1 Export Booking

3.1.1 Booking Entry

3.1.1.1 New Booking

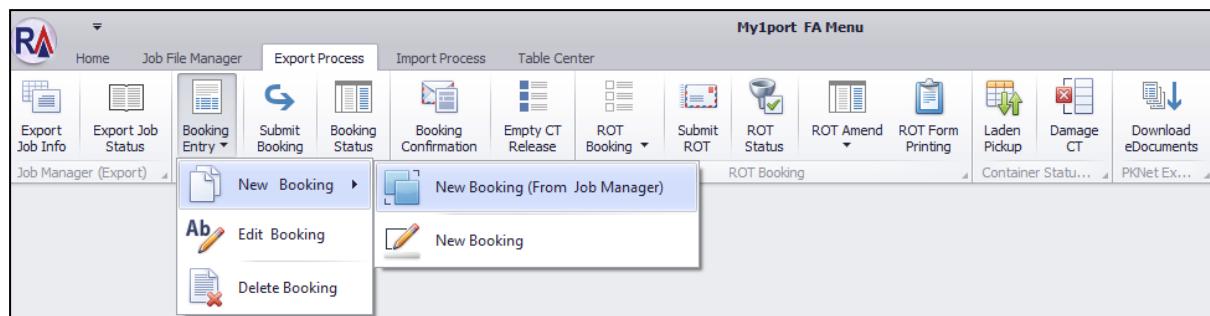


Figure 121

1. Click on **Booking Entry > New Booking > New Booking (From Job Manager)** menu, to perform export booking with existing export Job information.
2. Click **Booking Entry > New Booking > New Booking** Menu to prepare new export booking.

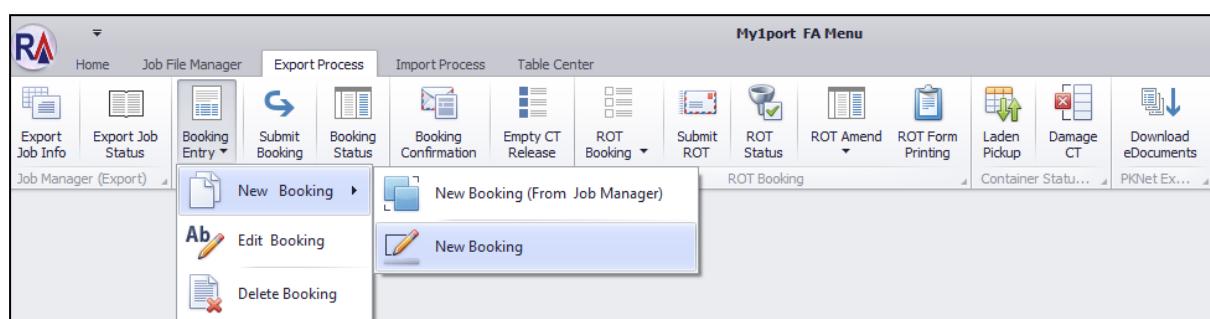


Figure 122

3. New Booking entries screen will be displayed as below. Please enter necessary details in mandatory empty fields. Once entered necessary details, click on **Save** button.

The screenshot shows the 'Export Booking - New' window. It contains fields for EB Job No., Open Date (17/04/2017), C/Ref. No., CE Job No., Shipment Mode (2-Export), Shipment Date, Transport Mode (1-By Sea), and a 'Booking Info' tab. On the right side, there are 'Save' and 'Exit' buttons, with the 'Save' button highlighted by a red rectangle.

Figure 123

4. Upon Customer and Cargo Shipment Info tab enabled, you need to fill in necessary details.

The screenshot shows the 'Job Details' window. It has tabs for 'Customer Info' and 'Cargo / Shipment Info'. Under 'Customer Info', there are fields for Customer (Existing or New), Local Trader, Name, Address, Contact Name, Tel No., and Fax No. Under 'Container Details', there are fields for FCL/LCL (FCL selected), Shipping Agent, Name, Qty, CT Size, and Container Type. A 'Save' and 'Exit' button are located on the right.

Figure 124

5. Once done, click on **Save** button.

The screenshot shows the 'Job Details' window after saving. The 'Save' button is highlighted with a red rectangle. The window displays 'Shipment Details' with fields for Ship Call No., Voyage No., Vessel ID, Loading Port, Discharge Port, and Port Opr.

Figure 125

7. A popup message will be displayed as below. Click “**No**” to confirm saved record.

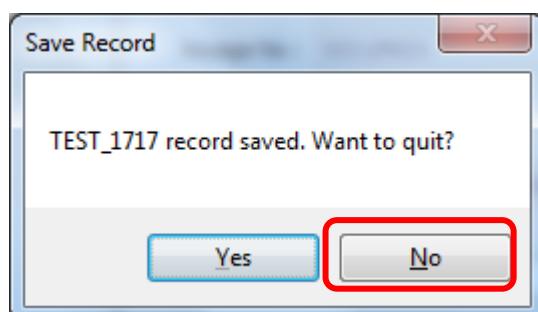


Figure 126

3.1.1.2 Edit Booking

- Click on **Booking Entry** tab and select **Edit Booking** menu.

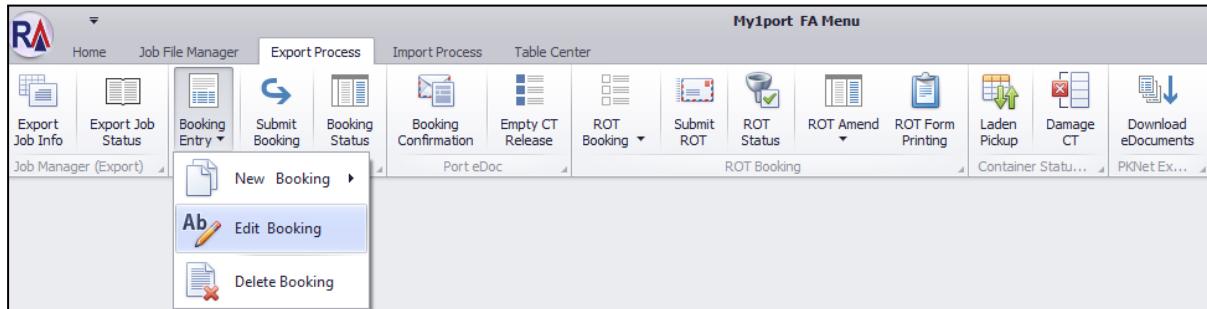


Figure 127

- Prepared new e-Export Booking entries will be displayed as below. Tick in the checkbox to select record. Then, click **Edit** button

Pick	BK Job No	Open Date	CE JobNo	Export Booking No	Customer Name	Trpt Mode	Shipment Info	Shipping Agent	Shippment Date	Vessel ID	Vessel Name
<input type="checkbox"/>	TEST_1717	17/04/2017	TEST_1717	1717	LOCAL TRADER SDN BHD	1 - By Sea	ADVANCE MARITIME SDN BHD	20/04/2017	NA432	NORDCLAIRES ...	
<input type="checkbox"/>	EB17030703	07/03/2017	EB17030703	EBN17030703	LOCAL TRADER SDN BHD	1 - By Sea	RANK ALPHA SHIPPING AGENT	07/03/2017	KA334	KOTA SURIA ...	
<input type="checkbox"/>	EB17030201	02/03/2017	EB17030201	EBN17030201	LOCAL TRADER SDN BHD	1 - By Sea	RANK ALPHA SHIPPING AGENT	02/03/2017	KA334	KOTA SURIA ...	
<input type="checkbox"/>	FY17030102	01/03/2017	FY17030102	0456A34908	LOCAL TRADER SDN BHD	1 - By Sea	RANK ALPHA SHIPPING AGENT	01/03/2017	WA077	WAN HAI 313 ...	
<input type="checkbox"/>	ASDASDAS	28/02/2017	ASDASDAS	ASDASDASD		1 - By Sea		07/03/2017			
<input type="checkbox"/>	SFSDSD	28/02/2017	SF5SD	SDDCSDCS		1 - By Sea		06/03/2017			
<input type="checkbox"/>	REN_010	28/02/2017	REN_010	REN_010	LOCAL TRADER SDN BHD	1 - By Sea	RANK ALPHA SHIPPING	06/03/2017	KA334	KOTA SURIA ...	

Figure 128

- Edit Export Booking screen will display as below. Click on **Save** button once editing is complete.

Job Details	Cargo / Shipment Info
Customer Info	
Customer Details	
Customer ? : <input checked="" type="radio"/> Existing <input type="radio"/> New Local Trader : <input type="text" value="LOCAL"/> Name : <input type="text" value="LOCAL TRADER SDN BHD"/>	
Container Details FCL/LCL : <input checked="" type="radio"/> FCL <input type="radio"/> LCL Shipping Agent : <input type="text" value="MYPKGAH009"/> Name : <input type="text" value="ADVANCE MARITIME SDN BHD"/>	
Address : <input type="text" value="ADDRESS 1"/> <input type="text" value="ADDRESS 2"/> <input type="text" value="ADDRESS 3"/> Contact Name : <input type="text"/> Tel No : <input type="text"/> Fax No : <input type="text"/>	
Qty CT Size Container Type 1. <input type="text" value="1"/> 20FT <input type="text" value="228U"/> 2. <input type="text" value="0"/> 20FT <input type="text"/> 3. <input type="text" value="0"/> 20FT <input type="text"/> Total CT : <input type="text" value="1"/>	

Figure 129

4. A popup message will be displayed as below. Click “No” to confirm saved record.

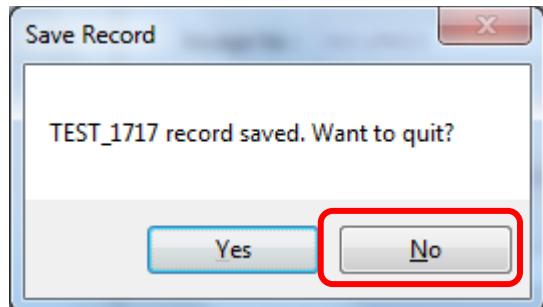


Figure 130

3.1.1.3 Delete Booking

1. Click on **Booking Entry** tab followed by **Delete Booking** menu.

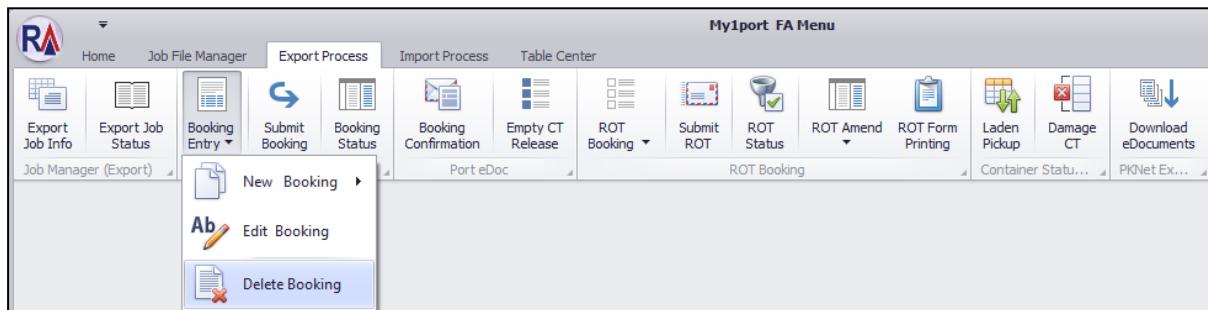


Figure 131

2. New e-Export Booking entries will be displayed as below. You can make a deletion to any of the records below. Tick the checkbox to select record.

Pick	BK Job No	Open Date	CE JobNo	Export Booking No	Customer Name	Trpt Mode	Shipment Info	Shipping Agent	Shipment Date	Vessel ID	Vessel Name	
<input checked="" type="checkbox"/>	EST_1717	17/04/2017	TEST_1717	1717	LOCAL TRADER SDN BHD	1 - By Sea	ADVANCE MARITIME SDN BHD	20/04/2017	NA432	NORDCLAIRESA...		
<input type="checkbox"/>	B17030703	07/03/2017	EB17030703	EBN17030703	LOCAL TRADER SDN BHD	1 - By Sea	RANK ALPHA SHIPPING AGENT	07/03/2017	KA334	KOTA SURIA...		
<input type="checkbox"/>	B17030201	02/03/2017	EB17030201	EBN17030201	LOCAL TRADER SDN BHD	1 - By Sea	RANK ALPHA SHIPPING AGENT	02/03/2017	KA334	KOTA SURIA...		
<input type="checkbox"/>	Y17030102	01/03/2017	FY17030102	0456A34908	LOCAL TRADER SDN BHD	1 - By Sea	RANK ALPHA SHIPPING AGENT	01/03/2017	WA077	WAN HAI 313...		
<input type="checkbox"/>	ASDASDAS	28/02/2017	ASDASDASD	ASDASDASD		1 - By Sea		07/03/2017				
<input type="checkbox"/>	SFSDS	28/02/2017	SFSDS	SDDCSDCS		1 - By Sea		06/03/2017				

Figure 132

3. Click **Delete** button to delete record.

4. A popup message will be displayed as below. Click “Yes” to confirm delete record.

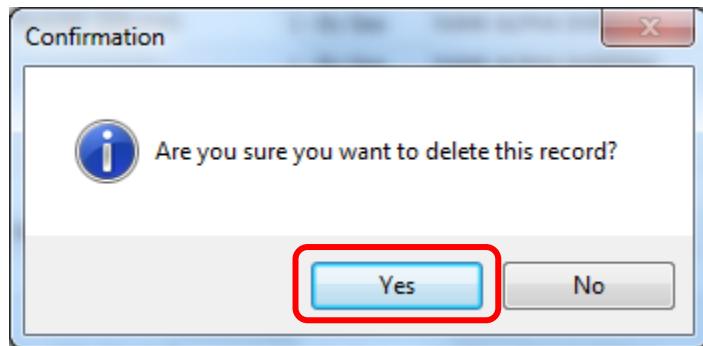


Figure 133

3.1.2 Submit Booking

1. Click on **Submit Booking** tab

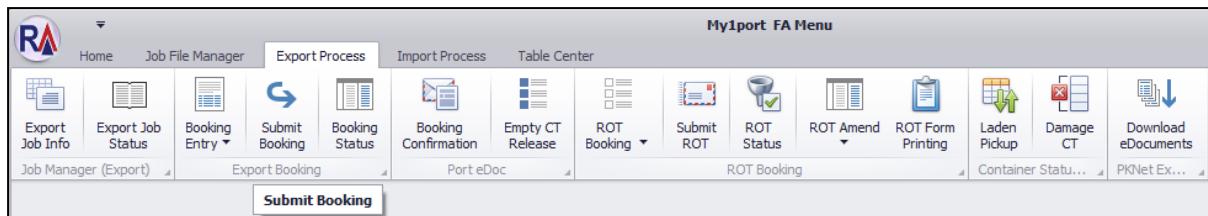


Figure 134

2. Prepared export booking entries will be displayed as below. Tick in the checkbox to select record for export booking submission.

Export Booking Submit								
Export Booking Listing								
Drag a column header here to group by that column								
Pick	EB Job No	Open Date	CE JobNo	Export Booking No	Customer Name	Shippment Date	Trpt Mode	
<input type="checkbox"/>	TEST_1717	17/04/2017	TEST_1717	1717	LOCAL TRADER SDN...	20/04/2017	1 - By Sea	
<input type="checkbox"/>	EB17021602	16/02/2017	EB17021602	EBN17021602 ...	LOCAL TRADER SDN...	16/02/2017	1 - By Sea	
<input type="checkbox"/>	J90099	05/01/2017	J90099	KMTC00200901 ...	LOCAL TRADER SDN...	05/01/2017	1 - By Sea	
<input type="checkbox"/>	DXVD	12/01/2017	DXVD	SDFS		11/01/2017	1 - By Sea	
<input type="checkbox"/>	J90001	04/01/2017	J90001	EBJ90001	LOCAL TRADER SDN...	04/01/2017	1 - By Sea	
<input type="checkbox"/>	FY17030102	01/03/2017	FY17030102	0456A34908 ...	LOCAL TRADER SDN...	01/03/2017	1 - By Sea	
<input type="checkbox"/>	TESTING2	21/02/2017	TESTING2	TESTING2		28/02/2017	1 - By Sea	
<input type="checkbox"/>	EB17030703	07/03/2017	EB17030703	EBN17030703 ...	LOCAL TRADER SDN...	07/03/2017	1 - By Sea	
<input type="checkbox"/>	ASDASDAS	28/02/2017	ASDASDAS	ASDASDASD ...		07/03/2017	1 - By Sea	
<input type="checkbox"/>	EB17030201	02/03/2017	EB17030201	EBN17030201 ...	LOCAL TRADER SDN...	02/03/2017	1 - By Sea	
<input type="checkbox"/>	SFSDSD	28/02/2017	SFSDSD	SDDCSDCS ...		06/03/2017	1 - By Sea	

Figure 135

3. Then, Click **Select** button.

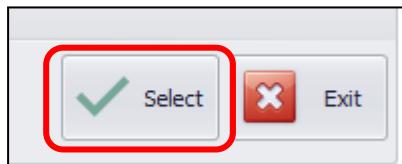


Figure 136

4. Selected export booking Job will be moved to the right column as below. Tick in the checkbox to select record.

Export Booking Submit								
Export Booking Listing								
Drag a column header here to group by that column								
Pick	EB Job No	Open Date	CE JobNo	Export Booking No	Customer Name	Shippment Date	Trpt Mode	
<input type="checkbox"/>	EB17021602	16/02/2017	EB17021602	EBN17021602 ...	LOCAL TRADER SDN...	16/02/2017	1 - By Sea	
<input type="checkbox"/>	J90099	05/01/2017	J90099	KMTC00200901 ...	LOCAL TRADER SDN...	05/01/2017	1 - By Sea	
<input type="checkbox"/>	DXVD	12/01/2017	DXVD	SDFS		11/01/2017	1 - By Sea	
<input type="checkbox"/>	J90001	04/01/2017	J90001	EBJ90001	LOCAL TRADER SDN...	04/01/2017	1 - By Sea	
<input type="checkbox"/>	FY17030102	01/03/2017	FY17030102	0456A34908 ...	LOCAL TRADER SDN...	01/03/2017	1 - By Sea	
<input type="checkbox"/>	TESTING2	21/02/2017	TESTING2	TESTING2		28/02/2017	1 - By Sea	
<input type="checkbox"/>	EB17030703	07/03/2017	EB17030703	EBN17030703 ...	LOCAL TRADER SDN...	07/03/2017	1 - By Sea	
<input type="checkbox"/>	ASDASDAS	28/02/2017	ASDASDAS	ASDASDASD ...		07/03/2017	1 - By Sea	
<input type="checkbox"/>	EB17030201	02/03/2017	EB17030201	EBN17030201 ...	LOCAL TRADER SDN...	02/03/2017	1 - By Sea	
<input type="checkbox"/>	SFSDSD	28/02/2017	SFSDSD	SDDCSDCS ...		06/03/2017	1 - By Sea	
<input type="checkbox"/>	REN_010	28/02/2017	REN_010	REN_010	LOCAL TRADER SD...	06/03/2017	1 - By Sea	
<input type="checkbox"/>	EXPORT_100	27/02/2017	EXPORT_100	EXPORT_100 ...		06/03/2017	1 - By Sea	
<input type="checkbox"/>	TEST99999	14/02/2017	TEST99999	TEST99999 ...		23/02/2017	1 - By Sea	
<input type="checkbox"/>	FY001	21/02/2017	FY001	FY001		21/02/2017	1 - By Sea	
<input type="checkbox"/>	99999	17/02/2017	99999	99999		23/02/2017	1 - By Sea	

Export Booking				
Submit Job		Error Submission		
Drag a column header here to group by that column				
Pick	EB Job No	CE JobNo	Export Booking	Shipment D...
<input checked="" type="checkbox"/>	TEST_1717	TEST_1717	1717	20/04/2017

Figure 137

5. Click **Submit** button to complete **Submit Export Booking** process. Export Booking submitted to Shipping Agent for approval.

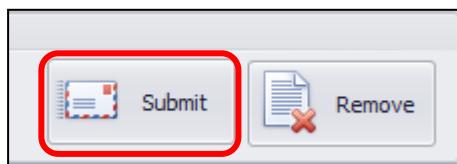


Figure 138

3.1.3 Booking Status

1. Click on **Booking Status** tab

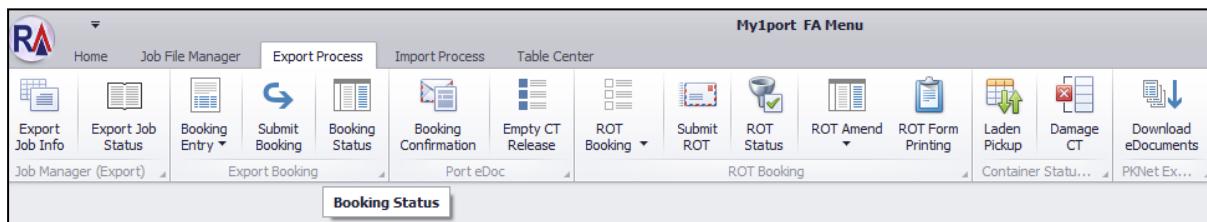


Figure 139

2. Booking Status screen will be displayed as below. Click **Refresh** button to refresh the listing.

Export Booking Inquiry - Edit												
Record Listing												
Drag a column header here to group by that column												
Pick	BK Job No	Open Date	CE JobNo	Export Booking No	Customer Name	Trpt Mode	Shipping Agent	Shippment D...	Sending	Ack Info	eDoc ID	
<input type="checkbox"/>	WP652	14/02/2017	WP652	EBN452	... LOCAL TRADER SDN BHD ...	1 - By Sea	RANK ALPHA SHIPPING	...	17/02/2017	27/02/2017 17:45	Ack.	IFTMBC201...
<input type="checkbox"/>	WIN_TEST_A	02/02/2017	WIN_TES...	WIN_TEST_A	... LOCAL TRADER SDN BHD ...	1 - By Sea	RANK ALPHA SHIPPING	...	27/02/2017	20/02/2017 11:18	Ack.	IFTMBC201...
<input type="checkbox"/>	WIN_TEST_1	18/02/2017	WIN_TES...	WIN_TEST_1	... LOCAL TRADER SDN BHD ...	1 - By Sea	RANK ALPHA SHIPPING	...	24/02/2017	18/02/2017 12:25	Ack.	IFTMBC201...
<input type="checkbox"/>	TEST9999	12/01/2017	TEST9999	TEST9999	TESTEB	...	RANK ALPHA SHIPPING	...	11/01/2017	12/01/2017 18:06	Ack.	IFTMBC201...
<input type="checkbox"/>	TEST9000	14/02/2017	TEST9000	TEST9000	... LOCAL TRADER SDN BHD ...	1 - By Sea	RANK ALPHA SHIPPING	...	21/02/2017	14/02/2017 11:30	Ack.	IFTMBC201...
<input type="checkbox"/>	TEST1111	14/02/2017	TEST1111	TEST1111	... LOCAL TRADER SDN BHD ...	1 - By Sea	RANK ALPHA SHIPPING	...	21/02/2017	14/02/2017 16:00	Ack.	IFTMBC201...
<input type="checkbox"/>	TEST003	14/02/2017	TEST003	TEST003	... LOCAL TRADER SDN BHD ...	1 - By Sea	RANK ALPHA SHIPPING	...	18/02/2017	14/02/2017 17:11	Ack.	IFTMBC201...
<input type="checkbox"/>	TEST00000	14/02/2017	TEST00000	TEST00000	... LOCAL TRADER SDN BHD ...	1 - By Sea	K'LINE MARITIME (MALAYSIA)...	...	21/02/2017	14/02/2017 15:39	Ack.	IFTMBC201...
<input type="checkbox"/>	TEST_ASH_E	27/02/2017	TEST_ASH...	TEST_ASH_E	... LOCAL TRADER SDN BHD ...	1 - By Sea	RANK ALPHA SHIPPING	...	08/03/2017	27/02/2017 10:16	Ack.	IFTMBC201...
<input type="checkbox"/>	TEST_ASH	15/02/2017	TEST_ASH	TEST_ASH	... LOCAL TRADER SDN BHD ...	1 - By Sea	RANK ALPHA SHIPPING	...	22/02/2017	15/02/2017 12:15	Ack.	IFTMBC201...
<input type="checkbox"/>	TEST_160	25/02/2017	TEST_160	TEST_160	... LOCAL TRADER SDN BHD ...	1 - By Sea	RANK ALPHA SHIPPING	...	03/03/2017	25/02/2017 11:58	Ack.	IFTMBC201...
<input type="checkbox"/>	TEST_150	25/02/2017	TEST_150	TEST_150	... LOCAL TRADER SDN BHD ...	1 - By Sea	RANK ALPHA SHIPPING	...	03/03/2017	25/02/2017 11:01	Ack.	IFTMBC201...
<input type="checkbox"/>	TEST_121	15/02/2017	TEST_121	TEST_121	... LOCAL TRADER SDN BHD ...	1 - By Sea	RANK ALPHA SHIPPING	...	22/02/2017	15/02/2017 16:23	Ack.	IFTMBC201...
<input type="checkbox"/>	TEST_017	14/02/2017	TEST_017	TEST_017	... LOCAL TRADER SDN BHD ...	1 - By Sea	RANK ALPHA SHIPPING	...	27/02/2017	14/02/2017 17:49	Ack.	IFTMBC201...
<input type="checkbox"/>	TEST_00008	15/02/2017	TEST_00008	TEST_00008	... LOCAL TRADER SDN BHD ...	1 - By Sea	RANK ALPHA SHIPPING	...	22/02/2017	15/02/2017 15:51	Ack.	IFTMBC201...
<input type="checkbox"/>	SOLO070317	07/03/2017	SOLO070317	SOLO070317	... LOCAL TRADER SDN BHD ...	1 - By Sea	RANK ALPHA SHIPPING AGEN...	...	21/03/2017	07/03/2017 15:17	Ack.	IFTMBC201...
<input type="checkbox"/>	SADAS54635	14/02/2017	SADAS54...	ASDASDSA5465...	... LOCAL TRADER SDN BHD ...	1 - By Sea	RANK ALPHA SHIPPING	...	16/02/2017	14/02/2017 17:39	Ack.	IFTMBC201...

Figure 140

3.2 Port eDoc

3.2.1 Booking Confirmation – [Will be available soon]

3.2.2 Empty CT Release

1. Click on **Empty CT Release** tab

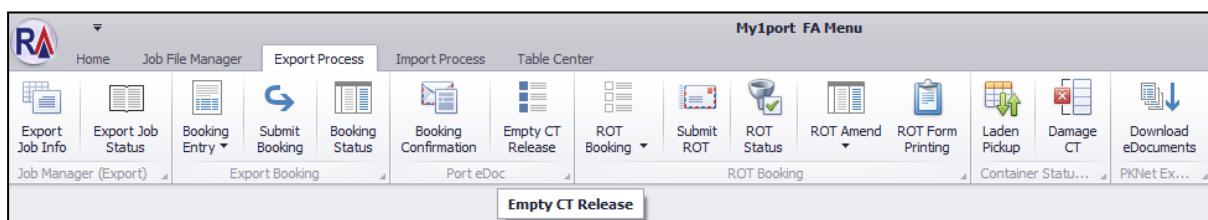
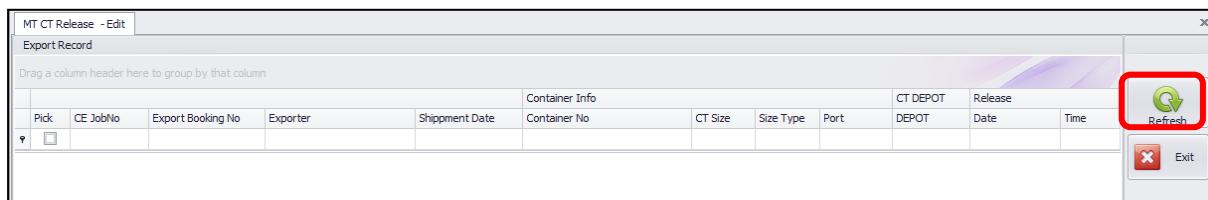


Figure 141

2. Empty Container Listing will be displayed as below. Click on **Refresh** button to refresh the listing.



The screenshot shows a grid-based interface titled 'MT CT Release - Edit'. The columns are labeled: Pick, CE JobNo, Export Booking No, Exporter, Shipment Date, Container Info, CT DEPOT, and Release. At the bottom right of the grid, there is a 'Refresh' button, which is highlighted with a red box. There is also an 'Exit' button.

Figure 142

3.3 Request of Transport (ROT) Booking

3.3.1 ROT Booking

3.3.1.1 New ROT

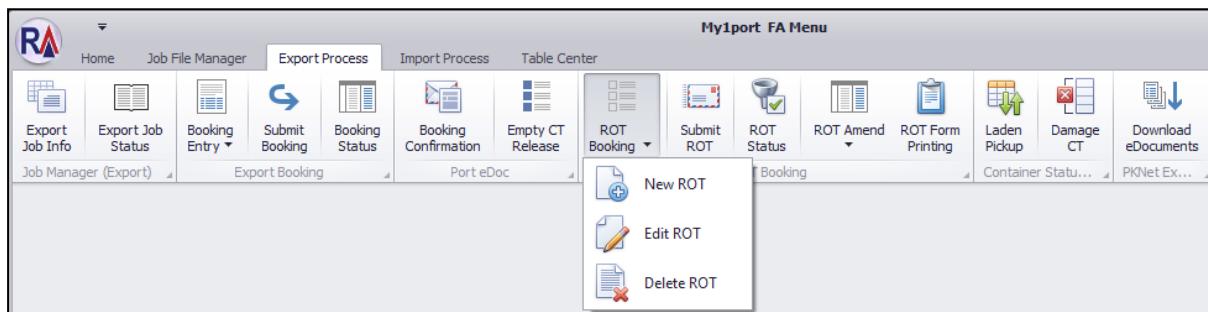


Figure 143

- Upon receive acknowledgement from Shipping Agent on export booking entries, you will need to prepare new ROT booking. Click on ROT booking tab followed by New ROT menu.
- Export Booking listing will be displayed as below. Tick in the checkbox to select record.

Export Booking - Edit										
Export Record										
Drag a column header here to group by that column										
Pick	CE JobNo	Export Booking	Open Date	Customer Name	Trpt Mode	Shipment Mode	Shipment Info	Shipping Agent	Vessel ID	Vessel Name
							Shipment Date		Sent Date	eDoc GUID
<input checked="" type="checkbox"/>	ASH_T...	ASH_TEST_6	27/02/2017	LOCAL TRADER SDN B...	1 - By Sea	2-Export	06/03/2017	RANK ALPHA SH...	KA334	KOTA SURIA ...
<input type="checkbox"/>	TEST....	TEST_160	25/02/2017	LOCAL TRADER SDN B...	1 - By Sea	2-Export	03/03/2017	RANK ALPHA SH...	KA334	KOTA SURIA ...
<input type="checkbox"/>	TEST....	TEST_150	25/02/2017	LOCAL TRADER SDN B...	1 - By Sea	2-Export	03/03/2017	RANK ALPHA SH...	DA370	DENEY LEADE...
<input type="checkbox"/>	ASHWI...	ASHWIN_01	21/02/2017	LOCAL TRADER SDN B...	1 - By Sea	2-Export	28/02/2017	RANK ALPHA SH...	IA253	IBERIAN EXPR...
<input type="checkbox"/>	WIN_T...	WIN_TEST_A	20/02/2017	LOCAL TRADER SDN B...	1 - By Sea	2-Export	27/02/2017	RANK ALPHA SH...	WA217	WHITE TOKIO ...
<input type="checkbox"/>	WIN_T...	WIN_TEST_1	18/02/2017	LOCAL TRADER SDN B...	1 - By Sea	2-Export	24/02/2017	RANK ALPHA SH...	DA370	DENEY LEADE...
<input type="checkbox"/>	19191...	191919	18/02/2017	LOCAL TRADER SDN B...	1 - By Sea	2-Export	27/02/2017	RANK ALPHA SH...	SB088	SAIGON BRD...
<input type="checkbox"/>	ASH_T...	ASH_TEST_1	18/02/2017	LOCAL TRADER SDN B...	1 - By Sea	2-Export	24/02/2017	RANK ALPHA SH...	KA334	KOTA SURIA ...
<input type="checkbox"/>	FEB00...	EBN0001	16/02/2017	LOCAL TRADER SDN B...	1 - By Sea	2-Export	16/02/2017	ASTRO SHIPPIN...	NA432	NORDCLAIRE ...
<input type="checkbox"/>	3319	3319	16/02/2017	LOCAL TRADER SDN B...	1 - By Sea	2-Export	23/02/2017	RANK ALPHA SH...	KA334	KOTA SURIA ...
<input type="checkbox"/>	EB170...	EBN17021601	16/02/2017	LOCAL TRADER SDN B...	1 - By Sea	2-Export	16/02/2017	K'LINE MARITI...	CA790	COSCO TAICA...
<input type="checkbox"/>	91331...	913319	16/02/2017	LOCAL TRADER SDN B...	1 - By Sea	2-Export	24/02/2017	RANK ALPHA SH...	KA334	KOTA SURIA ...
<input type="checkbox"/>	TEST....	TEST_121	15/02/2017	LOCAL TRADER SDN B...	1 - By Sea	2-Export	22/02/2017	RANK ALPHA SH...	KA334	KOTA SURIA ...

Figure 144

3. Then, Click **New ROT** button.

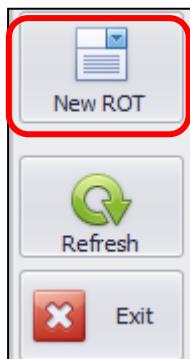


Figure 145

4. ROT Booking entries screen will be displayed as below. To create new ROT booking, please enter necessary details in mandatory empty fields. Once entered necessary details, click on **Save** button to enable Haulage Request – Booking Info fields.

Figure 146

5. Upon Container Movement tab enabled, you need to fill in Empty Container pickup location and shipper/deliver location details.

Figure 147

6. To fill in Container type and delivery details. Then, Click **Save** button.

The screenshot shows the 'Haulage Request - Booking Info' window. It has tabs for 'Container - Movement' and 'Container Info'. Under 'Container Details', there are three groups (Group 1, Group 2, Group 3) for entering container information. Each group has fields for Qty, CT Size, Pick CT checkbox, and Container Type dropdown. To the right, the 'Laden Container - Delivery To Port' section includes fields for Shipping Agent (MYPKGRASA3 - RANK ALPHA SHIPPING), Port/Terminal (WP - WEST PORT), Closing Date/Time (16/02/2017 / 06:00), and a Remark text area. A large red box highlights the 'Save' button at the top right of the delivery section.

Figure 148

7. A popup message will be displayed as below. Click “**No**” to confirm save record.

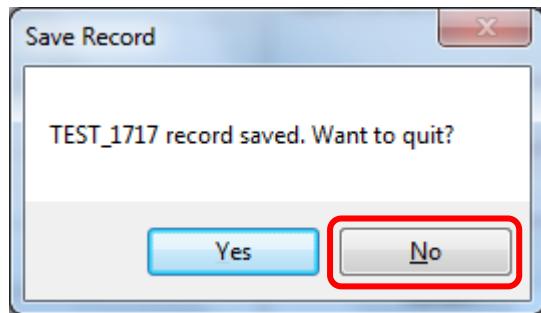


Figure 149

3.3.1.2 Edit ROT

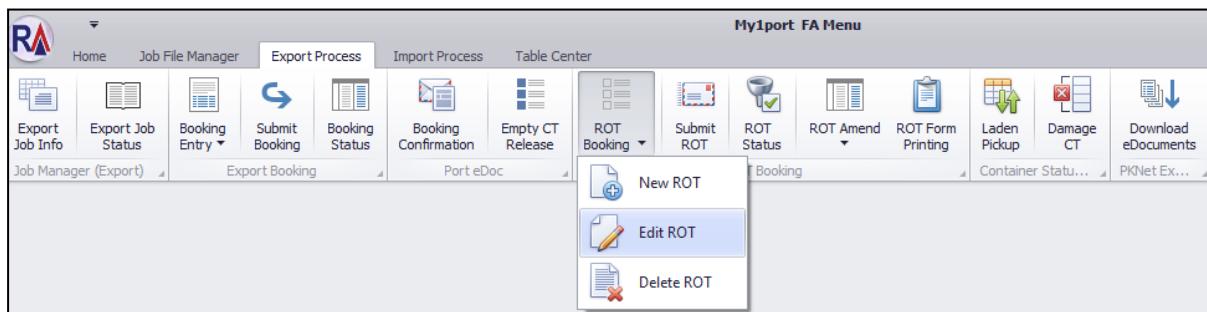
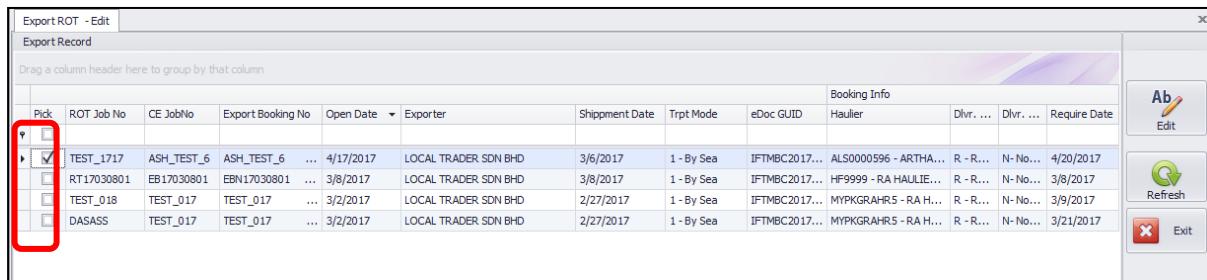


Figure 150

1. Click on **ROT booking** tab followed by **Edit ROT** menu.
2. Prepared ROT Booking entries will be displayed as below. You can make an editing to any of the records below. Tick in the checkbox to select record.



The screenshot shows the 'Export ROT - Edit' screen. It features a table with columns for Pick, ROT Job No, CE JobNo, Export Booking No, Open Date, Exporter, Shipment Date, Trpt Mode, eDoc GUID, Haulier, Dlvr. ..., and Require Date. A red box highlights the first row's checkbox column. On the right side of the screen, there are buttons for Edit, Refresh, and Exit.

Pick	ROT Job No	CE JobNo	Export Booking No	Open Date	Exporter	Shipment Date	Trpt Mode	eDoc GUID	Haulier	Dlvr. ...	Dlvr. ...	Require Date
<input type="checkbox"/>	TEST_1717	ASH_TEST_6	ASH_TEST_6 ...	4/17/2017	LOCAL TRADER SDN BHD	3/6/2017	1 - By Sea	IFTMBC2017...	ALS0000596 - ARTHA...	R - R...	N - No...	4/20/2017
<input checked="" type="checkbox"/>	RT17030801	EB17030801	EBN17030801 ...	3/8/2017	LOCAL TRADER SDN BHD	3/8/2017	1 - By Sea	IFTMBC2017...	HF9999 - RA HAULIE...	R - R...	N - No...	3/8/2017
<input type="checkbox"/>	TEST_018	TEST_017	TEST_017 ...	3/2/2017	LOCAL TRADER SDN BHD	2/27/2017	1 - By Sea	IFTMBC2017...	MYPKGRAHRS - RA H...	R - R...	N - No...	3/9/2017
<input type="checkbox"/>	DASASS	TEST_017	TEST_017 ...	3/2/2017	LOCAL TRADER SDN BHD	2/27/2017	1 - By Sea	IFTMBC2017...	MYPKGRAHRS - RA H...	R - R...	N - No...	3/21/2017

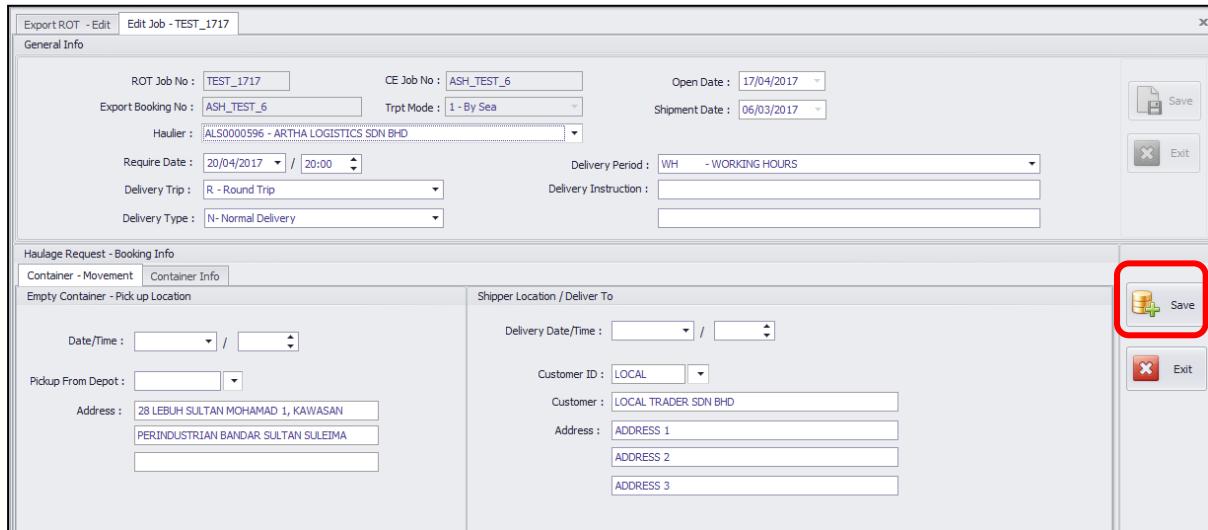
Figure 151

3. Then, Click **Edit** button.



Figure 152

4. Following screen will be displayed to edit ROT Booking entries. Click on **Save** button once editing is complete.



The screenshot shows the 'Edit Job - TEST_1717' window. It includes fields for ROT Job No (TEST_1717), CE Job No (ASH_TEST_6), Open Date (17/04/2017), Shipment Date (06/03/2017), and various delivery and haulage details. On the right side, there are 'Save' and 'Exit' buttons, with the 'Save' button being highlighted with a red box.

Figure 153

5. A popup message will be displayed as below. Click “**No**” to confirm saved record.

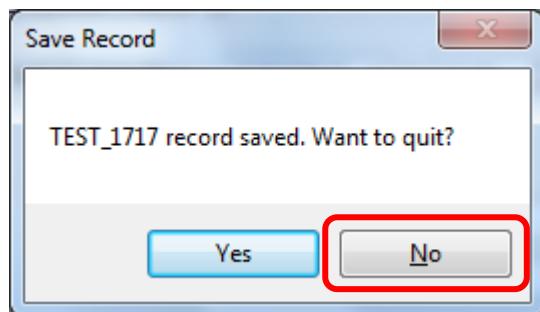


Figure 154

3.3.1.3 Delete ROT

1. If you want to delete ROT entries, Click on **ROT Booking** tab followed by **Delete ROT** menu.

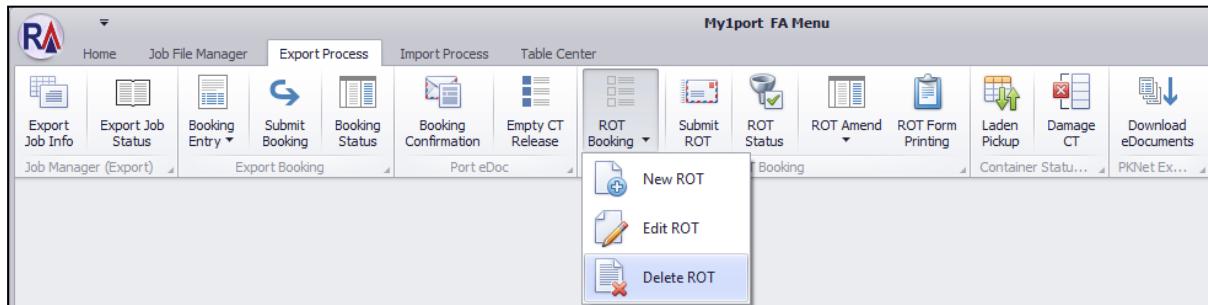


Figure 155

2. ROT Booking entries will be displayed as below. You can make a deletion to any of the records below. Tick in the checkbox to select record.

Pick	ROT Job No	CE JobNo	Export Booking No	Open Date	Exporter	Shipment Date	Trpt Mode	eDoc GUID	Haulier	Dlvr. ...	Dlvr. ...	Require Date
I	<input checked="" type="checkbox"/> TEST_1717	ASH_TEST_6	ASH_TEST_6 ...	4/17/2017	LOCAL TRADER SDN BHD	3/6/2017	1 - By Sea	IFTMBC2017...	ALS0000596 - ARTHA...	R - R...	N - No...	4/20/2017
	<input type="checkbox"/> RT17030801	EB17030801	EBN17030801 ...	3/8/2017	LOCAL TRADER SDN BHD	3/8/2017	1 - By Sea	IFTMBC2017...	HF9999 - RA HAULIE...	R - R...	N - No...	3/8/2017
	<input type="checkbox"/> TEST_018	TEST_017	TEST_017 ...	3/2/2017	LOCAL TRADER SDN BHD	2/27/2017	1 - By Sea	IFTMBC2017...	MYPKGRAHR5 - RA H...	R - R...	N - No...	3/9/2017
	<input type="checkbox"/> DASASS	TEST_017	TEST_017 ...	3/2/2017	LOCAL TRADER SDN BHD	2/27/2017	1 - By Sea	IFTMBC2017...	MYPKGRAHR5 - RA H...	R - R...	N - No...	3/21/2017

Figure 156

3. Click **Delete** button to delete record.

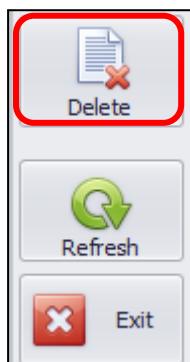


Figure 157

4. A popup message will be displayed as below. Click “**Yes**” to confirm delete record.

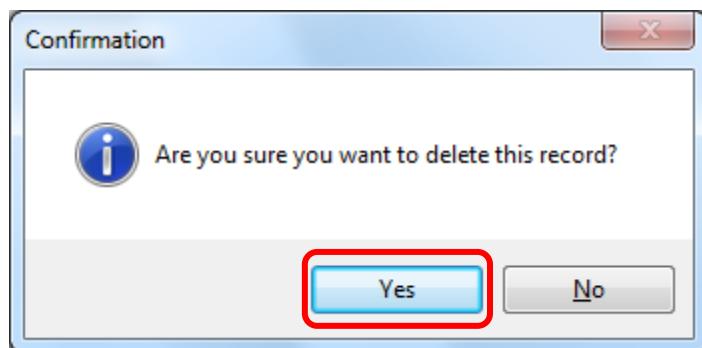


Figure 158

3.3.2 Submit ROT

- To submit new ROT booking entries, Click on **Submit ROT** tab.

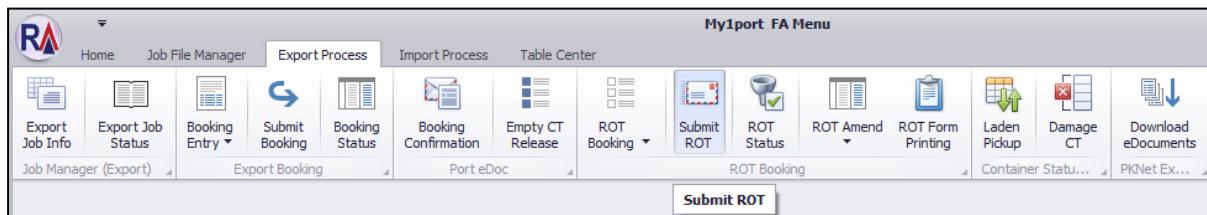


Figure 159

- New ROT Listing will be displayed as below. Tick in the checkbox to select record.

Export ROT Submit									
ROT Listing									
Drag a column header here to group by that column									
Pick	ROT J...	CE JobNo	Export Booking No	Local Trader	Haulier ID	Haulier Name	Shipment Date	eDoc GUID	
<input type="checkbox"/>	TEST_...	ASH_TEST_6	ASH_TEST_6	...	LOCAL TRA...	ALS0000596	ALS0000596 - ARTHA LO...	3/6/2017	IIFTMBC2017...
<input type="checkbox"/>	DASA...	TEST_017	TEST_017	...	LOCAL TRA...	MYPKGRAHRS	MYPKGRAHRS - RA HAUL...	2/27/2017	IIFTMBC2017...
<input type="checkbox"/>	TEST_...	TEST_017	TEST_017	...	LOCAL TRA...	MYPKGRAHRS	MYPKGRAHRS - RA HAUL...	2/27/2017	IIFTMBC2017...
<input type="checkbox"/>	RT170...	EB17030801	EBN17030801	...	LOCAL TRA...	MYPKGRAHRS	MYPKGRAHRS - RA HAUL...	3/8/2017	IIFTMBC2017...

Figure 160

- Click on **Select** Button.

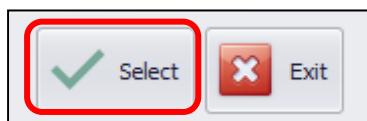


Figure 161

- Selected export booking Job will be moved to the right column as below. Tick in the checkbox to select record.

ROT Submission							
Submit ROT		Error Submission					
Drag a column header here to group by that column							
Pick	Job No	CE JobNo	Export Booking	Haulier ID	Haulier	Shippment Date	
<input checked="" type="checkbox"/>	TEST_1717	ASH_TEST_6	ASH_TEST_6	...	ALS0000596	ALS0000596 - ...	3/6/2017

Figure 162

5. Click **Submit** button to complete **Submit Export Booking** process. ROT Booking submitted to Haulier for confirmation.

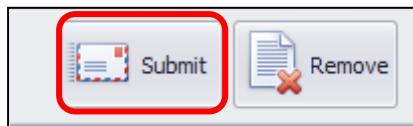


Figure 163

3.3.3 ROT Status

1. You may able to view ROT confirmation status. Then, Click on **ROT Status** tab.

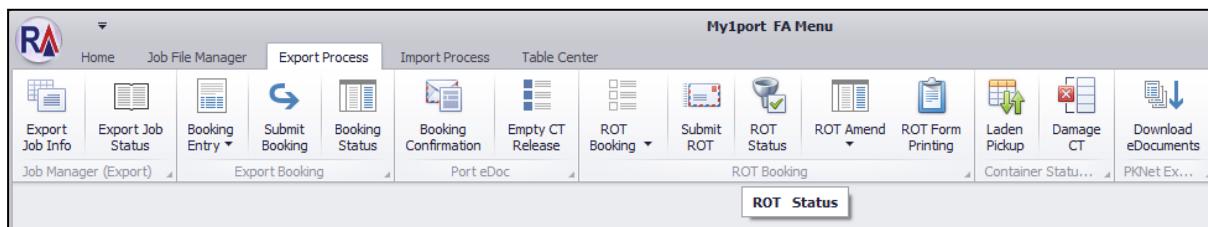


Figure 164

2. ROT listing will be displayed as below with ROT Job number and Haulier ROT acknowledgement status.

ROT Inquiry - Edit										Export Record	
Drag a column header here to group by that column											
Pick	ROT Job No	CE JobNo	Export Bookin...	Open ...	Exporter	Shipment ...	Trpt Mode	Haulier	ROT Ack.	HR ROT No	HR Date
<input checked="" type="checkbox"/>	TEST_1717	ASH_TES...	ASH_TEST_6 ...	4/17/2017	LOCAL TRADER SDN BHD ...	3/6/2017	1 - By Sea	ALSO000596 - ARTHA LOGISTICS SDN BH...			
<input type="checkbox"/>	FY17030101	FY17030...	EBNFY170301...	4/4/2017	LOCAL TRADER SDN BHD ...	3/1/2017	1 - By Sea	BF9999 - RA HAULIER			
<input type="checkbox"/>	RT17040401	FY17040...	EBN17040401...	4/4/2017	LOCAL TRADER SDN BHD ...	4/4/2017	1 - By Sea	MYPKGRAHR4 - RA HAULIER			
<input type="checkbox"/>	FR18031701	BE18031...	BE18032017 ...	3/18/2017	LOCAL TRADER SDN BHD ...	3/28/2017	1 - By Sea	MYPKGRAHR4 - RA HAULIER	FR18031701 ...	3/18/2017	
<input type="checkbox"/>	RT17030704	EB17030...	EBN17030704...	3/7/2017	LOCAL TRADER SDN BHD ...	3/7/2017	1 - By Sea	BF9999 - RA HAULIER			
<input type="checkbox"/>	RT17030702	EB17030...	EBN17030702...	3/7/2017	LOCAL TRADER SDN BHD ...	3/7/2017	1 - By Sea	BF9999 - RA HAULIER			
<input type="checkbox"/>	RT17030701	EB17030...	EBN17030701...	3/7/2017	LOCAL TRADER SDN BHD ...	3/7/2017	1 - By Sea	BF9999 - RA HAULIER			

Figure 165

3.3.4 ROT Amend

3.3.4.1 Replacement – [Will be available soon]

3.3.4.2 Cancellation

- If you decided to cancel ROT Booking, you may Click on **ROT Amend** tab followed by **Cancellation** menu.

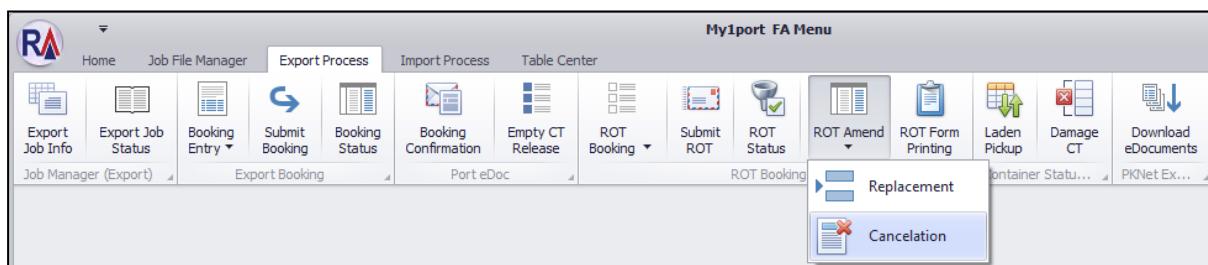


Figure 166

- ROT export listing will be displayed as below. Tick in the checkbox to select record.

Export ROT - Cancellation - Cancel										
Record Listing										
Drag a column header here to group by that column										
CE Job No	Open Date	Haulier ID	Shipper	Shipment ...	Haulier Name	ROT Job No	Export B...	Msg Type	Date	Time
<input checked="" type="checkbox"/> 090002	12/01/2017	MYPKGRAHR3	LOCAL TRADER SDN BHD	04/01/2017	MYPKGRAHR3 - RA H...	TTTT	0456A1...			0a952cee...
<input type="checkbox"/> GGWP01	14/02/2017	ALS0000596	LOCAL TRADER SDN BHD	16/02/2017	ALS0000596 - ARTH...	TEST2222	EPN001 ...			e026dfec...
<input type="checkbox"/> LAST1	15/02/2017	MYPKGHH018	LOCAL TRADER SDN BHD	17/02/2017	MYPKGHH018 - PENG...	LAST1	LAST1 ...			f5f19f16...
<input type="checkbox"/> TEST1111	14/02/2017	ALS0000596	LOCAL TRADER SDN BHD	21/02/2017	ALS0000596 - ARTH...	TEST1111	TEST111...			e89a0b57...

Figure 167

- Click **Cancel** button to cancel record.

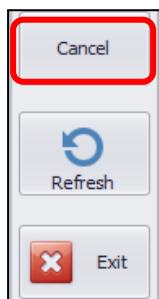


Figure 168

4. Enter necessary details and Click **Confirm** button.

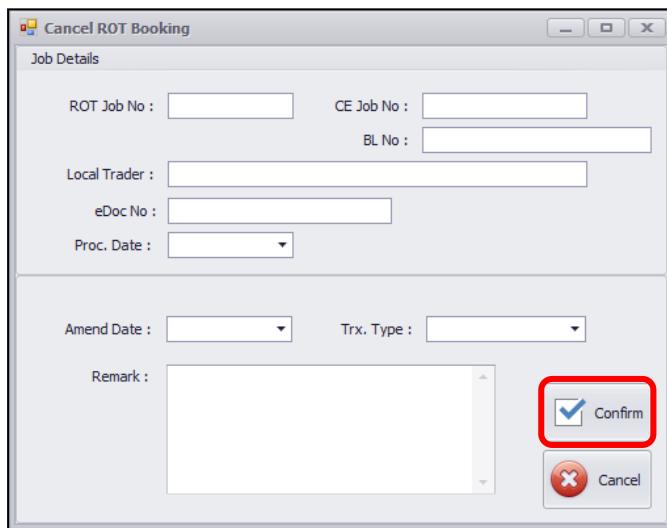


Figure 169

3.3.5 ROT Form Printing

1. To print ROT report, Click on **ROT Form Printing** tab.

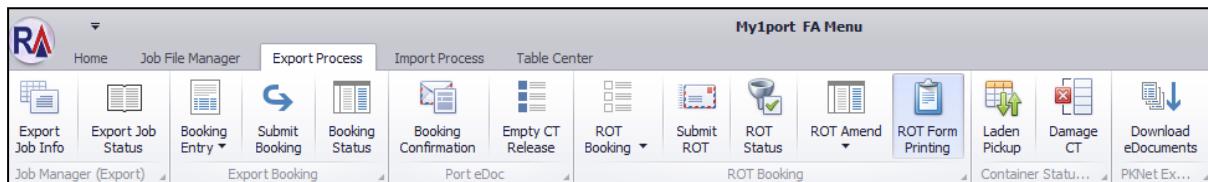


Figure 170

2. ROT Printing form screen will be displayed as below.

Export ROT Report								
ROT Listing								
Pick	Job No	CE JobNo	Haulier	Open Date	Request Date	Remark		
I	TEST_1717	ASH_TEST_6	ALS00000596 - ARTHA LOGISTICS SDN BHD	17/04/2017	20/04/2017	
	RT17040401	FY17040401	MYPKGRAHR4 - RA HAULIER	04/04/2017	04/04/2017	ROUND NORMAL 8HOURS
	FY17030101	FY17030101	BF9999 - RA HAULIER	04/04/2017	04/04/2017	A1
	FR18031701	BE18032017	MYPKGRAHR4 - RA HAULIER	18/03/2017	20/03/2017	WELL PLAYED
	RT17030801	EB17030801	HF9999 - RA HAULIER	08/03/2017	08/03/2017	NORMAL ROUND
	RT17030704	EB17030704	BF9999 - RA HAULIER	07/03/2017	07/03/2017	
	RT17030702	EB17030702	BF9999 - RA HAULIER	07/03/2017	07/03/2017	NORMAL DELI 24HOURS
	RT17030701	EB17030701	BF9999 - RA HAULIER	07/03/2017	07/03/2017	NORMAL DELIVERY WITHIN WORKING HOURS
	SOLO070317	SOLO070317	BF9999 - RA HAULIER	07/03/2017	25/03/2017	BAIK BAIK SAJA
	TEST_018	TEST_017	MYPKGRAHR5 - RA HAULIER	02/03/2017	09/03/2017	MAKE SURE SAFE
	DASASS	TEST_017	MYPKGRAHR5 - RA HAULIER	02/03/2017	21/03/2017	
	EB_ASH_002	EB_ASH_001	MYPKGRAHR5 - RA HAULIER	02/03/2017	07/03/2017	MAKE SURE SAFE
	REN_101	REN_100	MYPKGRAHR5 - RA HAULIER	28/02/2017	01/03/2017	MAKE SURE SAFE
	ASHWIN_003	ASHWIN_002	MYPKGRAHR3 - RA HAULIER	27/02/2017	05/03/2017	CONTAINER MUST CLEAN
	TEST_151	TEST_150	MYPKGRAHR3 - RA HAULIER	25/02/2017	01/03/2017	MUST BESAFE

Figure 171

3. You may filter records by clicking **Filter** button at the right side of the screen as below.

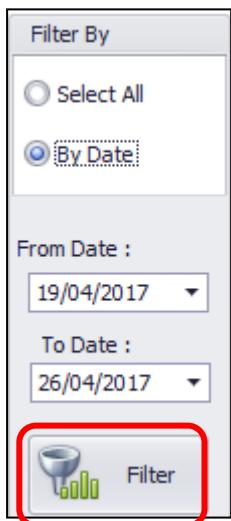


Figure 172

4. Then, tick in the checkbox to select record.

ROT Listing							
Pick	Job No	CE JobNo	Haulier	Open Date	Request Date	Remark	
<input type="checkbox"/>	FY17030101	FY17030101	BF9999 - RA HAULIER	04/04/2017	04/04/2017	A1	...
<input type="checkbox"/>	RT17040401	FY17040401	MYPKGRAHR4 - RA HAULIER	04/04/2017	04/04/2017	ROUND NORMAL 8HOURS	...
<input checked="" type="checkbox"/>	TEST_1717	ASH_TEST_6	ALS0000596 - ARTHA LOGISTICS SDN BHD	17/04/2017	20/04/2017		...

Figure 173

5. Click **Preview** button to review ROT content. Thereafter, click **Print** button to print summary.

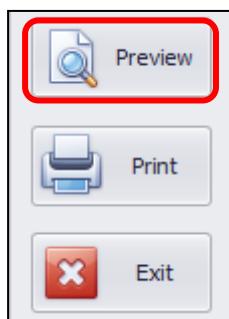


Figure 174

6. Print preview screen will be displayed as below.

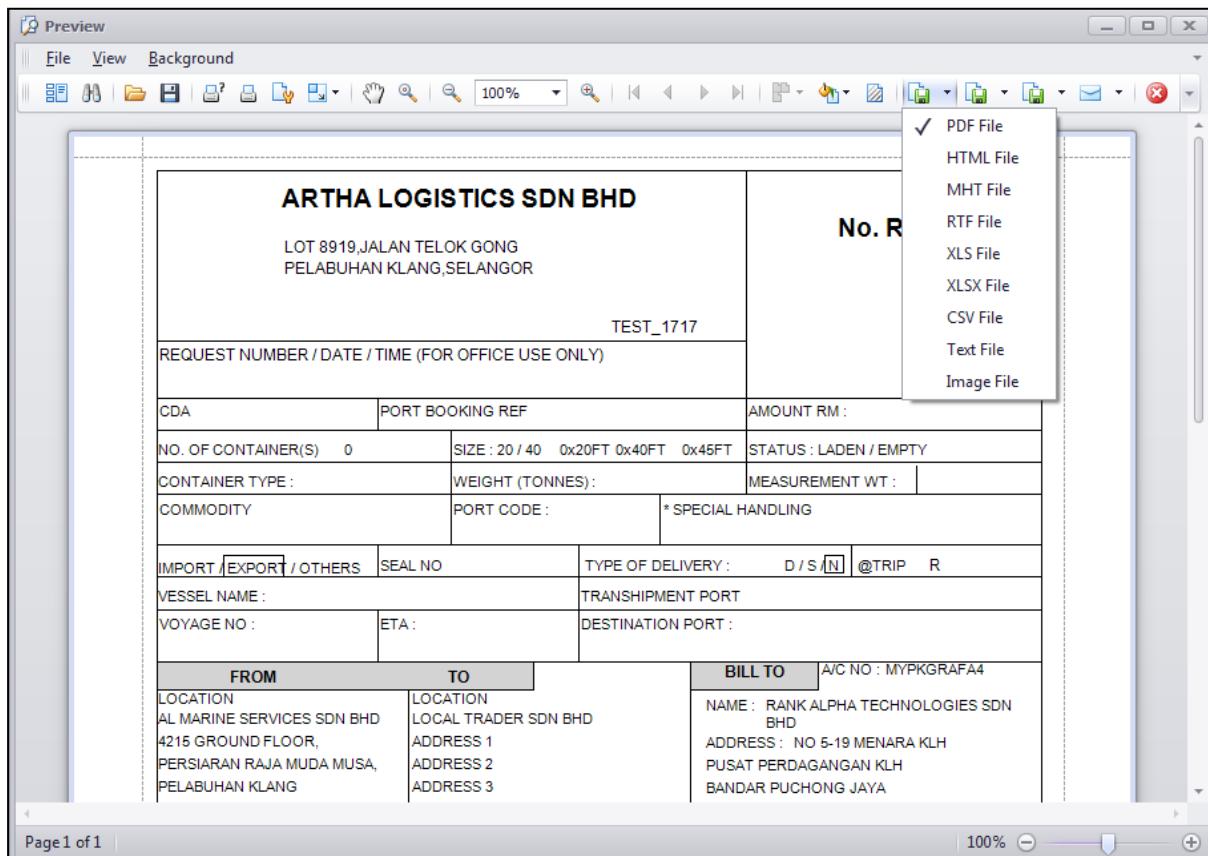


Figure 175

3.4 PKNet Export

3.4.1 Download eDocuments

1. Click on **Download eDocuments** tab to download updated listings.

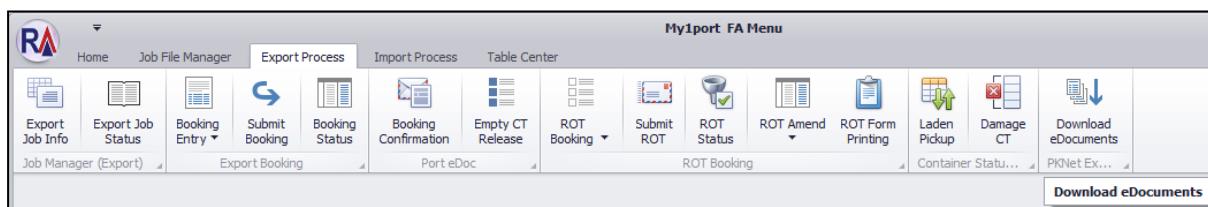


Figure 176

2. eDocument Record Listing screen will be displayed as below:

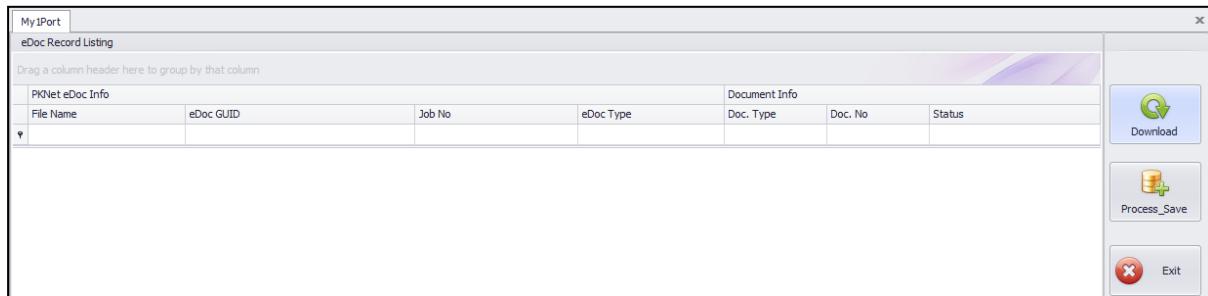


Figure 177

3. Click on **Download** button and then proceed to click **Process_Save** button to save record.

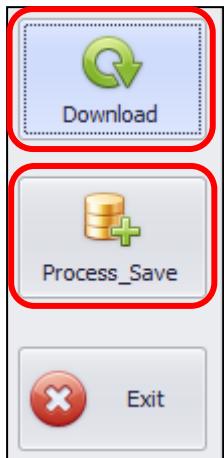


Figure 178

3.5 Container Status

3.5.1 Laden Pickup

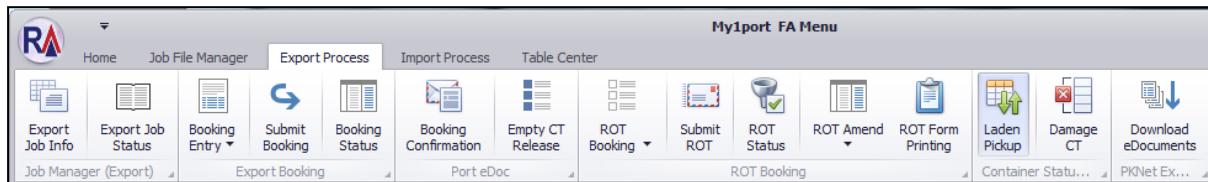


Figure 179

1. Click on **Laden Pickup** button to view container listing arranged by Depot for pickup.
2. Laden pickup screen will be displayed as below. Tick in the checkbox to select record and click **Select** button. Then, selected record will be moved to right column of the screen.

Figure 180

4. Click on **Submit** button to submit record.

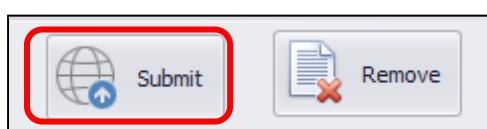


Figure 181

3.5.2 Damage CT – [Will be available soon]

3.6 Job Manager (Export)

3.6.1 Export Job Info

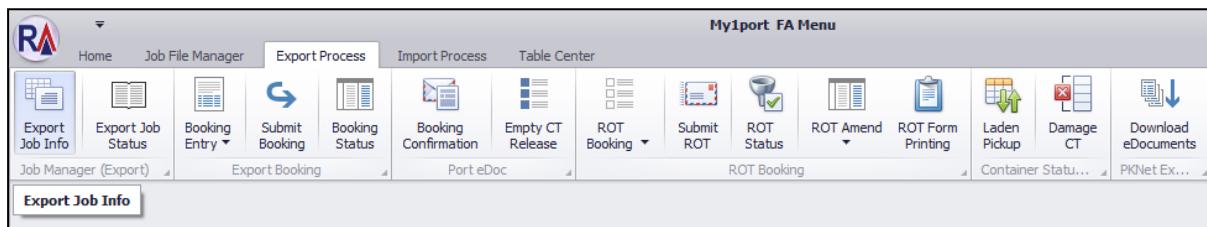
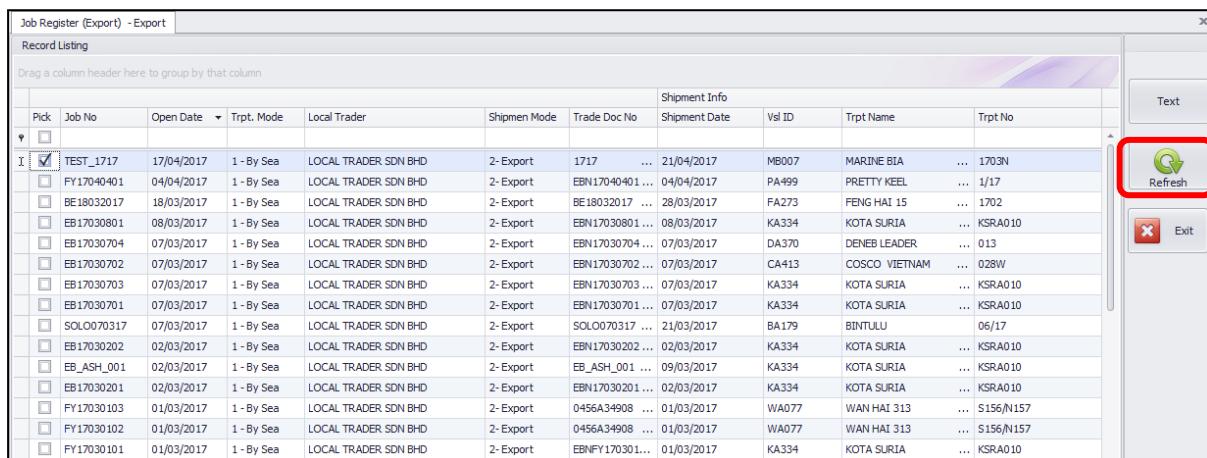


Figure 182

1. Click on **Export Job Info** tab to view export information
2. Export Job Info screen will be displayed as below. Click **Refresh** to refresh listing.



This screenshot shows the 'Job Register (Export) - Export' screen. It displays a grid of shipping records with columns for Pick, Job No, Open Date, Trpt. Mode, Local Trader, Shipment Mode, Trade Doc No, Shipment Date, Vsl ID, Trpt Name, and Trpt No. A red box highlights the 'Refresh' button in the bottom right corner of the grid's toolbar.

Pick	Job No	Open Date	Trpt. Mode	Local Trader	Shipment Mode	Trade Doc No	Shipment Date	Vsl ID	Trpt Name	Trpt No
I	TEST_1717	17/04/2017	1 - By Sea	LOCAL TRADER SDN BHD	2 - Export	1717 ...	21/04/2017	MB007	MARINE BIA ...	1703N
	FY17040401	04/04/2017	1 - By Sea	LOCAL TRADER SDN BHD	2 - Export	EIN17040401 ...	04/04/2017	PA499	PRETTY KEEL ...	1/17
	BE18032017	18/03/2017	1 - By Sea	LOCAL TRADER SDN BHD	2 - Export	EIN18032017 ...	28/03/2017	FA273	FENG HAI 15 ...	1702
	EB17030801	08/03/2017	1 - By Sea	LOCAL TRADER SDN BHD	2 - Export	EIN17030801 ...	08/03/2017	KA334	KOTA SURIA ...	KSRA010
	EB17030704	07/03/2017	1 - By Sea	LOCAL TRADER SDN BHD	2 - Export	EIN17030704 ...	07/03/2017	DA370	DENEK LEADER ...	013
	EB17030702	07/03/2017	1 - By Sea	LOCAL TRADER SDN BHD	2 - Export	EIN17030702 ...	07/03/2017	CA413	COSCO VIETNAM ...	028W
	EB17030703	07/03/2017	1 - By Sea	LOCAL TRADER SDN BHD	2 - Export	EIN17030703 ...	07/03/2017	KA334	KOTA SURIA ...	KSRA010
	EB17030701	07/03/2017	1 - By Sea	LOCAL TRADER SDN BHD	2 - Export	EIN17030701 ...	07/03/2017	KA334	KOTA SURIA ...	KSRA010
	SQLO070317	07/03/2017	1 - By Sea	LOCAL TRADER SDN BHD	2 - Export	SQLO070317 ...	21/03/2017	BA179	BINTULU ...	06/17
	EB17030202	02/03/2017	1 - By Sea	LOCAL TRADER SDN BHD	2 - Export	EIN17030202 ...	02/03/2017	KA334	KOTA SURIA ...	KSRA010
	EB_ASH_001	02/03/2017	1 - By Sea	LOCAL TRADER SDN BHD	2 - Export	EB_ASH_001 ...	09/03/2017	KA334	KOTA SURIA ...	KSRA010
	EB17030201	02/03/2017	1 - By Sea	LOCAL TRADER SDN BHD	2 - Export	EIN17030201 ...	02/03/2017	KA334	KOTA SURIA ...	KSRA010
	FY17030103	01/03/2017	1 - By Sea	LOCAL TRADER SDN BHD	2 - Export	0456A34908 ...	01/03/2017	WA077	WAN HAI 313 ...	S156/N157
	FY17030102	01/03/2017	1 - By Sea	LOCAL TRADER SDN BHD	2 - Export	0456A34908 ...	01/03/2017	WA077	WAN HAI 313 ...	S156/N157
	FY17030101	01/03/2017	1 - By Sea	LOCAL TRADER SDN BHD	2 - Export	EINFY17030101 ...	01/03/2017	KA334	KOTA SURIA ...	KSRA010

Figure 183

3.6.2 Export Job Status

1. Click on **Export Job Status** tab to view export job status

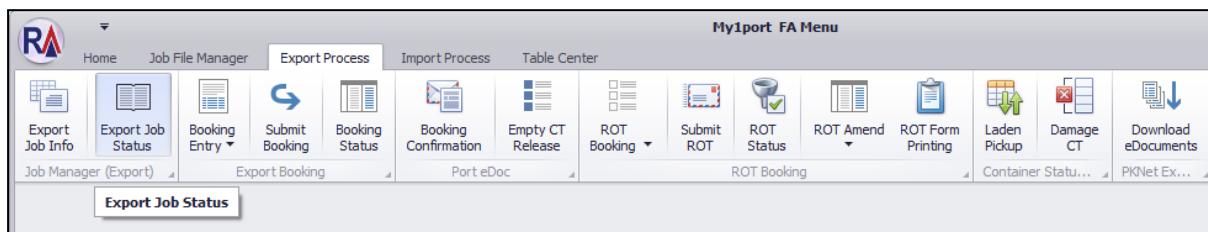


Figure 184

2. Export Job Status screen will be displayed as below. Tick in the checkbox to select record. Then, Click on **Select** button at the bottom of the screen.

The screenshot shows the 'Export - Job Tracking' screen. It displays a list of booking entries in a grid format. At the bottom right of the grid, there is a 'Select' button with a green checkmark icon, which is highlighted with a red box.

Figure 185

3. Selected listing will be moved to right side column of the screen. You can expand to view Export Booking (EB) and Request of Transport (ROT) history.

The screenshot shows a software interface for managing export bookings. On the left, there is a grid titled "Export Booking Listing" with columns: Pick, CE JobNo, Export Booking ..., Customer Name, Shipment D..., Trpt Mode, and New U... . A row for "TEST_017" is selected, indicated by a checked checkbox in the first column. To the right of this grid, a red circle highlights a panel titled "Export Booking". This panel has two tabs: "Documents" and "Containers". The "Documents" tab is active, showing a table with columns: Pick, eDoc Type, Date, Time, User ID, and Remark. One entry is visible: "EB" at "2/14/2017 17:45". Below this table is a section titled "Level1" which contains a "Trx Date" table with entries "2/14/2017 17:45" and "2/14/2017 17:45". Further down is another table for "ROT" with a single entry at "3/2/2017 15:46". Below the "ROT" table is a "Level1" section for "Trx Date" with entries "3/2/2017 15:46" and "3/2/2017 16:01".

Figure 186

Chapter 4**Import Process****4 Import Process**

Figure 187

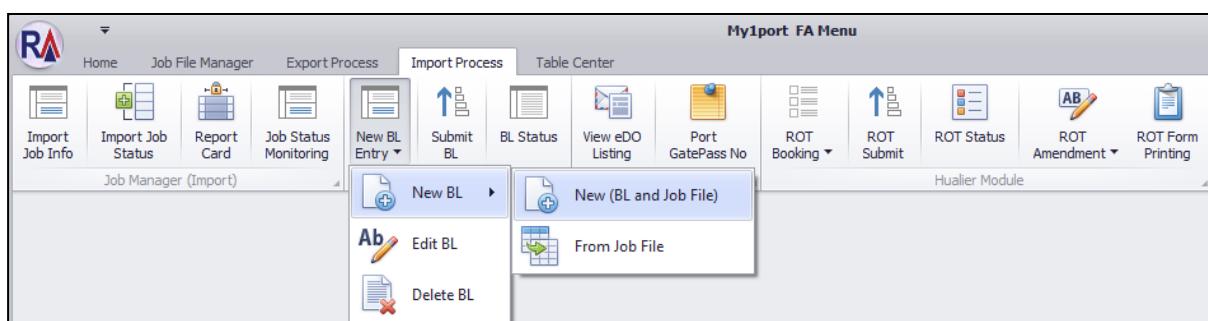
4.1 Bill Of Lading (BL) Module**4.1.1 New BL Entry**

Figure 188

1. To start with Import process, you need to prepare Bill of Lading information. Click on **New BL Entry** tab followed by **New BL** menu and **New (BL and Job File)** menu.
2. BL entry screen will be displayed as below. Please enter necessary details at mandatory fields below. Then, click **Save** button to enable **Other Info** fields at the bottom on the screen.

Figure 189

3. Other Info field will be displayed as below. Please enter necessary Cargo details at mandatory fields.

The screenshot shows the 'Other Info' screen with the 'Cargo Details' tab selected. The left panel contains fields for Cargo Description, Origin, Package Qty/Type, Gross Weight, Measurement, and BL/AWB. The right panel contains sections for Invoice Value, Incoterms, Working Note, and Charges.

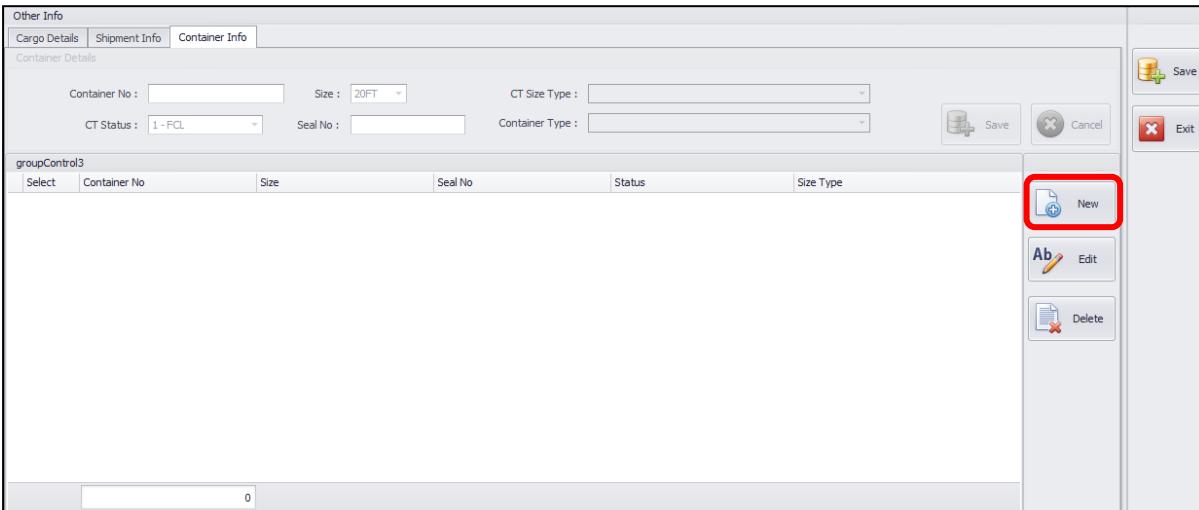
Figure 190

4. Then, please enter Shipment Info at available fields as below.

The screenshot shows the 'Other Info' screen with the 'Shipment Info' tab selected. The left panel contains tabs for Sea Details, Air Details, and Road Details. The Sea Details tab is active and shows fields for Ship Call No., Voyage No., ETA, ETD, Closing Date, Vessel ID, Principal S/Agent, and Port Opr. The right panel contains sections for Any Marking, Loading Port, Discharge Port, Final Dest., and Depot.

Figure 191

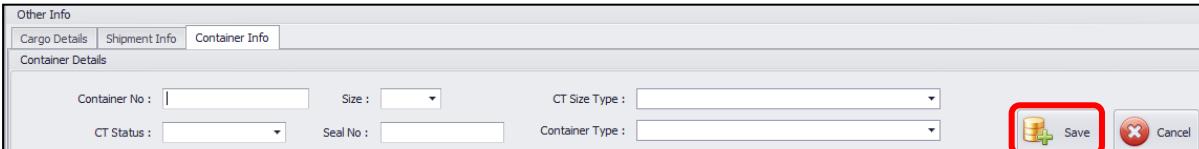
5. Thereafter, please ensure to enter Container Info. Container Info screen will be displayed as below.
 Click on **New** button available at right side of the screen.



The screenshot shows the 'Container Info' tab selected in the top navigation bar. Below it, there's a form with fields for Container No, Size, CT Size Type, CT Status, Seal No, and Container Type. On the right, there are buttons for Save, Cancel, New, Edit, and Delete. A red box highlights the 'New' button.

Figure 192

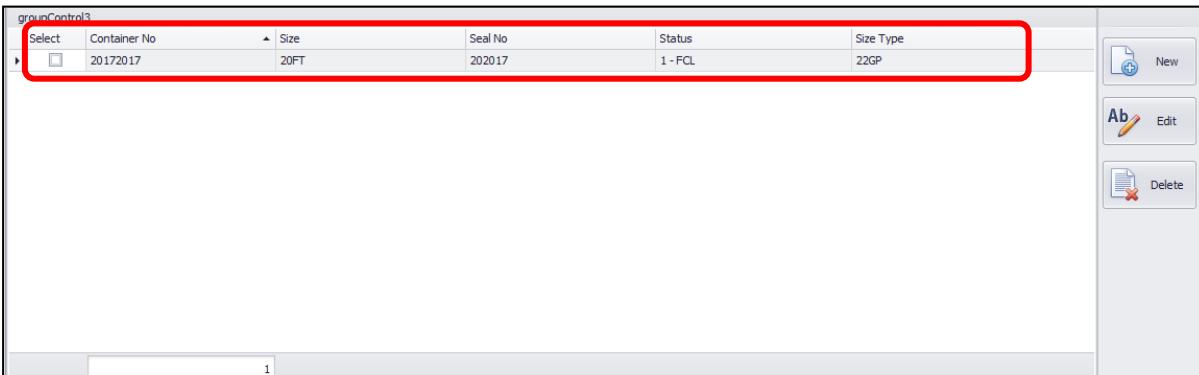
7. Container Details fields will be enabled for entries as below. Please enter necessary details and click **Save** button.



The screenshot shows the same 'Container Info' screen as Figure 192, but the fields for Container No, Size, CT Size Type, CT Status, Seal No, and Container Type are now populated with sample data. The 'Save' button on the right is highlighted with a red box.

Figure 193

8. Upon saving the data, container details will be displayed as below.



The screenshot shows a grid of container details. One row is highlighted with a red box, showing the following data:

Select	Container No	Size	Seal No	Status	Size Type
<input checked="" type="checkbox"/>	20172017	20FT	202017	1 - FCL	22GP

Figure 194

9. You may either click **Edit** button to edit container details or **Delete** button to delete container details. Tick in the checkbox to select record.

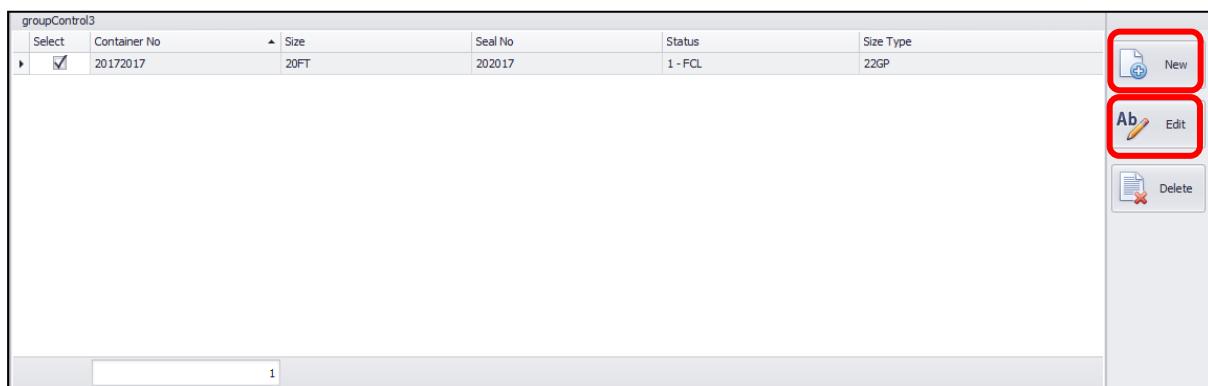


Figure 195

10. Once entries are complete, please remember to click **Save** button at the right side of the screen.

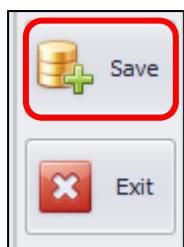


Figure 196

11. A popup message will be displayed as below. Click “**No**” to confirm saved record.

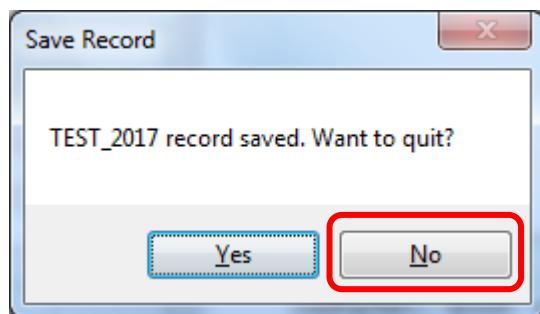


Figure 197

4.1.2 Edit BL

1. To edit Bill of Lading information. Click on **New BL Entry** tab followed by **Edit BL** menu.



Figure 198

2. BL listing will be displayed as below. Select record to be edit by tick on the checkbox and click **Edit** button.

BL Job No	CE JobNo	Open...	Local Trader	Trade Doc. NO	BL No	Trpt. Mode	Shipme...	Msg Type	SC...	Trpt No	Vsl ID	Trpt Name	Action
BL17030...	BL170303...	03-03-2...		SD	...	1 - By Sea		9 - Orig...					
QQ	QQ	28-02-2...	LOCAL TRADER SDN BHD	...	QQ	...	1 - By Sea	28-02-2...	9 - Orig...	FJ6L	KSRA010	KA3...	

Figure 199

3. BL entries will display as below. Edit necessary details and click **Save** button once done.

Job Header

BL Job No : BL17030303	Open Date : 28-02-2017	CE Job No : BL17030303	Ocean BL : OBL170303
Local Trader : LOCAL TRAD...	Name/Address : RANKALPHA TECHNOLOGIES LT SDN BHD	Shipment Mode : 1- Import	Transport Mode : 1- BY SEA
Oversea Trader : OVERSEA TR...	Name/Address : RANKALPHA TECHNOLOGIES OT SDN BHD	Shipment Date : 28-02-2017	
Shipping Agent : MYPKGRAFA...	Name/Address : RANKALPHA FA		

Other Info

Cargo Details	Shipment Info	Container Info
Cargo Description : <input type="text"/> <input type="text"/>	Invoice Value : <input type="text"/> 0.00 <input type="button"/> <input type="text"/> 0.00 Incoterm : FOB <input type="button"/> Invoice No : <input type="text"/> Invoice Date : <input type="text"/>	Exh. Rate <input type="button"/> Working Note
Origin : <input type="text"/> Package Qty/Type : <input type="text"/> / <input type="text"/>	Charges <input type="text"/> <input type="button"/> <input type="text"/> 0.0000 Insurance : <input type="text"/> <input type="button"/> <input type="text"/> 0.0000 Freight : <input type="text"/> <input type="button"/> <input type="text"/> 0.0000 Freight Term : <input checked="" type="radio"/> Prepaid <input type="radio"/> Collect	Currency <input type="button"/> Ex. Rate <input type="button"/>
Gross Weight : <input type="text"/> 0.00 / Unit : <input type="text"/> KGM Measurement : <input type="text"/> 0.00 / Unit : <input type="text"/> MTQ (Master) <input type="checkbox"/> (House) <input type="checkbox"/>	BL/AWB : <input type="text"/> / <input type="text"/>	Freight Term : <input checked="" type="radio"/> Prepaid <input type="radio"/> Collect

Figure 200

4.1.3 Delete BL

1. To delete record Bill of Lading. Click on **New BL Entry** tab followed by **Delete BL** menu.

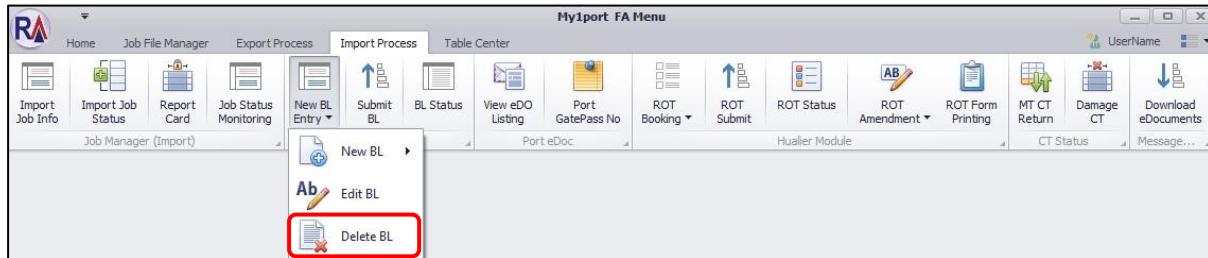


Figure 201

2. BL listing will be displayed as below. Select record to be delete by tick on the checkbox and click **Delete** button.

Bill Of Lading													
Record Listing													
Drag a column header here to group by that column.													
Pick	BL Job No	CE JobNo	Open ...	Local Trader	Trade Doc. NO	Bl No	Trpt. Mode	Shipmen...	Msg Type	SC...	Trpt No	Vsl ID	Trpt Name
<input checked="" type="checkbox"/>	L17030303	BL17030303	03-03-2017		SD	1 - By Sea		9 - Original					
<input checked="" type="checkbox"/>	IQ	QQ	28-02-2017	LOCAL TRADER SDN BHD	...	QQ	1 - By Sea	28-02-2...	9 - Original	FJ6L	KSRA010	KA33...	KOTA SURIA ...

Figure 202

4.1.4 Submit BL

1. To submit BL entries, please click on **Submit BL** tab.

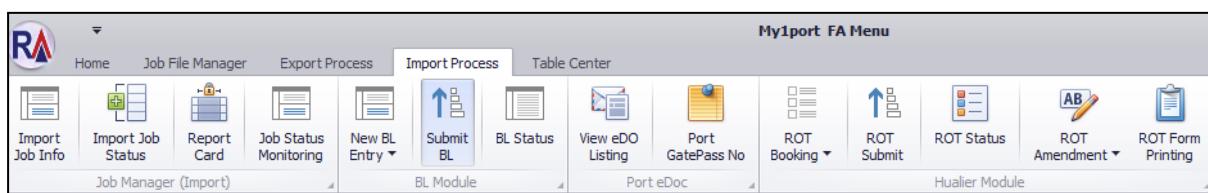


Figure 203

2. BL listing screen will be displayed as below for submission. Tick in the checkbox to select record.

Record Listing										
Drag a column header here to group by that column										
...	BL Job No	CE Job No	BL No	Local Trader	Ship. Date	Trpt. M...	Shipment ...	Cargo Descrip...	Msg Type	
<input checked="" type="checkbox"/>	TEST_2017	TEST_2017	TEST_201...	LOCAL TRADER SDN BH...	24/04/2017	1 - By S...		TEST2017_20...	9 - Original	
<input type="checkbox"/>	TEST_2020	TEST_2020	TEST_202...	LOCAL TRADER SDN BH...	24/04/2017	1 - By S...			9 - Original	
<input type="checkbox"/>	BL17041901	BL17041901	OBL17041...	LOCAL TRADER SDN BH...	19/04/2017	1 - By S...		FLAMMABLE ...	9 - Original	
<input type="checkbox"/>	QQ	QQ	...	LOCAL TRADER SDN BH...	28/02/2017	1 - By S...		QQ	...	9 - Original

Figure 204

3. Then, click on **Select** button at the bottom of the screen.

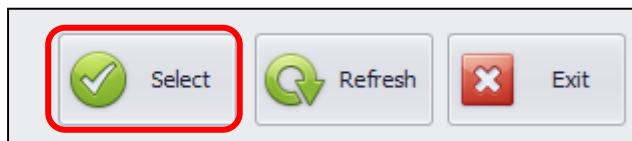


Figure 205

4. Selected BL entries will be moved to right side column as below.

Selected Listing				
Drag a column header here to group by that column				
Pick	BL Job No	BL No	Shipment Date	Trpt. Mode
<input type="checkbox"/>				

Figure 206

5. Thereafter, click on **Submit** button to submit BL entries Shipping Agent for confirmation.

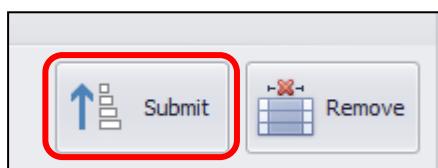


Figure 207

4.1.5 BL Status

1. To view BL submission status, you need to click on **BL Status** tab.

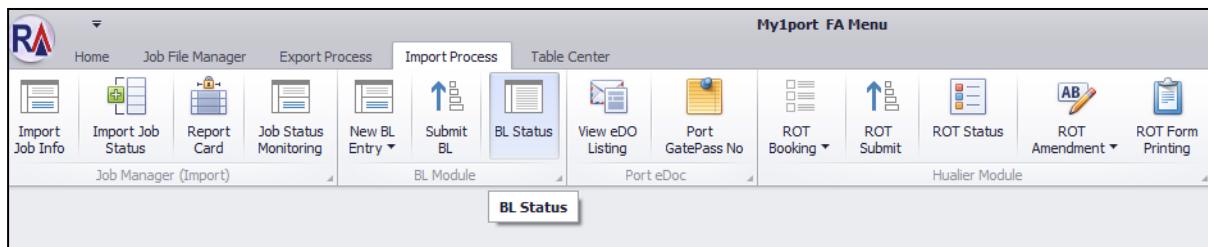


Figure 208

2. BL Status Inquiry screen will be displayed as below.

BL Status Inquiry												
Job Manager												
Drag a column header here to group by that column												
S...	Job No	BL No	Name	Shipment Date	Vsl Name	Shipping ...	Update Status Date	Time	eDoc No	Date	Time	eDO No
FX17040401	OBL17040401	...	LOCAL TRADER SDN BHD	04/04/2017	MAGNAVIA ...	MYPKGR...	04/04/2017	14:58	IIFTMCSBL20170...			
BL17031001	OBL17031001	...	LOCAL TRADER SDN BHD	10/03/2017	NORDCLAIRE ...	MYPKGR...	10/03/2017	18:07	IIFTMCSBL20170...			
BL17030305	OBL17030305	...	LOCAL TRADER SDN BHD	03/03/2017	NORDCLAIRE ...	MYPKGR...	03/03/2017	14:46	IIFTMCSBL20170...			
BL17030304	OBL17030304	...	LOCAL TRADER SDN BHD	03/03/2017	DENE LEADE...	MYPKGR...	03/03/2017	13:06	IIFTMCSBL20170...			
BL17030302	OBL17030302	...	LOCAL TRADER SDN BHD	03/03/2017	KOTA SURIA ...	MYPKGR...	03/03/2017	12:02	IIFTMCSBL20170...			
BL17030301	OBL17030301	...	LOCAL TRADER SDN BHD	03/03/2017	IBERIAN EXPR...	MYPKGR...	03/03/2017	11:03	IIFTMCSBL20170...			
BL_TEST_01	BL_TEST_01	...	LOCAL TRADER SDN BHD	08/03/2017	KOTA SURIA ...	MYPKGR...	02/03/2017	19:01	IIFTMCSBL20170...			
BL17030205	OBL17030205	...	LOCAL TRADER SDN BHD	02/03/2017	KOTA SURIA ...	MYPKGR...	02/03/2017	16:36	IIFTMCSBL20170...			
BL17030204	OBL17030204	...	LOCAL TRADER SDN BHD	02/03/2017	DENE LEADE...	MYPKGR...	02/03/2017	15:52	IIFTMCSBL20170...			
BL17030203	OBL17030203	...	LOCAL TRADER SDN BHD	02/03/2017	KOTA SURIA ...	MYPKGR...	02/03/2017	15:40	IIFTMCSBL20170...			
BL17030202	OBL17030202	...	LOCAL TRADER SDN BHD	02/03/2017	KOTA SURIA ...	MYPKGR...	02/03/2017	15:25	IIFTMCSBL20170...			
BL17030201	OBL17030201	...	LOCAL TRADER SDN BHD	02/03/2017	KOTA SURIA ...	MYPKGR...	02/03/2017	14:25	IIFTMCSBL20170...			
0016E27873	OBL0016E27873	...	LOCAL TRADER SDN BHD	28/02/2017	WAN HAI 315 ...	MYPKGR...	01/03/2017	16:16	IIFTMCSBL20170...			
FY28021701	0016X04385	...	LOCAL TRADER SDN BHD	28/02/2017	WAN HAI 315 ...	MYPKGR...	01/03/2017	16:16	IIFTMCSBL20170...			
TEST_006	TEST_006	...	LOCAL TRADER SDN BHD	28/02/2017	DENE LEADE...	MYPKGR...	23/02/2017	10:58	IIFTMCSBL20170...			
JHB001	OBLJHB001	...	LOCAL TRADER SDN BHD	22/02/2017	KOTA SURIA ...	MYPKGR...	23/02/2017	10:58	IIFTMCSBL20170...			
TEST_DATA1	TEST_DATA1	...	LOCAL TRADER SDN BHD	28/02/2017	KOTA SURIA ...	MYPKGR...	23/02/2017	10:58	IIFTMCSBL20170...			
FY17022301	OBLFY17022301	...	LOCAL TRADER SDN BHD	23/02/2017	KOTA SURIA ...	MYPKGR...	23/02/2017	10:58	IIFTMCSBL20170...			
ASHWIN_794	ASHWIN_794	...	LOCAL TRADER SDN BHD	01/03/2017	KOTA SURIA ...	MYPKGR...	23/02/2017	10:58	IIFTMCSBL20170...			

Figure 209

4.2 Haulier Module

4.2.1. ROT Booking

Upon receive confirmation from SA, you need to prepare Request of Transport (ROT) entries. Click on **ROT Booking** tab followed by **New ROT** menu.

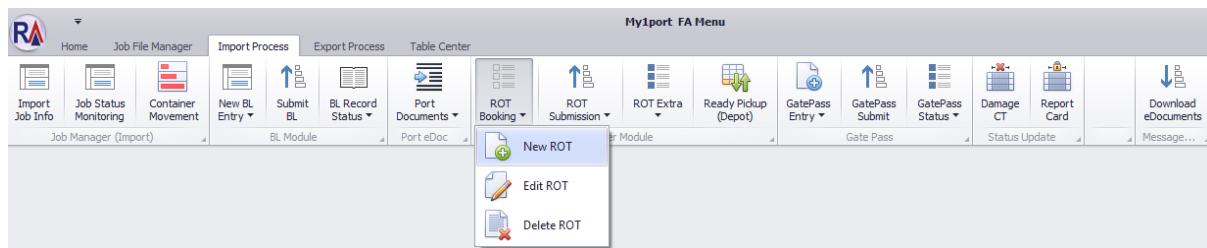


Figure 210

ROT Booking - New ROT

1. New ROT screen will be displayed as below. Tick in the checkbox to select record. Click on **New ROT** button for entries.

BL Job No	CE JobNo	BL No	Open Date	Customer Name	Trpt Mode	eDoc GUID	Shippment Date	Vessel ID	Vessel Name	Voy. No
ASHWIN...	ASHWIN...	ASHWIN_794	2/22/2017	LOCAL TRADER SDN BHD...	1 - By Sea	IFTMCSBL...	3/1/2017	KA334	KOTA SURIA ...	KSRA010
TEST_D...	TEST_...	TEST_DATA1	2/22/2017	LOCAL TRADER SDN BHD...	1 - By Sea	IFTMCSBL...	2/28/2017	KA334	KOTA SURIA ...	KSRA010
FY17022...	FY170...	OBLFY17022301	2/23/2017	LOCAL TRADER SDN BHD...	1 - By Sea	IFTMCSBL...	2/23/2017	KA334	KOTA SURIA ...	KSRA010
O16E27...	0016E...	OBL0016E27873	2/28/2017	LOCAL TRADER SDN BHD...	1 - By Sea	IFTMCSBL...	2/28/2017	WA031	WAN HAI 315 ...	S141
BL17030...	BL170...	OBL17030201	3/2/2017	LOCAL TRADER SDN BHD...	1 - By Sea	IFTMCSBL...	3/2/2017	KA334	KOTA SURIA ...	KSRA010
BL17030...	BL170...	OBL17030202	3/2/2017	LOCAL TRADER SDN BHD...	1 - By Sea	IFTMCSBL...	3/2/2017	KA334	KOTA SURIA ...	KSRA010

Figure 211

2. Please enter necessary details at mandatory fields and click **Save** button.

ROT Job No :	Open Date :	20/04/2017
BL No :	CE Job No :	ASHWIN_794
Hauler :		
Delivery Trip :	R - Round Trip	
Require Date :	Require Time :	
Delivery Type :	N - Normal Delivery	
Delivery Period :		

LADEN Pickup
Pick From Port : WP - WEST PORT
Terminal Yard :
Closing Date/Time : 02/03/2017 / 06:00
CT Operator :
Delivery Instruction :

Figure 212

3. Then, proceed to enter Container Details. Tick in the checkbox to select record. Click on **Update CT Info** button.

Pick	Container No	Size	Size Type	Seal No	ROT Job No
<input type="checkbox"/>	ASH_794	20FT		ASH794	

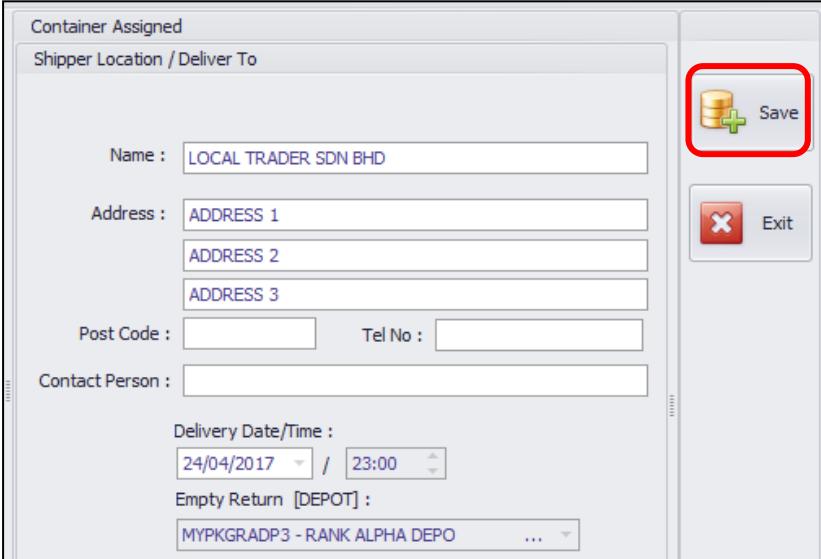
Figure 213

4. Container Listing screen will be displayed as below. Enter necessary details and click **Save** button.

Container No	Size	Status	Type
ASH_794	20FT	1	

Figure 214

5. Thereafter, please confirm details under Container Assigned fields and click **Save** button.



The screenshot shows a software interface titled 'Container Assigned'. It includes fields for 'Name' (LOCAL TRADER SDN BHD), 'Address' (ADDRESS 1, ADDRESS 2, ADDRESS 3), 'Post Code', 'Tel No.', 'Contact Person', 'Delivery Date/Time' (24/04/2017 / 23:00), and 'Empty Return [DEPOT]' (MYPKGARDP3 - RANK ALPHA DEPO). On the right side, there are 'Save' and 'Exit' buttons, with 'Save' being highlighted by a red circle.

Figure 215

6. A popup message will be displayed as below. Click “**No**” to confirm saved record.

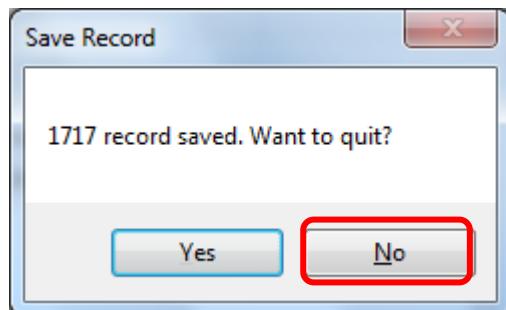


Figure 216

ROT Booking - Edit ROT

1. To edit ROT entries, please click on **ROT Booking** tab followed by **Edit ROT** menu.

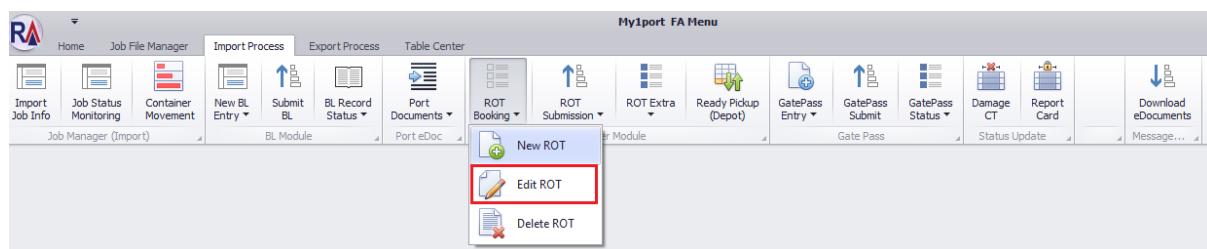


Figure 217

2. ROT listing will be displayed as below. Tick in the checkbox to select record.

...	ROT Job No	CE Job No	Open Date	Trpt. Mode	Local Trader	BL No	Shipment Date	eDoc GUID	Haulier	Req. Date	Req. Time	Port ID	ROT Info
<input type="checkbox"/>	FY17022301	FY17022301	23/02/2017	1	LOCAL TRADER SDN BHD	OBLFY1...	23/02/2017	IFTMCSBL2...	MYPKGRAHR3 - R...	23/02/2017	01:00		
<input type="checkbox"/>	FX17040401	FX17040401	04/04/2017	1	LOCAL TRADER SDN BHD	OBL170...	04/04/2017	IFTMCSBL2...	MYPKGRAHR4 - R...	04/04/2017	23:00		

Figure 218

3. Edit ROT screen will be displayed as below. Please edit necessary details and click **Save** button.

General Info

ROT Job No : Open Date :

BL No : CE Job No :

Haulier :

Delivery Trip :

Require Date : Require Time :

Delivery Type :

Delivery Period :

LADEN Pickup

Pick From Port :

Terminal Yard :

Closing Date/Time :

CT Operator :

Delivery Instruction :

Container Info

Container Details

Pick	Container No	Size	Size Type	Seal No	ROT Job No
<input checked="" type="checkbox"/>	ASH_794	20FT		ASH794	1717

Container Assigned

Shipper Location / Deliver To

Name :

Address :

Post Code : Tel No :

Contact Person :

Delivery Date/Time :

Empty Return [DEPOT] :

Figure 219

4. A popup message will be displayed as below. Click “**No**” to confirm saved record.

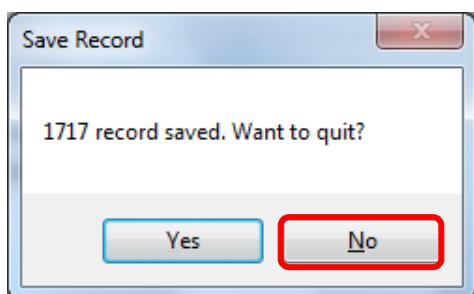


Figure 220

ROT Booking - Delete ROT

1. To delete ROT entries, please click on **ROT Booking** tab followed by **Delete ROT** menu.

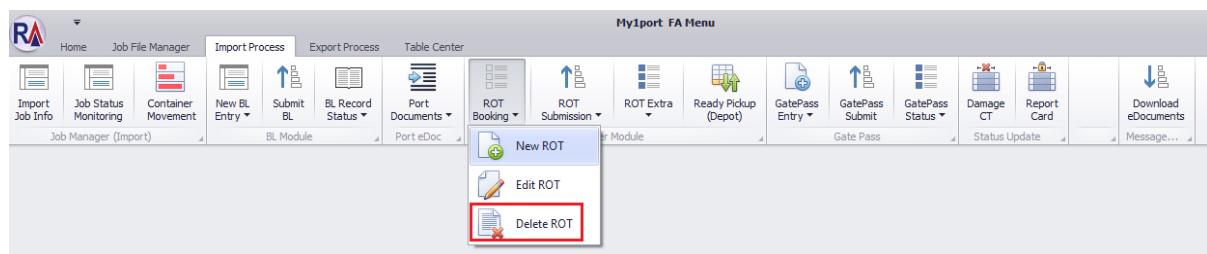


Figure 221

2. ROT listing will be displayed as below. Tick in the checkbox to select record.

ROT Info												
...	ROT Job No	CE Job No	Open Date	Trpt. Mode	Local Trader	BL No	Shipment Date	eDoc GUID	Haulier	Req. Date	Req. Time	Port ID
I <input checked="" type="checkbox"/>	1717	ASHWIN...	20/04/2017	1	LOCAL TRADER SDN BHD	ASHWI...	01/03/2017	IFTMCSBL2...	ALS0000596 - ART...	20/04/2017	23:00	
I <input type="checkbox"/>	RF17022301	FY17022301	23/02/2017	1	LOCAL TRADER SDN BHD	OBLFY1...	23/02/2017	IFTMCSBL2...	MYPKGRAHR3 - R...	23/02/2017	01:00	
I <input type="checkbox"/>	RX17040401	FX17040401	04/04/2017	1	LOCAL TRADER SDN BHD	OBL170...	04/04/2017	IFTMCSBL2...	MYPKGRAHR4 - R...	04/04/2017	23:00	

Figure 222

3. Click on **Delete** button available at the right side of the screen.



Figure 223

4.2.2 ROT Submission

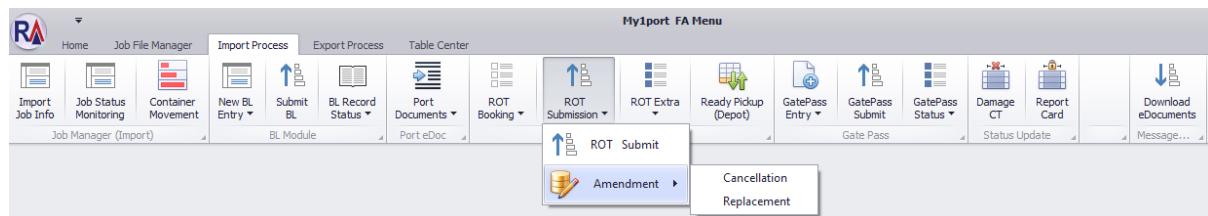


Figure 224

ROT SUIBMIT

1. To submit ROT entries, please click on **ROT Submit** tab.

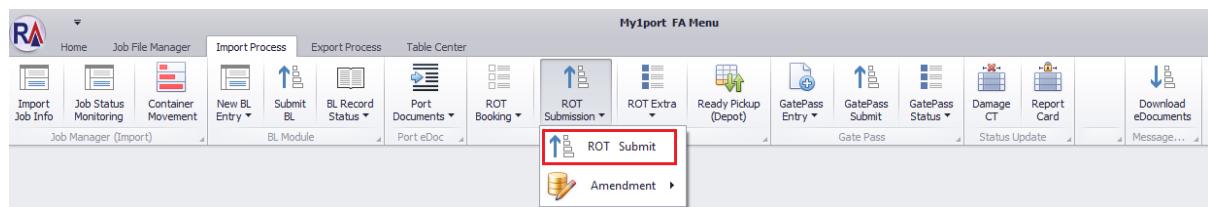


Figure 225

2. ROT entries listing will be displayed as below. Tick in the checkbox to select record.

Import ROT Submit										
Record Listing										
Drag a column header here to group by that column										
...	ROT J...	CE Job No	BL No	Hualier ID	Haulier	Shipment Date	Local Trader	Trpt. M...	Msg Type	
<input type="checkbox"/>	RF17...	FY17022301	OBLFY1...	MYPKGRAHR3	MYPKGRAHR3 - R...	23/02/2017	LOCAL TRADER SDN BH...	1 - By Sea	9 - Original	
<input type="checkbox"/>	RX17...	FX17040401	OBL170...	MYPKGRAHR4	MYPKGRAHR4 - R...	04/04/2017	LOCAL TRADER SDN BH...	1 - By Sea	9 - Original	
<input type="checkbox"/>	1717	ASHWIN_794	ASHWI...	ALS0000596	ALS0000596 - AR...	01/03/2017	LOCAL TRADER SDN BH...	1 - By Sea	9 - Original	

Figure 226

3. Click on **Select** button at the bottom of the screen.



Figure 227

4. Selected listing will be moved to right side column of the screen. Tick the checkbox to select record.

Selected Listing					
Drag a column header here to group by that column					
Pick	ROT Job No	BL No	Job No	Shipment Date	Trpt. Mode
<input type="checkbox"/>					
<input checked="" type="checkbox"/>	1717	ASHWIN_794	...	1717	01/03/2017
					1

Figure 228

5. Click on **Submit**, to submit record to Haulier for approval.

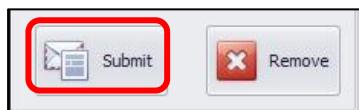


Figure 229

6. A popup message will be displayed as below. Click “OK”.

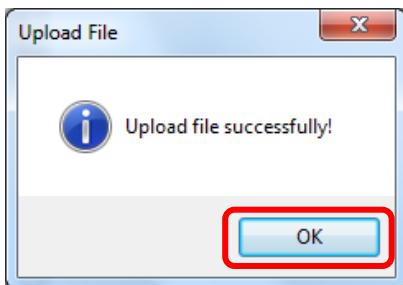


Figure 230

4.2.5 ROTStatus

1. To view ROT submit status, please click on **ROT Status** tab.

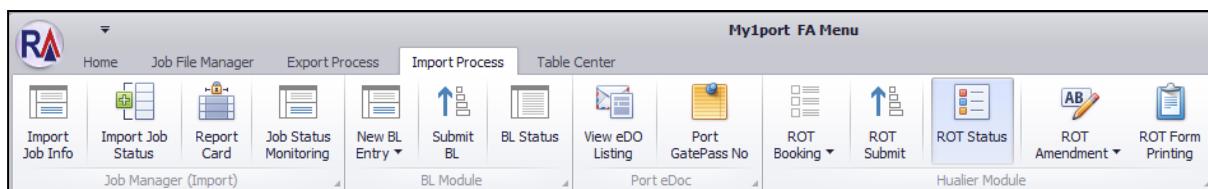


Figure 231

2. ROT status listing will be displayed as below. You can view Haulier status at **Haulier Info** column either “Accept” or “Reject”.

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Import ROT Status							Record Listing				Submit Date			Hualler Info	
Pick	ROT	BL No	CE Job No	Hualler ID	Haulier	Local Trader	Shipment Date	Date	Time	Msg Type	Send Code	HR.ROT No	Status		
<i>Drag a column header here to group by that column</i>															
<input checked="" type="checkbox"/>	ASH...	ASHWIN_7...	ASHWIN_794	MYPKGRAHR3	MYPKGRAHR3 - ...	LOCAL TRADER SDN BHD ...	01/03/2017	22/02...	11:49...	9 - Original	ROT201702...				
<input type="checkbox"/>	TEST...	TEST_006 ...	TEST_006	MYPKGRAHR3	MYPKGRAHR3 - ...	LOCAL TRADER SDN BHD ...	28/02/2017	22/02...	13:52...	9 - Original	ROT201702...				
<input type="checkbox"/>	ROT...	TEST_DATA...	TEST_DATA1	MYPKGRAHR3	MYPKGRAHR3 - ...	LOCAL TRADER SDN BHD ...	28/02/2017	22/02...	15:56...	9 - Original	ROT201702...				
<input type="checkbox"/>	TEST...	TEST_DATA...	TEST_DATA1	MYPKGRAHR3	MYPKGRAHR3 - ...	LOCAL TRADER SDN BHD ...	28/02/2017	24/02...	09:30...	9 - Original	ROT201702...				
<input type="checkbox"/>	ASH...	ASHWIN_7...	ASHWIN_794	MYPKGRAHR3	MYPKGRAHR3 - ...	LOCAL TRADER SDN BHD ...	01/03/2017	27/02...	16:31...	9 - Original	ROTMYPKG...				
<input type="checkbox"/>	ROT...	OBL170302...	BL17030201	BF9999	BF9999 - RA HA...	LOCAL TRADER SDN BHD ...	02/03/2017	02/03...	14:28...	9 - Original	ROTMYPKG...				
<input type="checkbox"/>	RT17...	OBL170302...	BL17030203	BF9999	BF9999 - RA HA...	LOCAL TRADER SDN BHD ...	02/03/2017	02/03...	15:42...	9 - Original	ROTMYPKG...				
<input type="checkbox"/>	BL_T...	BL_TEST_0...	BL_TEST_01	MYPKGRAHR5	MYPKGRAHR5 - ...	LOCAL TRADER SDN BHD ...	08/03/2017	02/03...	18:50...	9 - Original	ROTMYPKG...	BL_TEST_03	ACCEPT		
<input type="checkbox"/>	RT17...	OBL170303...	BL17030301	BF9999	BF9999 - RA HA...	LOCAL TRADER SDN BHD ...	03/03/2017	03/03...	11:07...	9 - Original	ROTMYPKG...				
<input type="checkbox"/>	RT17...	OBL170303...	BL17030305	BF9999	BF9999 - RA HA...	LOCAL TRADER SDN BHD ...	03/03/2017	03/03...	14:48...	9 - Original	ROTMYPKG...	HROT17030305 ...	ACCEPT		
<input type="checkbox"/>	RT17...	OBL703100...	BL17031001	BF9999	BF9999 - RA HA...	LOCAL TRADER SDN BHD ...	10/03/2017	11/03...	12:40...	9 - Original	ROTMYPKG...				
<input type="checkbox"/>	RT17...	OBL170302...	BL17030202	BF9999	BF9999 - RA HA...	LOCAL TRADER SDN BHD ...	02/03/2017	02/03...	15:30...	9 - Original	ROTMYPKG...				
<input type="checkbox"/>	RT17...	OBL170303...	BL17030302	BF9999	BF9999 - RA HA...	LOCAL TRADER SDN BHD ...	03/03/2017	03/03...	12:04...	9 - Original	ROTMYPKG...				
<input type="checkbox"/>	1717...	ASHWIN_7...	ASHWIN_794	ALS00000596	ALS00000596 - A...	LOCAL TRADER SDN BHD ...	01/03/2017	21/04...	16:26...	9 - Original	ROTMYPKG...				
<input type="checkbox"/>	RT17...	OBL170302...	BL17030204	HF9999	HF9999 - RA HA...	LOCAL TRADER SDN BHD ...	02/03/2017	02/03...	16:07...	9 - Original	ROTMYPKG...				
<input type="checkbox"/>	RT17...	OBL170302...	BL17030205	BF9999	BF9999 - RA HA...	LOCAL TRADER SDN BHD ...	02/03/2017	02/03...	16:37...	9 - Original	ROTMYPKG...				
<input type="checkbox"/>	RT17...	OBL170303...	BL17030304	MYPKGRAHR3	MYPKGRAHR3 - ...	LOCAL TRADER SDN BHD ...	03/03/2017	03/03...	13:09...	9 - Original	ROTMYPKG...				

Figure 232

ROT Amendment – Replacement – [Will be available soon]
ROT Amendment - Cancellation

- If you require to cancel ROT information, click on **ROT Amendment** tab followed by **Cancellation** menu.

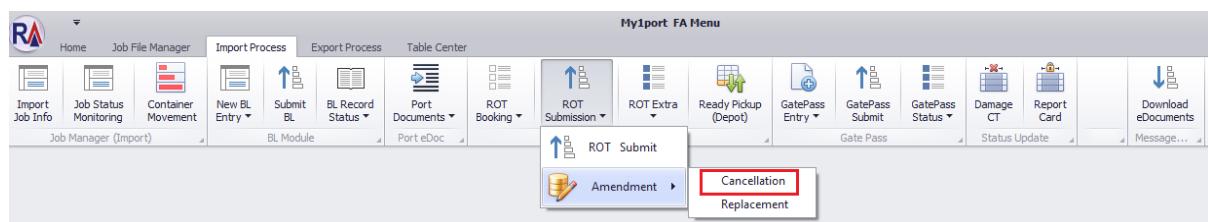


Figure 233

- ROT Cancellation screen will be displayed as below. Tick in the checkbox to select record.

Import ROT - Cancel												
Record Listing												
<i>Drag a column header here to group by that column</i>												
...	Msg Type	ROT Job...	CE Job No	BL No	Open D...	Shipment ...	Local Trader	Trpt. Mode	Shipment Type			
<input checked="" type="checkbox"/>	9 - Orig...	TEST_007	TEST_006	TEST_...	22/02/2...	28/02/2017	LOCAL TRADER SDN BHD	1 - By Sea			

Figure 234

3. Click on **Cancel** button at the right side of the screen, to cancel record.



Figure 235

4.2.3 ROT Extra

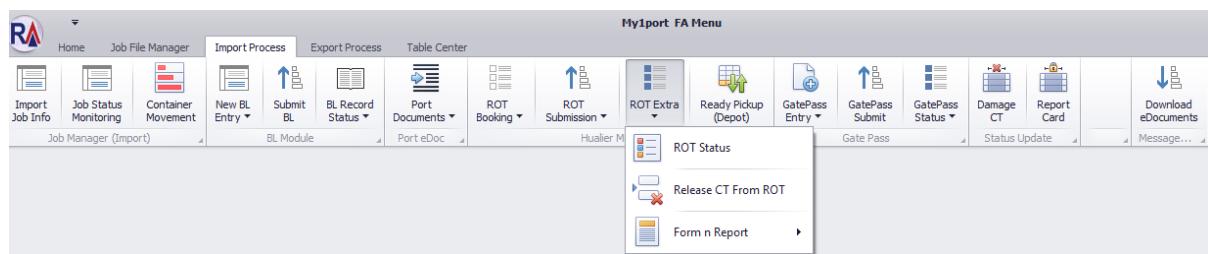


Figure 236

Consist of :

1. ROT Status
2. Release CT From ROT
3. Form a Report

ROT Status

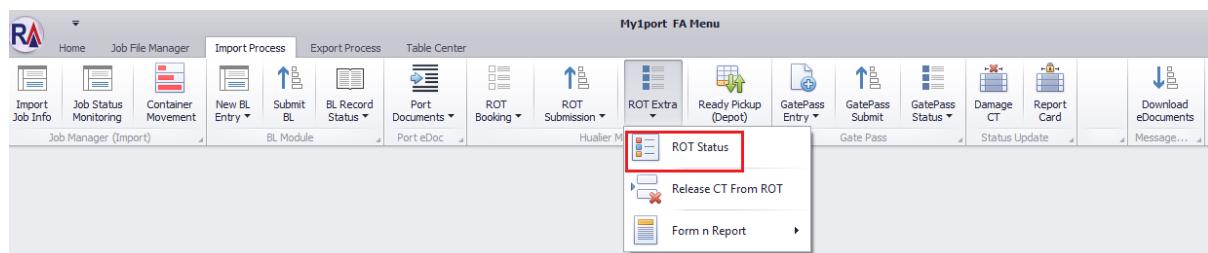


Figure 237

ROT Import Status Listing shows as below

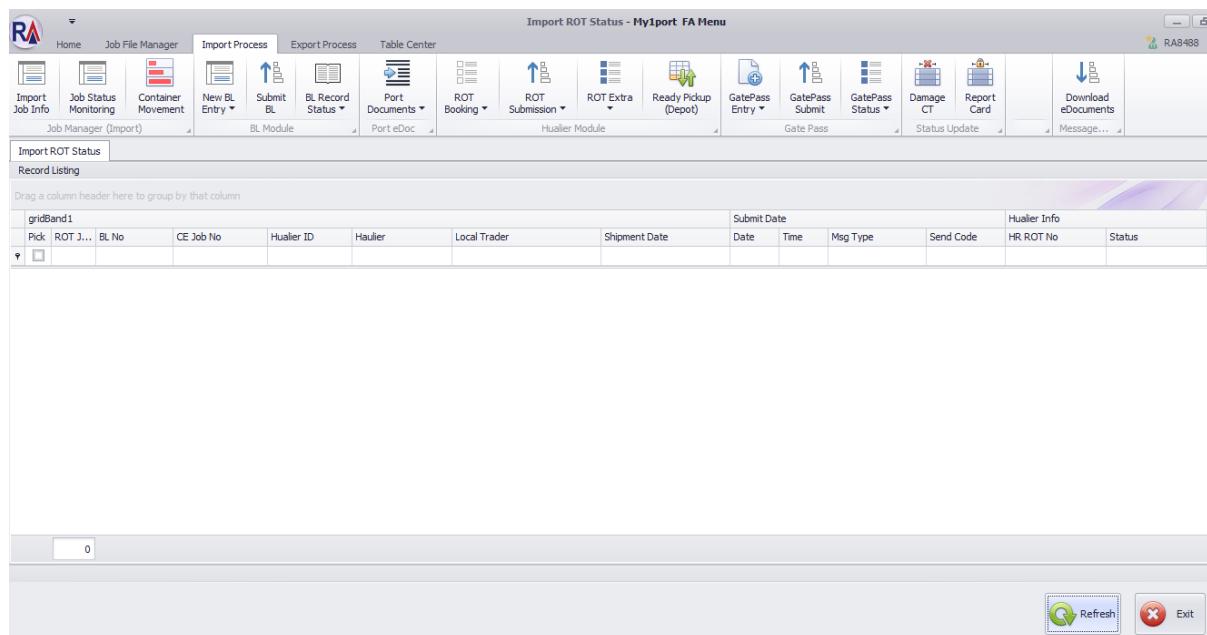


Figure 238

Release CT From ROT

1. If you require to view rejected container from ROT, click on **ROT Amendment** tab followed by **Release CT From ROT** menu.

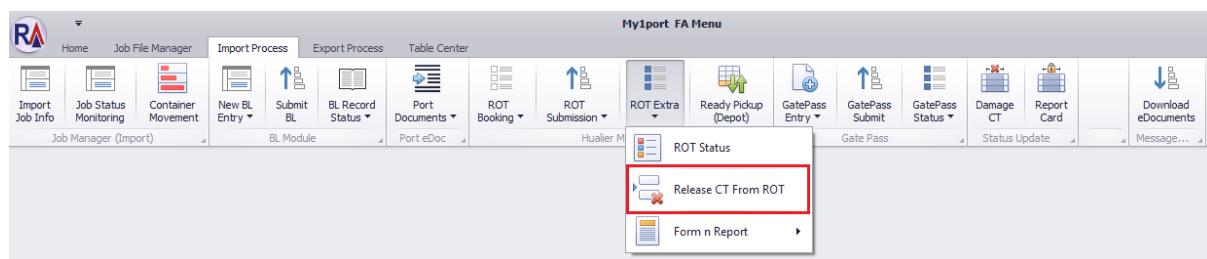


Figure 239

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2. ROT rejected listing screen will be displayed as below.

ROT Rejected							Submit Date			Haulier Info		
Pick	ROT ...	BL No	CE Job No	Haulier ID	Haulier	Local Trader	Date	Time	Msg Type	Send Code	HR ROT No	Status
<i>Drag a column header here to group by that column</i>												
gridBand1												
▶	☐ ASH... ASHWIN_7... ASHWIN_794	MYPKGRAHR3	MYPKGRAHR3 - ...	LOCAL TRADER SDN BHD ...	01/03/2017	22/02... 11:49...	9 - Original	ROT201702...				
	☐ TEST... TEST_006 ... TEST_006	MYPKGRAHR3	MYPKGRAHR3 - ...	LOCAL TRADER SDN BHD ...	28/02/2017	22/02... 13:52...	9 - Original	ROT201702...				
	☐ ROT... TEST_DAT... TEST_DATA1	MYPKGRAHR3	MYPKGRAHR3 - ...	LOCAL TRADER SDN BHD ...	28/02/2017	22/02... 15:56...	9 - Original	ROT201702...				
	☐ TEST... TEST_DAT... TEST_DATA1	MYPKGRAHR3	MYPKGRAHR3 - ...	LOCAL TRADER SDN BHD ...	28/02/2017	24/02... 09:30...	9 - Original	ROT201702...				
	☐ ASH... ASHWIN_7... ASHWIN_794	MYPKGRAHR3	MYPKGRAHR3 - ...	LOCAL TRADER SDN BHD ...	01/03/2017	27/02... 16:31...	9 - Original	ROTMYPKG...				
	☐ ROT... OBL170302... BL17030201	BF9999	BF9999 - RA HA...	LOCAL TRADER SDN BHD ...	02/03/2017	02/03... 14:28...	9 - Original	ROTMYPKG...				
	☐ RT17... OBL170302... BL17030203	BF9999	BF9999 - RA HA...	LOCAL TRADER SDN BHD ...	02/03/2017	02/03... 15:42...	9 - Original	ROTMYPKG...				
	☐ BL_T... BL_TEST_0... BL_TEST_01	MYPKGRAHR5	MYPKGRAHR5 - ...	LOCAL TRADER SDN BHD ...	08/03/2017	02/03... 18:50...	9 - Original	ROTMYPKG... BL_TEST_03	ACCEPT			
	☐ RT17... OBL17030301... BL17030301	BF9999	BF9999 - RA HA...	LOCAL TRADER SDN BHD ...	03/03/2017	03/03... 11:07...	9 - Original	ROTMYPKG...				
	☐ RT17... OBL170303... BL17030305	BF9999	BF9999 - RA HA...	LOCAL TRADER SDN BHD ...	03/03/2017	03/03... 14:48...	9 - Original	ROTMYPKG... HROT17030305 ...	ACCEPT			
	☐ RT17... OBL1703100... BL17031001	BF9999	BF9999 - RA HA...	LOCAL TRADER SDN BHD ...	10/03/2017	11/03... 12:40...	9 - Original	ROTMYPKG...				
	☐ RT17... OBL170302... BL17030202	BF9999	BF9999 - RA HA...	LOCAL TRADER SDN BHD ...	02/03/2017	02/03... 15:30...	9 - Original	ROTMYPKG...				
	☐ RT17... OBL170303... BL17030302	BF9999	BF9999 - RA HA...	LOCAL TRADER SDN BHD ...	03/03/2017	03/03... 12:04...	9 - Original	ROTMYPKG...				
	☐ 1717... ASHWIN_7... ASHWIN_794	ALS0000596	ALS0000596 - A...	LOCAL TRADER SDN BHD ...	01/03/2017	21/04... 16:26...	9 - Original	ROTMYPKG...				
	☐ OBL170302... BL17030204	HF9999	HF9999 - RA HA...	LOCAL TRADER SDN BHD ...	02/03/2017	02/03... 16:07...	9 - Original	ROTMYPKG...				
	☐ RT17... OBL170302... BL17030205	BF9999	BF9999 - RA HA...	LOCAL TRADER SDN BHD ...	02/03/2017	02/03... 16:37...	9 - Original	ROTMYPKG...				
	☐ RT17... OBL170303... BL17030304	MYPKGRAHR3	MYPKGRAHR3 - ...	LOCAL TRADER SDN BHD ...	03/03/2017	03/03... 13:09...	9 - Original	ROTMYPKG...				

Figure 240

Form a Report – ROT Form

1. To print ROT report, click on **Form a Report** tab.

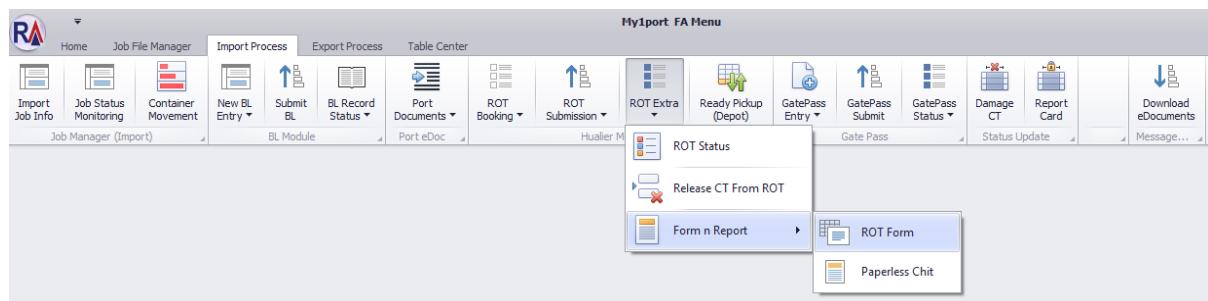


Figure 241

2. Form printing screen will be displayed as below with ROT listing.

Import ROT Form Printing								
ROT Listing								
<i>Drag a column header here to group by that column</i>								
Pick	Job No	CE Job No	BL No	Haulier	Open Date	Request Date	Remark	
	11111	11111			15/02/2017	17/02/2017	TEST	...
▶	1717	ASHWIN_794	ASHWIN_794	ALS0000596 - ARTHA LOGISTICS SDN BHD	20/04/2017	20/04/2017		
	ASHWIN_795	ASHWIN_794	ASHWIN_794	MYPKGRAHR3 - RA HAULIER	22/02/2017	02/03/2017	SHOULD BE FAST	...
	ASHWIN_894	ASHWIN_794	ASHWIN_794	MYPKGRAHR3 - RA HAULIER	27/02/2017	28/02/2017	MUST BE SAFE	...
	BL_TEST_02	BL_TEST_01	BL_TEST_01	MYPKGRAHR5 - RA HAULIER	02/03/2017	07/03/2017	MUST BE SAFE	...

Figure 242

3. You may filter records by clicking **Filter** button at the right side of the screen as below.



Figure 243

4. Then, tick in the checkbox to select record.

Import ROT Form Printing								
ROT Listing								
Drag a column header here to group by that column								
Pick	Job No	CE Job No	BL No	Haulier	Open Date	Request Date	Remark	
<input type="checkbox"/>	1717	ASHWIN_794	ASHWIN_794	... ALS0000596 - ARTHA LOGISTICS SDN BHD	20/04/2017	20/04/2017		

Figure 244

5. Click **Preview** button to review ROT content. Thereafter, click **Print** button to print ROT summary.

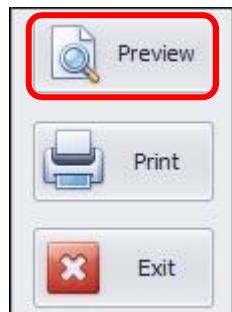


Figure 245

6. Print preview screen will be displayed as below.

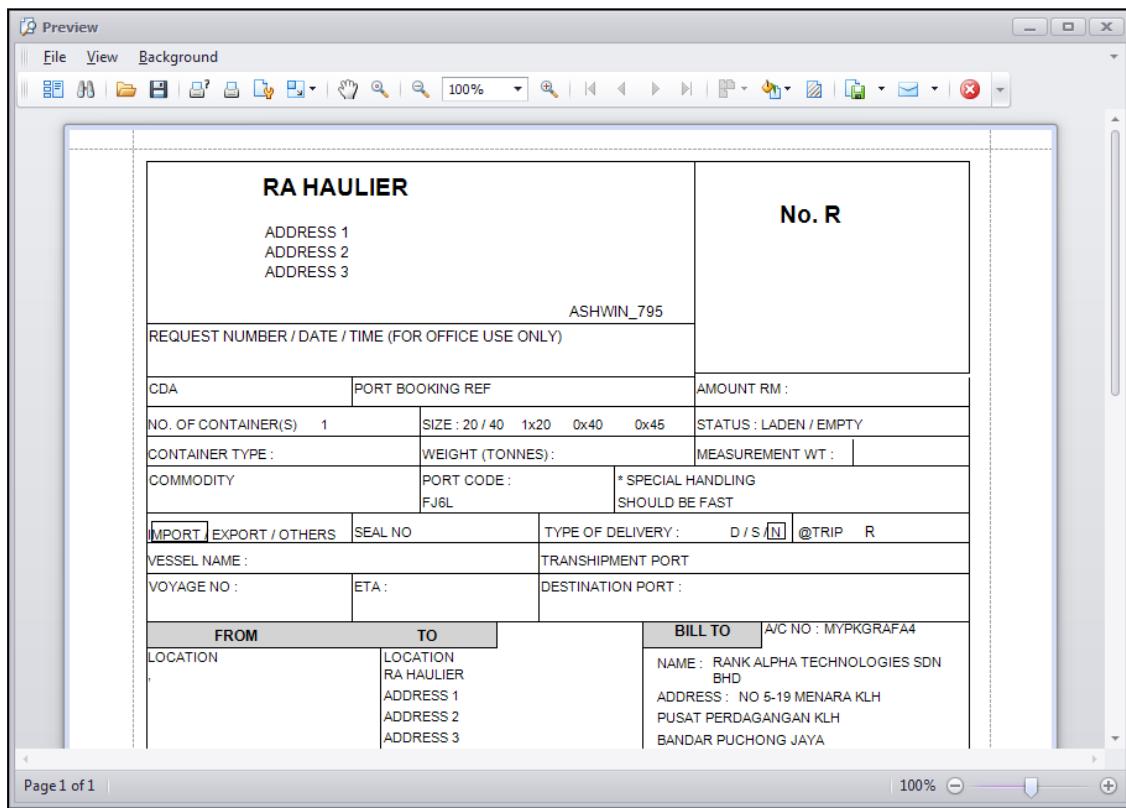


Figure 246

Form a Report – Paperless Chit

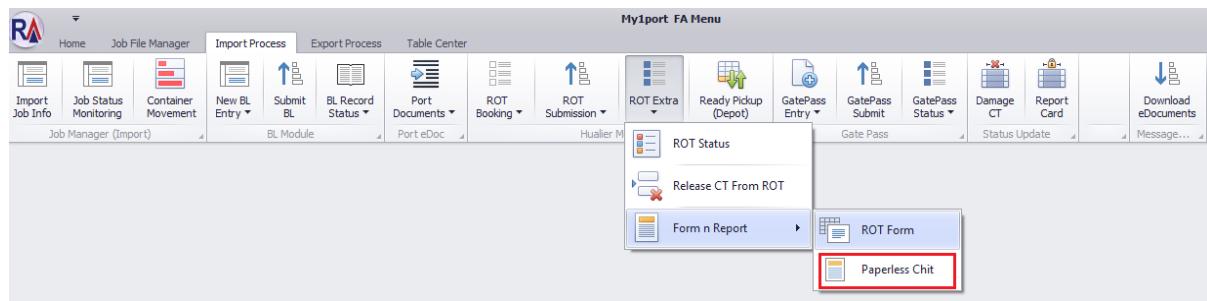


Figure 247

Import Paperless Chit will be shows the listing

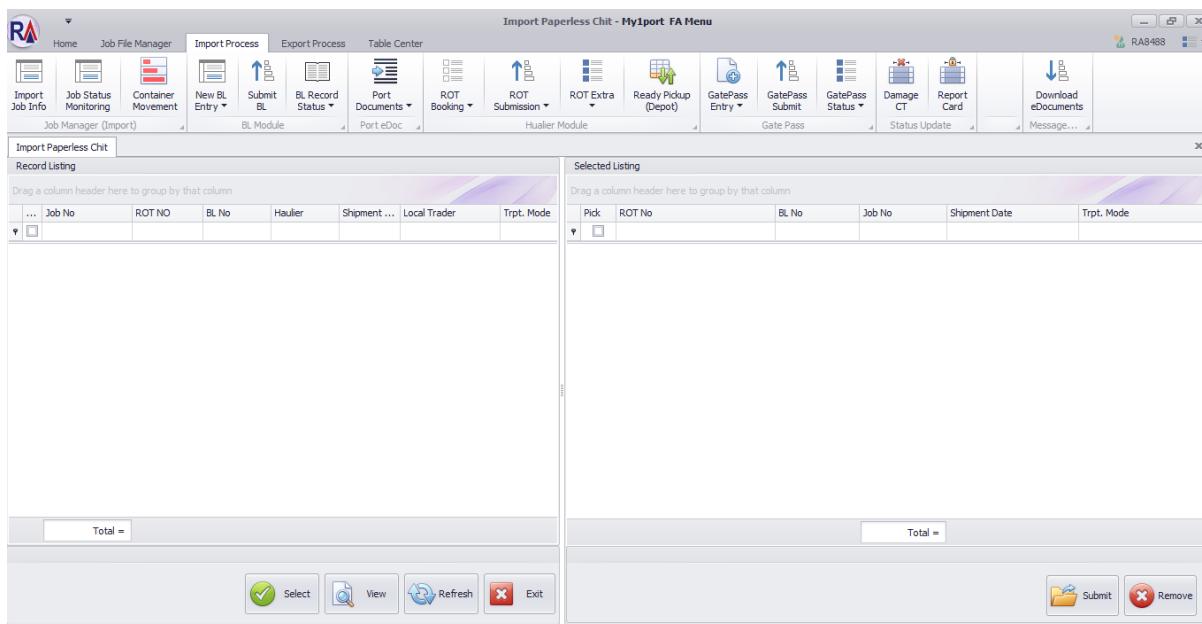


Figure 248

Ready Pickup (Depot)

1. Click on Ready Pickup (Depot) tab.

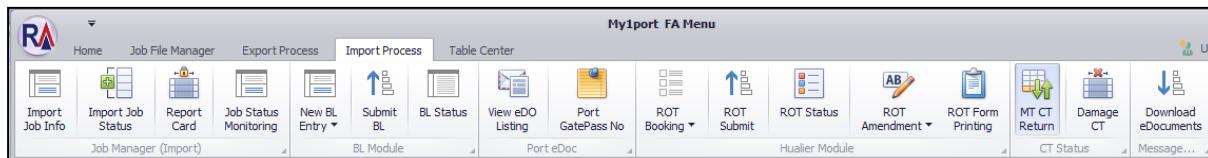


Figure 249

2. MT CT listing will be displayed as below. Tick in the checkbox to select record.

MT CT Pickup									
MT Recturn									
Drag a column header here to group by that column									
Container Info									
Pick	Container No	CT Size	BL No	Haulier	Depot	ROT Job No	CE Job No	Open Date	eDoc GUID
<input type="checkbox"/>	ASH_794	20FT	ASHWIN...	ALS0000596 - ...	MYPKGRADP3	1717	ASHWIN_794	20/04/2017	IFTMCSBL20170222103117...
<input type="checkbox"/>	ASH_794	20FT	ASHWIN...	MYPKGRAHR3 ...	MYPKGRADP3	ASHWIN_894	ASHWIN_794	27/02/2017	IFTMCSBL20170222103117...
<input type="checkbox"/>	BL_CON_01	20FT	BL_TES...	MYPKGRAHR5 ...	MYPKGRADP5	BL_TEST_02	BL_TEST_01	02/03/2017	IFTMCSBL20170302184439...
<input type="checkbox"/>	TG001	45FT	OBLFY1...	MYPKGRAHR3 ...	MYPKGRADP3	RF17022301	FY17022301	23/02/2017	IFTMCSBL20170223105134...

Figure 250

3. Click on **Select** button at the bottom of the screen.



Figure 251

4. A pop up box will be displayed as below. Please enter necessary MT CT posted information and Click **Confirm** button.

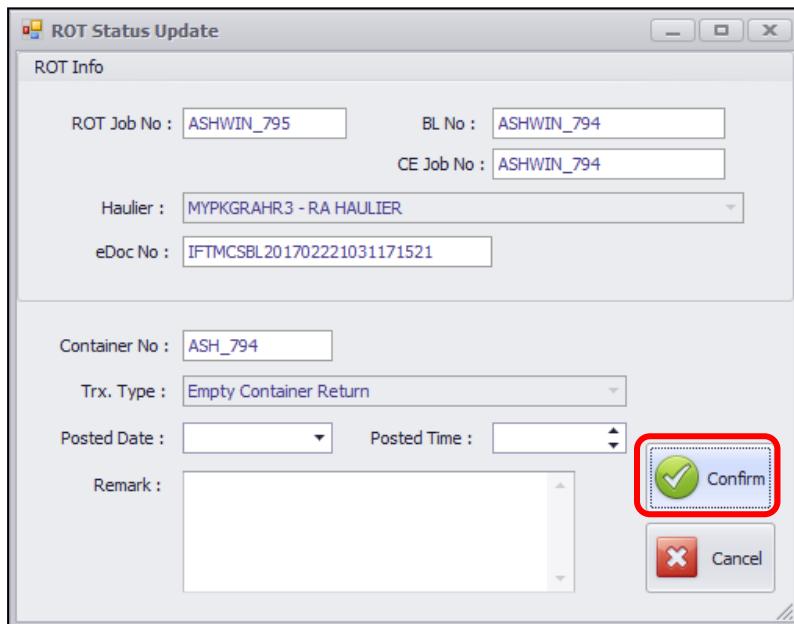


Figure 252

5. Confirmed list will be moved to the right column of the screen as below. Tick in the checkbox to select record.

Empty Container Return								
Submit Record								
Drag a column header here to group by that column								
Container Info			Return To			Job Info		
Pick	CT No	BL No	Haulier	Depot	Return Date	Return Time	ROT Job No	CE Job No
I	<input checked="" type="checkbox"/> ASH_794	ASHWIN_794	MYPKG...		04/07/2017	18:04	ASHWIN_795	ASHWIN_794

Figure 253

6. Then, click on **Submit** button at the bottom of the screen.

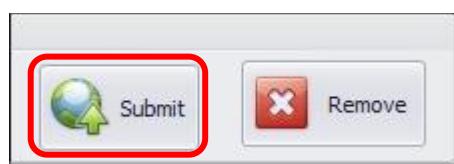
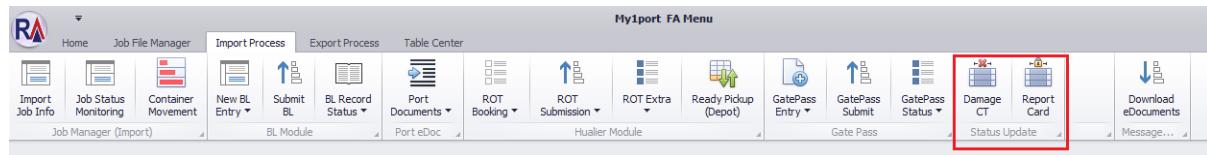


Figure 254

4.3 Status Update



4.3.1 Damage CT

1. Click on Damage CT tab.

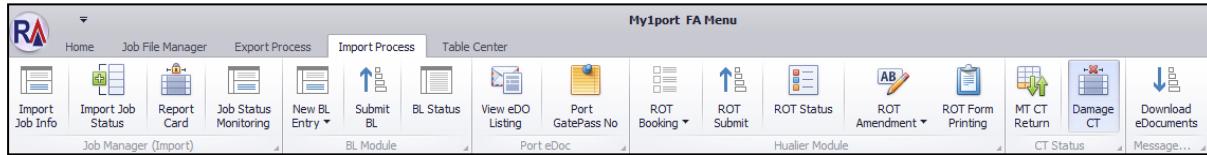


Figure 255

2. Import Container listing will be displayed as below. Tick in the checkbox to select record.

Import Container									
Container Listing									
Drag a column header here to group by that column									
Pick	Container No	Size	Type	BL No	Job No	Shipment Date	DEPOT	Haulier	
<input type="checkbox"/>	20172017	20FT		TEST_2017 ...	TEST_2017	24/04/2017	AMS0000574		
<input type="checkbox"/>	DTR002	20FT		OBL1704190...	BL17041901	19/04/2017	MYPKGRADP4		
<input type="checkbox"/>	DTR001	20FT		OBL1704190...	BL17041901	19/04/2017	MYPKGRADP4		
<input type="checkbox"/>	T2	40FT		OBL1704040...	FX17040401	04/04/2017	MYPKGRADP4		

Figure 256

3. Selected list will be displayed at the right side of the screen as below. You need to validate/enter necessary details at **General Info** and **Shipment** tab.

General Info	Shipment
BL_No : TEST_2017	Job No : TEST_2017
DEPOT : AMS0000574 - AL MARINE SERVICES SDN BHD	
Haulier :	

Figure 257

General Info	Shipment
SCN No : 2017	Voy No : 20_2017
Vessel ID :	
Discharge Port : AEAAN - AL AIN	

Figure 258

4. The **Container Info** and **Upload Damage Photo** column will be displayed as below. Click on **New** button.

The screenshot shows a software interface for managing container information and damage photos. At the top, there's a header with the company name and logos for Port Klang and Lembaga Pelabuhan Kelang. The main area is divided into sections: 'Container Info' and 'Upload Damage Photo'. The 'Container Info' section contains fields for Container No (20172017), Size (20FT), Type, and ROT No. The 'Upload Damage Photo' section includes fields for File Upload and Remark, along with Save and Cancel buttons. Below these sections is a 'Listing' table with columns for Pick, File Name, Attachment, and Remark. On the right side of the listing table are buttons for New, Delete, and Submit. The 'New' button is highlighted with a red box.

Figure 259

5. Then, Upload Damage Photo column will be enabled for image uploading as below. Click on browser button to upload damage CT image/photo. Add remarks and click **Save** button.

This screenshot shows the 'Upload Damage Photo' interface. It features fields for 'File Upload' and 'Remark', and buttons for 'Cancel' and 'Save'. The 'Save' button is highlighted with a red box.

Figure 260

6. Added image details will be displayed in following listing. Click on **Submit** button.

This screenshot shows the 'Listing' interface after an item has been added. It displays a table with columns for 'Pick', 'File Name', 'Attachment', and 'Remark'. On the right side, there are buttons for 'New', 'Delete', and 'Submit'. The 'Submit' button is highlighted with a red box.

Figure 261

4.3.2 Report Card

- Click on **Report Card** tab.

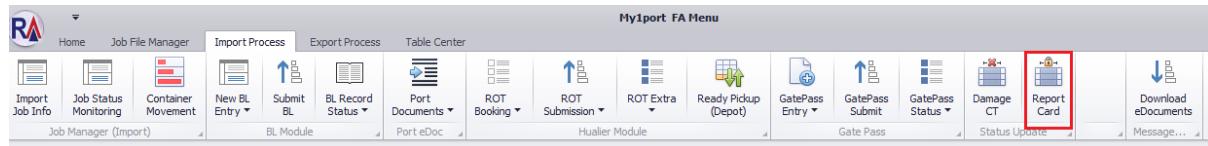


Figure 262

- You may filter records by clicking **Filter** button at the right side of the screen as below.

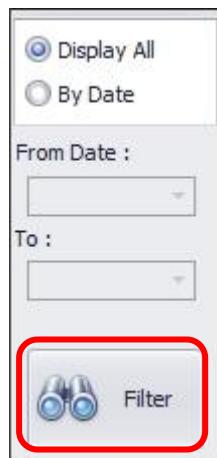


Figure 263

- Import Report listing will be displayed as below. Tick in the checkbox to select record.

Import Report					
Listing					
Job Info					
Select	BL No	Job No	Open Date	Local Trader	
<input type="checkbox"/>					
<input type="checkbox"/>		2020	20/04/2017		
<input type="checkbox"/>			20/04/2017		
<input checked="" type="checkbox"/>	TEST_2017	TEST_2017	20/04/2017	LOCAL	
<input type="checkbox"/>	TEST_2020	TEST_2020	20/04/2017	LOCAL	
<input type="checkbox"/>	OBL17041901	BL17041901	19/04/2017	LOCAL	
<input type="checkbox"/>	1717	TEST_1717	17/04/2017	LOCAL	
<input type="checkbox"/>	OBL17040401	FX17040401	04/04/2017	LOCAL	
<input type="checkbox"/>	EBN17040401	FY17040401	04/04/2017	LOCAL	
<input type="checkbox"/>	BE18032017	BE18032017	18/03/2017	LOCAL	
<input type="checkbox"/>	OBL7031001	BL17031001	10/03/2017	LOCAL	
<input type="checkbox"/>	TDN17030801	JR17030801	08/03/2017	LOCAL	
<input type="checkbox"/>	EBN17030801	EB17030801	08/03/2017	LOCAL	
<input type="checkbox"/>	EBN17030704	EB17030704	07/03/2017	LOCAL	
<input type="checkbox"/>	EBN17030703	EB17030703	07/03/2017	LOCAL	
<input type="checkbox"/>	EBN17030702	EB17030702	07/03/2017	LOCAL	

Figure 264

4. Thereafter, click **Print** button to print Import Report summary.

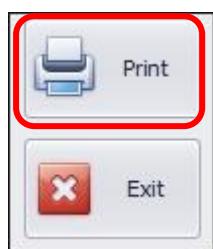


Figure 265

5. Print preview screen will be displayed as below. Click on **Print** icon to print Report Card document.

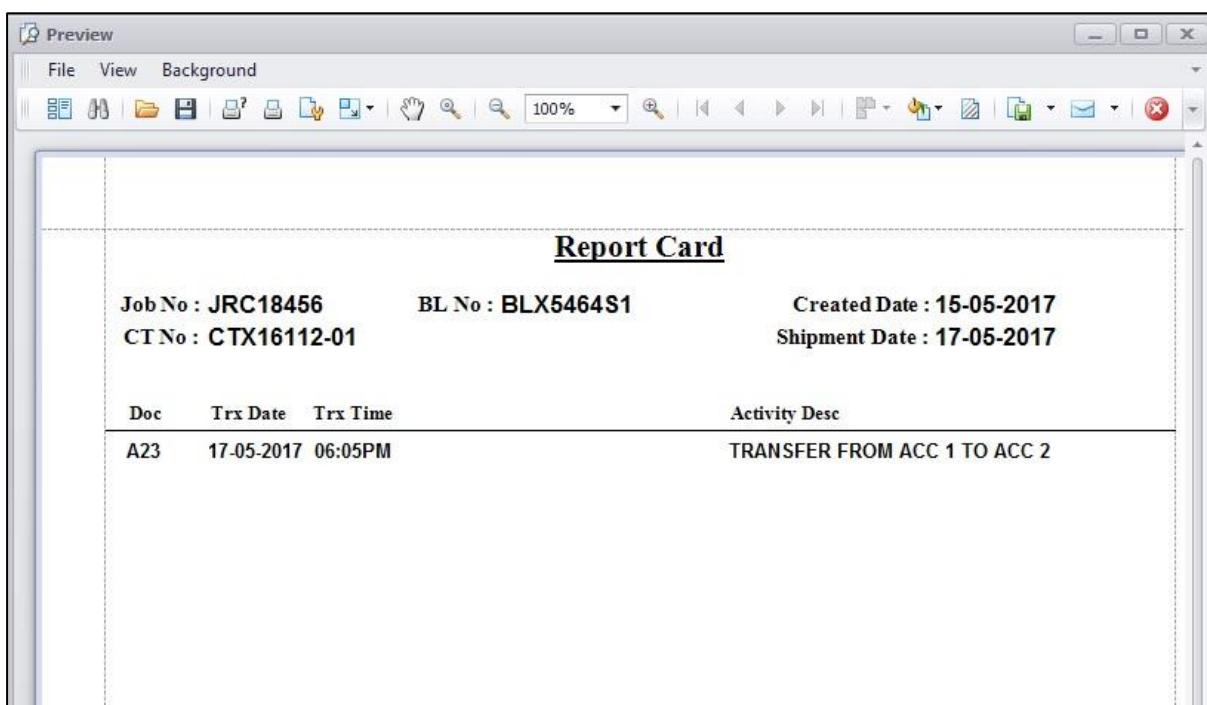


Figure 266

4.4 Port eDoc

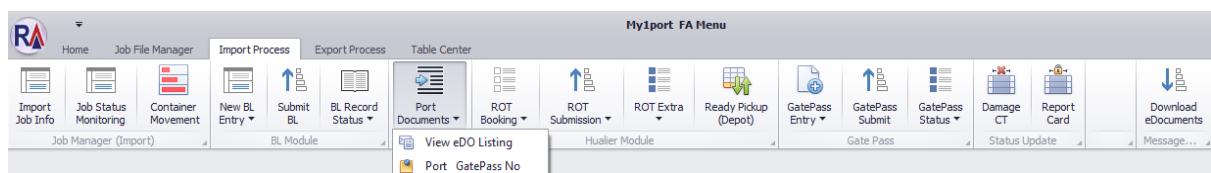


Figure 267

4.4.1 View eDO Listing

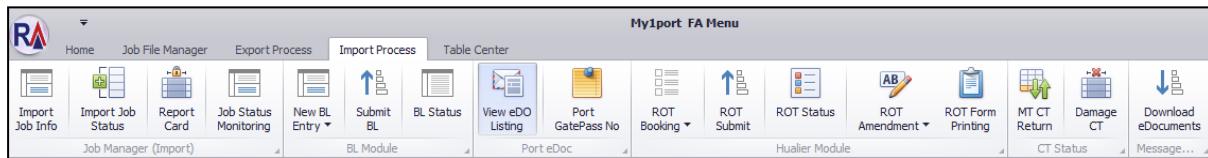


Figure 268

1. To view Port e-Document listing, click on **View eDO Listing** tab.

2. Port eDO listing will be displayed as below.

eDO Info												
Pick	BL Job No	CE JobNo	BL No	Customer Name	Shipping Agent	Shipment Date	Port	eDO No	eDO Date	eDO Time	Status	Depot

Figure 269

4.4.2 Port Gate Pass No

1. You can check Port Gate Pass no. Click on **Port Gate Pass No** tab.

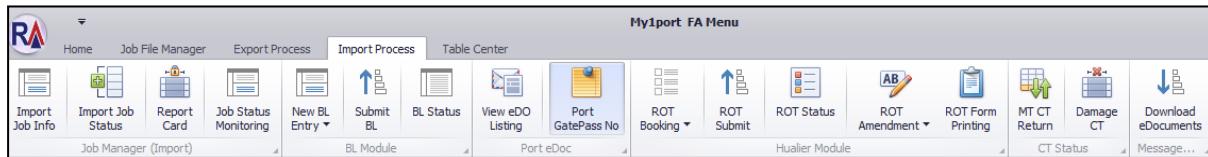


Figure 270

2. Port Gate Pass info will be displayed as below.

Port GatePass Info												
Pick	CT No	Size Type	BL No	Port	GatePass No	GP Date	GP Time	Customer Name	Shipping Agent	Shipment Date	CE JobNo	BL Job No
I <input checked="" type="checkbox"/>	WHLU05094...	22G0	0016X04385	...	BM	1702176493...	17/02/2017	11:31	LOCAL TRADER SDN BHD	... MYPKGRASA5 - RAN...	28/02/2017	FY28021701 FY28021701

Figure 271

4.5 Job Manager (Import)

4.5.1 Import Job Info

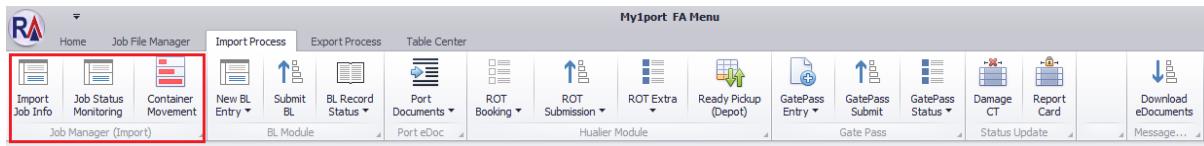


Figure 272

1. Click on **Import Job Info** tab

2. Summary of Import Job Info will be displayed as below.

Import Job											Record Listing			
Drag a column header here to group by that column														
Pick	BL Job No	CE JobNo	BL No	Open Date	Customer Name	Trpt Mode	Shipping Agent	Shippment...	Sending	Ack Info				
<input type="checkbox"/>	TEST_2017	TEST_2017	TEST_2017	... 20/04/2017	LOCAL TRADER SDN BHD	... 1 - By Sea	MYPKGHA002 - "KLINE MARITIM...	24/04/2017		Pending				
<input type="checkbox"/>	TEST_2020	TEST_2020	TEST_2020	... 20/04/2017	LOCAL TRADER SDN BHD	... 1 - By Sea		24/04/2017		Ack.				
<input type="checkbox"/>	BL17041901	BL17041901	OBL17041901	... 19/04/2017	LOCAL TRADER SDN BHD	... 1 - By Sea	MYPKGRASA4 - RA SHIPPING	... 19/04/2017		Ack.				
<input type="checkbox"/>	FX17040401	FX17040401	OBL17040401	... 04/04/2017	LOCAL TRADER SDN BHD	... 1 - By Sea	MYPKGRASA4 - RA SHIPPING	... 04/04/2017	04/04/2017	04/04/2017 14:58	Pending	IIFTMCSBL20...		
<input type="checkbox"/>	BL17031001	BL17031001	OBL17031001	... 10/03/2017	LOCAL TRADER SDN BHD	... 1 - By Sea	MYPKGRASA5 - RANK ALPHA SHI...	10/03/2017	10/03/2017	10/03/2017 18:06	Pending	IIFTMCSBL20...		
<input type="checkbox"/>	BL_TEST_01	BL_TEST_01	BL_TEST_01	... 02/03/2017	LOCAL TRADER SDN BHD	... 1 - By Sea	MYPKGRASA5 - RANK ALPHA SHI...	08/03/2017	02/03/2017	02/03/2017 18:44	Pending	IIFTMCSBL20...		
<input type="checkbox"/>	0017A08025	0017A08025		... 28/02/2017	LOCAL TRADER SDN BHD	... 1 - By Sea		07/03/2017	28/02/2017	16:26	Ack.			
<input type="checkbox"/>	JB_TEST_01	JB_TEST_01	JB_TEST_01	... 27/02/2017	LOCAL TRADER SDN BHD	... 1 - By Sea	MYPKGRASA3 - RANK ALPHA SHI...	06/03/2017	27/02/2017	16:48	Ack.			
<input type="checkbox"/>	ASH_TES...	ASH_TEST_5	ASH_TEST_5	... 27/02/2017	LOCAL TRADER SDN BHD	... 1 - By Sea	MYPKGRASA3 - RANK ALPHA SHI...	06/03/2017	27/02/2017	16:21	Ack.			
<input type="checkbox"/>	BL17030302	BL17030302	OBL17030302	... 03/03/2017	LOCAL TRADER SDN BHD	... 1 - By Sea	MYPKGRASA5 - RANK ALPHA SHI...	03/03/2017	03/03/2017	12:02	Pending	IIFTMCSBL20...		
<input type="checkbox"/>	BL17030305	BL17030305	OBL17030305	... 03/03/2017	LOCAL TRADER SDN BHD	... 1 - By Sea	MYPKGRASA5 - RANK ALPHA SHI...	03/03/2017	03/03/2017	14:46	Pending	IIFTMCSBL20...		
<input type="checkbox"/>	BL17030304	BL17030304	OBL17030304	... 03/03/2017	LOCAL TRADER SDN BHD	... 1 - By Sea	MYPKGRASA5 - RANK ALPHA SHI...	03/03/2017	03/03/2017	13:06	Pending	IIFTMCSBL20...		
<input type="checkbox"/>	BL17030301	BL17030301	OBL17030301	... 03/03/2017	LOCAL TRADER SDN BHD	... 1 - By Sea	MYPKGRASA5 - RANK ALPHA SHI...	03/03/2017	03/03/2017	10:44	Ack.	IIFTMCSBL20...		
<input type="checkbox"/>	BL17030204	BL17030204	OBL17030204	... 02/03/2017	LOCAL TRADER SDN BHD	... 1 - By Sea	MYPKGRASA5 - RANK ALPHA SHI...	02/03/2017	02/03/2017	15:52	Pending	IIFTMCSBL20...		
<input type="checkbox"/>	BL17030205	BL17030205	OBL17030205	... 02/03/2017	LOCAL TRADER SDN BHD	... 1 - By Sea	MYPKGRASA5 - RANK ALPHA SHI...	02/03/2017	02/03/2017	16:36	Ack.	IIFTMCSBL20...		
<input type="checkbox"/>	BL17030203	BL17030203	OBL17030203	... 02/03/2017	LOCAL TRADER SDN BHD	... 1 - By Sea	MYPKGRASA5 - RANK ALPHA SHI...	02/03/2017	02/03/2017	15:40	Ack.	IIFTMCSBL20...		
<input type="checkbox"/>	BL17030202	BL17030202	OBL17030202	... 02/03/2017	LOCAL TRADER SDN BHD	... 1 - By Sea	MYPKGRASA5 - RANK ALPHA SHI...	02/03/2017	02/03/2017	15:25	Ack.	IIFTMCSBL20...		
<input type="checkbox"/>	BL17030201	BL17030201	OBL17030201	... 02/03/2017	LOCAL TRADER SDN BHD	... 1 - By Sea	MYPKGRASA5 - RANK ALPHA SHI...	02/03/2017	02/03/2017	14:25	Ack.	IIFTMCSBL20...		
<input type="checkbox"/>	ASHWIN_...	ASHWIN_794	ASHWIN_794	... 22/02/2017	LOCAL TRADER SDN BHD	... 1 - By Sea	MYPKGRASA3 - RANK ALPHA SHI...	01/03/2017	22/02/2017	10:31	Ack.	IIFTMCSBL20...		
<input type="checkbox"/>	FY28021701	FY28021701	0016X04385	... 28/02/2017	LOCAL TRADER SDN BHD	... 1 - By Sea	MYPKGRASA5 - RANK ALPHA SHI...	28/02/2017	28/02/2017	18:02	Pending	IIFTMCSBL20...		
<input type="checkbox"/>	TEST_006	TEST_006	TEST_006	... 22/02/2017	LOCAL TRADER SDN BHD	... 1 - By Sea	MYPKGRASA3 - RANK ALPHA SHI...	28/02/2017	22/02/2017	13:41	Ack.	IIFTMCSBL20...		
<input type="checkbox"/>	0016E27873	0016E27873	OBL0016E27873	... 28/02/2017	LOCAL TRADER SDN BHD	... 1 - By Sea	MYPKGRASA5 - RANK ALPHA SHI...	28/02/2017	28/02/2017	17:30	Ack.	IIFTMCSBL20...		

Figure 273

4.5.2 Job Status Monitoring

1. Click on **Job Status Monitoring** tab.

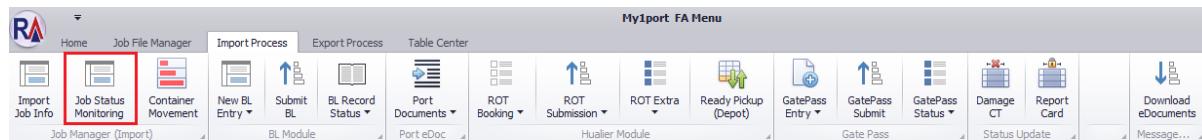


Figure 274

2. Job Status Monitoring listing screen will be displayed as below. Tick in the checkbox to select record.

Job Status									
Job Manager									
Drag a column header here to group by that column									
Select	Job No	BL No	Shipment D...	Name	eDoc No	Submit Status	Date	Time	Update Status
<input type="checkbox"/>	FX17040401	OBL170404...	04/04/2017	LOCAL TRADER SDN ...	IFTMCSBL2017040414...	04/04/2017	14:58	04/04/2017	14:58
<input type="checkbox"/>	BL17031001	OBL1703100...	10/03/2017	LOCAL TRADER SDN ...	IFTMCSBL2017031018...	10/03/2017	18:06	10/03/2017	18:07
<input type="checkbox"/>	BL17030305	OBL1703030...	03/03/2017	LOCAL TRADER SDN ...	IFTMCSBL2017030314...	03/03/2017	14:46	03/03/2017	14:46
<input type="checkbox"/>	BL17030304	OBL1703030...	03/03/2017	LOCAL TRADER SDN ...	IFTMCSBL2017030313...	03/03/2017	13:06	03/03/2017	13:06

Figure 275

3. Selected listing will be moved to right side column of the screen. You can expand to view eDocument type and status.

eDocument Status		Container Status			
eDocument					
Drag a column header here to group by that column					
Doc Type	Date	Time	Remark		

Total :					

eDocument Status					
Doc Status	Date	Time	Remark	Status	

Figure 276

4.5.3 Container Movement

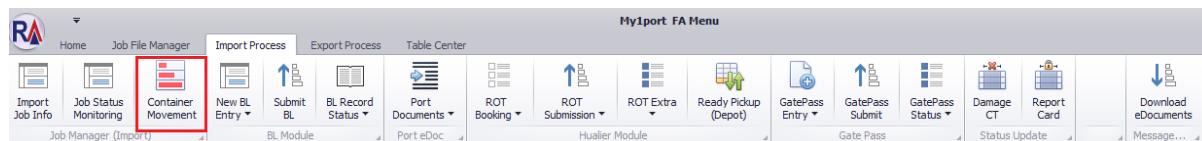
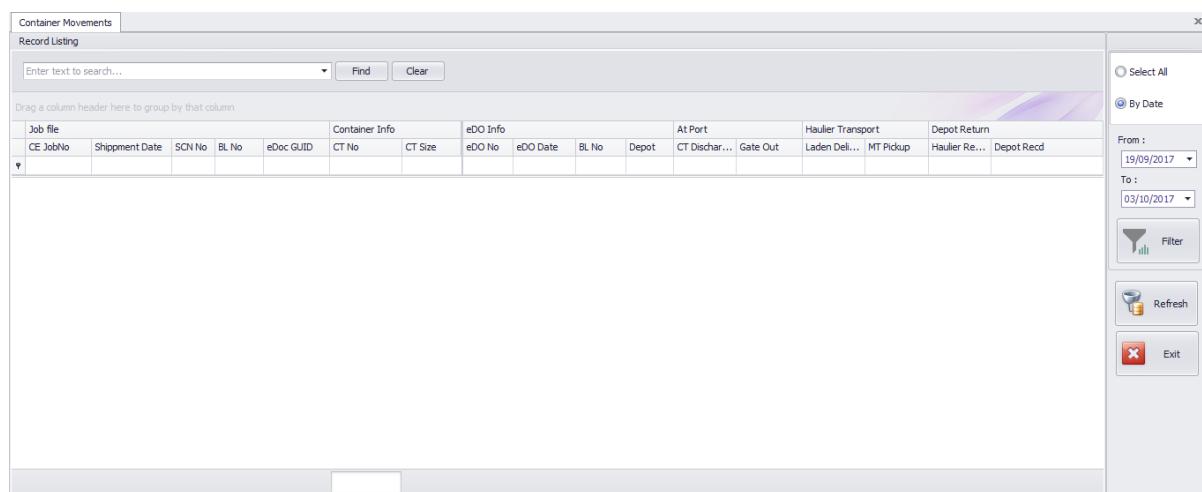


Figure 277

1. Click on Container Movement tab to view the Container Movement Details Listing.



The screenshot shows the 'Container Movements' record listing screen. It features a search bar at the top left and a filter sidebar on the right. The main area displays a grid of container movement details with columns: Job file, Shipment Date, SCN No, BL No, eDoc GUID, CT No, CT Size, eDO No, eDO Date, BL No, Depot, CT Dischar..., Gate Out, Laden Deli..., MT Pickup, Haulier Re..., and Depot Recd. The sidebar includes options for Select All, By Date, From: 19/09/2017, To: 03/10/2017, Filter, Refresh, and Exit.

Figure 278

4.6 Gate Pass

4.6.1 Gate Pass Entry – New

1. Click on **New Gate Pass** menu.

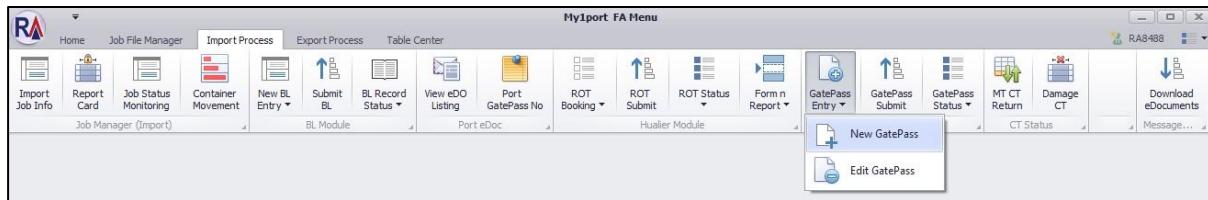


Figure 279

2. Job File listing will be displayed as below.

Record Listing										Container Listing				
										Pick	CT No	Size	Size Type	ROT No
Job File	BL No.	Name	Ship...	BL Submit Status	eDoc GUID	ROT Status	Haulier	Submi...	Status					
...	CE Jo...					
✓ BL170...	OBL17090...	LOCAL TRADER SDN BHD	...	05-Sep-17	05-09-2017	IFTMCSBL201709051521...					TYU001...	20FT	22GP	
	EB170...	OBL17082...	LOCAL TRADER SDN BHD	...	29-Aug...	29-08-2017	IFTMCSBL2017082918140...				TYU001...	40FT	42PF	
	BL170...	OBL17082...	LOCAL TRADER SDN BHD	...	29-Aug...	29-08-2017	IFTMCSBL2017082917032...				TYU001...	45FT	L5GP	
	BL170...	OBL17082...	LOCAL TRADER SDN BHD	...	29-Aug...	29-08-2017	IFTMCSBL2017082910332...							
	BL170...	OBL17082...	LOCAL TRADER SDN BHD	...	21-Aug...	21-08-2017	IFTMCSBL2017082115252...							
	BL170...	OBL17081...	LOCAL TRADER SDN BHD	...	17-Aug...	17-08-2017	IFTMCSBL2017081713043...							
	BL170...	OBL17081...	LOCAL TRADER SDN BHD	...	16-Aug...	16-08-2017	IFTMCSBL2017081610440...							

Figure 280

3. Tick in checkbox to select record at record listing (Left side). Container listing of selected record will be displayed at Container Listing (Right side).

4. Select container by tick in the checkbox. Then click Select button.

Record Listing										Container Listing				
										Pick	CT No	Size	Size Type	ROT No
Job File	BL No.	Name	Ship...	BL Submit Status	eDoc GUID	ROT Status	Haulier	Submi...	Status					
...	CE Jo...					
✓ BL170...	OBL17090...	LOCAL TRADER SDN BHD	...	05-Sep...	05-09-2017	IFTMCSBL201709051521...					TYU001...	20FT	22GP	
	EB170...	OBL17082...	LOCAL TRADER SDN BHD	...	29-Aug...	29-08-2017	IFTMCSBL2017082918140...				TYU001...	40FT	42PF	
	BL170...	OBL17082...	LOCAL TRADER SDN BHD	...	29-Aug...	29-08-2017	IFTMCSBL2017082917032...				TYU001...	45FT	L5GP	
	BL170...	OBL17082...	LOCAL TRADER SDN BHD	...	21-Aug...	21-08-2017	IFTMCSBL2017082115252...							
	BL170...	OBL17081...	LOCAL TRADER SDN BHD	...	17-Aug...	17-08-2017	IFTMCSBL2017081713043...							
	BL170...	OBL17081...	LOCAL TRADER SDN BHD	...	16-Aug...	16-08-2017	IFTMCSBL2017081610440...							

Figure 281

5. New Gate Pass entries will displayed as below.

PORT KLANG*NET (FA)

LEMBAGA PELABUHAN KELANG

The screenshot shows the 'Job File - New GatePass' window. On the left, there's a 'Job Record Info' section with fields for CE Job No (BL17090501), Shipment Date (05-09-2017), eDoc GUID (IFTMCSBL201709051521315284), BL No (OBL17090501), SCN No (FT0R), and Local Trader (LOCAL TRADER SDN BHD). Below this is a 'Container Details' table:

Pick	Container No	Size	Type
<input type="checkbox"/>	TYU001-1	20FT	22GP
<input type="checkbox"/>	TYU001-2	40FT	42PF
<input type="checkbox"/>	TYU001-3	45FT	15GP

At the bottom of the left panel are buttons for 'Edit', 'Select All', 'Select', and 'Refresh'. The right side of the interface has a 'General Info' panel with fields for GP Sub Job No, Open Date, Haulier, Port Operator, Port GatePass Login, Ledger Account No, and ROT No. There are also 'New GP', 'Save', and 'Exit' buttons. A tooltip 'Job File Info' is shown pointing to the left panel.

Figure 282

6. To see Job File Info, you may click on left panel. The info will be expanded.

Job File - New GatePass - New **New GatePass**

Job Record Info			
General Info			
Job Record Info General Info			
Job No :	JDX4363F		
Transport Mode :	1 - By Sea	Shipment Date :	05-09-2017
Trx. Type :	1- Import		
Name :	RUZAIMAN		
Address :	NO 234		
JALAN RESI			
Post Code :	346346		
eDoc GUID :	IMP356S4TG		
Cargo Details Shipments SMK Info			
Cargo Description : CARGO DESC 1 CARGO DESC 2 < Package > Qty : 5675 / BJ - BUCKET ... Gross Weight : 5675.0000 / KGM Volume : 5675.0000 / MTQ			

Figure 283

7. Tick the checkbox to select container. And click Select button to create new Gate Pass.

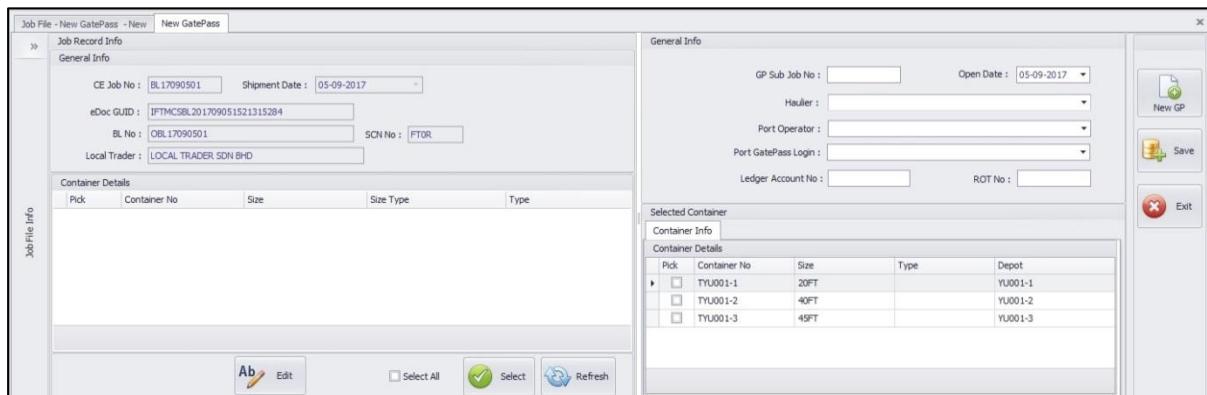
Job File - New GatePass - New **New GatePass**

Job Record Info																																	
General Info																																	
CE Job No :	BL17090501	Shipment Date :	05-09-2017																														
eDoc GUID :	IFTMCSBL201709051521315284																																
BL No :	OB17090501	SCN No :	FT0R																														
Local Trader :	LOCAL TRADER SDN BHD																																
Container Details <table border="1"> <thead> <tr> <th>Pick</th> <th>Container No</th> <th>Size</th> <th>Size Type</th> <th>Type</th> </tr> </thead> <tbody> <tr> <td><input checked="" type="checkbox"/></td> <td>TYU001-1</td> <td>20FT</td> <td>20GP</td> <td></td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td>TYU001-2</td> <td>40FT</td> <td>40GP</td> <td></td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td>TYU001-3</td> <td>45FT</td> <td>45GP</td> <td></td> </tr> </tbody> </table>		Pick	Container No	Size	Size Type	Type	<input checked="" type="checkbox"/>	TYU001-1	20FT	20GP		<input checked="" type="checkbox"/>	TYU001-2	40FT	40GP		<input checked="" type="checkbox"/>	TYU001-3	45FT	45GP		General Info GP Sub Job No : Open Date : Hauler : Port Operator : Port GatePass Login : Ledger Account No : ROT No : Selected Container Container Info Container Details <table border="1"> <thead> <tr> <th>Pick</th> <th>Container No</th> <th>Size</th> <th>Type</th> <th>Depot</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>		Pick	Container No	Size	Type	Depot					
Pick	Container No	Size	Size Type	Type																													
<input checked="" type="checkbox"/>	TYU001-1	20FT	20GP																														
<input checked="" type="checkbox"/>	TYU001-2	40FT	40GP																														
<input checked="" type="checkbox"/>	TYU001-3	45FT	45GP																														
Pick	Container No	Size	Type	Depot																													
<input type="button" value="Ab Edit"/> <input type="button" value="Select All"/> <input type="button" value="Select"/> <input type="button" value="Refresh"/>				  																													

Figure 284

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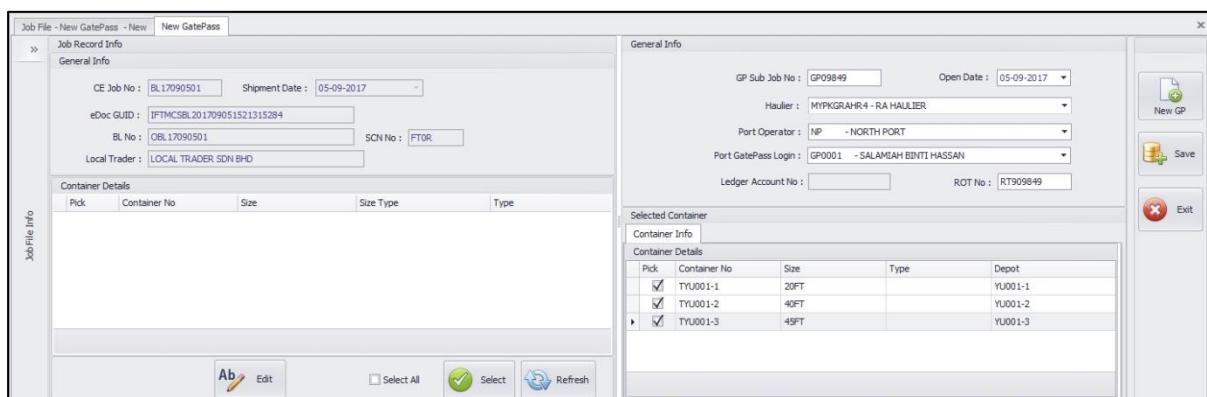
8. Click button New GP to create new gate pass record. The entries will be display as below.



The screenshot shows the 'Job File - New GatePass' window. In the 'General Info' section, fields include CE Job No: BL17090501, Shipment Date: 05-09-2017, eDoc GUID: IFTMCSBL201709051521315284, BL No: OBL17090501, SCN No: FT0R, and Local Trader: LOCAL TRADER SDN BHD. The 'Container Details' section lists three containers: TYU001-1 (20FT), TYU001-2 (40FT), and TYU001-3 (49FT). On the right, there are buttons for 'New GP' (green plus icon), 'Save' (blue checkmark icon), and 'Exit' (red X icon).

Figure 285

9. Tick the checkbox to select container. And click Save button to save the record.



The screenshot shows the same 'Job File - New GatePass' window. The 'Container Details' section now shows all three containers (TYU001-1, TYU001-2, TYU001-3) with their checkboxes checked. The 'Save' button (blue checkmark icon) is highlighted with a red border.

Figure 286

4.6.2 Gate Pass Submit

1. Click on Gate Pass Submit menu.

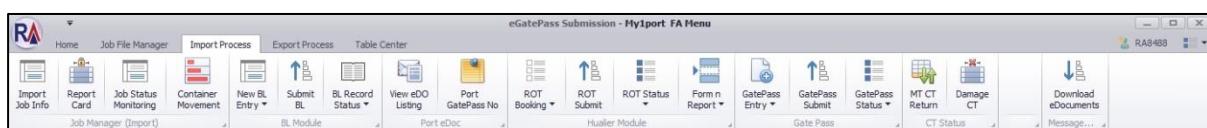


Figure 287

2 Submission screen will be display as below.

The screenshot shows the eGatePass Submission interface with three main panels:

- Gatepass Record:** A table with columns GP JobNo, CE Job No, Open Date, Local Trader, Ship. Date, and BL NO. It contains three rows of data.
- Container Info:** A table with columns Pick, CT No, Size, Size Type, Msg Type, and Rec GUID. It contains one row of data.
- Selected Listing:** A table with columns Pick, CT No, Size Type, Rec GUID, and Port Opr. It contains one row of data.

At the bottom of each panel are "Refresh" and "Exit" buttons. Between the panels are "Total = 0" and "Select" buttons. On the right side are "Submit" and "Remove" buttons.

Figure 288

3. Tick the checkbox to select Gate Pass record. Selected record will be moved to Container Info.

This screenshot shows the same interface as Figure 288, but with a difference in the Gatepass Record panel:

- The first row in the Gatepass Record panel now has a checked checkbox in the first column.
- The selected record (GP JobNo: G17082901A, CE Job No: BL17082901, Open Date: 29-Aug-17, Local Trader: LOCAL TRADER SDN BHD ...) is now listed in the Container Info panel.

Figure 289

4. Tick the checkbox to select Container record. Then click Select button. Selected container will be moved to Selected Listing.

This screenshot shows the final state of the interface:

- The first row in the Gatepass Record panel has a checked checkbox.
- The selected record (GP JobNo: G17082901A, CE Job No: BL17082901, Open Date: 29-Aug-17, Local Trader: LOCAL TRADER SDN BHD ...) is listed in the Container Info panel.
- The selected record (CT No: SDF001..., Size: 20FT, Size Type: 22PC, Msg Type: 9, Rec GUID: cce0bfe26ce4...) is listed in the Selected Listing panel.

Figure 290

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5. Tick the checkbox to select record at Selected Listing. Then click Submit button to submit record.

The screenshot shows the eGatePass Submission interface. It consists of three main panels:

- Gatepass Record:** A table with columns GP JobNo, CE Job No, Open Date, Local Trader, Ship. Date, and BL No. It contains several rows of data, with the last row selected (indicated by a checked checkbox).
- Container Info:** A table with columns Pick, CT No, Size, Size Type, Msg Type, and Rec GUID. It contains one row of data.
- Selected Listing:** A table with columns Pick, CT No, Size Type, Rec GUID, and Port Opr. It contains one row of data.

At the bottom of each panel, there are buttons: Refresh, Exit, Select, Submit, and Remove.

Figure 291

4.6.3 Gate Pass Status

1. Click on Gate Pass Status menu.

The screenshot shows the eGatePass Inquiry - MyImport FA Menu. In the top right corner, there is a dropdown menu with the following options:

- Gate Pass Status
- CT Status
- Message Queue

The "Gate Pass Status" option is highlighted with a blue border.

Figure 292

2. Status screen will be display as below.

The screenshot shows the eGatePass Inquiry - MyImport FA Menu. It displays two main tables:

- Job File:** A table with columns Pick, CE JobNo, Open Date, SCH No, BL No, Shipment..., CT No, Size..., Port Opr, and NOTES... It contains one row of data.
- eGatepass Responses:** A table with columns Pick, Status, Date, Time, Remark, and From. It contains one row of data.

At the bottom right of the screen, there is a message bar: Ver. 17.8.1708.801 | aea * | 08-02-2017

Figure 293

3. Tick the checkbox to select Gate Pass record. Selected record will be moved to eGatePass Responses.

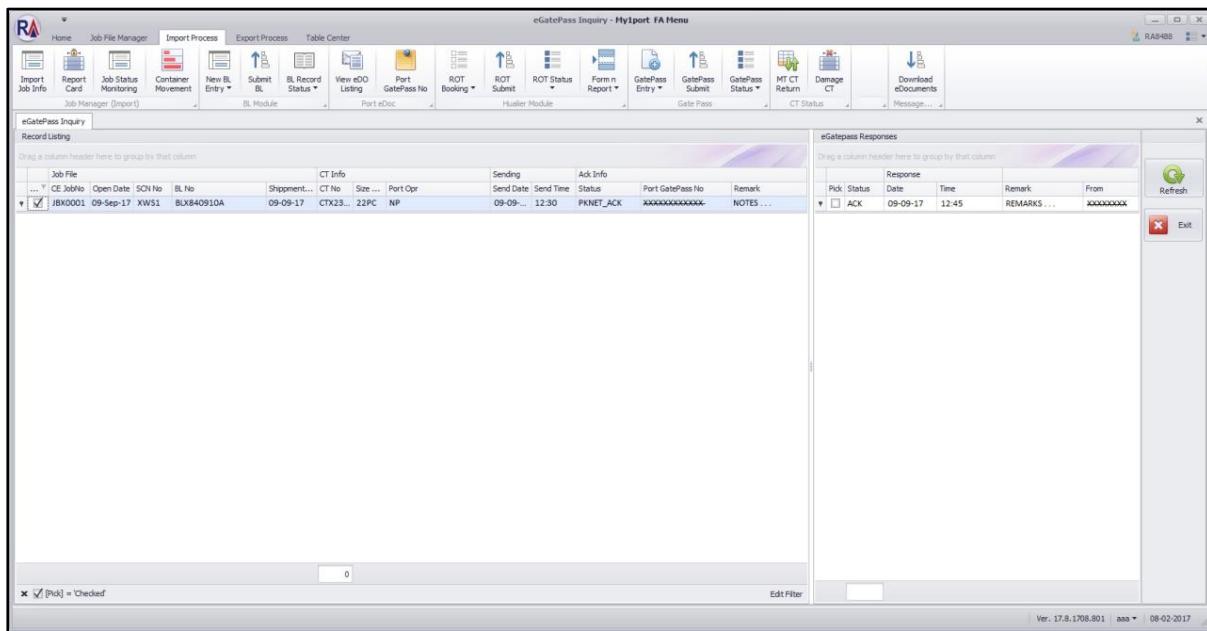


Figure 294

4.6.4 Gate Pass Slip

1. Click on Gate Pass Slip menu.

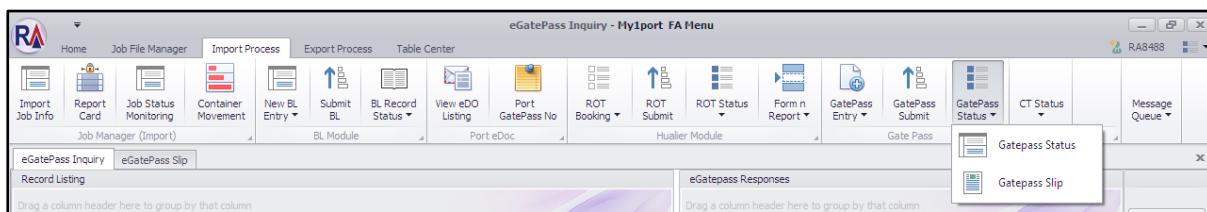


Figure 295

2. Gate Pass Slip record screen will be display as below.

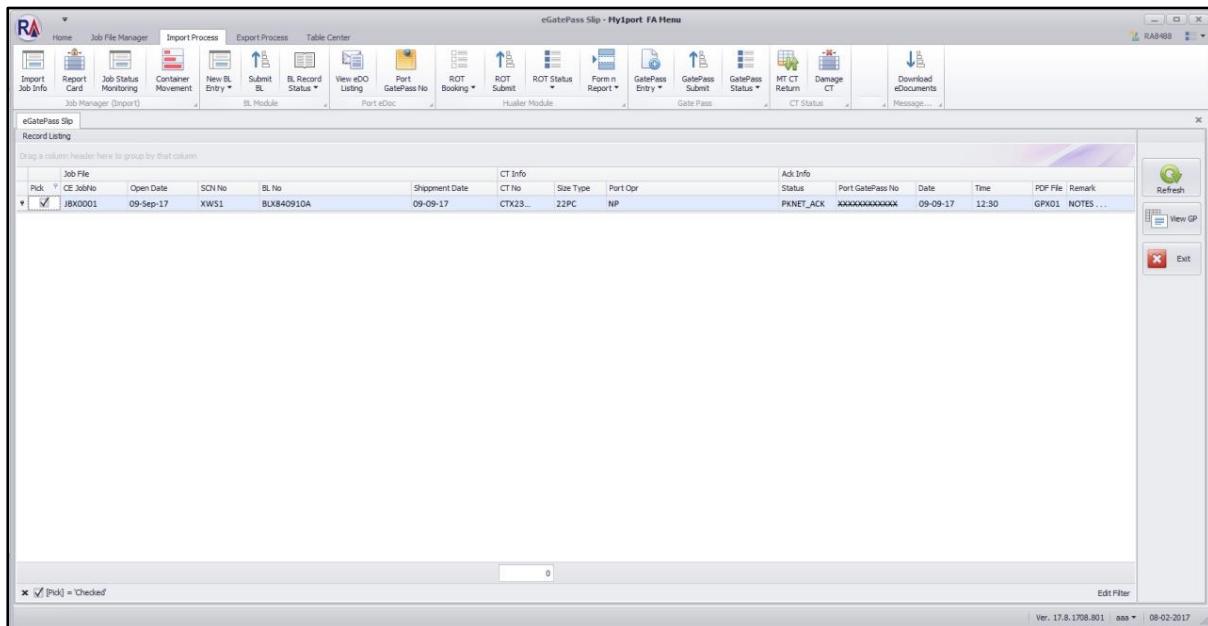


Figure 296

3. View GP screen will be display as below.

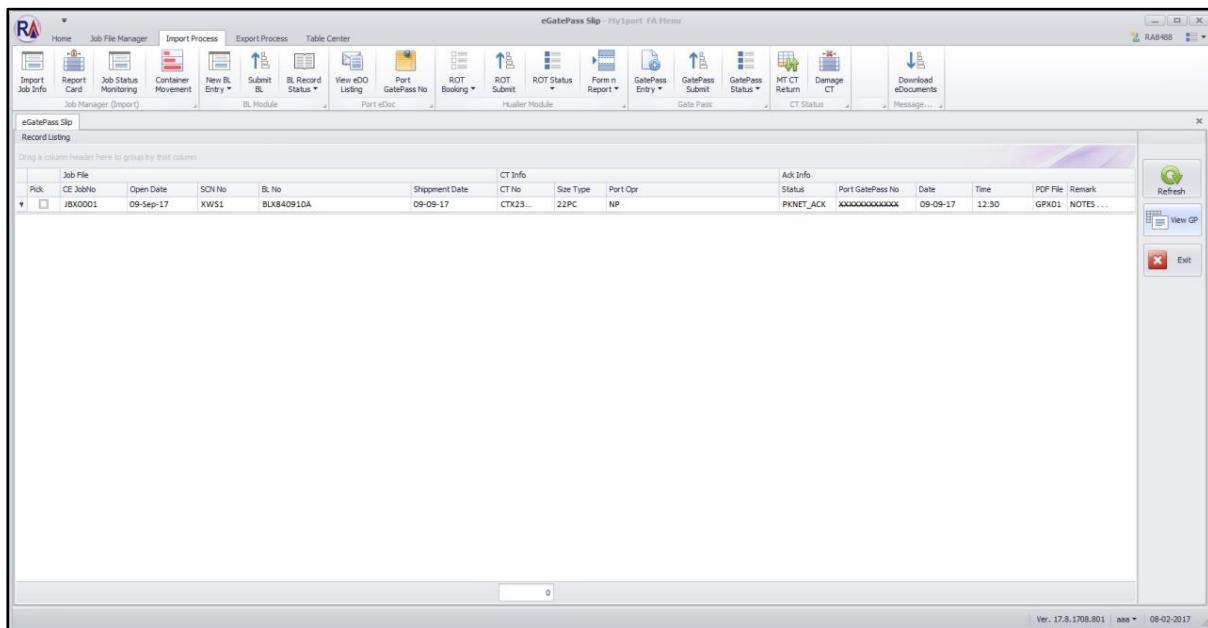


Figure 297

4. If send job to WestPort, slips will be display as below.

Figure 298

5. If send job to NorthPort, slips will be display as below.

Figure 299

Chapter 5

Table Center Module

5 Table Center

5.1 ISO Code

5.1.1 Country Code

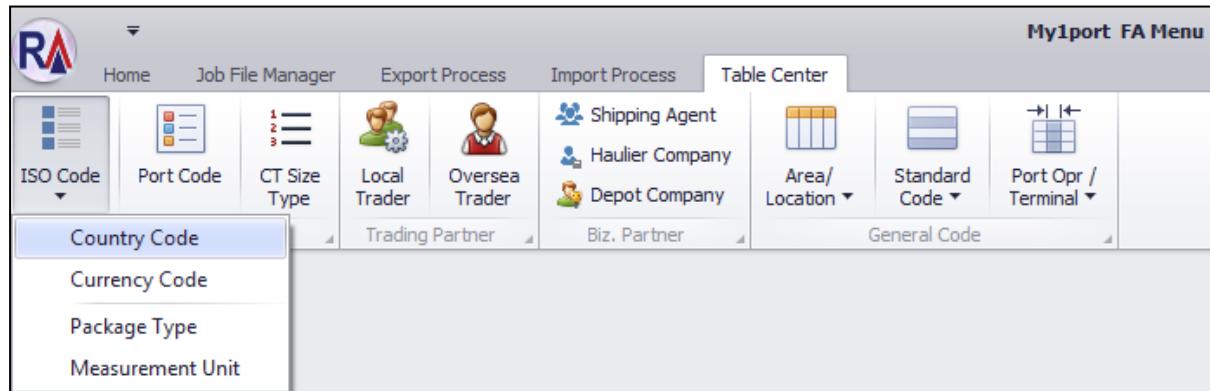


Figure 300

1. Click on **ISO Code** tab followed by **Country Code** menu.
2. Country code listing screen will be displayed as below. Click on **New** button at the right side of the screen, to add new Country code in listing.

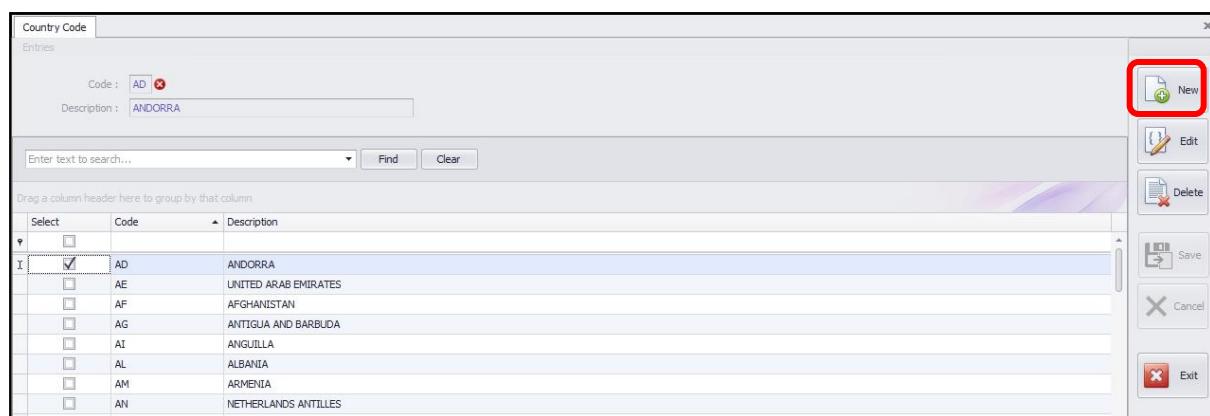


Figure 301

3. Country Code entries screen will be displayed as below.



The screenshot shows a window titled 'Entries' with two input fields. The first field is labeled 'Code:' and contains a small rectangular input box. The second field is labeled 'Description:' and contains a larger rectangular input box. Both fields are currently empty.

Figure 302

4. Please enter necessary code and Click **Save** button at the right side of the screen.

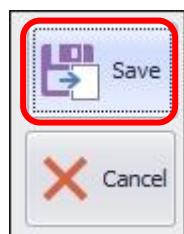


Figure 303

5. Saved country code will be displayed in listing as below. You may either **edit** or **delete** country code by ticking the checkbox.



Select	Code	Description
<input type="checkbox"/>		
<input checked="" type="checkbox"/>	01	test
<input type="checkbox"/>	AD	ANDORRA
<input type="checkbox"/>	AE	UNITED ARAB EMIRATES
<input type="checkbox"/>	AF	AFGHANISTAN

Figure 304

6. Click on **Edit** button at the right side of the screen, to edit country code.

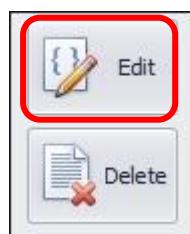


Figure 305

7. Edit necessary details and click **Save** button.

8. Delete button available at the right side of the screen, if you need to delete country code from listing.

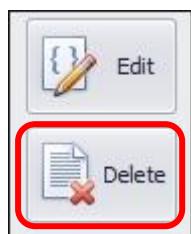


Figure 306

9. A popup message will be displayed as below. Click “Yes” to confirm delete record.

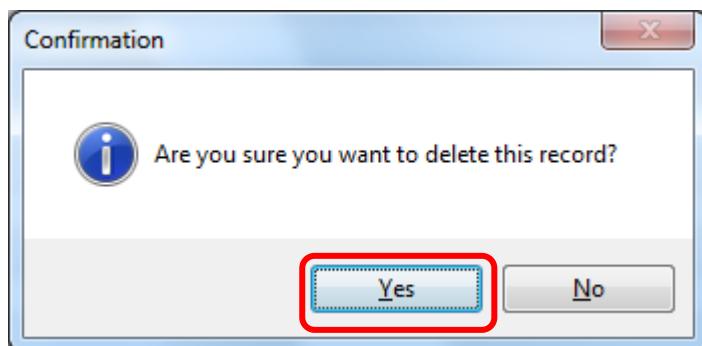


Figure 307

10. Notification popup box will be displayed as below. Click “OK”.



Figure 308

5.1.2 Currency Code

1. Click on **ISO Code tab** followed by **Currency Code** menu.

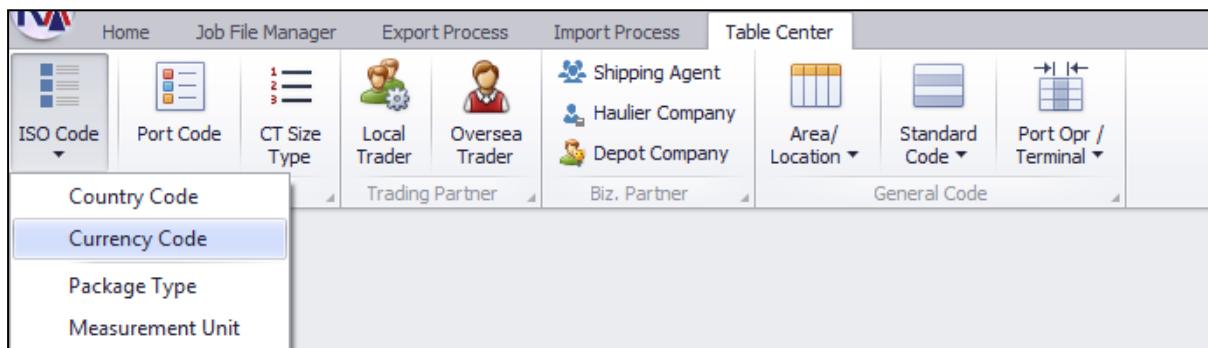


Figure 309

2. Currency code screen will be displayed as below. Click on **New** button at the right side of the screen, to add new Currency code in listing.

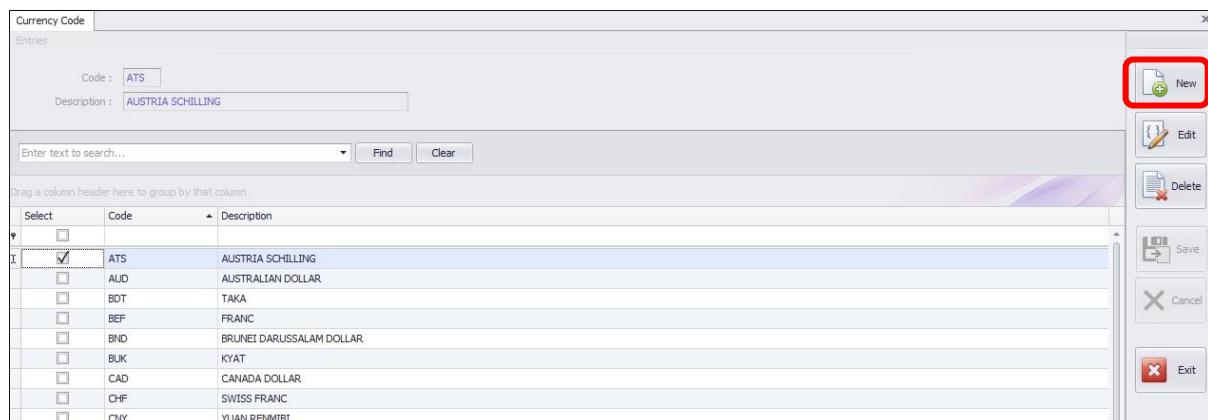


Figure 310

3. Currency Code entries screen will be displayed as below.

Currency Code	
Entries	
Code :	<input type="text"/>
Description :	<input type="text"/>

Figure 311

4. Please enter necessary code and Click **Save** button at the right side of the screen.

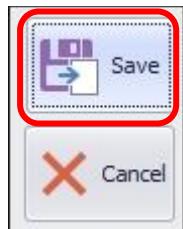


Figure 312

5. Saved currency code will be displayed in listing as below. You may either **edit** or **delete** currency code by ticking the checkbox.

Drag a column header here to group by that column			
Select	Code	Description	
<input type="checkbox"/>			
<input checked="" type="checkbox"/>	01	test	
<input type="checkbox"/>	ATS	AUSTRIA SCHILLING	
<input type="checkbox"/>	AUD	AUSTRALIAN DOLLAR	
<input type="checkbox"/>	BDT	TAKA	

Figure 313

6. Then, click on **Edit** button at the right side of the screen, to edit currency code.

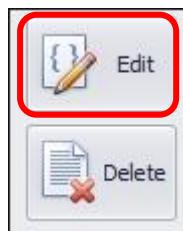


Figure 314

7. Edit necessary details below and click **Save** button.

8. You need to click on **Delete** button available at the right side of the screen, if you need to delete country code from listing.

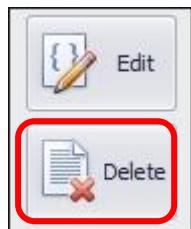


Figure 315

9. A popup message will be displayed as below. Click “**Yes**” to confirm delete record.

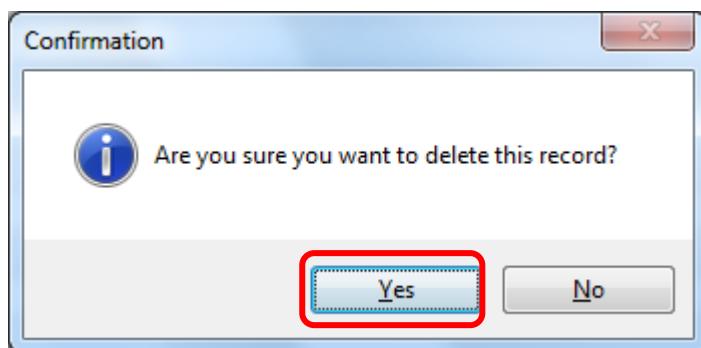


Figure 316

10. Notification popup box will be displayed as below. Click “**OK**”.



Figure 317

5.1.3 Package Type

1. Click on **ISO Code tab** followed by **Package Type** menu.

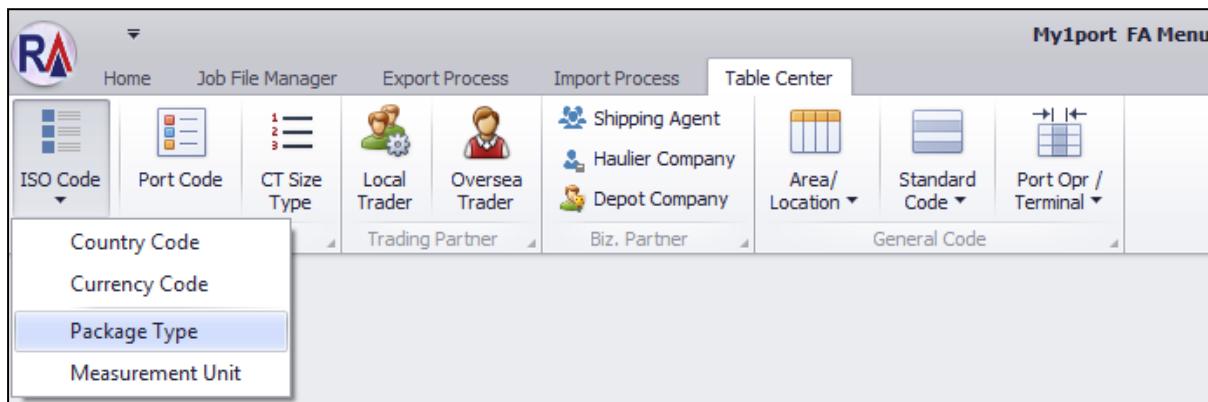


Figure 318

2. Package type listing screen will be displayed as below. Click on **New** button at the right side of the screen, to add new package type in listing.

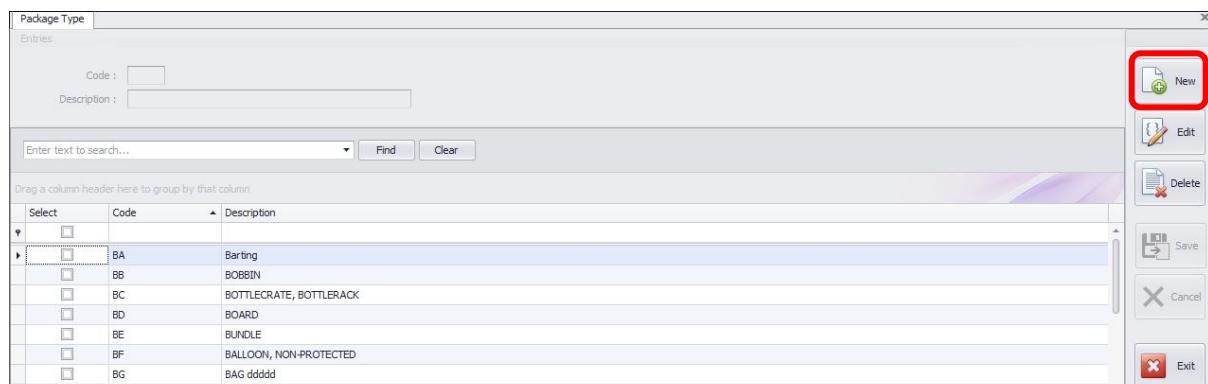


Figure 319

3. Package type entries screen will be displayed as below.



Figure 320

4. Please enter necessary details and Click **Save** button at the right side of the screen.

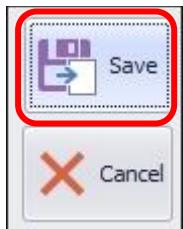


Figure 321

5. Saved package type will be displayed in listing as below. You may either **edit** or **delete** package type by ticking the checkbox.

Drag a column header here to group by that column			
Select	Code	Description	
<input type="checkbox"/>			
<input checked="" type="checkbox"/>	01	test	
<input type="checkbox"/>	BA	Barting	
<input type="checkbox"/>	BB	BOBBIN	
<input type="checkbox"/>	BC	BOTTLECRATE, BOTTLERACK	
<input type="checkbox"/>	BD	BOARD	
<input type="checkbox"/>	BE	BUNDLE	
<input type="checkbox"/>	BF	BALLOON, NON-PROTECTED	
<input type="checkbox"/>	BG	BAG dddd	
<input type="checkbox"/>	BH	BUNCH	
<input type="checkbox"/>	BI	BIN	

Figure 322

6. Then, click on **Edit** button at the right side of the screen, to edit package type.

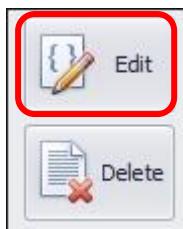


Figure 323

7. Edit necessary details below and click **Save** button.

Package Type	
Entries	
Code :	<input type="text"/>
Description :	<input type="text"/>

Figure 324

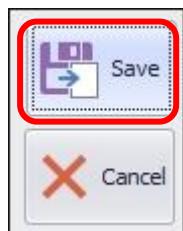


Figure 325

8. You need to click on **Delete** button available at the right side of the screen, if you need to delete package type from listing.

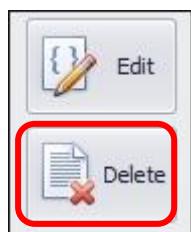


Figure 326

9. A popup message will be displayed as below. Click “**Yes**” to confirm delete record.

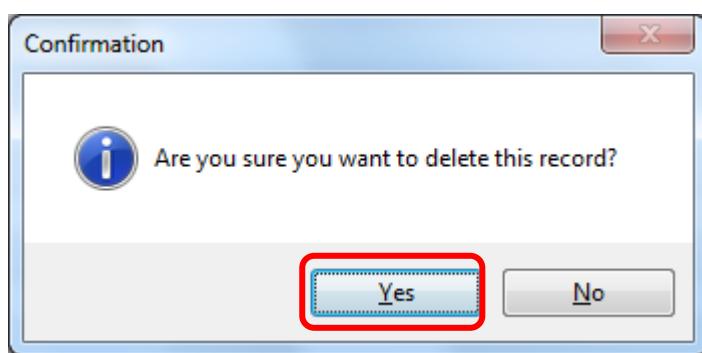


Figure 327

10. Notification popup box will be displayed as below. Click “OK”.



Figure 328

5.1.4 Measurement Unit

1. Click on **ISO Code** tab followed by **Measurement Unit** menu.

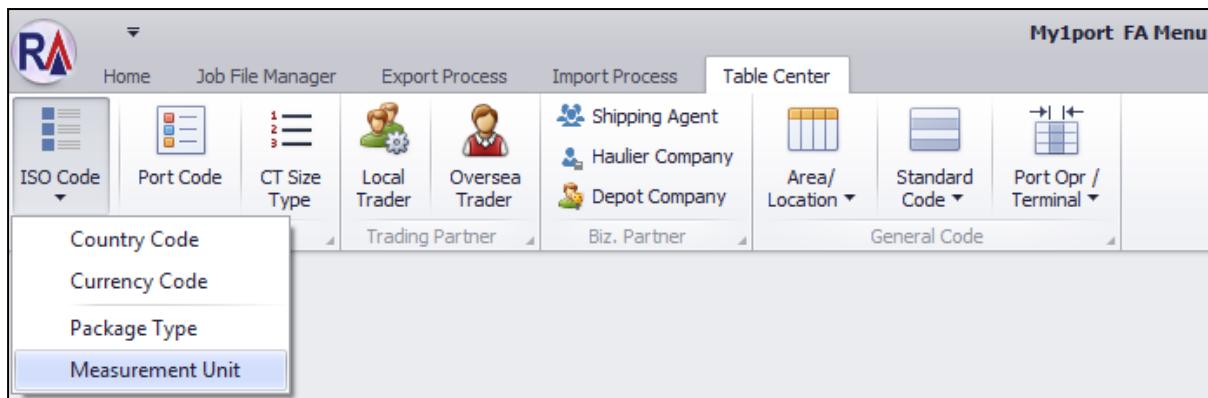


Figure 329

2. Measurement Unit listing screen will be displayed as below.

Select	Code	Description	
<input type="checkbox"/>	100	Hundered testing	
<input type="checkbox"/>	121	2121212	
<input type="checkbox"/>	ACR	ACRE (4840 YDS)	
<input type="checkbox"/>	AMH	AMPERE-HOUR (3,6 KC) ddkddd	
<input type="checkbox"/>	APZ	OUNCE GB	
<input type="checkbox"/>	ARE	ARE (100M2)	
<input type="checkbox"/>	ASM	ALCOHOLIC STRENGTH	

Figure 330

3. Click on **New** button at the right side of the screen, to add new measurement unit in listing.

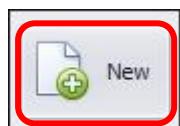


Figure 331

4. Measurement unit entries screen will be displayed as below.

Measurement Unit	
Entries	
Code :	<input type="text"/>
Description :	<input type="text"/>

Figure 332

5. Please enter necessary details and Click **Save** button at the right side of the screen.

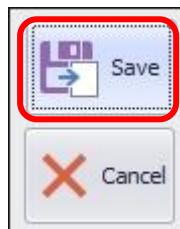


Figure 333

6. Saved measurement unit will be displayed in listing as below. You may either **edit** or **delete** measurement unit code by ticking the checkbox.

Enter text to search... ▾				Find	Clear
Drag a column header here to group by that column					
Select	Code	Description			
<input type="checkbox"/>					
<input checked="" type="checkbox"/>	01	test			
<input type="checkbox"/>	100	Hundered testing			
<input type="checkbox"/>	121	2121212			
<input type="checkbox"/>	ACR	ACRE (4840 YDS)			
<input type="checkbox"/>	AMH	AMPERE-HOUR (3,6 KC) ddkddd			
<input type="checkbox"/>	APZ	OUNCE GB			
<input type="checkbox"/>	ARE	ARE (100M2)			
<input type="checkbox"/>	ASM	ALCOHOLIC STRENGTH			
<input type="checkbox"/>	ATM	STANDARD ATMOSPHERE			
<input type="checkbox"/>	BHP	BRAKE HORSE POWER (245,7 WATTS)			

Figure 334

7. Then, click on **Edit** button at the right side of the screen, to edit measurement unit code.

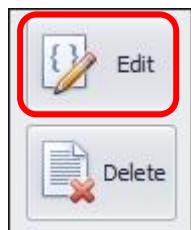


Figure 335

8. Edit necessary details below and click **Save** button.

Measurement Unit	
Entries	
Code :	<input type="text"/>
Description :	<input type="text"/>

Figure 336

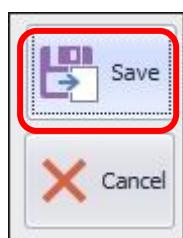


Figure 337

9. You need to click on **Delete** button available at the right side of the screen, if you need to delete measurement unit code from listing.

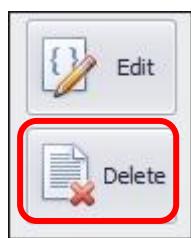


Figure 338

10. A popup message will be displayed as below. Click “**Yes**” to confirm delete record.

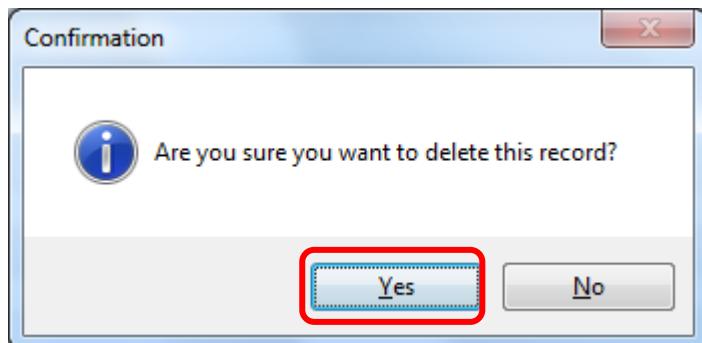


Figure 339

11. Notification popup box will be displayed as below. Click “**OK**”.

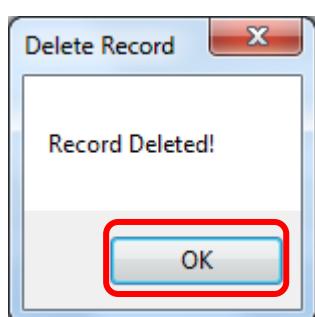


Figure 340

5.1.5 Port Code

- Click on **Port Code** tab for port code entries.

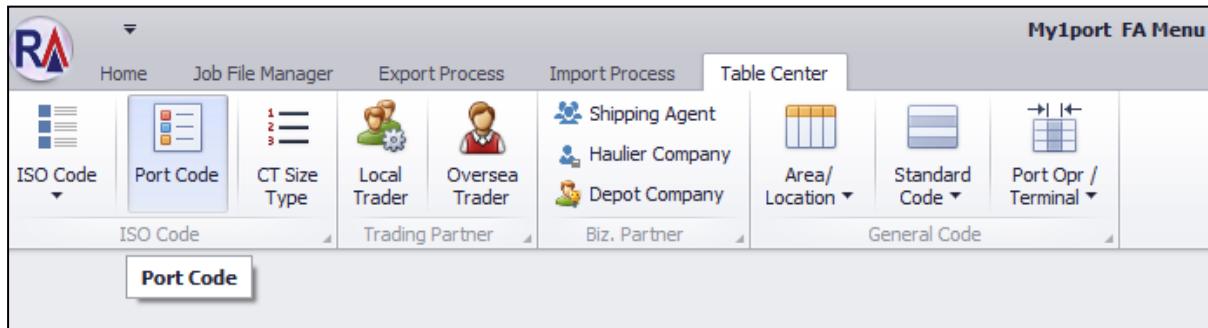


Figure 341

- Port code listing screen will be displayed as below.

This screenshot shows a table titled 'ISO Port Code Entries'. It lists various port codes with their descriptions and country codes. The columns are Select, Code, Description, Country Code, and Country. A vertical toolbar on the right provides options for New, Edit, Delete, Cancel, Save, and Exit. The 'Code' column contains entries like AEAAN, AEAJM, AEAQU, AEAUH, AEBAB, AEDAS, AEDUY, AEDXB, and AEFAT, with AL AIN being the first entry.

Select	Code	Description	Country Code	Country
I	AEAAN	AL AIN	AE	
	AEAJM	AJMAN	AE	
	AEAQU	AQUABA	AE	
	AEAUH	ABU DHABI	AE	
	AEBAB	BANDAR ABBAS	AE	
	AEDAS	DAS ISLAND	AE	
	AEDUY	RAS ZUBBAYA (RAS DUBAYYAH)	AE	
	AEDXB	DUBAI	AE	
	AEFAT	FATEH TERMINAL	AE	

Figure 342

- Click on **New** button at the right side of the screen, to add new port code in listing.

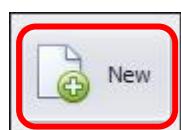


Figure 343

- Port Code entries screen will be displayed as below.

This screenshot shows the 'ISO Port Code Entries' screen. It has two main input fields: 'Code' and 'Description', each with an associated text input box. Above these fields, there is a header bar with the title 'ISO Port Code' and a 'Entries' label.

Figure 344

5. Please enter necessary details and Click **Save** button at the right side of the screen.

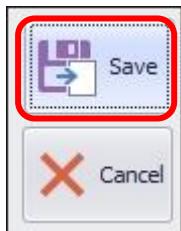


Figure 345

6. Saved port code will be displayed in listing as below. You may either edit or delete port code by ticking the checkbox.

Drag a column header here to group by that column					
Select	Code	Description	Country Code	Country	
<input type="checkbox"/>	01	test			
<input type="checkbox"/>	AEAAN	AL AIN	AE		
<input type="checkbox"/>	AEAJM	AJMAN	AE		
<input type="checkbox"/>	AEAQU	AQUABA	AE		
<input type="checkbox"/>	AEAUH	ABU DHABI	AE		
<input type="checkbox"/>	AEBAB	BANDAR ABBAS	AE		
<input type="checkbox"/>	AEDAS	DAS ISLAND	AE		
<input type="checkbox"/>	AEDUY	RAS ZUBBAYA (RAS DUBAYYAH)	AE		
<input type="checkbox"/>	AEDXB	DUBAI	AE		
<input type="checkbox"/>	AEFAT	FATEH TERMINAL	AE		

Figure 346

7. Then, click on **Edit** button at the right side of the screen, to edit port code.

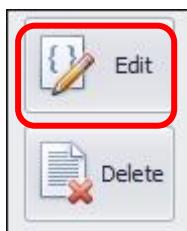


Figure 347

8. Edit necessary details below and click **Save** button.

ISO Port Code	
Entries	
Code :	<input type="text"/>
Description :	<input type="text"/>

Figure 348

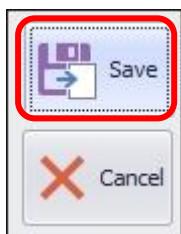


Figure 349

9. You need to click on **Delete** button available at the right side of the screen, if you need to delete port code from listing.

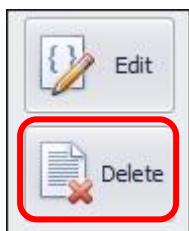


Figure 350

10. A popup message will be displayed as below. Click “**Yes**” to confirm delete record.

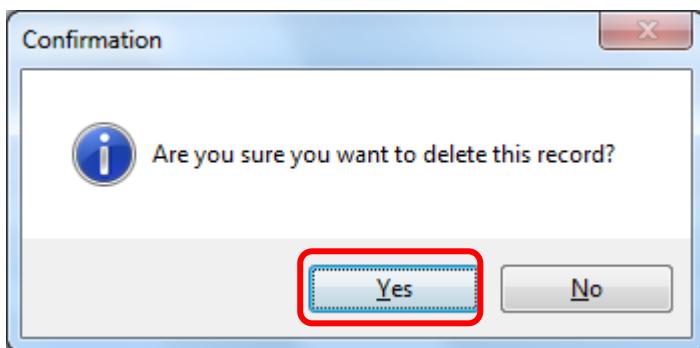


Figure 351

11. Notification popup box will be displayed as below. Click “OK”.



Figure 352

5.1.6 CT Size Type

1. Click on **CT Size Type** tab to add container size type in listing.

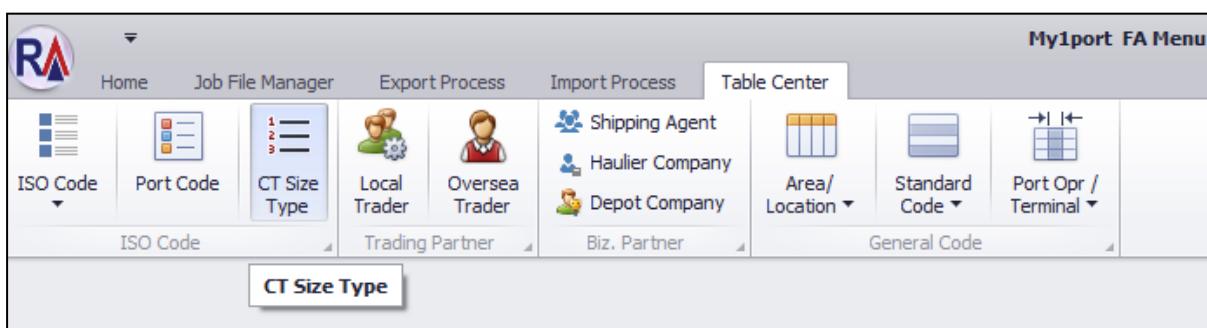


Figure 353

2. Container (CT) size type screen will be displayed as below.

CT Size Type						
Entries			ISO CT Code :	CT Size :	Length :	Height :
			22BU	20FT	8	
			Description : 20 Foot Bulk Shipping Container	CT Type : GP - GENERAL PURPOSE	Height : 86	
Select	Code	Description	Size	CT Type	Length	Height
<input checked="" type="checkbox"/>	22BU	20 Foot Bulk Shipping Container	20FT	GP	86	8
<input type="checkbox"/>	22GP	20 Foot Dry Shipping Container	20FT	GP	86	8
<input type="checkbox"/>	22HR	20 Foot Insulated Shipping Container	20FT	GP	86	8
<input type="checkbox"/>	22PC	20 Foot Flat Collapsible Shipping Container	20FT	RK	86	8
<input type="checkbox"/>	22PF	20 Foot Flat Shipping Container	20FT	RK	86	8
<input type="checkbox"/>	22RC	20 Foot Reefer Shipping Container	20FT	RF	86	8
<input type="checkbox"/>	22RS	20 Foot Reefer Shipping Container Self Powered	20FT	RF	86	8
<input type="checkbox"/>	22RT	20FT Reefer Shipping CT Mechanically Refrigerated	20FT	RF	86	8
<input type="checkbox"/>	22SN	20 Foot Automobile Shipping Container	20FT	GP	86	8
<input type="checkbox"/>	22TD	20FT Tank for Dangerous Liquid Shipping Container	20FT	TK	86	8

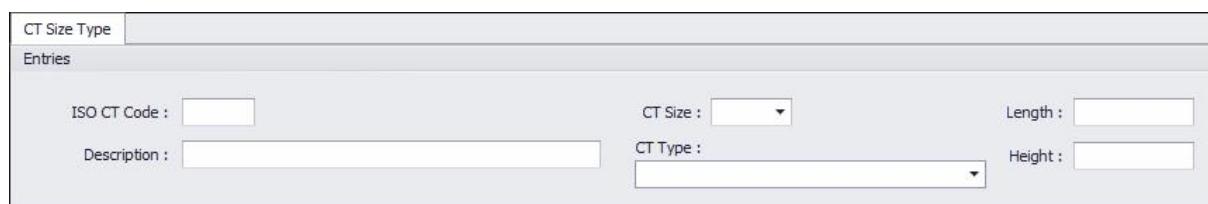
Figure 354

3. Click on **New** button at the right side of the screen, to add new container size type in listing.



Figure 355

4. Container size type entries screen will be displayed as below.



ISO CT Code :	CT Size :	Length :
<input type="text"/>	<input type="button" value="▼"/>	<input type="text"/>
Description : <input type="text"/>	CT Type : <input type="button" value="▼"/>	Height : <input type="text"/>

Figure 356

5. Please enter necessary details and Click **Save** button at the right side of the screen.

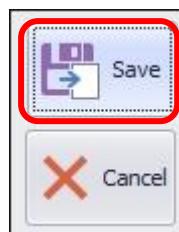
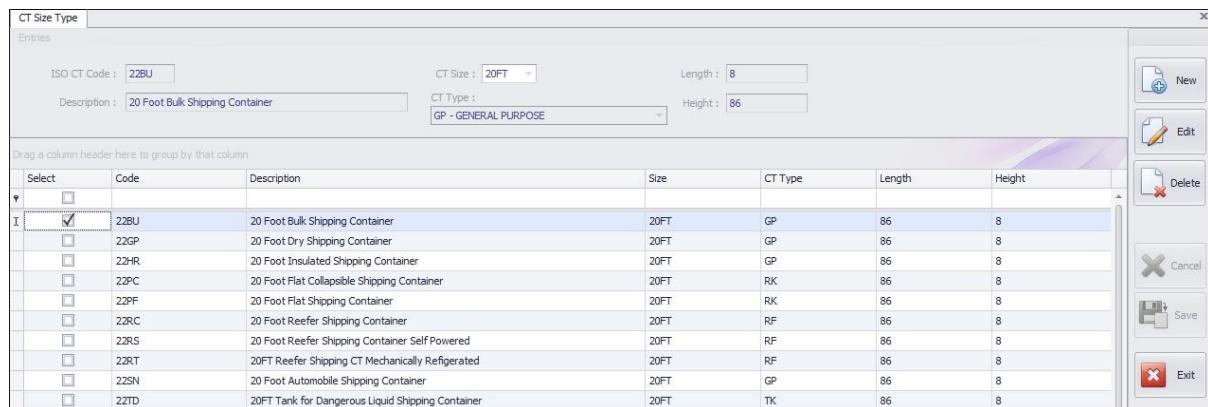


Figure 357

6. Saved container size type will be displayed in listing as below. You may either edit or delete container size type by ticking the checkbox.



Select	Code	Description	Size	CT Type	Length	Height
<input checked="" type="checkbox"/>	22BU	20 Foot Bulk Shipping Container	20FT	GP	86	8
<input type="checkbox"/>	22GP	20 Foot Dry Shipping Container	20FT	GP	86	8
<input type="checkbox"/>	22HR	20 Foot Insulated Shipping Container	20FT	GP	86	8
<input type="checkbox"/>	22PC	20 Foot Flat Collapsible Shipping Container	20FT	RK	86	8
<input type="checkbox"/>	22PF	20 Foot Flat Shipping Container	20FT	RK	86	8
<input type="checkbox"/>	22RC	20 Foot Reefer Shipping Container	20FT	RF	86	8
<input type="checkbox"/>	22RS	20 Foot Reefer Shipping Container Self Powered	20FT	RF	86	8
<input type="checkbox"/>	22RT	20FT Reefer Shipping CT Mechanically Refrigerated	20FT	RF	86	8
<input type="checkbox"/>	22SN	20 Foot Automobile Shipping Container	20FT	GP	86	8
<input type="checkbox"/>	22TD	20FT Tank for Dangerous Liquid Shipping Container	20FT	TK	86	8

Figure 358

7. Then, click on **Edit** button at the right side of the screen, to edit container size type.

8. Edit necessary details below and click **Save** button.

Figure 359

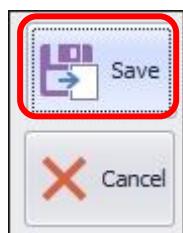


Figure 360

9. You need to click on **Delete** button available at the right side of the screen, if you need to delete container size type from listing.

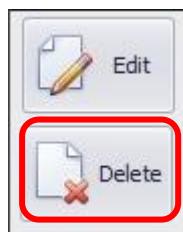


Figure 361

10. A popup message will be displayed as below. Click “**Yes**” to confirm delete record.

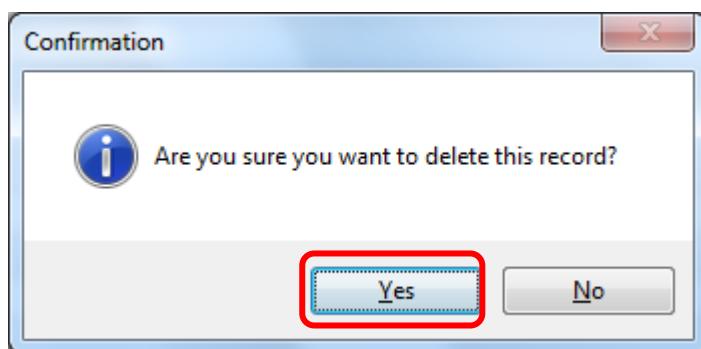


Figure 362

11. Notification popup box will be displayed as below. Click “OK”.



Figure 363

5.2 Trading Partner

5.2.1 Local Trader

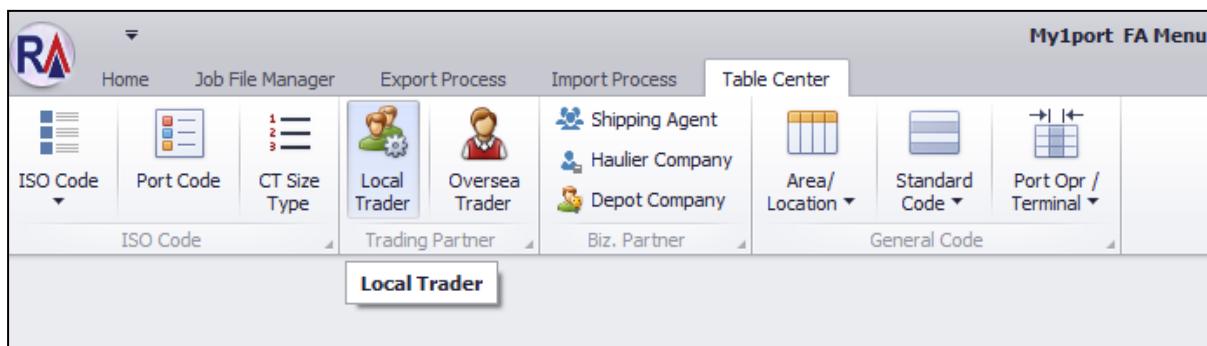


Figure 364

1. Click on **Local Trader** tab.

2. Local Trader screen will be displayed as below.

Select	Code	Name	ROC No	Org Type
<input checked="" type="checkbox"/>	LOCAL	LOCAL TRADER SDN BHD	12345...	B

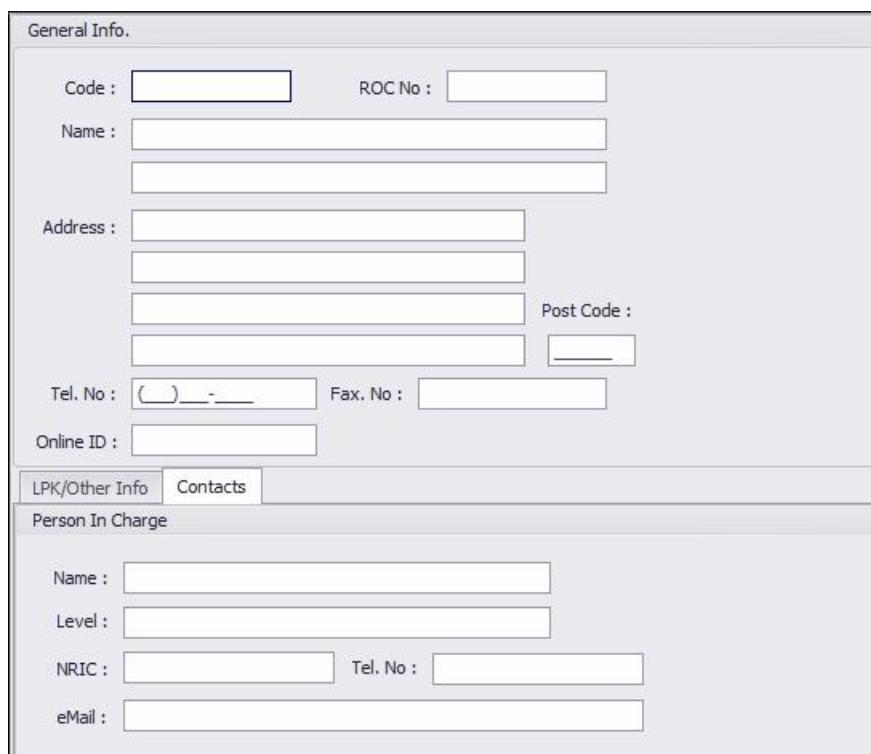
Figure 365

3. Click on **New** button at the right side of the screen.



Figure 366

4. **General Info** and **Contacts** fields will be enabled to add in local trader details. Please enter necessary details.



General Info.

Code : ROC No :
 Name :

 Address :

 Post Code :

 Tel. No : - Fax. No :
 Online ID :

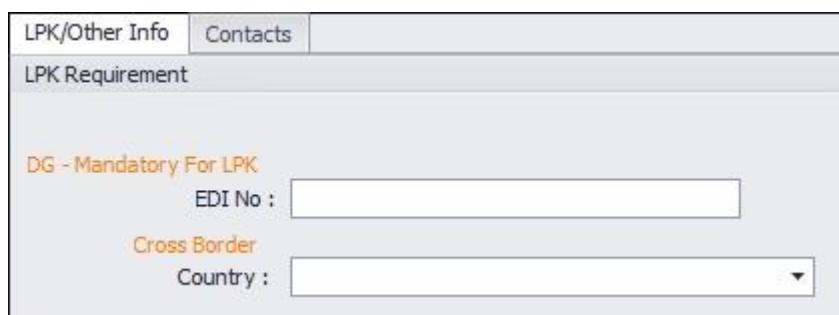
LPK/Other Info **Contacts**

Person In Charge

Name :
 Level :
 NRIC : Tel. No :
 eMail :

Figure 367

5. Please remember to enter **LPK/Other info** as below.



LPK Requirement

DG - Mandatory For LPK

EDI No :

Cross Border

Country :

Figure 368

6. Then, click on **Save** button.

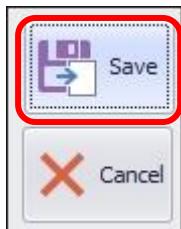


Figure 369

7. You may edit the local trader information. Tick in the checkbox to select record as below.

Local Trader					
Enter text to search... ▾ Find Clear					
Drag a column header here to group by that column					
Select	Code	Name	ROC No	Org Type	
<input type="checkbox"/>					
<input checked="" type="checkbox"/>	LOCAL	LOCAL TRADER SDN BHD	123456...	B	

Figure 370

8. Click on **Edit** button at the right side of the screen.

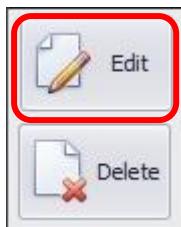


Figure 371

9. Edit necessary details and click **Save** button.

General Info.			
Code :	LOCAL	ROC No :	1234567
Name :	LOCAL TRADER SDN BHD		
	LOCAL TRADER SDN BHD		
Address :	ADDRESS 1		
	ADDRESS 2		
			Post Code :
			3
Tel. No :	(<u> </u>) - <u> </u>	Fax. No :	(<u> </u>) - <u> </u>
Online ID :			
<input type="button" value="LPK/Other Info"/>		<input type="button" value="Contacts"/>	
Person In Charge			
Name :			
Level :			
NRIC :	<input type="text"/>	Tel. No :	<input type="text"/>
eMail :			

Figure 372

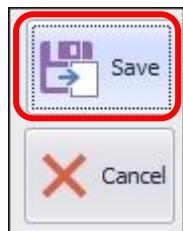


Figure 373

10. You may delete the local trader information. Tick in the checkbox to select record as below.

Local Trader					
		Enter text to search...		Find	Clear
Drag a column header here to group by that column					
Select	Code	Name	ROC No	Org Type	
<input type="checkbox"/>	LOCAL	LOCAL TRADER SDN BHD	123456...	B	
<input checked="" type="checkbox"/>	LOCAL	LOCAL TRADER SDN BHD	123456...	B	

Figure 374

11. Click on **Delete** button at the right side of the screen.

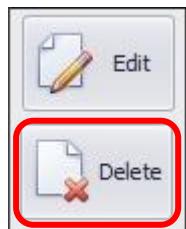


Figure 375

12. A popup message will be displayed as below. Click “**Yes**” to confirm delete record.

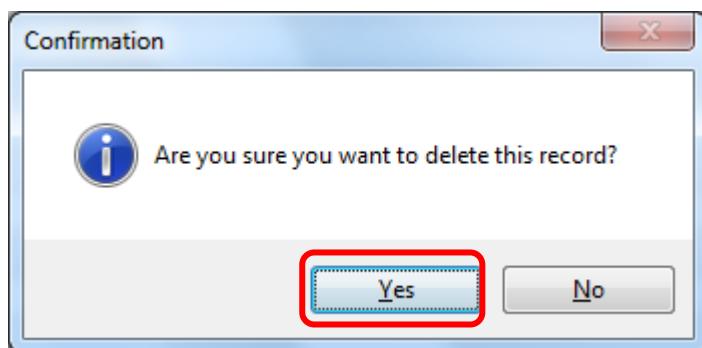


Figure 376

13. Notification popup box will be displayed as below. Click “**OK**”.



Figure 377

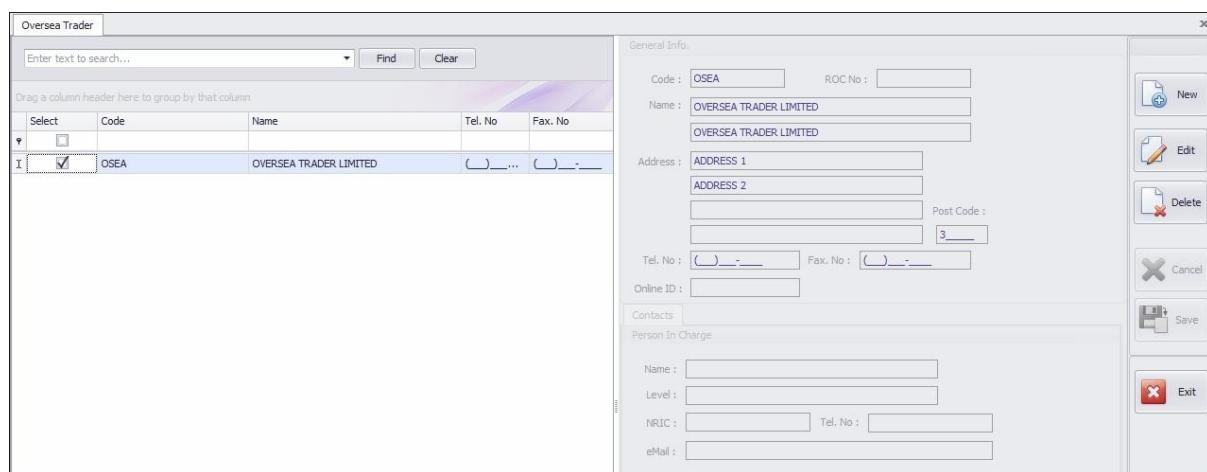
5.2.2 Overseas Trader

- Click on **Overseas Trader** tab.



Figure 378

- Overseas Trader screen will be displayed as below.



Select	Code	Name	Tel. No	Fax. No
<input checked="" type="checkbox"/>	OSEA	OVERSEA TRADER LIMITED	(03) 9011 1111	(03) 9011 1111

General Info.

Code : OSEA ROC No :
 Name : OVERSEA TRADER LIMITED
 Address : ADDRESS 1
 ADDRESS 2
 Post Code : 3
 Tel. No : (03) 9011 1111 Fax. No : (03) 9011 1111
 Online ID :

Contacts

Person In Charge

Name :
 Level :
 NRIC : Tel. No :
 eMail :

Action Buttons: New, Edit, Delete, Cancel, Save, Exit

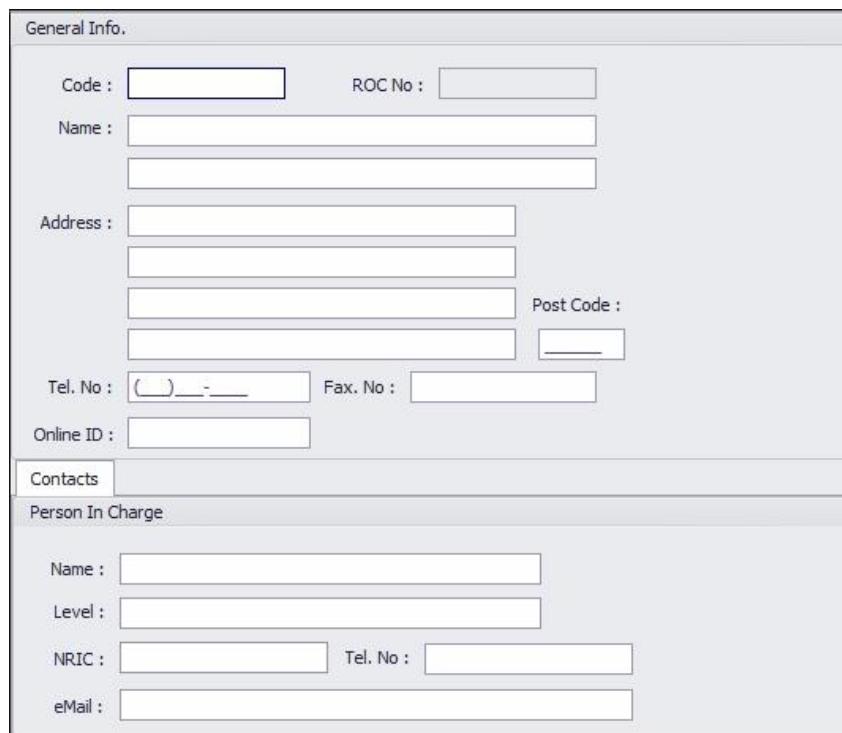
Figure 379

- Click on **New** button at the right side of the screen.



Figure 380

4. **General Info** and **Contacts** fields will be enabled to add in overseas trader details. Please enter necessary details.



The screenshot shows two stacked input forms. The top form is titled 'General Info.' and contains fields for Code (with a placeholder box), ROC No., Name (with a large text input box below it), Address (with two lines of input boxes), Post Code (in a separate box), Tel. No. (format (___) ___-___), Fax. No. (empty box), and Online ID (empty box). The bottom form is titled 'Contacts' and contains fields for Person In Charge: Name, Level, NRIC (with Tel. No. to its right), and eMail.

Figure 381

5. Then, click on **Save** button.

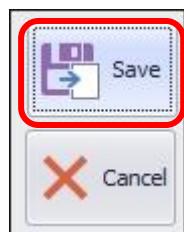
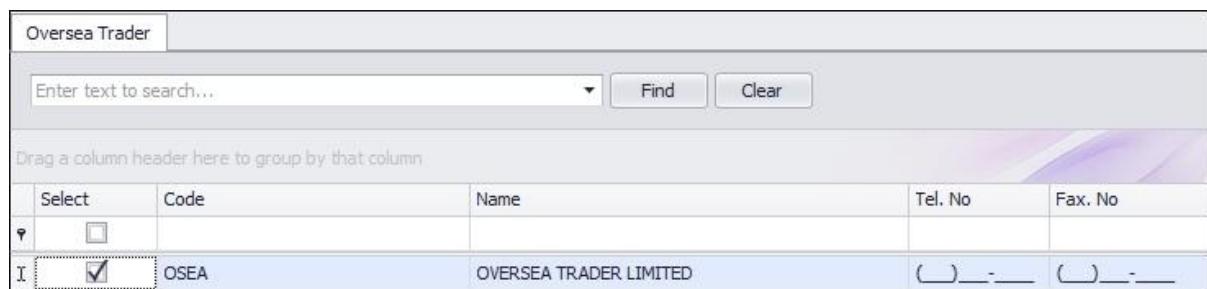


Figure 382

6. You may edit the overseas trader information. Tick in the checkbox to select record as below.



The screenshot shows a search interface for 'Oversea Trader'. At the top is a search bar with placeholder 'Enter text to search...' and buttons for 'Find' and 'Clear'. Below is a table with columns: Select, Code, Name, Tel. No., and Fax. No. A row is selected, indicated by a blue background. The 'Select' column for this row has a checked checkbox. The table also includes a header row and a note 'Drag a column header here to group by that column'.

Figure 383

7. Click on **Edit** button at the right side of the screen.

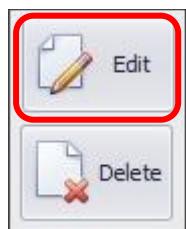


Figure 384

8. Edit necessary details and click **Save** button.

General Info.

Code :	OSEA	ROC No :	
Name :	OVERSEA TRADER LIMITED		
	OVERSEA TRADER LIMITED		
Address :	ADDRESS 1		
	ADDRESS 2		
			Post Code :
			3
Tel. No :	(<u> </u>) <u> </u> - <u> </u>	Fax. No :	(<u> </u>) <u> </u> - <u> </u>
Online ID :			
Contacts			
Person In Charge			
Name :			
Level :			
NRIC :		Tel. No :	
eMail :			

Figure 385

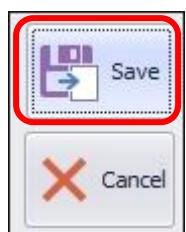


Figure 386

9. You may delete the overseas trader information. Tick in the checkbox to select record as below.

Oversea Trader				
<input type="text" value="Enter text to search..."/> <input type="button" value="Find"/> <input type="button" value="Clear"/>				
Drag a column header here to group by that column				
Select	Code	Name	Tel. No	Fax. No
<input checked="" type="checkbox"/>	OSEA	OVERSEA TRADER LIMITED	() - -	() - -

Figure 387

10. Click on **Delete** button at the right side of the screen.

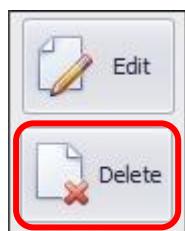


Figure 388

11. A popup message will be displayed as below. Click “Yes” to confirm delete record.

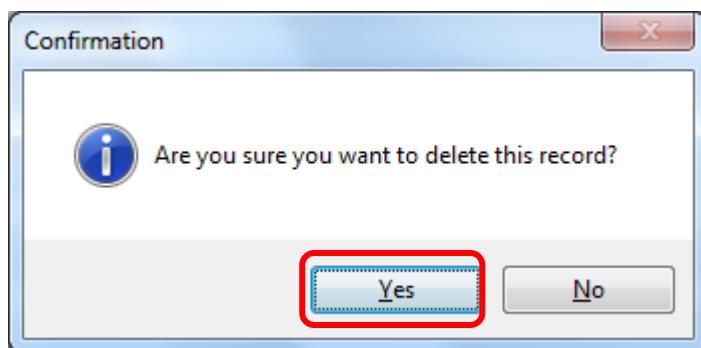


Figure 389

12. Notification popup box will be displayed as below. Click “OK”.



Figure 390

5.3 Business Partner

5.3.1 Shipping Agent

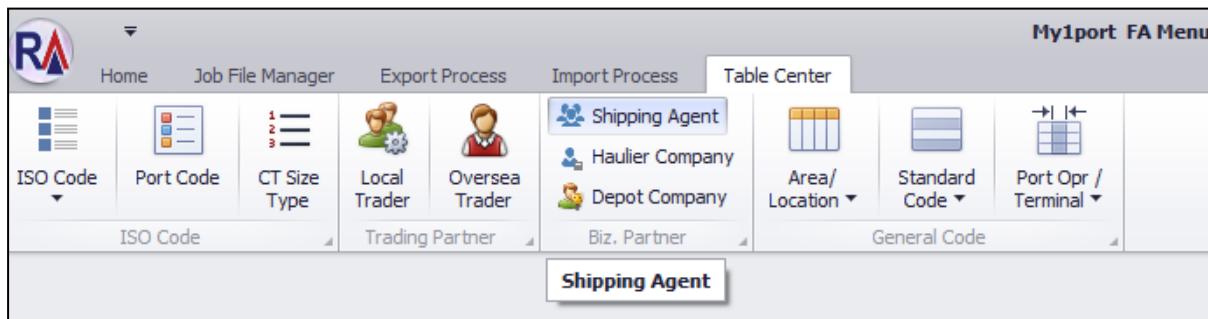


Figure 391

1. Click on **Shipping Agent tab.**
2. Shipping Agent screen will be displayed as below.

Select	Code	Name	ROC No	Agent ...	MyCloud ID
<input type="checkbox"/>	MYPKGAH002	Y'LINE MARITIME (MALAYSIA) SDN BHD	2022...	JS0192	MYPKGAH002
<input type="checkbox"/>	MYPKGAH009	ADVANCE MARITIME SDN BHD	2920...	BS0147	MYPKGAH009
<input type="checkbox"/>	MYPKGAH176	AGILE LOGISTICS (M) SDN BHD	7283...	JS0292	MYPKGAH176
<input type="checkbox"/>	MYPKGAH175	ALIM MARITIME SDN BHD	2328...	BF0932	MYPKGAH175
<input type="checkbox"/>	MYPKGAH047	ALPINE SHIPPING SDN BHD	8608...	BS0382	MYPKGAH047
<input type="checkbox"/>	MYPKGAH205	AML SHIPPING SDN BHD	1173...	BS0536	MYPKGAH205
<input type="checkbox"/>	MYPKGAH044	ASIA FORWARDING AGENCY (M) SDN BHD	1219...	BS0071	MYPKGAH044
<input type="checkbox"/>	MYPKGAH141	ASIAN SHIPPING FREIGHT LTD	8377...	BS0380	MYPKGAH141
<input type="checkbox"/>	MYPKGAH14	ASTRO SHIPPING & FORWAR...	3723...	BS0145	MYPKGAH14
<input type="checkbox"/>	MYPKGAH028	AV GLOBAL SDN BHD	6232...	PS0305	MYPKGAH028
<input type="checkbox"/>	MYPKGAH008	BEN LINE AGENCIES (MALAYSIA) SDN BHD	2614...	PS0031	MYPKGAH008
<input type="checkbox"/>	MYPKGAH173	BLUE WAVE SHIPPING M SDN BHD	1024...	BS0527	MYPKGAH173
<input type="checkbox"/>	MYPKGAH15	BOLLARD SOLUTION SDN BHD	9731...	BS0513	MYPKGAH15
<input type="checkbox"/>	MYPKGAH007	BOLSTEAD SHIPPING AGENCY SDN BHD	0167...	BS0079	MYPKGAH007
<input type="checkbox"/>	MYPKGAH037	BROADWAY SHIPPING & FORWAR...	9071...	BS0468	MYPKGAH037
<input type="checkbox"/>	MYPKGAH049	BULK MANN SDN BHD	5625...	BS0261	MYPKGAH049
<input type="checkbox"/>	MYPKGAH051	CENTRE SIDE EXPRESS SDN BHD	6270...	BS0498	MYPKGAH051

General Info.

Code : MYPKGAH002 ROC No : 202208H

Name : Y'LINE MARITIME (MALAYSIA) SDN. BH
Y'LINE MARITIME (MALAYSIA) SDN. BH

Address : LEVEL 15-02, PLAZA MASALAM, NO.2
JALAN TENGGU AMPUN ZABEDEH E9/1E,
Post Code : 9

Tel. No : (551)024-00... Fax. No : 55102382

Online ID : MYPKGAH002

LIN/Other Info **Contacts**

Person In Charge

Name : YUSOF LATIF
Level :
NRIC : Tel. No :
eMail : KLMPKOPN@PK.MY.KLINE.COM

Figure 392

3. Click on **New** button at the right side of the screen.

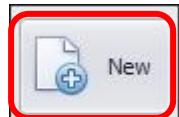


Figure 393

4. **General Info** and **Contacts** fields will be enabled to add in Shipping Agent details. Please enter necessary details.

General Info.	
Code :	<input type="text"/>
ROC No :	<input type="text"/>
Name :	<input type="text"/>
	<input type="text"/>
Address :	<input type="text"/>
	<input type="text"/>
	<input type="text"/>
	Post Code :
	<input type="text"/>
Tel. No :	(<input type="text"/>) <input type="text"/> - <input type="text"/>
Fax. No :	<input type="text"/>
Online ID :	<input type="text"/>
<input type="button" value="LPK/Other Info"/> <input type="button" value="Contacts"/>	
Person In Charge	
Name :	<input type="text"/>
Level :	<input type="text"/>
NRIC :	<input type="text"/> Tel. No : <input type="text"/>
eMail :	<input type="text"/>

Figure 394

5. Please remember to enter **LPK/Other info** as below.

<input type="button" value="LPK/Other Info"/> <input type="button" value="Contacts"/>	
LPK Requirement	
DG - Mandatory For LPK	
EDI No :	<input type="text"/>
Cross Border	
Country :	<input type="text"/>

Figure 395

6. Then, click on **Save** button.

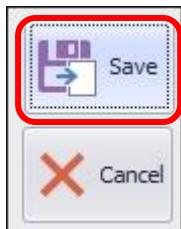


Figure 396

7. You may edit the Shipping Agent information. Tick in the checkbox to select record as below.

Shipping Agent						
Enter text to search... Find Clear						
Drag a column header here to group by that column						
Select	Code	Name	ROC No	Agent Code	MyCloud ID	
<input type="checkbox"/>	MYPKGAH002	"K"LINE MARITIME (MALAYSIA) SDN. BH	202208H	JS0192	MYPKGAH002	
<input type="checkbox"/>	MYPKGAH009	ADVANCE MARITIME SDN BHD	292085M	BS0147	MYPKGAH009	
<input type="checkbox"/>	MYPKGAH176	AGILE LOGISTICS (M) SDN BHD	728320A	JS0292	MYPKGAH176	

Figure 397

8. Click on **Edit** button at the right side of the screen.

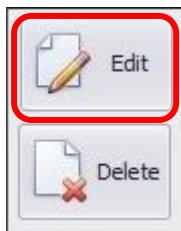


Figure 398

9. Edit necessary details and click **Save** button.

General Info.

Code :	MYPKG AH002	ROC No :	202208H
Name :	'K"LINE MARITIME (MALAYSIA) SDN. BH		
	'K"LINE MARITIME (MALAYSIA) SDN. BH		
Address :	LEVEL 15-02, PLAZA MASALAM, NO.2 JALAN TENKU AMPUAN ZABEDAH E9/E, Post Code :		
Tel. No :	(551)024-00	Fax. No :	55102382
Online ID :	MYPKG AH002		
<input type="button" value="LPK/Other Info"/> <input type="button" value="Contacts"/>			
Person In Charge			
Name :	YUSOF LATIF		
Level :			
NRIC :		Tel. No :	
eMail :	KLMPKOPN@PK.MY.KLINE.COM		

Figure 399

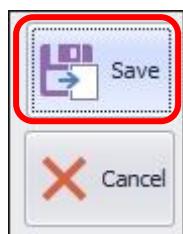


Figure 400

10. You may delete the Shipping Agent information. Tick in the checkbox to select record as below.

Shipping Agent

Drag a column header here to group by that column						
Select	Code	Name	ROC No	Agent Code	MyCloud ID	
<input type="checkbox"/>	MYPKG AH002	'K"LINE MARITIME (MALAYSIA) SDN. BH	202208H	JS0192	MYPKG AH002	
<input type="checkbox"/>	MYPKG AH009	ADVANCE MARITIME SDN BHD	292085M	BS0147	MYPKG AH009	
<input type="checkbox"/>	MYPKG AH176	AGILE LOGISTICS (M) SDN BHD	728320A	JS0292	MYPKG AH176	

Figure 401

11. Click on **Delete** button at the right side of the screen.

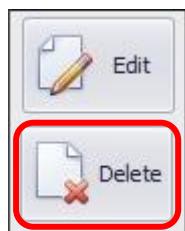


Figure 402

12. A popup message will be displayed as below. Click “**Yes**” to confirm delete record.

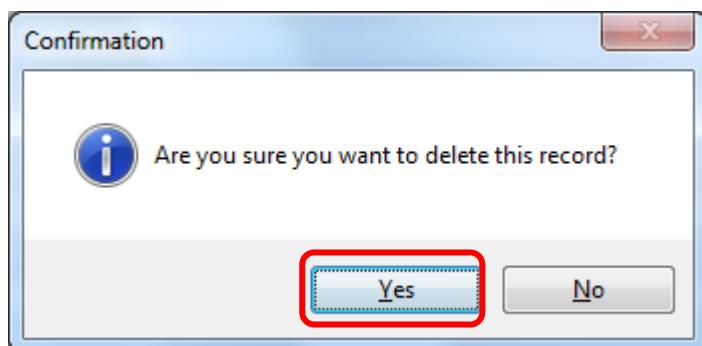


Figure 403

13. Notification popup box will be displayed as below. Click “**OK**”.



Figure 404

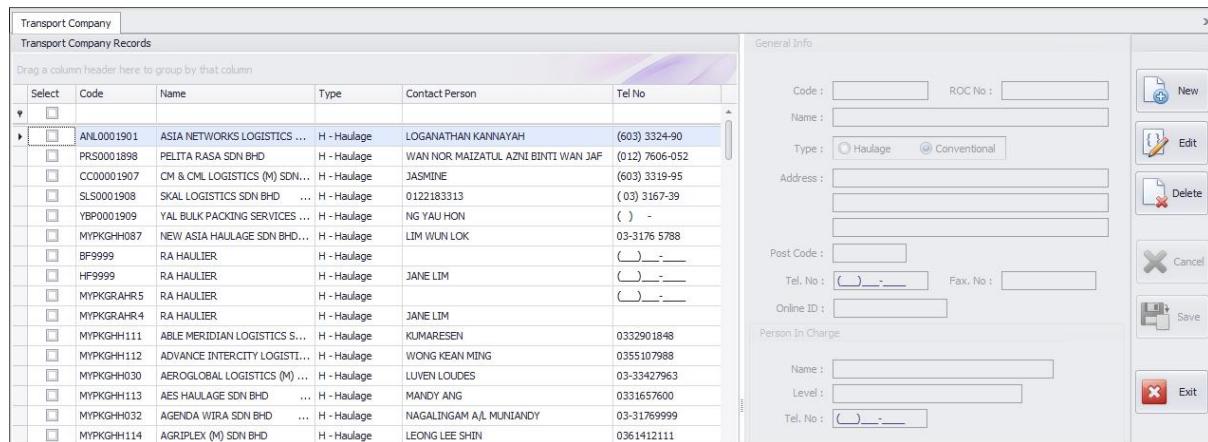
5.3.2 Haulier Company

1. Click on **Haulier Company** tab.



Figure 405

2. Haulier Company screen will be displayed as below.



Select	Code	Name	Type	Contact Person	Tel No
<input type="checkbox"/>	ANL0001901	ASIA NETWORKS LOGISTICS ...	H - Haulage	LOGANATHAN KANNAYAH	(603) 3324-90
<input type="checkbox"/>	PR50001894	PELITA RASA SDN BHD	H - Haulage	WAN NOR MAIZATUL AZNI BINTI WAN JAF	(012) 7606-052
<input type="checkbox"/>	CC00001907	CM & CML LOGISTICS (M) SDN... ...	H - Haulage	JASMINE	(603) 3319-95
<input type="checkbox"/>	SLS0001908	SKAL LOGISTICS SDN BHD ...	H - Haulage	0122183313	(03) 3167-39
<input type="checkbox"/>	YB0001909	YAL BULK PACKING SERVICES ...	H - Haulage	NG YAU HON	() -
<input type="checkbox"/>	MYPKGHH087	NEW ASIA HAULAGE SDN BHD...	H - Haulage	LIM WUN LOK	03-3176 5788
<input type="checkbox"/>	BF9999	RA HAULIER	H - Haulage	JANE LIM	() -
<input type="checkbox"/>	HF9999	RA HAULIER	H - Haulage		() -
<input type="checkbox"/>	MYPKGRH5	RA HAULIER	H - Haulage		() -
<input type="checkbox"/>	MYPKGRH4	RA HAULIER	H - Haulage	JANE LIM	
<input type="checkbox"/>	MYPKGHH111	ABLE MERIDIAN LOGISTICS S...	H - Haulage	KUMARESEN	0332901848
<input type="checkbox"/>	MYPKGHH112	ADVANCE INTERCITY LOGISTI...	H - Haulage	WONG KEAN MING	0355107988
<input type="checkbox"/>	MYPKGHH030	AEROGLOBAL LOGISTICS (M) ...	H - Haulage	LUVEN LOUDES	03-33427963
<input type="checkbox"/>	MYPKGHH113	AES HAULAGE SDN BHD ...	H - Haulage	MANDY ANG	0331657600
<input type="checkbox"/>	MYPKGHH032	AGENDA WIRA SDN BHD ...	H - Haulage	NAGALINGAM A/L MUNIANDY	03-31769999
<input type="checkbox"/>	MYPKGHH114	AGRIPLEX (M) SDN BHD	H - Haulage	LEONG LEE SHIN	0361412111

Figure 406

3. Click on **New** button at the right side of the screen.



Figure 407

4. **General Info** and **Person In Charge** fields will be enabled to add in Haulier details. Please enter necessary details.

General Info

Code : ROC No :

Name :

Type : Haulage Conventional

Address :

Post Code :

Tel. No : - Fax. No :

Online ID :

Person In Charge

Name :

Level :

Tel. No : -

Figure 408

5. Then, click on **Save** button.

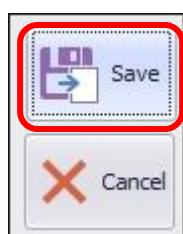


Figure 409

6. You may edit the Haulier information. Tick in the checkbox to select record as below.

Transport Company Records						
Drag a column header here to group by that column						
Select	Code	Name	Type	Contact Person	Tel No	
<input type="checkbox"/>	ANL0001901	ASIA NETWORKS LOGISTICS S...	H - Haulage	LOGANATHAN KANNAYAH	(603) 3324-90	
<input type="checkbox"/>	PRS0001898	PELITA RASA SDN BHD	H - Haulage	WAN NOR MAIZATUL AZNI BINTI WAN JAF	(012) 7606-052	
<input type="checkbox"/>	CC00001907	CM & CML LOGISTICS (M) SDN ...	H - Haulage	JASMINE	(603) 3319-95	
<input type="checkbox"/>	SLS0001908	SKAL LOGISTICS SDN BHD	H - Haulage	0122183313	(03) 3167-39	

Figure 410

7. Click on **Edit** button at the right side of the screen.

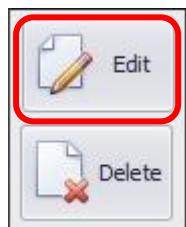


Figure 411

8. Edit necessary details and click **Save** button.

General Info			
Code :	ANL0001901	ROC No :	1061367V
Name :	ASIA NETWORKS LOGISTICS SDN BHD		
Type :	<input checked="" type="radio"/> Haulage	<input type="radio"/> Conventional	
Address :	52A-03-2, LORONG BATU NILAM 4A, BANDAR BUKIT TINGGI KLANG SELANGOR		
Post Code :			
Tel. No :	(603)332-490	Fax. No :	(603) 3324-95
Online ID :	ANL0001901		
Person In Charge			
Name :	LOGANATHAN KANNAYAH		
Level :			
Tel. No :	() - -		

Figure 412

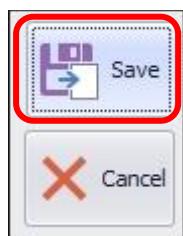


Figure 413

9. You may delete the Haulier Company information. Tick in the checkbox to select record as below.

Transport Company Records					
Drag a column header here to group by that column					
Select	Code	Name	Type	Contact Person	Tel No
<input type="checkbox"/>	ANL0001901	ASIA NETWORKS LOGISTICS S...	H - Haulage	LOGANATHAN KANNAYAH	(603) 3324-90
<input type="checkbox"/>	PRS0001898	PELITA RASA SDN BHD	H - Haulage	WAN NOR MAIZATUL AZNI BINTI WAN JAF	(012) 7606-052
<input type="checkbox"/>	CC00001907	CM & CML LOGISTICS (M) SDN ...	H - Haulage	JASMINE	(603) 3319-95
<input type="checkbox"/>	SLS0001908	SKAL LOGISTICS SDN BHD	...	0122183313	(03) 3167-39

Figure 414

10. Click on **Delete** button at the right side of the screen.

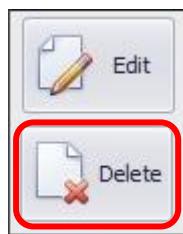


Figure 415

11. A popup message will be displayed as below. Click “**Yes**” to confirm delete record.

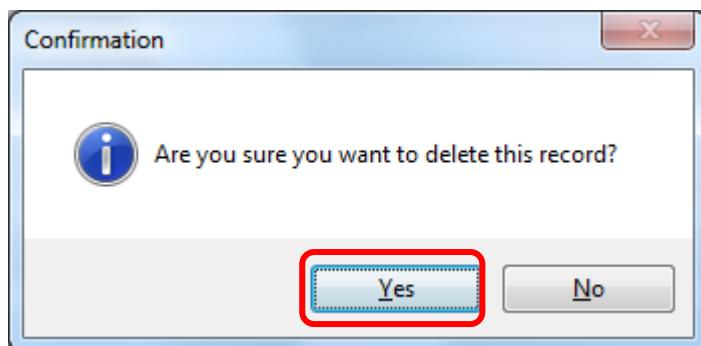


Figure 416

12. Notification popup box will be displayed as below. Click “OK”.



Figure 417

5.3.3 Depot Company

1. Click on **Depot Company** tab.

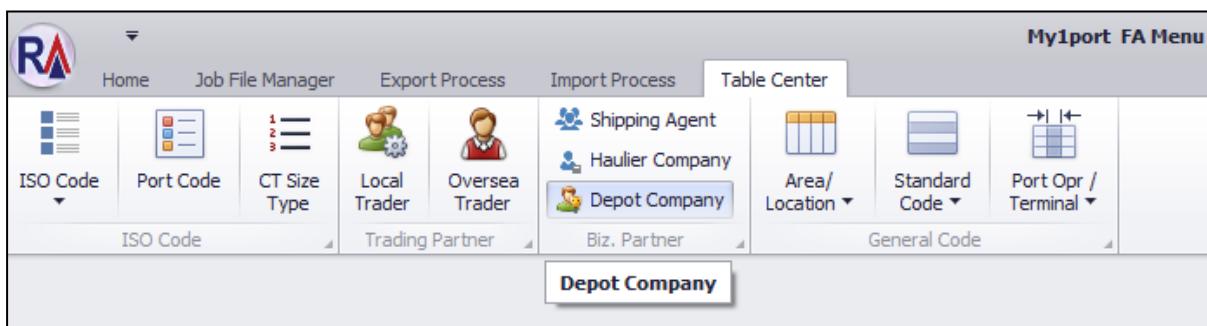


Figure 418

2. Depot Company screen will be displayed as below.

Depot Company						General Info		
Depot Company Records								
Drag a column header here to group by that column								
Select	Code	Name	ROC_No	Contact Person	Tel No	Code :	ROC No :	New
<input checked="" type="checkbox"/>	SHC0001897	SYN HEE CONTAINER SERVIC...	594185H	TAN HAN LENG	03-31760270			
<input checked="" type="checkbox"/>	MYPKGHD024	NEW ENG KONG CONTAINER ...	393478P	RONNY TAN	603-31764171			
<input checked="" type="checkbox"/>	MYPKGHD024	NEW ENG KONG CONTAINER ...	393478P	RONNY TAN	603-31764171			
<input checked="" type="checkbox"/>	MYPKGHD024	NEW ENG KONG CONTAINER ...	393478P	RONNY TAN	603-31764171			
<input checked="" type="checkbox"/>	MYPKGHD024	NEW ENG KONG CONTAINER ...	393478P	RONNY TAN	603-31764171			
<input checked="" type="checkbox"/>	MYPKGHD024	NEW ENG KONG CONTAINER ...	393478P	RONNY TAN	603-31764171			
<input checked="" type="checkbox"/>	MYPKGHD024	NEW ENG KONG CONTAINER ...	393478P	RONNY TAN	603-31764171			
<input checked="" type="checkbox"/>	MYPKGHD024	NEW ENG KONG CONTAINER ...	393478P	RONNY TAN	603-31764171			
<input checked="" type="checkbox"/>	MYPKGHD024	NEW ENG KONG CONTAINER ...	393478P	YEON SIN FIE	60331013437			
<input checked="" type="checkbox"/>	MYPKGADP4	RA DEPOT	99999X	JANE LIM	(____)-____			
<input checked="" type="checkbox"/>	MYPKGADP5	RANK ALPHA DEPOT	269716T		(____)-____			
<input checked="" type="checkbox"/>	MYPKGHD003	AL MARINE SERVICES SDN BHD	18177X	MR. LEE UHOCK	0331667288			
<input checked="" type="checkbox"/>	MYPKGHD004	BJNAKON SDN BHD	23444X	MR. SIAW TEE HEONG				
<input checked="" type="checkbox"/>	MYPKGHD002	CMA CGM MALAYSIA SDN B...	813160P	MR. RUDY SUARDHY BIN SHAMSUDDIN	0331612929			
<input checked="" type="checkbox"/>	CCD0001284	COGET CONTAINER DEPOT	(946512)D	SUNDARAJAN	03-31766880			
<input checked="" type="checkbox"/>	MYPKGHD005	CONTAINER CONNECTION (M...	878678KA	JACKY ONG CHONG ENG	0331764119			

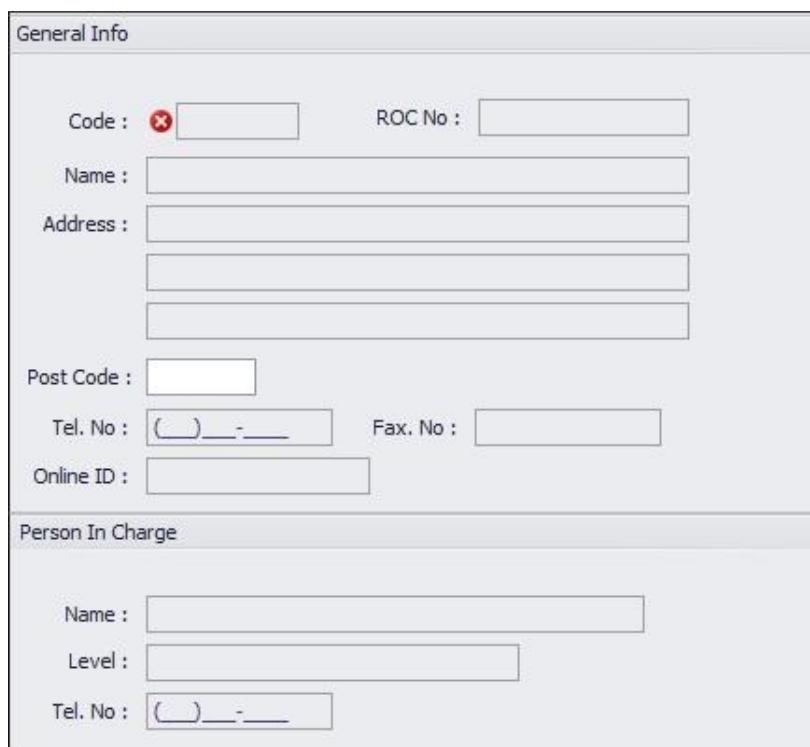
Figure 419

3. Click on **New** button at the right side of the screen.



Figure 420

4. **General Info** and **Person In Charge** fields will be enabled to add in Depot details. Please enter necessary details.



General Info	
Code :	<input type="text"/> 
ROC No :	<input type="text"/>
Name :	<input type="text"/>
Address :	<input type="text"/> <input type="text"/> <input type="text"/>
Post Code :	<input type="text"/>
Tel. No :	(<input type="text"/>) - <input type="text"/>
Fax. No :	<input type="text"/>
Online ID :	<input type="text"/>
Person In Charge	
Name :	<input type="text"/>
Level :	<input type="text"/>
Tel. No :	(<input type="text"/>) - <input type="text"/>

Figure 421

5. Then, click on **Save** button.

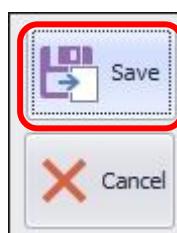


Figure 422

6. You may edit the Depot information. Tick in the checkbox to select record as below.

Depot Company Records					
Drag a column header here to group by that column					
Select	Code	Name	ROC_No	Contact Person	Tel No
<input type="checkbox"/>	SHC0001897	SYN HEE CONTAINER SERVICE...	594185H	TAN HAN LENG	03-31760270
<input type="checkbox"/>	MYPKGDH024	NEW ENG KONG CONTAINER L...	393478P	RONNY TAN	603-31764171
<input type="checkbox"/>	MYPKGDH024	NEW ENG KONG CONTAINER L...	393478P	RONNY TAN	603-31764171
<input type="checkbox"/>	MYPKGDH024	NEW ENG KONG CONTAINER L...	393478P	RONNY TAN	603-31764171
<input type="checkbox"/>	MYPKGDH024	NEW ENG KONG CONTAINER L...	393478P	RONNY TAN	603-31764171

Figure 423

7. Click on **Edit** button at the right side of the screen.

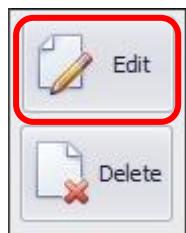


Figure 424

8. Edit necessary details and click **Save** button.

General Info			
Code :	SHC0001897	ROC No :	594185H
Name :	SYN HEE CONTAINER SERVICES SDN BHD		
Address :	NORTHPORT CT1 BLOCK MT1 JALAN JALAN PARANG PELABUHAN UTARA JALAN PELABUHAN		
Post Code :			
Tel. No :	(03) ____-3176	Fax. No :	03-31769773
Online ID :	SHC0001897		
Person In Charge			
Name :	TAN HAN LENG		
Level :			
Tel. No :	() ____-		

Figure 425

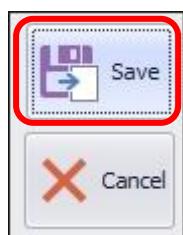
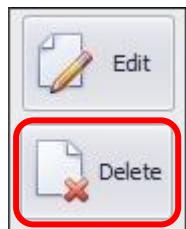


Figure 426

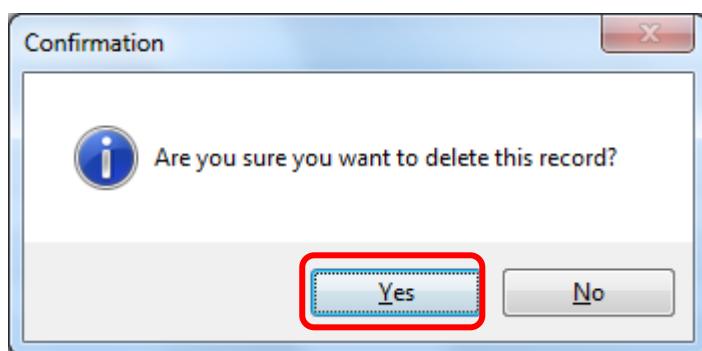
9. You may delete the Depot Company information. Tick in the checkbox to select record as below.

Depot Company						
Depot Company Records						
Drag a column header here to group by that column						
Select	Code	Name	ROC_No	Contact Person	Tel No	
<input type="checkbox"/>	SHC0001897	SYN HEE CONTAINER SERVICE...	594185H	TAN HAN LENG	03-31760270	
<input type="checkbox"/>	MYPKGDH024	NEW ENG KONG CONTAINER L...	393478P	RONNY TAN	603-31764171	
<input type="checkbox"/>	MYPKGDH024	NEW ENG KONG CONTAINER L...	393478P	RONNY TAN	603-31764171	
<input type="checkbox"/>	MYPKGDH024	NEW ENG KONG CONTAINER L...	393478P	RONNY TAN	603-31764171	
<input type="checkbox"/>	MYPKGDH024	NEW ENG KONG CONTAINER L...	393478P	RONNY TAN	603-31764171	

10. Click on **Delete** button at the right side of the screen.



11. A popup message will be displayed as below. Click "**Yes**" to confirm delete record.



12. Notification popup box will be displayed as below. Click "**OK**".



5.4 General Code

5.4.1 Area/Location

5.4.1.1 Area Code

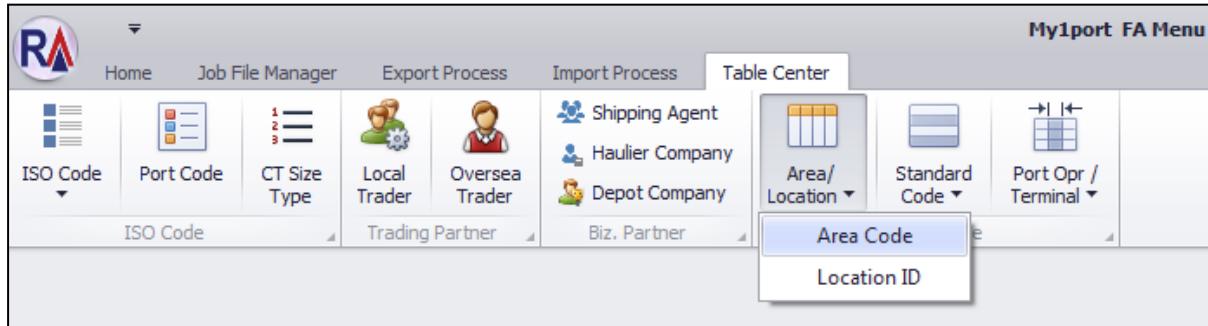


Figure 427

1. Click on **Area Location** tab followed by **Area Code** menu.

2. Area Code screen will be displayed as below.

Figure 428

3. Click on **New** button at the right side of the screen, to add new area code in listing.

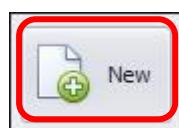


Figure 429

4. Area Code entries screen will be displayed as below.

Area Code	<input type="text"/>
Entries	
Code :	<input type="text"/>
Description :	<input type="text"/>

Figure 430

5. Please enter necessary details and Click **Save** button at the right side of the screen.

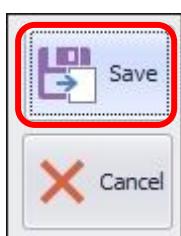


Figure 431

6. Saved area code will be displayed in listing as below. You may either **edit** or **delete** area code by ticking the checkbox.

Drag a column header here to group by that column			
Select	Code	Description	
<input type="checkbox"/>			
<input checked="" type="checkbox"/>	01	Test	

Figure 432

7. Then, click on **Edit** button at the right side of the screen, to edit area code.

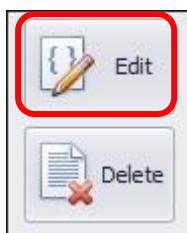


Figure 433

8. Edit necessary details below and click **Save** button.

Area Code	<input type="text"/>
Entries	
Code :	<input type="text"/>
Description :	<input type="text"/>

Figure 434

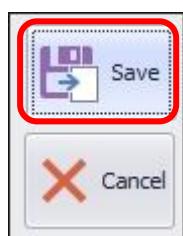


Figure 435

9. You need to click on **Delete** button available at the right side of the screen, if you need to delete area code from listing.

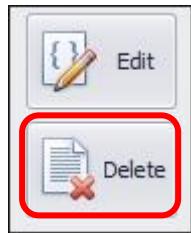


Figure 436

10. A popup message will be displayed as below. Click “**Yes**” to confirm delete record.

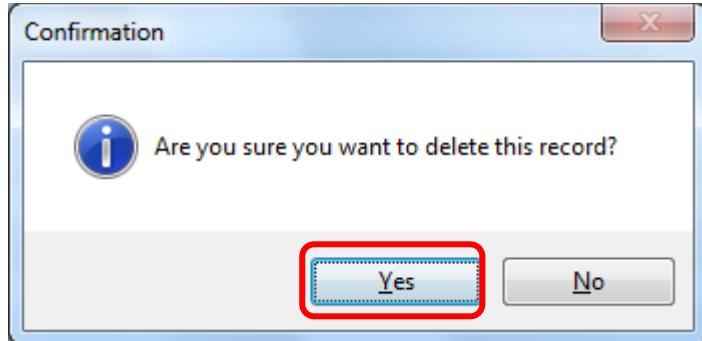


Figure 437

11. Notification popup box will be displayed as below. Click “OK”.



Figure 438

5.4.1.2 Location ID

1. Click on **Area Location** tab followed by **Location ID** menu.

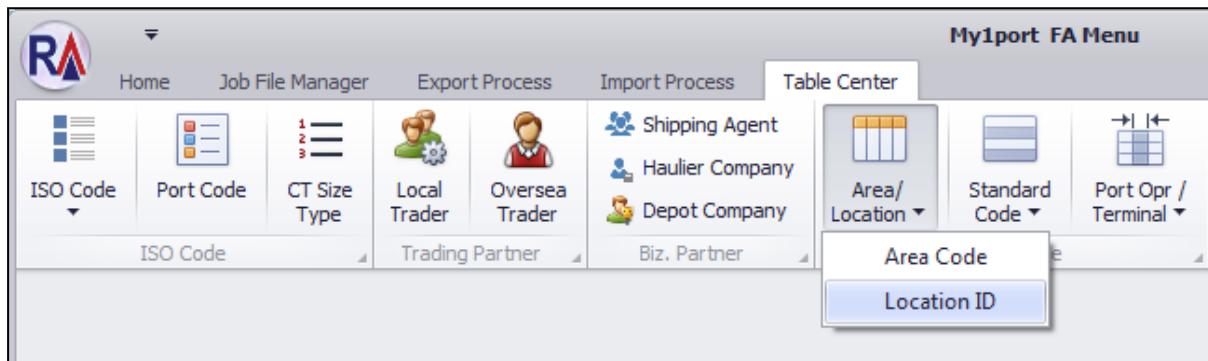


Figure 439

2. Location ID screen will be displayed as below.

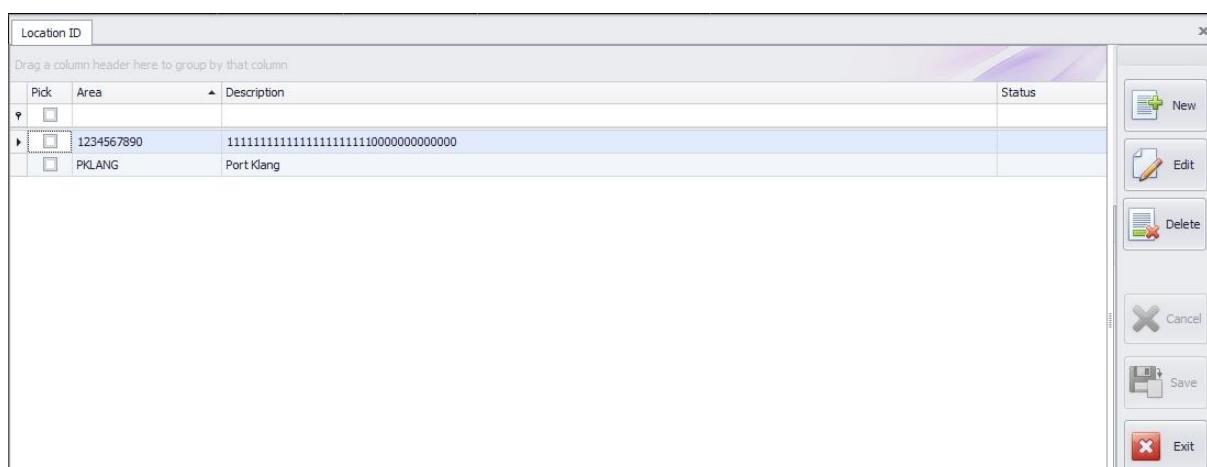


Figure 440

3. Click on **New** button at the right side of the screen, to add new location ID in listing.

4. Location ID entries screen will be displayed. Please enter necessary details and Click **Save** button at the right side of the screen.

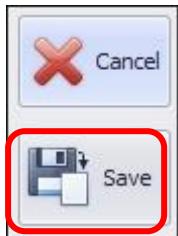


Figure 441

5. Saved location ID will be displayed in listing as below. You may either **edit** or **delete** location ID by ticking the checkbox.

Location ID			
Drag a column header here to group by that column			
Pick	Area	Description	
I	<input type="checkbox"/>	1234567890	111111111111111111111110000000000000000
I	<input checked="" type="checkbox"/>	PKLANG	Port Klang

Figure 442

6. Then, click on **Edit** button at the right side of the screen, to edit location ID.

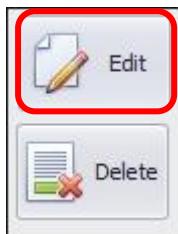


Figure 443

7. Edit necessary details and click **Save** button.

8. You need to click on **Delete** button available at the right side of the screen, if you need to delete location ID from listing.

9. A popup message will be displayed as below. Click “**Yes**” to confirm delete record.

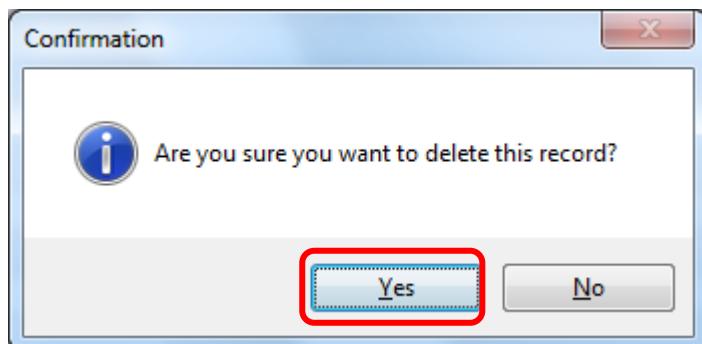


Figure 444

10. Notification popup box will be displayed as below. Click “**OK**”.



Figure 445

5.4.2 Standard Code

5.4.2.1 Commodity

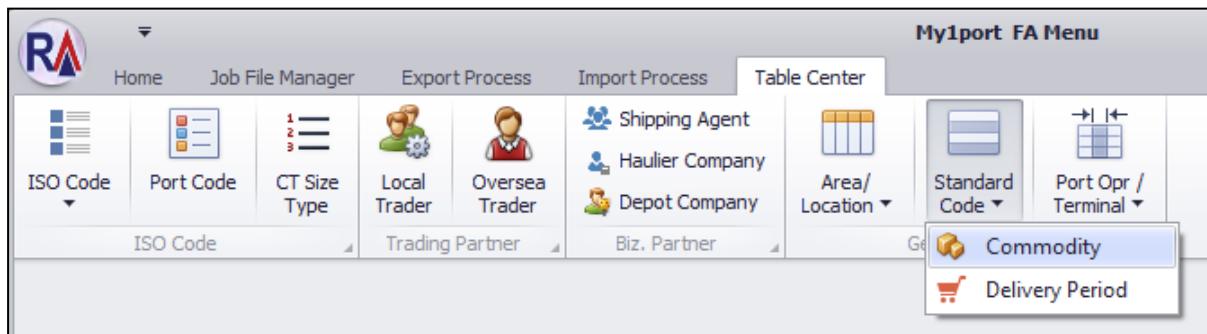


Figure 446

1. Click on **Standard Code** tab followed by **Commodity** menu.
2. Commodity screen will be displayed as below.

This screenshot shows the 'Commodity Details' screen. It includes fields for 'Commodity' and 'Description'. Below is a grid listing various commodities with their descriptions. The right side features standard database navigation buttons: New, Edit, Delete, Cancel, Save, and Exit.

Select	Commodity	Description
<input type="checkbox"/>	COMMODITY	COMMODITY
<input type="checkbox"/>	RG	RUBBER GLOVES
<input type="checkbox"/>	P.O	PALM OIL
<input type="checkbox"/>	PLCFF	PLASTIC CONTAINER FOR FOODSTUFF
<input type="checkbox"/>	RR	RECLAIMED RUBBER
<input type="checkbox"/>	MACH	MACHINERY
<input type="checkbox"/>	FS	FOODSTUFF
<input type="checkbox"/>	FURN	FURNITURE
<input type="checkbox"/>	MC	MOULDING COMPOUND

Figure 447

3. Click on **New** button at the right side of the screen, to add new Commodity in listing.



Figure 448

4. Commodity entries screen will be displayed as below.

Commodity	
Commodity Details	
Commodity :	Description :

Figure 449

5. Please enter necessary details and Click **Save** button at the right side of the screen.

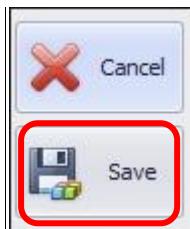


Figure 450

6. Saved commodity will be displayed in listing as below. You may either **edit** or **delete** commodity by ticking the checkbox.

Drag a column header here to group by that column		
Select	Commodity	Description
<input type="checkbox"/>		
<input checked="" type="checkbox"/>	ACTICIDE	ACTICIDE
<input type="checkbox"/>	CHOC	CHOCOLATE
<input type="checkbox"/>	COMMODITY	COMMODITY
<input type="checkbox"/>	FS	FOODSTUFF

Figure 451

7. Then, click on **Edit** button at the right side of the screen, to edit commodity info.

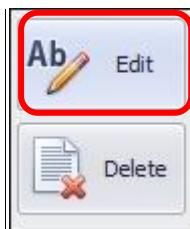


Figure 452

8. Edit necessary details below and click **Save** button.

The screenshot shows a form titled 'Commodity Details'. It has two main input fields: 'Commodity' containing 'ACTICIDE' and 'Description' also containing 'ACTICIDE'. There are several other empty or partially visible input fields below these.

Figure 453

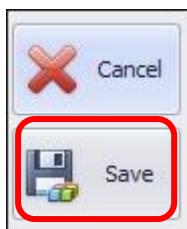


Figure 454

9. You need to click on **Delete** button available at the right side of the screen, if you need to delete commodity info from listing.

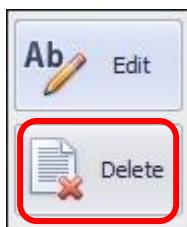


Figure 455

10. A popup message will be displayed as below. Click "**Yes**" to confirm delete record.

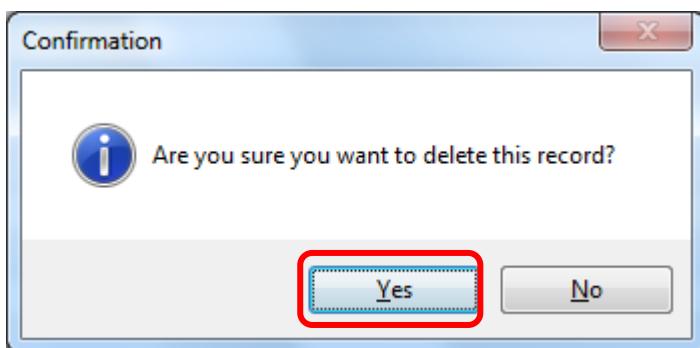


Figure 456

11. Notification popup box will be displayed as below. Click “OK”.

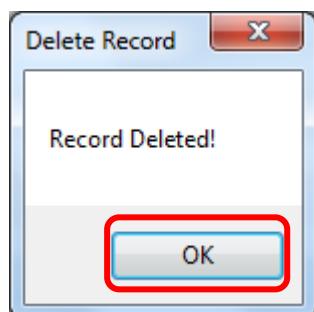


Figure 457

5.4.2.2 Delivery Period

1. Click on **Standard Code** tab followed by **Delivery Period** menu.

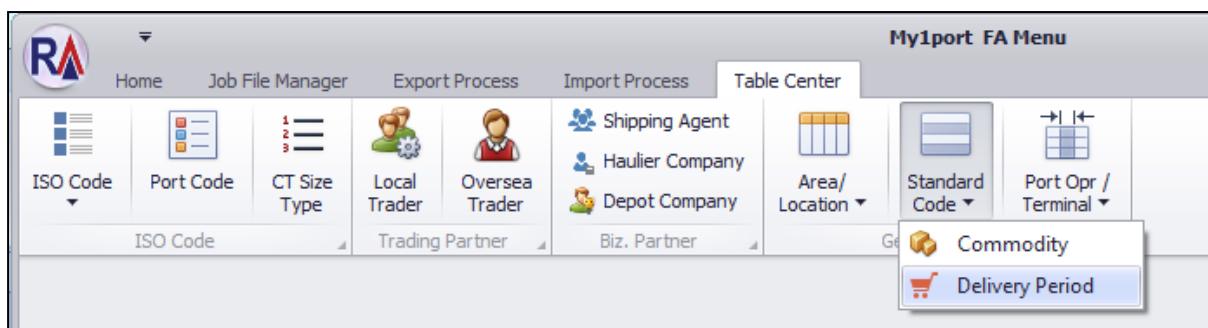


Figure 458

2. Delivery period screen will be displayed as below.

Select	Code	Description
<input type="checkbox"/>	24	24 HOURS
<input type="checkbox"/>	OFF_HOUR	Office Hour
<input type="checkbox"/>	WH	WORKING HOURS

Figure 459

3. Click on **New** button at the right side of the screen, to add new delivery period code in listing.

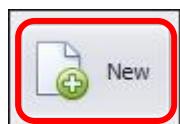


Figure 460

4. Delivery period code entries screen will be displayed as below.



Delivery Period	
Entries	
Code :	<input type="text"/>
Description :	<input type="text"/>

Figure 461

5. Please enter necessary details and Click **Save** button at the right side of the screen.

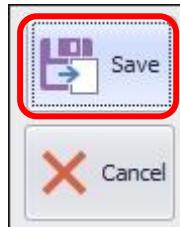
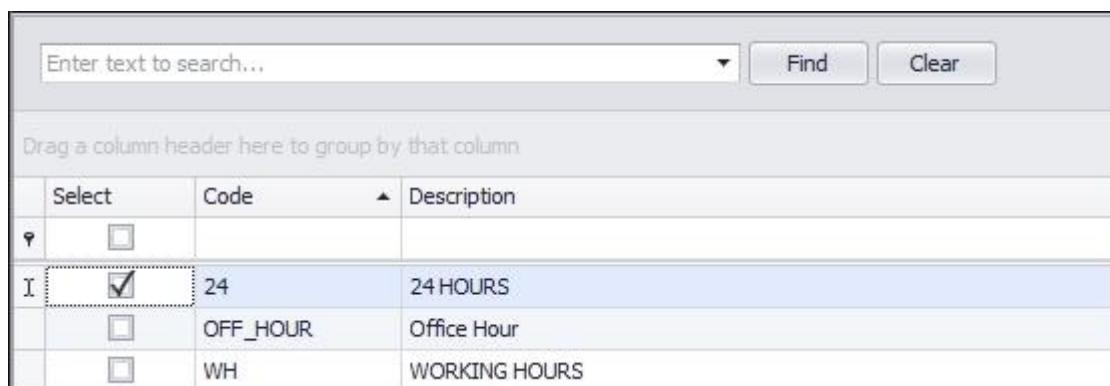


Figure 462

6. Saved delivery period code will be displayed in listing as below. You may either **edit** or **delete** delivery code by ticking the checkbox.



Drag a column header here to group by that column			
Select	Code	Description	
<input type="checkbox"/>			
<input checked="" type="checkbox"/>	24	24 HOURS	
<input type="checkbox"/>	OFF_HOUR	Office Hour	
<input type="checkbox"/>	WH	WORKING HOURS	

Figure 463

7. Then, click on **Edit** button at the right side of the screen, to edit delivery code.

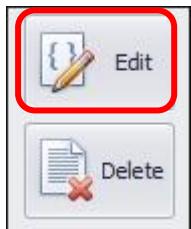


Figure 464

8. Edit necessary details below and click **Save** button.

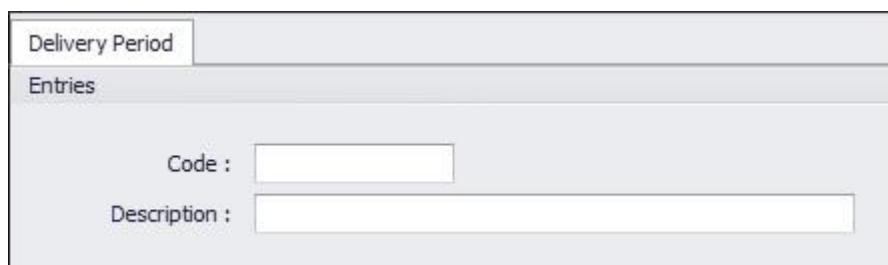


Figure 465

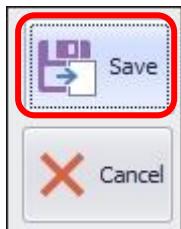


Figure 466

9. You need to click on **Delete** button available at the right side of the screen, if you need to delete delivery code from listing.

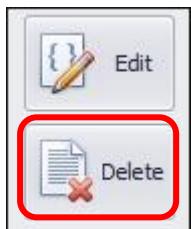


Figure 467

10. A popup message will be displayed as below. Click “Yes” to confirm delete record.

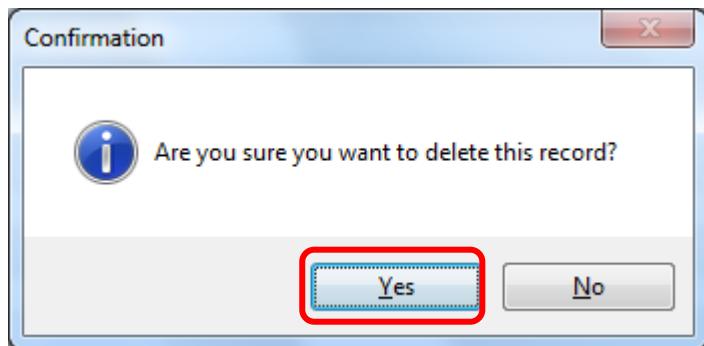


Figure 468

11. Notification popup box will be displayed as below. Click “OK”.



Figure 469

5.4.3 Port Operator /Terminal

5.4.3.1 Port Operator

1. Click on **Port Operator /Terminal** tab followed by **Port Operator** menu.

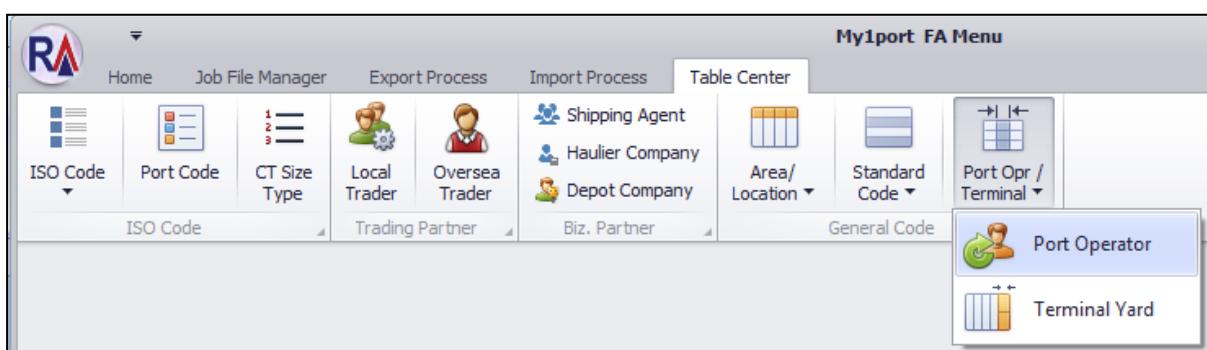
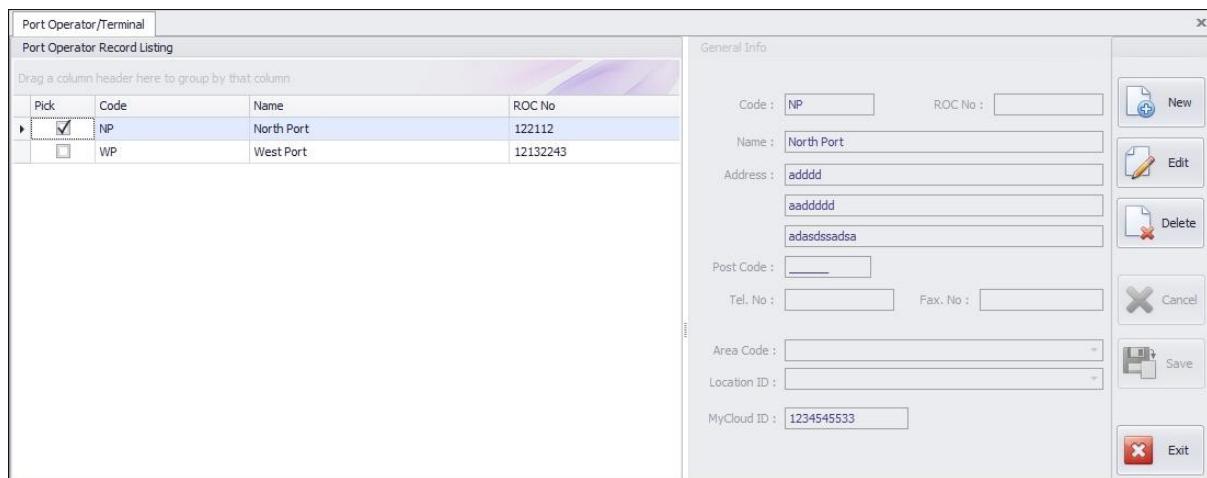


Figure 470

2. Port Operator screen will be displayed as below.



The screenshot shows a software interface for managing port operators. On the left, there is a grid titled "Port Operator Record Listing" with columns for Pick, Code, Name, and ROC No. Two rows are visible: one for North Port (Code NP) and another for West Port (Code WP). On the right, a "General Info" panel is open for the North Port entry. It contains fields for Code (NP), ROC No, Name (North Port), Address (adddd, aaaaaaa, adasdasda), Post Code, Tel. No, Fax. No, Area Code, Location ID, and MyCloud ID (1234545533). To the right of the info panel are buttons for New, Edit, Delete, Cancel, Save, and Exit.

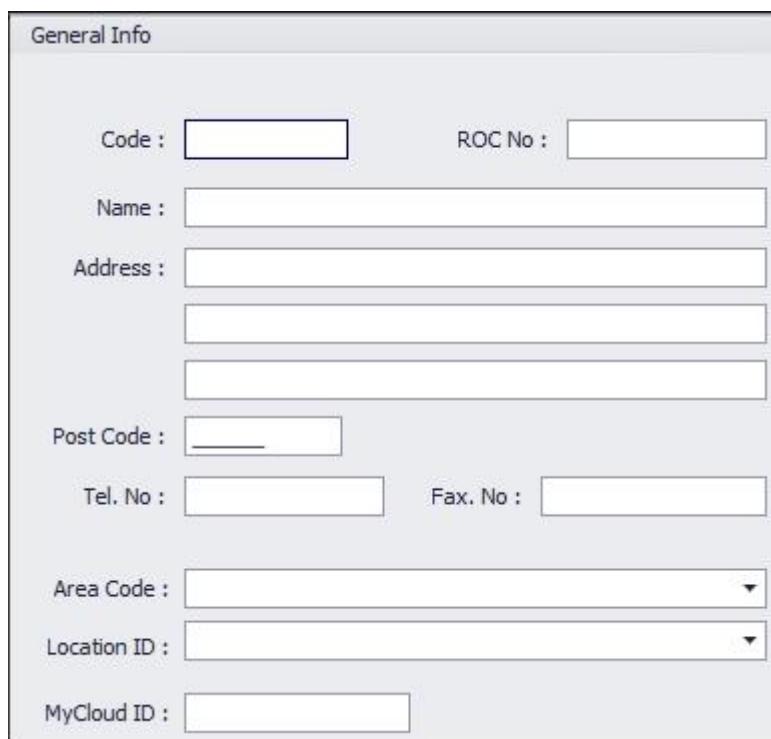
Figure 471

3. Click on **New** button at the right side of the screen.



Figure 472

4. **General Info** fields will be enabled to add in Port Operator details. Please enter necessary details.



The screenshot shows the "General Info" form with the following fields:

- Code :
- ROC No :
- Name :
- Address :
- Post Code :
- Tel. No : Fax. No :
- Area Code :
- Location ID :
- MyCloud ID :

Figure 473

5. Then, click on **Save** button.

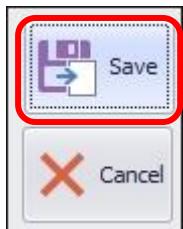


Figure 474

6. You may edit the port operator information. Tick in the checkbox to select record as below.

Port Operator/Terminal				
Port Operator Record Listing				
Drag a column header here to group by that column				
	Pick	Code	Name	ROC No
I	<input checked="" type="checkbox"/>	NP	North Port	122112
	<input type="checkbox"/>	WP	West Port	12132243

Figure 475

7. Click on **Edit** button at the right side of the screen.

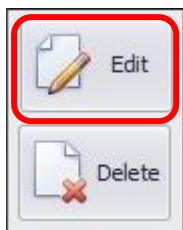


Figure 476

8. Edit necessary details and click **Save** button.

General Info

Code :	NP	ROC No :	
Name :	North Port		
Address :	adddd		
	aaddddd		
	adasdssadsa		
Post Code :			
Tel. No :		Fax. No :	
Area Code :			
Location ID :			
MyCloud ID :	1234545533		

Figure 477

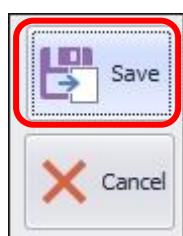


Figure 478

9. You may delete port operator information. Tick in the checkbox to select record as below.

Port Operator/Terminal

Port Operator Record Listing

Drag a column header here to group by that column

Pick	Code	Name	ROC No
<input checked="" type="checkbox"/>	NP	North Port	122112
<input type="checkbox"/>	WP	West Port	12132243

Figure 479

10. Click on **Delete** button at the right side of the screen.

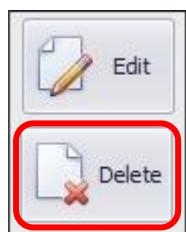


Figure 480

11. A popup message will be displayed as below. Click “**Yes**” to confirm delete record.

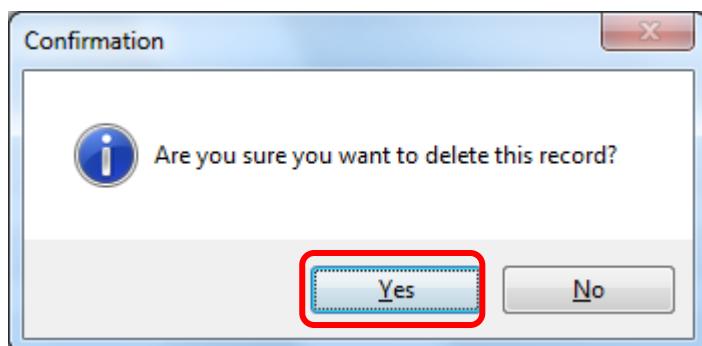


Figure 481

12. Notification popup box will be displayed as below. Click “**OK**”.



Figure 482

5.4.3.2 Terminal Yard

- Click on **Port Operator /Terminal** tab followed by **Terminal Yard** menu.

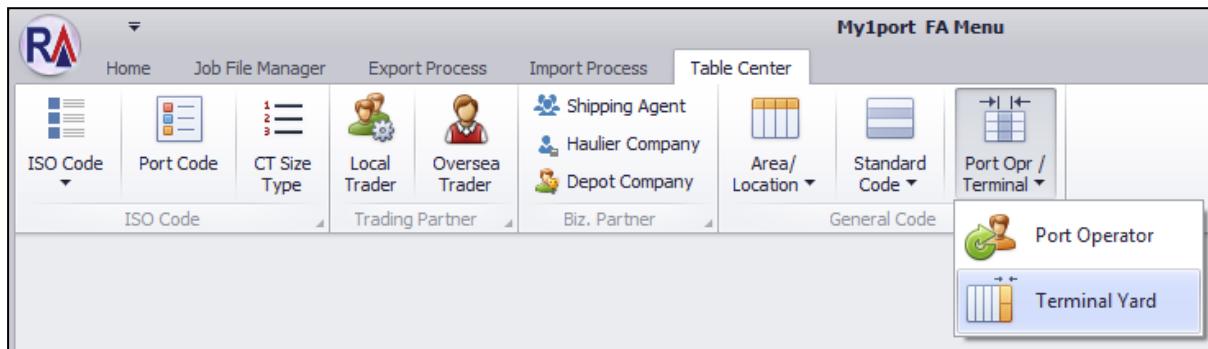
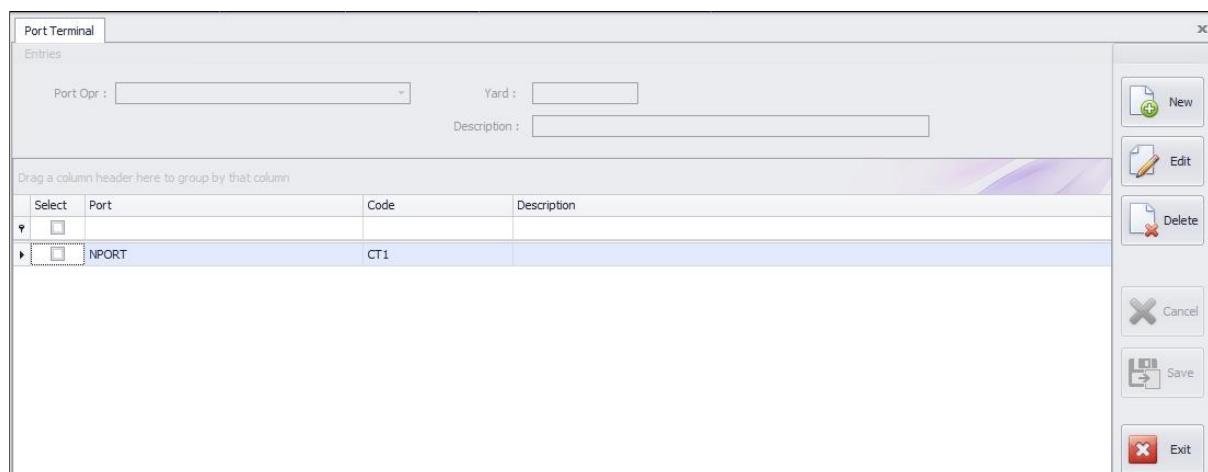


Figure 483

- Terminal Yard screen will be displayed as below.



The screenshot shows the 'Port Terminal' screen with the 'Entries' tab selected. It displays a list of terminal yards with columns for Select, Port, Code, and Description. A new entry 'NPORT' with code 'CT1' is listed. On the right, there are buttons for New, Edit, Delete, Cancel, Save, and Exit.

Select	Port	Code	Description
	NPORT	CT1	

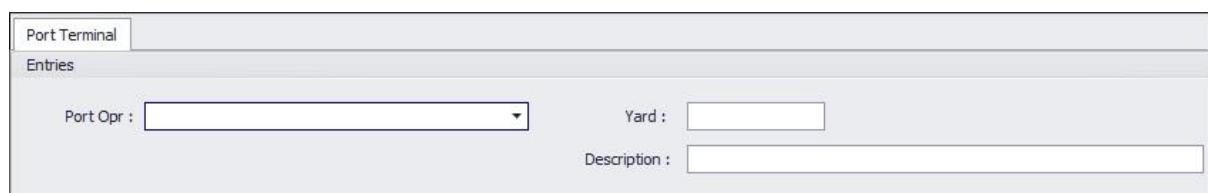
Figure 484

- Click on **New** button at the right side of the screen, to add new terminal yard info in listing.



Figure 485

- Terminal Yard entries screen will be displayed as below.



The screenshot shows the 'Port Terminal' screen with the 'Entries' tab selected. The 'Port Opr' and 'Yard' dropdowns are empty, and the 'Description' field is empty.

Figure 486

5. Please enter necessary details and Click **Save** button at the right side of the screen.

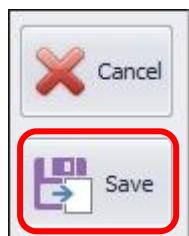


Figure 487

6. Saved terminal yard info will be displayed in listing as below. You may either **edit** or **delete** terminal yard info by ticking the checkbox.

Drag a column header here to group by that column			
Select	Port	Code	Description
<input type="checkbox"/>			
<input checked="" type="checkbox"/>	NPORT	CT1	

Figure 488

7. Then, click on **Edit** button at the right side of the screen, to edit terminal yard info.

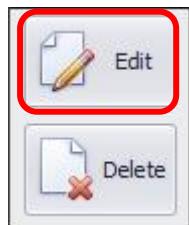


Figure 489

8. Edit necessary details below and click **Save** button.

Port Terminal	
Entries	
Port Opr : <input type="text"/>	Yard : <input type="text"/>
Description : <input type="text"/>	

Figure 490



Figure 491

9. You need to click on **Delete** button available at the right side of the screen, if you need to delete terminal yard info from listing.

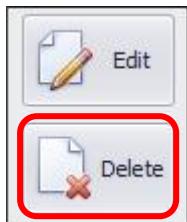


Figure 492

10. A popup message will be displayed as below. Click “**Yes**” to confirm delete record.

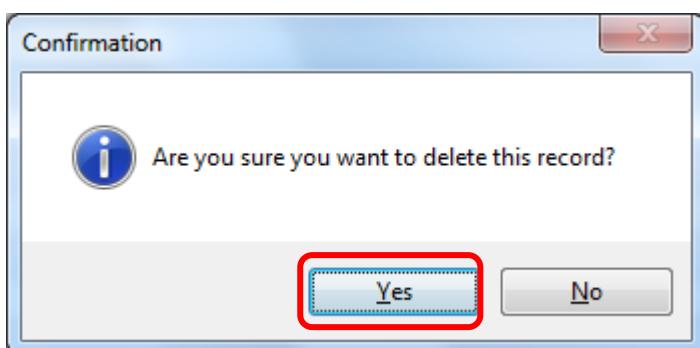


Figure 493

11. Notification popup box will be displayed as below. Click “**OK**”.



Figure 494

{ End of User Guide FA }